



Wednesday, November 8, 2023
Student Attendance Committee Meeting

Subcommittee of the Board of Education
Kaleidoscope Academy
318 E. Brewster St.
Appleton, WI 54911
Time: 4:00PM

Board of Education Committee Meetings are not broadcast via live stream but are open to the public unless otherwise noticed. Any special needs or any requests for accommodations related to accessing the meeting should be sent to Kayla Malott, at malottkayla@aasd.k12.wi.us or (920)852-5300 ext. 60111, at least 24-hours in advance of the meeting.

1. MEETING OPENING

Subject	A. Roll Call
Meeting	Nov 8, 2023 - Student Attendance Committee Meeting
Category	1. MEETING OPENING
Type	Procedural

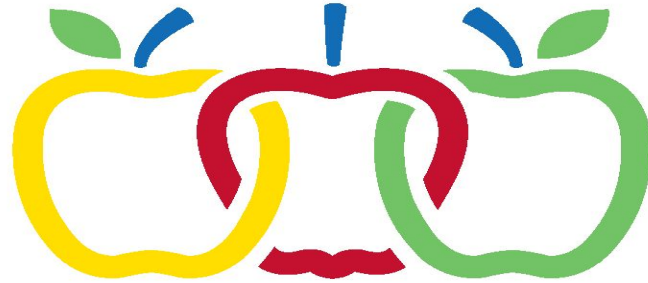
2. DISCUSSION AGENDA ITEMS

Subject	A. Attendance Practices-Past and Present
Meeting	Nov 8, 2023 - Student Attendance Committee Meeting
Category	2. DISCUSSION AGENDA ITEMS
Type	Discussion,Information

File Attachments
[November 8, 2023 Attendance Committee.pdf \(458 KB\)](#)

3. ADJOURN

Subject	A. Adjourn Meeting
Meeting	Nov 8, 2023 - Student Attendance Committee Meeting
Category	3. ADJOURN
Type	Action



APPLETON AREA
— **SCHOOL DISTRICT** —

Attendance Committee
November 8, 2023



TIME	TOPIC
4:00-4:10	Welcome/Agenda Review
4:10-4:20	Response to Wonders
4:20-4:35	Historical attendance practices prior to 2019-2020
4:35-5:00	Historical attendance practices 2019-2023
5:00-5:30	Current attendance practices/supports
5:30-5:45	Discussion
5:45-6:00	Closing/Next Steps



RESPONSE TO WONDERS

What impact do ordinances in Green Bay, Oshkosh, and Sheboygan have on truancy? (habitually truant - AASD = 26%)

- Oshkosh = 15%
- Green Bay = 30%
- Sheboygan = 20%

Do Oshkosh, Green Bay, and Sheboygan have other ways for students to address their citation?

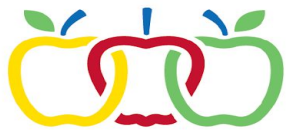
- Oshkosh has teen court
- GB and Sheboygan have options for the citation, but can be judge specific
- Sheboygan feels the most effective way to address truancy is having a judge who will work with students and families



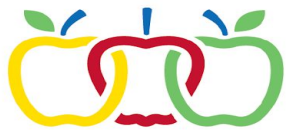
NOTICE AND WONDER PROTOCOL

Same Protocol - Different Process

- During the presentation jot down what you notice and any wonderings.
- After each segment there will be a brief discussion period
- One person should summarize the table groups ideas (use the colored sheet for the group notes)
- At the end of the meeting each table group will share out



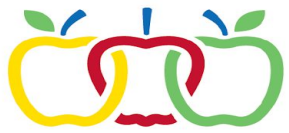
HISTORICAL ATTENDANCE PRACTICES



HISTORY

PRIOR TO 2018:

- Attendance was monitored and addressed by school attendance officer, typically the Administrator or Dean.
- Focus was on unexcused absences and truancy
- Utilized an education piece in collaboration with county judge, City of Appleton, and TRAC program through the Boys and Girls Club.
- Utilized a school based truancy court (established in 2009).



HISTORY

Background Information on Truancy Court

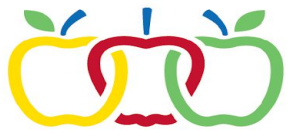
School-based Truancy Court was established in 2009 to address challenges:

- Many students and families were not attending hearings at the courthouse after receiving truancy citations...many students and families had transportation issues.
- Inconvenient for staff to leave school to attend.
- Communication between various agencies supporting students and families identified as being habitually truant was inconsistent, leading to ineffective systems.

Truancy Court Outcomes:

- Habitual truancy was reduced by 24% from 2008/09 to 2010/11.
- Habitual truancy was reduced by 23% from the first two years of implementation to the last two year period of implementation (08/09 - 10/11 to 15/16 - 17/18).
- Over 70% of students who received the Civics Lessons did not end up in Truancy Court.

