

APPROVED



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Item VII. A. 1
REVISE/CORRECT 07/09/25 Minutes
Motion by: Ryan P. Rogers
Seconded by: Michael H. Head
Motion carried 7-0

Cooperative Board 2025-2026
T: 315.793.8558
F: 315.223.4704

**UNAPPROVED
MINUTES OF THE REORGANIZATIONAL/
REGULAR MEETING OF JULY 9, 2025**

The Reorganizational/Regular meeting of the Board of Cooperative Educational Services was held on July 9, 2025 at 4:30 p.m. in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

Michelle Anderson, President
Gary P. Nelson, Vice President
Steve Boucher
Michael H. Head
Joseph H. Hobika, Jr.
Kristin Hubley
Heather Johnson
Ryan P. Rogers
Stephen Stanton
Timothy Thomas

MEMBERS EXCUSED

Elaine M. Falvo
Anthony J. Nicotera

OTHERS PRESENT

Patricia N. Kilburn, Ed.D. District Superintendent
Christopher Hill Assistant Superintendent
Scott Morris Assistant Superintendent
Lori A. Wrobel Clerk of the Board

Date

Introduction

Members Present

Members Excused

Others Present

Michelle Anderson, *President*, Gary P. Nelson, *Vice President*,
Steve Boucher, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Kristin Hubley
Heather Johnson, Anthony J. Nicotera, Ryan P. Rogers, Stephen Stanton, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

A quorum was noted and Clerk of the Board Pro Tempore Lori A. Wrobel called the Meeting to order at 4:32 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

Michelle Anderson led the Board with the Pledge of Allegiance.

ITEM III. RECOGNITION OF VISITORS

None.

ITEM IV. RECOGNITION

Congratulations was extended to out re-elected Cooperative Board Members, Gary P. Nelson and Timothy Thomas, as well as out newly elected Cooperative Board Members, Kristin Hubley and Stephen Stanton. Kristin Hubley and Stephen Stanton were given their Oath of Office during the July 1, 2025 Orientation for newly elected Board Members. Congratulations!

REORGANIZATIONAL AGENDA ITEMS 1-4

1. ELECTION OF THE PRESIDENT OF THE BOARD

Lori A. Wrobel, Clerk of the Board Pro Tempore, called on Steve Boucher to present the slate for President of the Cooperative Board for 2025 – 2026. Mr. Boucher indicated that Michelle Anderson has been nominated to serve as President of the Oneida-Herkimer-Madison BOCES Board for 2025 – 2026. Clerk of the Board Pro Tempore Lori A. Wrobel asked if there were any additional nominations for the office of President.

Since there were no other nominations for the office of President. Without objection, the nominations were closed.

Michelle Anderson accepted the nomination of President of the Cooperative Board for 2025-2026.

The Clerk entertained a vote on the Office of President of the Board for 2025-2026.

Lori A. Wrobel announced the results of the voting: 9 votes in favor of Michelle Anderson with 2 absent and 1 abstaining. Michelle Anderson was elected President of the Cooperative Board for the school year 2025-26.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Steve Boucher		Elaine M. Falvo	Michelle Anderson
Michael H. Head		Anthony J. Nicotera	
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

The Vote: 9-0

2. OATH OF OFFICE—PRESIDENT

Lori A. Wrobel as Clerk Pro Tempore of the Cooperative Board administered the oath of office to the newly elected President of the Cooperative Board, Michelle Anderson.

3. ELECTION OF THE VICE PRESIDENT OF THE BOARD

Michelle Anderson as President of the Cooperative Board called on Steve Boucher to present the slate for Vice President of the Cooperative Board for 2025 – 2026. Mr. Boucher indicated that Gary P. Nelson has been nominated to serve as Vice President of the Oneida-Herkimer-Madison BOCES Board for 2025 – 2026. President Michelle Anderson asked if there were any additional nominations for the office of Vice President.

Since there were no other nominations for the office of Vice President. Without objection, the nominations were closed.

Gary P. Nelson accepted the nomination of Vice President of the Cooperative Board for 2025-2026.

The vote for the Office of Vice President of the Cooperative Board for 2025-2026 was entertained.

Lori A. Wrobel as Clerk Pro Tempore announced the results of the voting: 9 votes in favor of Gary P. Nelson with 2 absent and 1 abstaining. Gary P. Nelson was elected Vice President of the Cooperative Board for the school year 2025-26.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	Gary P. Nelson
Steve Boucher		Anthony J. Nicotera	
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

The Vote: 9-0

4. OATH OF OFFICE — VICE PRESIDENT

Lori A. Wrobel as Clerk Pro Tempore of the Cooperative Board administered the oath of office to the newly elected Vice President of the Cooperative Board, Gary P. Nelson.

The Meeting was turned over to President of the Cooperative Board Michelle Anderson.

REORGANIZATIONAL RESOLUTIONS 5 - 56

The following motion covering Resolution Items 5-56 was made by Joseph H. Hobika, Jr.; seconded by Michael H. Head. Motion was carried 10-0.

5. APPOINTMENT OF THE TREASURER OF THE COOPERATIVE BOARD

That **Ms. Christine Turczyn** be and hereby is appointed the Treasurer of the Cooperative Board for the 2025-26 fiscal year, with excess faithful performance blanket bond coverage for the Treasurer in the amount of \$5 million. (No additional compensation.)

6. **APPOINTMENT OF THE DEPUTY TREASURER OF THE COOPERATIVE BOARD**

That **Ms. Michele North** be and hereby is appointed the Deputy Treasurer of the Cooperative Board for the 2025-26 fiscal year, with excess faithful performance blanket bond coverage for the Deputy Treasurer in the amount of \$5 million. (No additional compensation.)

7. **APPOINTMENT OF THE CLERK OF THE COOPERATIVE BOARD**

That **Lori A. Wrobel** be and hereby is appointed Clerk of the Cooperative Board effective July 1, 2025, at an annual salary rate of \$25,083.00.

8. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That **Mr. Donald Gerace, Esq.**, 2613 Genesee Street, Utica, be and hereby is appointed as Attorney of the Cooperative Board for the 2025-26 fiscal year at an hourly rate of \$235.00. (The 2024-2025 hourly rate was \$230.00.)

9. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That the firm of **Ferrara, Fiorenza, P.C.**, 5010 Campuswood Drive, East Syracuse, be and hereby is appointed as Attorney of the Cooperative Board for the 2025-26 fiscal year at an hourly rate of up to \$240.00. (The 2024-2025 hourly rate was \$235.00.)

10. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That pursuant to an executed inter-municipal agreement between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, **Attorneys employed by Madison-Oneida BOCES** are appointed as Attorneys for the Cooperative Board for the 2024-25 fiscal year at an hourly rate of up to \$145.00. (The 2024-2025 hourly rate was \$120.00.)

11. **APPOINTMENT OF THE DIRECTOR OF SCHOOL HEALTH SERVICES FOR THE ONEIDA-HERKIMER-MADISON BOCES**

That **Dr. Christopher Alinea** be and hereby is appointed the Director of School Health Services for the Oneida-Herkimer-Madison BOCES for the 2025-26 fiscal year, and for the supervision of the nurse practitioners at **\$1,187.67 per .1 FTE**. (The 2024-2025 rate was \$1,086.09 per .1 FTE.)

12. **APPOINTMENT OF THE PURCHASING AGENT OF THE ONEIDA-HERKIMER-MADISON BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

That the **Assistant Superintendent for Support Services or the Supervisor of Central Business Office/Human Resources** be and hereby is appointed Purchasing Agent of the Oneida-Herkimer-Madison Board of Cooperative Educational Services for the school year 2024-25. (No additional compensation.)

13. **APPOINTMENT OF THE INTERNAL CLAIMS AUDITOR OF THE COOPERATIVE BOARD**

That **Jennifer Baron** be and hereby is appointed the Internal Claims Auditor of the Cooperative Board for the 2025-26 fiscal year. (Additional stipend of \$3,000 for 2025-2026.)

14. **APPOINTMENT OF THE DEPUTY CLAIMS AUDITOR OF THE COOPERATIVE BOARD**

That **Robin Masters** be and hereby is appointed the Deputy Internal Claims Auditor of the Cooperative Board for the 2025-26 fiscal year. (Additional stipend of \$1,000 for 2025-26.)

15. **APPOINTMENT OF CIVIL RIGHTS COMPLIANCE OFFICER**

That **Ms. Margherita Manoiro** be and hereby is appointed the Civil Rights Compliance Officer whose responsibility it is to ensure compliance with the various federal and state statutes and regulations prohibiting discrimination in educational programs. (No additional compensation.)

16. **APPOINTMENT OF RECORDS MANAGEMENT/ACCESS OFFICER**

That **Ms. Margherita Manoiro** be and hereby is appointed the Records Management/Access Officer to coordinate requests for access to the records consistent with law and regulation and for ensuring compliance with the Freedom of Information Laws, the Personal Privacy Protection Law, the Commissioner's Regulations and Education Law. (No additional compensation.)

17. **APPOINTMENT OF RECORDS RETENTION AND DISPOSITION OFFICER**

That **Ms. Kimberly Hibbard** be and hereby is appointed Records Retention and Disposition Officer to be responsible for the retention and disposition of records in accordance with state regulations. (No additional compensation.)

18. **APPOINTMENT OF DESIGNATED EDUCATIONAL OFFICIAL**

That **Mr. Christopher Hill** be and hereby is appointed as Designated Educational Official to receive court notifications regarding students' sentences/adjudication in certain criminal cases and juvenile delinquency proceedings. (No additional compensation.)

19. **APPOINTMENT OF DISTRICT INTEGRITY OFFICER**

That **Mr. Christopher Hill** be and hereby is appointed as the District Integrity Officer for Oneida-Herkimer-Madison BOCES and Component districts. (No additional Compensation.)

20. **APPOINTMENT OF DATA PROTECTION OFFICER**

That the **Assistant Superintendent for Support Services** be and hereby is appointed as the Data Protection Officer for Oneida-Herkimer-Madison BOCES.

21. **APPOINTMENT OF CERTIFIED LEAD EVALUATORS FOR TEACHERS**

That **Patricia N. Kilburn, Ed.D., Mr. Christopher Hill, Ms. Ann Turner, Mr. Kevin Healy, Ms. Angela Evans, Ms. Heather Gaetano, Mr. Michael Hoover, Ms. Ellen Mahanna, Ms. Lisa Rizzo, Mr. Timothy Rowland, Ms. Christina Warner, Ms. Sarah Walker, Mr. Greg Smith, Mr. Dominick Stewart, Mr. Vince Tripodi, Ms. Lauren Dunn, Ms. Jessica Tehan, Ms. Heather Williams and Mr. Matt Fagan** be and hereby are appointed as the Certified Lead Evaluators for Teachers of the Oneida-Herkimer-Madison BOCES. (No additional compensation.)

22. **APPOINTMENT OF CERTIFIED LEAD EVALUATORS FOR PRINCIPALS**

That **Patricia N. Kilburn, Ed.D., Mr. Christopher Hill, Mr. Scott Morris, Ms. Ann Turner and Mr. Kevin Healy** be and hereby are appointed as the Certified Lead Evaluators for Principals of the Oneida-Herkimer-Madison BOCES. (No additional compensation.)

23. **APPOINTMENT OF DIGNITY ACT COORDINATOR**

That **Mr. Matthew Fagan, Ms. Lauren Dunn, Ms. Ellen Mahanna, and Mr. Vincent Tripodi** be and hereby are appointed as Dignity Act Coordinator(s) of the Oneida- Herkimer-Madison BOCES. (No additional compensation.)

24. **APPOINTMENT OF DISTRICT AUDITOR**

That the firm of **WEST & Company**, 97 N. Main Street, P. O. Box 1219, Gloversville, be and hereby is appointed the District Auditor of the Cooperative Board for the fiscal year 2025-26 at the rate not to exceed \$18,950.00 to audit financial records for 2024-2025.

