LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield Street
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
August 6, 2025

1. The meeting was called to order by Commissioner Wilson at 3:33p.m.

2. Travis Griffith led the Pledge of Allegiance after being sworn in during closed session.

3.

Commissioners Present	Staff Present
David Boyer	Ryan Weiss-Wright
Virginia Wilson	

4. Closed Session called to order at 3:33pm and ended at 3:43pm. Employee Discipline, Dismissal, Release and Complaint (Government Code 54957).
Evaluation-Director of Classified Personnel

5. Open Session was resumed at 3:43pm. No Action to Report of Closed Session.

6.

Commissioners Present	Staff Present
Travis Griffith	Ryan Weiss-Wright
David Boyer	Mary McCulloch
Virginia Wilson	

7. Oath of Office- Commissioner Travis Griffith was sworn in as new Personnel Commissioner. Motion to move appointment by Virginia Wilson and second by David Boyer. Vote: 2-0

8. Community/Staff Participation on Open Session and Non-Agenda Items: Catherine Severine noted registration highlights and mentioned attendance seemed low at the event.

9. Commissioner Comments: Commissioner Boyer noted the new employee luncheon was successful and that he received a lot of positive feedback from attendees. Mr. Griffith enjoyed the district bus tour. Commissioner Wilson discussed the upcoming CSPCA Workshop on September 24th.Commissioner Boyer and Griffith would also like to attend, but Dr. Weiss-Wright will be in San Diego attending an ACSA conference.

10. Approval of the Minutes of the June 11, 2025, Regular Meeting.
MSC Boyer-Yes/Wilson-Yes Griffith-Yes Vote: 3-0

11. Approval of the Minutes of the June 18, 2025, Special Meeting.
MSC Boyer-Yes/Wilson-Yes Griffith-Yes Vote: 3-0

12. Personnel Director's Report. Dr. Weiss-Wright highlighted several events/policies throughout the district:
Recruitment of new hires in process: and included IA-ECE, IA-UTK, CA III, and LVN
Highschool Gym is completed and a ribbon cutting is scheduled for the opening of facility.
Commissioner Griffith will be announced at the August 26th board meeting at 4pm.
Major Events calendar for the PC Commissioners will be condensed down and sent.

LAUSD Mobile Communication Policy has been put into effect and K-8 are no longer to have access to phones during school hours, while HS is allowed to have phone access during passing periods and lunch only (no classroom use.)

As part of data confirmation during registration-parents are now asked to submit insurance information as part of the new state rule that allows districts to recoup funding if a student seeks help from a school counselor/psychologist. Each visit is billed to the state.

13. Discussion of Commission's Board Appointee for David Boyer to renew his term from December 1, 2025 to December 1, 2028. Commissioner Boyer expressed that he would like to stay another term and to move forward with the renewal process.

14. Discussion of the 2026 Personnel Commission Meeting Schedule**.** Calendar was reviewed for the upcoming year and all dates confirmed.

15. Discussion of the 2026 CSPCA Annual Conference was discussed and the entire Personnel Commission would like to attend in March. Information to be forward to the board for conference approval so as to begin registration for the event.

CONSENT

16.a. Ratification of the IT Infrastructure Supervisor Eligibility List
MSC Griffith-Yes; Boyer-Yes, Wilson-Yes Vote: 3-0.

17.b. Ratification of the Accounting Assistant III Eligibility List
MSC Griffith-Yes; Boyer-Yes, Wilson-Yes Vote: 3-0.

18.c. Ratification of the Clerical Assistant III Eligibility List
MSC Griffith-Yes; Boyer-Yes, Wilson-Yes Vote: 3-0.

19.d. Ratification of the Instructional Assistant – Early Childhood Education
MSC Griffith-Yes; Boyer-Yes, Wilson-Yes Vote: 3-0.

20.e. Ratification of the Instructional Assistant – Universal Transitional Kindergarten Eligibility List
Motion initially not approved, corrected as presented for title error from IA-ECE-IA-UTK.
MSC Wilson-Yes; Boyer-Yes, Griffith-Yes Vote: 3-0
Discussion: Wilson inquired about the number of recruitments. Commissioner Griffith inquired on how we advertise and how could we cast a larger net to capture more candidates from community. It was also suggested that a link of job postings be included in the weekly news letter.

21.f. Ratification of the Food Service Assistant-Cook Eligibility List
MSC Wilson-Yes, Boyer-Yes, Griffith-Yes Vote: 3-0

22.g. Ratification of the Food Services III – Eligibility List
MSC Wilson-Yes, Boyer-Yes, Griffith-Yes Vote: 3-0

23.h. Ratification of the Licensed Vocational Nurse – Eligibility List
MSC Wilson-Yes, Boyer-Yes, Griffith-Yes Vote: 3-0

ACTION

24. Approval of renewal of membership in California School Personnel Commissioners Association (CSPCA) for the 2025-2026 school year at a cost of $700.00
MSC Boyer-Yes, Wilson-Yes, Griffith-Yes Vote:3-0

25. Approval of the renewal invoice for Insight Enterprise **(NEOGOV)** for the 2025-2026 school year at a cost of $10,346.76.
MSC Boyer-Yes, Wilson-Yes, Griffith-Yes Vote:3-0

26. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
Start: 4:45pm
End: 6:03pm

27. Open Session: 6:03 pm Report of Closed Session Action, if any.

28. Adjournment : 6:04pm

Respectfully Submitted,

Mary McCulloch

August 6, 2025
Mary McCulloch Date