Concerns identified in Nov/Dec 2018 led to an independent review



HISTORY

2018-2019 SCHOOL YEAR

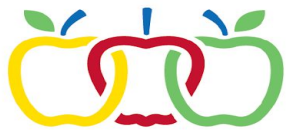
- December 2018 - Truancy court taking place in our schools was discontinued across the district.
- January 2019 - Truancy Task Force established.
- March 2019 - Attendance teams in place at all schools.
- July 2019 - Recommendations were made to the Board of Education for additional attendance supports for the 2019-2020 school year.
- August 2019 - City Council repealed truancy ordinance, including removal of municipal citation for truancy.
- August 2019 - District Attendance Professional Development (this has happened yearly ever since, even during the pandemic)



DISCUSSION

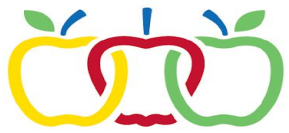
With your table partners, share what you notice and what you wonder about attendance practices through the 2018-19 school year.

One member of each table group will summarize the table's notice and wonders. These will be shared at the end of the meeting.



DISCUSSION

10:00



2019-2020 SCHOOL YEAR

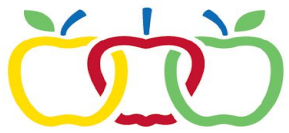
- Attendance is monitored and addressed by Attendance Teams at sites across all levels.
- Revisions to attendance letters were made, and letter nudging to families was initiated.
- Focused on unexcused absences AND chronic attendance concerns.
- Responsive approach using a multi-tiered system of support.
- Additional staffing was added to secondary schools to address attendance concerns (0.2 FTE at each high school; 0.5 FTE at each middle).



HISTORY

2019-2020 SCHOOL YEAR (cont.)

- District Attendance Coordinator (0.5 FTE) was added.
- Contracted for additional support from TRAC program through the Boys and Girls Program - TRAC added staffing and began servicing students at the middle level.
- Schools began making truancy referrals to the county.
- March 2020 - Community Attendance Board Kick-Off - *cancelled due to onset of pandemic.



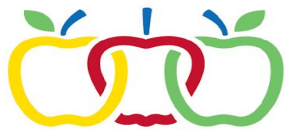
2020-2021 and 2021-2022 SCHOOL YEARS

- Site attendance teams worked closely to provide intensive outreach to disengaged students
- Porch visits were made to students/families who could not be reached



2022-2023 SCHOOL YEAR

- June 2022 - FTE increase for District Attendance Coordinator (1.0 FTE) to provide additional supports to sites and case manage county truancy referrals.
- August 2022 - Increase in universal messaging to families regarding the importance of regular school attendance.
- Increased collaboration with Outagamie County Youth and Family Services and Calumet County Health and Human Services, including Outagamie County Innovation Grant support.
- October 2022 - Attendance incentives implemented as a Tier 2 Attendance Intervention.



2022-2023 SCHOOL YEAR (cont.)

- October 2022 - Internal Attendance Work Group established.
- January 2023 - Check & Connect Mentors trained.
- February 2023 - Implementation of Check & Connect Program as a Tier 3 attendance intervention.
- April 2023 - Work Group recommendations for 2023-2024 school year presented to Board of Education.



DISCUSSION

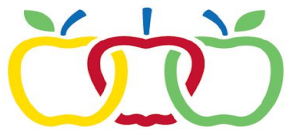
With your table partners, share what you notice and what you wonder about historical attendance practices from 2019-20 through 2022-23.

One member of each table group will summarize the table's notice and wonders and prepare the ideas to report out at the end of the meeting.

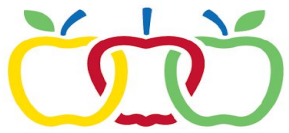


DISCUSSION

10:00



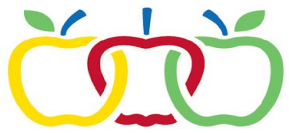
CURRENT ATTENDANCE PRACTICES / SUPPORTS / PARTNERSHIPS



CONTINUED SUPPORTS

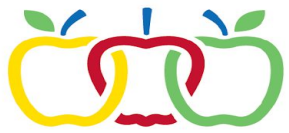
2023-2024 SCHOOL YEAR

- 1.0 District Attendance Coordinator
- Alternative Ed attendance support - middle and high schools
- August Staff Development for site Attendance Teams
- Collaboration with counties
- TRAC support
- Cultural advisors
- STAR advisors
- School-based mental health services
- Site attendance teams
- Check & Connect Attendance Mentors
- Attendance incentives



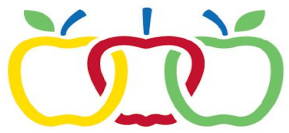
2023-2024 ATTENDANCE PRACTICES

- Strengthening Universal attendance practices and accurate attendance taking procedures
- Consistency in addressing attendance for students with IEP's
- Attendance letter revisions - “softer” language
- AASD Attendance Committee (that's us!)
- Continued collaboration with community partners