25. **APPOINTMENT OF CENTRAL TREASURER, EXTRA-CURRICULAR ACTIVITY ACCOUNT**

That **Connor Utesch** be and hereby is appointed the Central Treasurer, Extra-curricular Activity Account, for the 2025-26 fiscal year, with faithful performance blanket bond coverage in the amount of \$25,000. (Additional stipend of \$1,250 for 2025-26.)

26. **APPOINTMENT OF FOOD CLERKS**

That **Gillian Gallagher** be and hereby is appointed as Food Clerk for the 2025-26 fiscal year, with faithful performance blanket bond coverage in the amount of \$500,000. (The Food Clerks handle the daily receipts and deposits for the School Lunch Program.) (No additional compensation.)

27. **APPOINTMENT OF BOARD CLERK PRO TEMPORE**

That the **Patricia N. Kilburn, Ed.D. or designee** be and hereby is appointed as Board Clerk Pro Tempore for the 202-26 fiscal year in the absence of the Board Appointed Clerk whose responsibility it is to ensure compliance regarding minutes taking at the board meeting. (No additional compensation.)

28. **APPOINTMENT OF MEDICAID COMPLIANCE OFFICER**

That **Christopher Hill** be and hereby is appointed as Medicaid Compliance Officer for the 2025-26 fiscal year. (No additional compensation.)

29. **APPOINTMENT OF OHM BOCES (LEA) ASBESTOS DESIGNEE**

That the **Director of Facilities** is appointed as the OHM BOCES (LEA) Asbestos Designee for OHM BOCES Buildings.

30. **DESIGNATION OF OFFICIAL BANK DEPOSITORIES**

That the **Bank of America, the J. P. Morgan Chase Bank, the (M & T) Manufacturers and Traders Trust Company, Citizens Bank, Key Bank, Metropolitan Bank, the (NBT) National Bank & Trust Company of the Mohawk Valley Region, and the Metropolitan Commercial Bank** be designated as official depositories of the Cooperative Board and that the maximum amount that may be kept on deposit at any one time in each designated bank is \$25 million. In addition, for investment and borrowing purposes **HSBC (Marine Midland Bank,) Key Bank, BNY Mellon, and Albany Commercial Bank** be designated as official depositories for the school year 2025-26. Revenue anticipation note borrowing may result in institutions not on this list be used for borrowing purposes.

31. **DESIGNATION OF OFFICIAL NEWSPAPER**

That the **Utica Observer-Dispatch, Daily Sentinel and the Waterville Times** be designated as the official newspapers of the Cooperative Board during the school year 2025-2026 for the publication of all legal notices and such other data as is required to be published by law for which the same may be qualified to act.

32. **DESIGNATION OF REGULAR MONTHLY MEETING DATES**

That the regular monthly meetings of the Cooperative Board be designated for the **second Wednesday of each month at 4:30 p.m. in The Howard D. Mettelman Learning Center, Middle Settlement Road** (*unless otherwise noted) with the option of changing the time of the meeting with proper advance notification. The calendar of meetings will be as follows:

July 9, 2025 – Reorg./Reg.	January 14, 2026
August 13, 2025	February 11, 2026
September 10, 2025	March 11, 2026
October 8, 2025	April 1, 2026 - Annual
November 12, 2025	April 15, 2026 - Regular
December 10, 2025	May 13, 2026
	June 10, 2026

33. **AUTHORIZATION OF APPOINTMENT OF STAFF ON AN INTERIM BASIS**

That the **District Superintendent or designee** be and hereby is authorized to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

34. **AUTHORIZATION FOR CERTIFICATION OF PAYROLLS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to certify all payrolls prepared on behalf of the Cooperative Board for the 2025-26 fiscal year.

35. **AUTHORIZATION FOR DISPOSAL OF EXCESS EQUIPMENT**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to dispose of excess equipment for the 2025-26 fiscal year.

36. **AUTHORIZATION FOR USAGE OF CREDIT CARD ACCOUNT**

That the **District Superintendent or designee and the Assistant Superintendent for Support Services** be and hereby is authorized to use for legitimate business expenditures credit card account with credit limit of \$50,000 each for the 2025-26 fiscal year.

37. **AUTHORIZATION FOR USAGE OF GASOLINE CREDIT CARDS**

That the attached list of individuals in the **Division of Support Services and the Division of Instructional Programs and Professional Learning** be and hereby is authorized to use the gasoline credit cards for the 2025-26 school year.

38. **AUTHORIZATION FOR USAGE OF LOWE'S CREDIT CARDS**

That the attached list of individuals in **Operations & Maintenance** be and hereby is authorized to use the Lowe's credit cards with a credit limit of \$5,000 for the 2025-2026 school year.

39. **AUTHORIZATION FOR USAGE OF HOME DEPOT CREDIT CARDS**

That the attached list of individuals in **Operations & Maintenance** and **Instructional Support Services/Science Center** be and hereby is authorized to use the Home Depot credit cards with a credit limit of \$5,000 (O&M) and \$2,000 (Science Center) for the 2025-2026 school year.

40. **AUTHORIZATION FOR USAGE OF HANNAFORD CREDIT CARD**

That the attached list of individuals in the **Division of Support Services** and the **Division of Instructional Programs and Professional Learning** be and hereby is authorized to use the Hannaford credit cards with a credit limit of \$800 for the 2025-2026 school year.

41. **AUTHORIZATION FOR USAGE OF BOCES CELL PHONE**

That the attached list of **Oneida-Herkimer-Madison BOCES Employees** are hereby authorized to have issued a cell phone from the BOCES for the 2025-26 fiscal year.

42. **AUTHORIZATION OF PURCHASING AGENT**

That the **Assistant Superintendent for Support Services or the Supervisor of Central Business Office** be and hereby is authorized to purchase supplies, and equipment and enter into contracts on behalf of the Cooperative Board for services as provided in the 2025-26 budget.

