



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

September 16, 2025

G. Staff Update: Rebecca Foster, SELPA Director; Sandra Butorac, SPED Director I

1. Announcements: Alternative Pathways for Graduation and Co-teaching
2. SELPA Update, Special Education Department Updates
3. Staffing Update

H. Committee Business (10 min)

1. Approval of Minutes: April 23, 2025
(A) Ryan Digman, CAC Chair

2. Subcommittee Updates
IEP Workgroup
Legislative Sharing Day
You Light the Way
Community Outreach

- Member Discussion:
- Public Comment:

H. Events of Interest (5 min)

An opportunity for committee members or staff to share information on upcoming events that may be of interest to the committee or special education community.

Community Care Hub

Thursday, Sept. 18

3 - 4:30 p.m.

Ralph Richardson Center

4848 Cottage Way, Carmichael

Navigating Special Education and Your IEP

Tuesday, Sept. 30

6-7:30 p.m.

San Juan Unified Board Room

I. Future Agenda Items

J. Adjournment



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

April 23, 2025

Community Advisory Committee

Meeting Minutes

April 23, 2025

A. Call to Order

CAC Chairperson, Ryan Digman, called meeting to order at 6:05

B. Member Roll Call

Members present: Ryan Digman, David Martasian, Kimber Rice, Sean Owens, Nicole Harrigan, David Burbridge, Lisa Sotelo, Emily Getz, Mackenzie Guye, Heather Taylor, Luc Taylor, Kasey Crooks, Lacey Martinez

Members absent: Kaylin Boyce, Daniel Hicks

C. Board Remarks

Ben Avey, School Board President & CAC Liaison: None.

D. Visitor Comments

None.

E. Local Plan Updates

Rebecca Foster shared updates for the 2025-26 Local Plan.

- Member Discussion:

Heather Taylor asked who pays for certain services. Rebecca stated the district owns services that we are able to provide but the county or regional centers allow the district to utilize programs or placements.

Mackenzie Guye asked for clarification about the speech caseload numbers reported. Rebecca stated the Ed Code caseload has changed. Rebecca will follow up with updated information.

Ryan Digman asked which section of the local plan outlines services and how the CAC provides input on them. Rebecca explained that Section E of the Annual Service Plan specifies which services are offered at each school or site. She further noted that collaboration between parents and the IEP team, along with the development of present levels, guides the goals and services identified as needed at the site.

Emily Getz asked for clarification about reading services and note taking services.

Kimber Rice inquired about reporting for services and tracking processes. Rebecca stated that each service box that is checked counts as a reportable service and annual determination monitoring occurs every year. She also mentioned that internal monitoring occurs all year including file reviews, educational benefit, placement and IEP navigation.

Ryan Digman asked for clarification if there are RSP teachers at every school and if title schools have better programs and funding for students with disabilities. Amy Slavensky

(A) = Action Item (D) = Discussion Item (R) = Report



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communicated that Title I schools receive funding depending upon their student population from Title I funds. Communicating the need and things are accurately written

Heather Taylor asked about who plays which roles in an IEP meeting and shared there are commonalities in the barriers that parents face, not all meetings follow norms.

- Public Comment:

Mr. Yaeger emphasized the importance of parents having a plan, preparing an agenda and questions for IEP meetings, and proactively engaging in transition meetings when students are moving to a new school.

Sabrina shared her experience at Thomas Kelly, noting that teachers are in need of support and that she feels the school has not addressed her concerns. She expressed the need for additional support.

F. Special Education Updates Director I (10 min)

Rebecca Foster, SPED Director II; Sandra Butorac, SPED

1. SELPA Update - SELPA directors are preparing for Leg Sharing Day and will share out the day of plan. The attending SJUSD group will be spending their afternoon with the Elk Grove group, surrounding school districts are splitting out into regional groups for afternoon meetings.

2. Announcements

3. Upcoming SPED Family Engagement Opportunities - BBQ planning committee in development. Committee looking to schedule time to meet in June to plan.

- Member Discussion: None
- Public Comment: None

G. Committee Business (15 min)

- Approval of Minutes: January 22, 2025, February 26, 2025 and March 26, 2025

(A) Ryan Digman, CAC Chair

It was moved by Makenzie Guye, seconded by Nicole Harrigan, that the minutes of January, February and March meetings be approved. Ayes: all members; Opposed: none.

- Subcommittee Report: You Light the Way (R)
Annual ceremony to honor the outstanding individuals who have made significant contributions to the district's special education programs.

The You Light the Way awards was a wonderful event. Thank you to all who helped plan and participate. Kaylin and Luc did a great job serving as hosts.

- Subcommittee Report: IEP Workgroup (R)

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Identify trends, make recommendations and look at best practices, tools and resources to help understand the IEP process.

The committee met to develop and share best practices that contribute to a positive IEP experience. The team expressed interest in further discussing and outlining best practices for before, during, and after IEP meetings. The committee also proposed creating and sharing videos and tutorials related to special education.

- Subcommittee Report: Community Outreach (R)
Outreach to the community regarding involvement in the Community Advisory Committee
None.
- Subcommittee Report: Legislative Sharing Day (R)
Annual event to bring regional teams to Sacramento to advocate state legislators for educational priorities
Legislative Sharing Day is scheduled for April 30. Additional information, including the SELPA Association's one-page overview and an action page highlighting key bills, will be provided.
 - Public Comment: None.
 - Member Discussion: None.

H. Events of Interest (5 min)

An opportunity for committee members or staff to share information on upcoming events that may be of interest to the committee or special education community.

CAC Board Report - May 13, 2025

I. Future Agenda Items

None.

J. With there being no further business, this meeting was adjourned at 7:47 p.m.