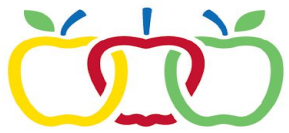
2023-2024 NEW/ADDITIONAL SUPPORTS

- TRAC transition events for incoming freshmen
- August 2023 - AASD Attendance Campaign launched
- September 2023 - All elementary and middle school Deans trained as Check & Connect mentors
- October/November 2023 - All high school counselors and elementary youth advocates trained as Check & Connect mentors
- November 2023 - Implementation of Attendance Education Lessons for students and families at the middle school level



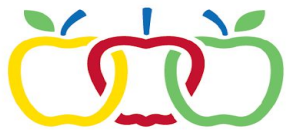
2023-2024 ATTENDANCE INTERVENTIONS - TIER 2

- Targeted home visits
- Individualized Check-in/Check-out (elementary/middle levels)
- Small groups (SAIG) related to attendance
- TRAC (middle/high school levels)
- Student Success Plans / Attendance Plans
- Attendance Incentives
- Attendance Education Lessons (middle level)



2023-2024 ATTENDANCE INTERVENTIONS - TIER 3

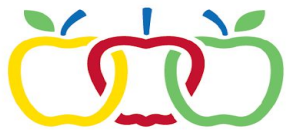
- Check & Connect Attendance Mentor
- Alternative plans for non-attenders/school avoidance
- School-based mental health referral
- Alternative education supports (secondary)
- ENGAGE Wisconsin referral
- County prevention referral (elementary)
- County truancy referral (ages 10-17)



BOYS AND GIRLS CLUB

- Truancy Reduction and Assessment Center (TRAC)
 - 104 AASD students currently receiving TRAC support

- Scholars on Target to Achieve Results (STAR)
 - 270 AASD students currently receiving STAR support



OUTAGAMIE COUNTY YOUTH & FAMILY SERVICES

- Collaboration and consultation
 - Middle School Attendance Education Lessons
- Youth prevention referrals
- Truancy referrals
- Sibling prevention referrals

*53 AASD students are currently receiving services through Outagamie County YFS as a result of a truancy referral or sibling prevention referral.

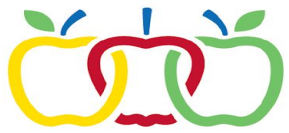


2022-2023 COUNTY TRUANCY REFERRALS

	Number/percentage of students who met criteria for habitual truancy		Number/percentage of students who met criteria for habitual truancy and were referred to the county for truancy (*101 total referrals 2022-2023)	
	S1	S2	S1	S2
ELEMENTARY	191 / 3.1%	288 / 4.7%	2 / 1.0%	1 / 0.3%
MIDDLE	216 / 10.7%	324 / 16.2%	8 / 3.7%	17 / 5.2%
HIGH SCHOOL	1229 / 30.5%	1408 / 35.5%	21 / 1.7%	52 / 3.7%

SEMESTER 1 - 25% of students referred to the county for truancy showed an increase in their overall attendance rate

SEMESTER 2 - 34.7% of students referred to the county for truancy showed an increase in their overall attendance rate



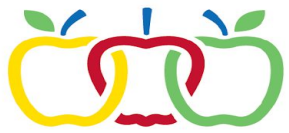
OUTAGAMIE COUNTY INNOVATION GRANT

Attendance Incentives (gift cards - individual students)

- 147 attendance incentives were put in place as part of individual student attendance goals during the 2022-2023 school year - **69.4% met their goal.**
*So far this school year, 60 attendance incentives have been put in place as part of student attendance goals.

Attendance Incentives (fuel cards - families)

- 9 families (14 total students) were offered and provided fuel cards as an attendance incentive during the 2022-2023 school year - **79% of students showed improved attendance as a result.**
*So far this school year, 4 families have been offered and provided fuel cards as an attendance incentive.



OUTAGAMIE COUNTY INNOVATION GRANT (cont.)

Check & Connect Intervention

- 87 students participated in this intervention during second semester of the 2022-2023 school year - **64% of those students showed a decrease in absences over the course of the semester.**

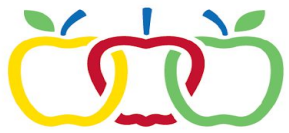
*By the end of November 2023, AASD will have 55 staff trained as Check & Connect mentors across the district.



DISCUSSION

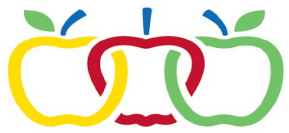
With your table partners, share what you have notice and what you wonder about current attendance procedures, supports, and partnerships.

One member of each table group will summarize the table's notice and wonders and identify two key ideas in each category (notice and wonder) to share out.



DISCUSSION

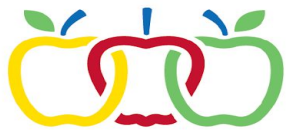
15:00



SHARING OUR IDEAS

Each table group will share two key ideas from each category: Notice and Wonder

As others share note if your selection was already mentioned and pick another key idea from your group.



NEXT STEPS

Next Meeting: November 29th - 4:00 PM

- 2022-2023 Attendance Work Group Recommendations
- Review of our meetings
- Solutions?