43. **AUTHORIZATION OF PETTY CASH FUNDS**

That the attached list of individuals in the **Division of Support Services and the Division of Instructional Programs and Professional Learning** be and hereby is authorized to use Petty Cash funds in the amount of \$100.00 each for the purpose of emergency purchases of items less than \$20.00 with proof of receipt.

44. **AUTHORIZATION FOR FOOD SERVICE STARTUP MONEY**

That the list of districts utilizing School Food Service department of the **Division of Support Services** be and hereby is authorized to withdrawal from the School Food Service account \$50 per cash register for the purpose of startup money.

45. **AUTHORIZATION FOR STAFF TRAVEL AND CONFERENCE**

That the **District Superintendent or designee** be and hereby is authorized to approve requests of staff personnel to attend conferences, workshops, meetings and seminars, and to conduct workshops, seminars, and meetings for BOCES and Supervisory District personnel within the limits of the budget or appropriations within the special grants.

46. **DESIGNATION OF AUTHORIZED SIGNATURE ON CHECKS**

That the **Treasurer and Deputy Treasurer** be and hereby are authorized to sign by electronic signature for the disbursement of all funds of the Cooperative Board from the checking accounts.

47. **AUTHORIZATION FOR APPROVAL OF BUDGET TRANSFERS**

That the **District Superintendent or designee** be and hereby is authorized to make transfers of appropriations within the budget of each program or service, and a summary document of budget transfers will be provided on a monthly basis as part of the Treasurer's report showing the reasons for the adjustments to contract and the amounts (plus or minus.)

48. **AUTHORIZATION TO INVEST FUNDS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to invest available monies in accordance with the Education Law and any other pertinent regulations.

49. **AUTHORIZATION TO TRANSFER FUNDS BETWEEN INTEREST AND CHECKING ACCOUNTS**

That the **Assistant Superintendent for Support Services or the Treasurer** be and hereby is authorized to make transfers between the interest and checking accounts.

50. **AUTHORIZATION TO LOAN FUNDS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to loan from the General Fund to the Federal funds such sums as are necessary, to be repaid to the General Fund when revenues are received from the respective funds.

51. **AUTHORIZATION FOR REVENUE ANTICIPATION NOTES**

That the **Cooperative Board** shall issue and sell Revenue Anticipation Notes, as needed, not to exceed **\$15.0 million**, in anticipation of the collection of revenues other than real estate taxes or assessments, namely, monies to be received from the State of New York, and contractual payments due from its component school districts, which are due and payable in the fiscal year July 1, 2025 to June 30, 2026.

52. **AUTHORIZATION FOR COMPONENT SCHOOL DISTRICTS TO DESIGNATE BOCES CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL FOR SERVICE TO THEIR DISTRICTS**

That the **Cooperative Board** authorizes any component school district seeking the services of the BOCES Career and Technical Education Advisory Council to receive those services based on the submission of a formal resolution from the component Board.

53. AUTHORIZATION FOR COOPERATIVE BIDDING

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly school supplies, equipment, food products, etc.; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 103; in particular, the Cooperative Board is desirous of participating in the cooperative purchasing CO-SER's of both Madison-Oneida BOCES and Herkimer-Hamilton-Fulton-Oswego BOCES. The Board of Cooperative Educational Services also wishes to participate to the maximum extent possible in cooperative bids awarded by other Agencies, i.e. County, State or Federal as outlined in General Municipal Law, Section 103.

54. AUTHORIZATION FOR BOCES EDUCATIONAL CONSORTIUM

That the **Cooperative Board** authorizes the expenditure of **\$8,158.70** for the 2025-26 school year as the membership fee for the "BOCES Educational Consortium," an association formed by boards of cooperative educational services from throughout New York State for the promotion of BOCES through education and advocacy, oversight, and membership with the Association of Educational Service Agencies.

55. AUTHORIZATION FOR CASUALTY AND LIABILITY INSURANCE

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly casualty and liability insurance; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the casualty and liability insurance mentioned above; and the Board authorizes a Regional Committee of Administrators to represent it in all matters leading to the purchase of casualty and liability insurance.

56. READOPTION OF BOARD POLICIES AND BYLAWS

That the **Cooperative Board** readopts all policies and bylaws contained in the BOCES HANDBOOK OF POLICIES AND BYLAWS.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

The following motion covering Resolution Item 57 was made by Joseph H. Hobika, Jr.; seconded by Ryan P. Rogers. Motion was carried 10-0.

57. **STATEMENT OF CONFLICT OF INTEREST**

That the **Cooperative Board** members submit a Conflict of Interest Statement. Statements were completed and collected from Michelle Anderson, Steve Boucher, Michael H. Head, Joseph H. Hobika, Jr., Kristin Hubley, Heather Johnson, Gary P. Nelson, Ryan P. Rogers, Stephen Stanton and Timothy Thomas.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

REORGANIZATIONAL RESOLUTIONS 58 - 62

The following motion covering Resolution Items 58-62 was made by Joseph H. Hobika, Jr.; seconded by Michael H. Head. Motion was carried 10-0.

58. **MEMBERSHIP IN CHAMBER OF COMMERCE**

That the Cooperative Board approves the renewal of its membership in the **Greater Utica Chamber of Commerce** for the period of January 1, 2026 to December 31, 2026 at an annual dues' amount of \$525.00.

59. **MEMBERSHIP IN S/CDN, CTE NETWORK, AND SNSE**

That the Cooperative Board approves the membership in the Staff/Curriculum Development Network (S/CDN), Career & Technical Education (CTE) Network, and Statewide Network for Special Education (SSNE) for the period July 1, 2025 to June 30, 2026 at an annual dues amount of \$9,400.00.

60. **MEMBERSHIP IN NYSSBA**

That the Cooperative Board approves the renewal of its membership in the **New York State School Boards Association** for the calendar year January 1, 2026 to December 31, 2026 at an annual dues' amount of \$10,726.00.

61. **MEMBERSHIP IN NSBA**

That the Cooperative Board approves the renewal of its membership in the **National School Boards Association** for the period July 1, 2025 to June 30, 2026 at an annual dues' in the amount of \$2,700.00.

62. **MEMBERSHIP IN RURAL SCHOOLS**

That the Cooperative Board approves the renewal of its membership in the **Rural Schools Association of New York State** for the period July 1, 2025 to June 30, 2026 at an annual dues' amount of \$850.00.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

REORGANIZATIONAL RESOLUTIONS 63 - 76

63. **REPRESENTATIVE TO THE BOCES CONSORTIUM OF CONTINUING EDUCATION**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Ryan Rogers and unanimously carried: That the Board selects Gary P. Nelson and Michael Head as the representatives to the **BOCES Consortium of Continuing Education Policy Board**, with Kristin Hubley to serve as alternates.

64. **REPRESENTATIVE ON THE CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Stephen Stanton and unanimously carried: That the Board selects Ryan Rogers as the representative to the **Career and Technical Education Advisory Council**, with Joseph H. Hobika, Jr., and Anthony Nicotera to serve as alternates.

65. **REPRESENTATIVE ON THE ONEIDA-MADISON-HERKIMER COUNTIES SCHOOL BOARDS INSTITUTE EXECUTIVE COMMITTEE**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Michael H. Head and unanimously carried: That the Board selects Anthony Nicotera as the representative to the **Oneida-Madison-Herkimer Counties School Boards Institute Executive Committee**, with Steve Boucher, and Heather Johnson to serve as alternates.

66. **VOTING DELEGATE TO THE NYSSBA CONVENTION**

The following motion was made by Michael H. Head; seconded by Kristin Hubley and unanimously carried: That the Board selects Michelle Anderson as the delegate to the **Voting Delegate to the NYSSBA Convention**, with Heather Johnson to serve as alternate.

67. **REPRESENTATIVE ON THE SCHOOL AND BUSINESS ALLIANCE DEVELOPMENT ADVISORY COMMITTEE**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Ryan P. Rogers and unanimously carried: That the Board selects Elaine Falvo as the representative to the **School and Business Alliance Development Advisory Committee**, with Steven Boucher, Joseph H. Hobika, Jr., and Timothy Thomas to serve as alternates.

68. **SELECTION OF REPRESENTATIVE ON THE ALTERNATIVE EDUCATION ADVISORY COMMITTEE**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Timothy Thomas and unanimously carried: That the Board selects Elaine Falvo as the representative to the **Alternative Education Advisory Committee**, with Joseph H. Hobika, Jr., and Gary P. Nelson to serve as alternates.

69. **SELECTION OF REPRESENTATIVE ON THE AUDIT COMMITTEE**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Ryan P. Rogers and unanimously carried: That the Board selects Elaine Falvo, Michael H. Head, Gary P. Nelson, and Timothy Thomas as the representatives to the **Audit Committee**.

70. **SELECTION OF REPRESENTATIVES ON WELLNESS COMMITTEE**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Michael H. Head and unanimously carried: That the Board selects Gary P. Nelson and Kristin Hubley as the representatives to the **Wellness Committee**.

71. **CAPITAL PROJECT COMMITTEE**

The following motion was made by Michael H. Head; seconded by Ryan P. Rogers and unanimously carried: That the Board selects Steve Boucher, Elaine Falvo, Michael H. Head, and Ryan P. Rogers as the representatives to the **Capital Project Committee**.

72. **NEGOTIATIONS COMMITTEE**

The following motion was made by Michael H. Head; seconded by Ryan P. Rogers and unanimously carried: That the Board selects Michelle Anderson, Elaine Falvo, Kristin Hubley, and Gary P. Nelson as the representatives to the **Negotiations Committee**.

73. **BOARD HANDBOOK COMMITTEE**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Michael H. Head and unanimously carried: That the Board selects Michelle Anderson, Elaine Falvo, and Gary P. Nelson as the representatives to the **Board Handbook Committee**.

74. **POLICY COMMITTEE**

The following motion was made by Michael H. Head; seconded by Ryan P. Rogers and unanimously carried: That the Board selects Michael H. Head, Heather Johnson, and Gary P. Nelson as the representatives to the **Board Policy Committee** with Steve Boucher as alternate.

75. **DISTRICT-WIDE SAFETY COMMITTEE**

The following motion was made by Joseph H. Hobika, Jr.; seconded by Ryan P. Rogers and unanimously carried: That the Board selects Ryan P. Rogers as the representatives to the **District Wide Safety Committee** with Michelle Anderson to serve as alternate.

76. **DISTRICT SUPERINTENDENT EVALUATION COMMITTEE**

The following motion was made by Michael H. Head; seconded by Timothy Thomas and unanimously carried: That the Board selects Heather Johnson as the representatives to the **District Superintendent Evaluation Committee** with Steve Boucher, Joseph H. Hobika, Jr., and Ryan Rogers to serve as alternates.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motions carried 10-0

ITEM V. COMMUNICATIONS

President Michelle Anderson thanked the Cooperative Board for keeping her in her position and thanked everyone for their support.

ITEM V. A. FROM THE FLOOR

None.

ITEM V. B. CORRESPONDENCE

None.

ITEM VI. REPORTS

District Superintendent Patricia N. Kilburn, Ed.D. provided a progress update and discussion regarding the OHM BOCES Strategic Plan. Cooperative Board Members provided feedback. Dr. Kilburn thanked the Cooperative Board for their input and feedback.

Assistant Superintendent Christopher Hill noted that all summer school programs are up and running, as well as the Bridges programs and summer camp.

Assistant Superintendent Scott Morris noted that Food Service has thirty-one (31) sites serving breakfast and lunch, and the Print Shop is running at full speed with many projects moving.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 11, 2025

Motion by: Joseph H. Hobika, Jr.

Seconded by: Ryan P. Rogers

Moved, that the minutes of the Regular Meeting of June 11, 2025 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved as written.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

ITEM VIII. EXECUTIVE SESSION

Motion by: Joseph H. Hobika, Jr.

Seconded by: Michael H. Head

Moved, that the Cooperative Board enter into Executive Session at 5:31 p.m.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan P. Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

Executive Session Items:

X	discussing the employment history of particular persons
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the ___ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
X	discussing the (administration) (preparation) (grading) of the NYSAA exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

Moved, that the Cooperative Board exit the Executive Session and return to the General Session at 6:10 p.m.
 Motion by: Kristin Hubley
 Seconded by: Stephen Stanton

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

ITEM IX. MOTION TO AMEND THE CONSENT AGENDA TO REMOVE ITEM IX. D.1.

Motion by: Joseph H. Hobika, Jr.
 Seconded by: Michael H. Head

Moved, that the Cooperative Board amend the Consent Agenda to remove Item IX.D.1 from Items B., C., and D.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

ITEM IX. MOTION TO APPROVE THE CONSENT AGENDA (B., C., D., MINUS ITEM IX.D.1)

Motion by: Joseph H. Hobika, Jr.
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board accepts the Treasurer's Report for May 2025 (Item IX. B. 1), the Budget Adjustment Report for May 2025 (Item IX. B. 2), the Personnel Report (Item IX. C) and items listed below (Items IX. D. 2 – IX.D. 7);

ITEM IX. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR MAY 2025

Report of the Treasurer for May 2025

Capital	\$	8,376.34
General	\$	13,777,903.67
School Lunch	\$	2,152,754.81
Special Aid	\$	5,535.25
Scholarships	\$	72,739.62
Extra-Curricular	\$	20,624.35
Total	\$	16,037,934.04

and the Treasurer's Report for the Extra-Curricular Fund for May 2025 showing a fund balance of \$20,642.35.

ITEM IX. B. 2. MOTION TO ACCEPT THE 2024-2025 BUDGET ADJUSTMENT REPORT FOR MAY 2025

**Budget Revisions—2024-25
May 2025 Report**

2024-25 Adopted Budget	\$	94,356,675
Commitment Changes	\$	9,737,296
Net Changes	\$	6,165,890
Total		\$110,259,761

ITEM IX. B. 3. MOTION TO APPROVE ONEIDA BOCES CONTRACTEE (BUYER) WITH OTHER BOCES 2025-2026 CONTRACTS

Oneida BOCES Contractee (Buyer) with Other BOCES

CiTi (Oswego) BOCES	\$254,577.79	Initial contract for all BOCES Services for 2025-2026 BOCES
Clinton-Essex-War-Wash BOCES	\$ 23,639.00	
Franklin-Essex-Hamilton BOCES	\$ 23,002.00	
Onondaga-Cortland-Mad BOCES	\$157,845.50	
Otsego-Northern Catskills BOCES	\$ 20,750.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and CiTi BOCES, Clinton-Essex-Warren-Washington BOCES, Franklin-Essex-Hamilton BOCES, Onondaga-Cortland-Madison BOCES and Otsego-Northern Catskills BOCES for the 2025-2026 school year.

ITEM IX. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-
INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff

A. PERSONNEL REPORT

a. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	LEISHA M. AYALA	TEACHER ASSISTANT	09/03/2024	08/18/2025
2.	NANCY A. BROWNE	TEACHER ASSISTANT	08/29/2024	06/30/2025
3.	JOSIE R. COLLINS	TEACHER ASSISTANT	10/07/2024	06/30/2025
4.	RYAN M. HARRINGTON	TEACHER ASSISTANT	02/03/2025	06/30/2025
5.	MICHELE KOBIELSKI	TEACHER OF CHILD CARE	01/01/2023	08/31/2025
6.	BRITTNEY LINK	TEACHER - SUMMER SCHOOL	07/07/2025	07/07/2025
7.	LAUREN E. LIONETTI	TEACHER - SUMMER SCHOOL	07/07/2025	07/14/2025
8.	MCKENZIE L. SIPP	TEACHER ASSISTANT	09/01/2016	06/27/2025
9.	SARAH A. SNEDIKER	MATHEMATICS TEACHER	09/01/2023	08/31/2025
10.	EH B. WIN	TEACHING ASSISTANT - SUMMER SCHOOL	07/07/2025	07/07/2025

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	GENNARO M. DURSO	CAREER EXPLORATION SPECIALIST	09/05/2023	06/27/2025
2.	JAMES H. HAGGERTY	FIRE SYSTEMS TECHNICIAN - HOURLY	07/07/2022	07/09/2025

b. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	MAIAH L. DEGIRONIMO	TEACHER ASSISTANT	09/01/2025	06/30/2026	work as long term substitute teacher

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	CARLOS A. ALBARRAN	SENIOR PRINTING AIDE	07/14/2025	TBD	new probationary appointment
2.	JOSEPH M. GIANNATELLI	OFFSET DUPLICATING OPERATOR	07/14/2025	TBD	new probationary appointment

c. APPOINTMENTS

Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **SUSAN R. CAMPBELL** be appointed as a **TEACHER ASSISTANT** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Career & Technical Education for a four year probationary appointment in the **TEACHING ASSISTANT** tenure area, commencing September 01, 2025 at an annual salary rate of \$23,117.00.

Certification:

- * Working toward certification

Education:

- * Graduate of Norfolk County Agricultural High School
- * Associates Degree in Veterinary Technology from SUNY Canton
- * Bachelors Degree in Animal Science from Cornell University

Work Experience:

- * From April, 2015 through present as a nanny for the Grimmen family
- * From April, 2017 through April, 2023 as a registrar for the New Hartford Youth Hockey
- * From September, 2021 through June, 2021 as a substitute teacher for the New Hartford Central School District
- * From August, 2009 through May, 2020 a farm hand for Cornell Cooperative Extension Learning Farm

2. Recommend that **JOSEPH T. SCHOLL** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Bridges for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2025 at an annual salary rate of \$18,653.00.

Certification:

- * Working toward certification

Education:

- * Graduate of Frankfort/Schuyler High School

Work Experience:

- * From January, 2025 through present as a substitute teaching assistant at Oneida-Herkimer-Madison BOCES

3. Recommend that **COREY J. ZLATNISKI** be appointed as a **TEACHER OF ENGLISH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, CTE for a four year probationary appointment in the English 7-12, commencing September 01, 2025 at an annual salary rate of \$55,745.00.

Certification:

- * Professional certificate in ENGLISH 7-12

Education:

- * Graduate of Mattituck High School
- * Bachelors Degree in English from Utica College
- * Masters Degree in Adolescent Education 7-12 English from LeMoyne College

Work Experience:

- * From September, 2021 through June, 2025 as a High School English teacher at Madison Central School
- * From April, 2020 through June, 2021 as a Middle School English teacher at Canastota Central School
- * From 2017 through 2018 as a substitute teacher at Syracuse City School District, Rome City School District and Westmoreland Central School District

b. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **MAIAH L. DEGIRONIMO** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, SPECIAL EDUCATION, for a long-term substitute appointment commencing September 01, 2025 and ending June 30, 2026 at an annual salary rate of \$47,359.00.

Certification:

- * Working toward certification
- * Level I certificate in Teaching Assistant

Education:

- * Graduate of Sauquoit Valley High School
- * Associates Degree in Advertising/Photography from Mohawk Valley Community College
- * Currently attending Grand Canyon University for Bachelor of Arts in Early Childhood Education

Work Experience:

- * From September, 2019 through the present as a teaching assistant at Oneida-Herkimer-Madison BOCES
- * From 2019 through September, 2019 as a photograph retoucher at Fraternal Composite
- * 2018 as a portrait photography intern at Ralph DeNicola Photography
- * From 2017 through 2018 as a cashier/server at the Ice Cream Factory
- * From 2015 through 2017 as a photographer at New York Sash
- * 2016 as a seasonal photographer at Enchanted Forest Water Safari
- * 2015 as a seasonal photographer at Noerr Programs

c. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **ANDREA J. DZIEKAN** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROFESSIONAL LEARNING, for a temporary appointment commencing July 1, 2025 and ending June 30, 2026 at an hourly rate of \$55.00.

Certification:

- * Certification in Physical Education

Education:

- * Bachelors Degree from SUNY Cortland
- * MS from Syracuse University

Work Experience:

- * 1998 through 2024 as a Physical Education Teacher an K-12 Athletic Director at New York Mills Union Free High School

d. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	KAITLYN M. REINSMITH	TEACHING ASSISTANT	10/07/2025
2.	TIMOTHY ROWLAND	COORDINATOR OF SPECIAL EDUCATION	10/13/2025

e. RECOMMENDATION FOR DECREASE IN FTE

			Date	FTE
1.	ANN P. TURNER	DIRECTOR, EDUCATION LEADERSHIP NETWORK	07/01/2025	0.6

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **JAMES H. HAGGERTY** be appointed to a provisional appointment as a **BUILDING INSPECTOR** in SUPPORT SERVICES, **SAFETY SERVICES**, commencing July 10, 2025 at a salary rate of \$26.13 per hour.

JAMES H. HAGGERTY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **BUILDING INSPECTOR**, until the results of the next civil service exam are known.

Education:

- * Graduate of Westmoreland High School
- * Associates in Applied Science in Fire Science from Columbia Southern University

Work Experience:

- * From January, 2022 through present as a Fire Systems Technician for Oneida-Herkimer-Madison BOCES
- * From November, 2004 through the present as a lead firefighter at Fort Drum Fire Department
- * From March, 2001 through November, 2004 as a firefighter at Elizabeth City Fire Department, Elizabeth City, NC

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **CARLOS A. ALBARRAN** be appointed to a probationary appointment as a **SENIOR OFFSET PRINTING MACHINE OPERATOR** in SUPPORT SERVICES, Printing Services, commencing July 14, 2025 at an annual salary rate of \$59,065.00, prorated.

CARLOS A. ALBARRAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR OFFSET PRINTING MACHINE OPERATOR**. **CARLOS A. ALBARRAN** will be required to serve a twenty-six week probationary period.

Education:

* Graduate of Amsterdam High School

Work Experience:

- * From 1984 through 2000 as a Printing Offset Operator at Mohawk Finish Products
- * From July 2001 through present as a printing aide and senior printing aide for OHM BOCES

2. Recommend that **KARA L. BURNETT** be appointed to a probationary appointment as a **PRINCIPAL ACCOUNT CLERK** in SUPPORT SERVICES, **CENTRAL BUSINESS OFFICE**, commencing June 02, 2025 at an annual salary rate of \$47,939.00, prorated.

KARA L. BURNETT has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PRINCIPAL ACCOUNT CLERK**. **KARA L. BURNETT** will be required to serve a twenty-six week probationary period.

Education:

- * Graduated from Whitesboro Senior High School
- * Bachelors Degree in Finance from SUNY Polytechnic Institute

Work Experience:

- * From April, 2024 through present as an office manager at Lennon's WB Wilcox Jewelers
- * From March, 2021 through April, 2024 as a cashier at Edible Arrangements
- * From April, 2020 through September, 2020 as a cashier for Voss's BBQ

3. Recommend that **JOSEPH M. GIANNATELLI** be appointed to a probationary appointment as a **SENIOR OFFSET PRINTING MACHINE OPERATOR** in SUPPORT SERVICES, **PRINTING SERVICES**, commencing July 14, 2025 at an annual salary rate of \$52,772.00, prorated.

JOSEPH M. GIANNATELLI has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR OFFSET PRINTING MACHINE OPERATOR**. **JOSEPH M. GIANNATELLI** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of New Hartford High School
- * AAS in Advertising and Design from Mohawk Valley Community College

Work Experience:

- * From 2008 through present as an offset duplicating operator for OHM BOCES

4. Recommend that **CAROLINE G. REALE** be appointed to a probationary appointment as a **PUBLIC INFORMATION SPECIALIST** in SUPPORT SERVICES, **SCHOOL COMMUNICATIONS**, commencing July 29, 2025 at an annual salary rate of \$52,204.00, prorated.

CAROLINE G. REALE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC INFORMATION SPECIALIST**. **CAROLINE G. REALE** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Ridgewood High School
- * Bachelors Degree in Radio and Television Broadcast from University of Missouri

Work Experience:

- * From April, 2009 through August, 2011 as a producer and reporter for WKTV New Channel 2
- * From August, 2011 through March, 2012 as an anchor and producer for WUTR/WFXV TV News
- * From July, 2012 through September, 2013 as an anchor and reporter for News Channel 9
- * From January, 2022 through present as an Oneida County Legislator

5. Recommend that **ALYCIA N. SCHICK** be appointed to a probationary appointment as a **PUBLIC INFORMATION SPECIALIST** in SUPPORT SERVICES, **SCHOOL COMMUNICATIONS**, commencing July 07, 2025 at an annual salary rate of \$52,204.00, prorated.

ALYCIA N. SCHICK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC INFORMATION SPECIALIST**. **ALYCIA N. SCHICK** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Waterville Central School
- * Equine Business Management from Cazenovia College

Work Experience:

- * From August, 2024 through August, 2013 as an office manager for All Seasons Textile Services
- * From September, 2013 through April, 2017 as a 4-H educator for Cornell Cooperative Extension
- * From April, 2017 through August, 2020 as a marketing manager for Bon Appetit at Hamilton College
- * From August, 2020 through May, 2021 as an administrative assistant at Lisa Lester, DDS
- * From June, 2021 through August, 2022 as a community relations coordinator for GPO Federal Credit Union

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **SUSAN L. ARNTSEN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, **SCHOOL FOOD SERVICES**, commencing September 02, 2025 at an hourly salary rate of \$20.00, as needed.

SUSAN L. ARNTSEN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of VVS Central School

Work Experience:

- * From September, 2000 through August, 2025 as a Cook Manager for Oneida-Herkimer-Madison BOCES

2. Recommend that **TERUKO CROUCH** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, **SCHOOL FOOD SERVICES**, commencing June 02, 2025 at an hourly salary rate of \$15.50.

TERUKO CROUCH has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Momoishi High School, Aomori Prefecture, Japan

Work Experience:

* From 2013 through 2016 as a Food Service Worker at Harry Herndon Elementary School

* From 2016 through 2021 as a Food Service Worker at Lavista Middle School

* From 2021 through 2025 as a Food Service Worker at Rome Memorial Hospital

d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **ASHLEY E. BAUM** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, Technical Repair, commencing July 1, 2025 and ending June 30, 2026 at an hourly salary rate of \$18.50.

ASHLEY E. BAUM meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Canastota High School

Work Experience:

* None

2. Recommend that **BARRY J. YETTE** be appointed to a temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR 1** in SUPPORT SERVICES, commencing July 01, 2025 and ending June 30, 2026 at a daily rate of \$500.00, as needed.

e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	JAMES H. HAGGERTY	FIRE SYSTEMS TECHNICIAN	06/10/2025
2.	FRED E. HAUCK JR.	FIRE SYSTEMS TECHNICIAN	06/12/2025

			Perm. Date
3.	EMILY R. LASALLE	ASSISTANT DASA COMPLIANCE COORDINATOR	06/28/2025

f. RECOMMENDATION FOR PERMANENT APPOINTMENT - (NON-COMPETITIVE CIVIL SERVICE TITLE)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	KELLIE J. ATKINSON-HUENING	LICENSED PRACTICAL NURSE	07/07/2025
2.	JESSICA J. BECKWITH	REGISTERED PROFESSIONAL NURSE	07/07/2025
3.	KRISTINA M. MARTIN	COOK MANAGER	06/16/2025
4.	LINDSEY L. NIMEY	REGISTERED PROFESSIONAL NURSE	06/18/2025

g. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

	Title	Start Date	End Date	Salary
1.	KAITLIN E. BUNGER	LABORER - HOURLY	07/01/2025	06/30/2026 \$18.50
2.	DENISE M. PHILIPSON	CLEANER (HOURLY)	07/01/2025	08/30/2025 \$21.82
3.	JOHN A. WELCH	LABORER - HOURLY	07/01/2025	06/30/2026 \$18.50

h. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)

1. Recommend that **TIMOTHY ROWLAND** be appointed to an additional assignment as **POLICY COORDINATOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, commencing July 1, 2025 and ending June 30, 2026 at a salary rate of \$3,500.00.
2. Recommend that **ANNE M. WIGHTMAN** be appointed to an additional assignment as a **PROCEDURES COORDINATOR** commencing July 01, 2025 and ending June 30, 2026 at a salary rate of \$15,000.00.

d. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

		Date	Stipend
1.	LAUREN A. DUNN	ASSISTANT PRINCIPAL - CTE	07/01/2025 - \$4,900.00 {Supervisor of 06/30/2026 Regional Summer School}
2.	MATTHEW M. FAGAN	ASSISTANT PRINCIPAL - PTECH	07/01/2025 - \$4,900.00 {Supervisor of 06/30/2026 Regional Summer School}

			Date	Stipend
3.	M. ELLEN MAHANNA	PRINCIPAL OF SPECIAL EDUCATION	07/01/2025 - 06/30/2026	\$8,000.00 {Coordinator of ESY & Senior Supervisor}
4.	LISA M. RIZZO	COORDINATOR OF SPECIAL EDUCATION	07/01/2025 - 06/30/2026	\$8,000.00 {Coordinator of ESY & Senior Supervisor}
5.	TIMOTHY ROWLAND	COORDINATOR OF SPECIAL EDUCATION	07/01/2025 - 06/30/2026	\$6,500.00 {Supervisor of ESY}
6.	VALERIE L. STARCZEWSKI	TEACHER ASSISTANT	09/01/2025 - 06/30/2026	\$3,500.00 (Student Manager)
7.	JESSICA TEHAN	COORDINATOR OF SPECIAL EDUCATION	07/01/2025 - 06/30/2026	\$2,000.00 (Mentor)
8.	JESSICA TEHAN	COORDINATOR OF SPECIAL EDUCATION	07/01/2025 - 06/30/2026	\$6,500.00 {Supervisor of ESY}
9.	HEATHER J. WILLIAMS	ASSISTANT PRINCIPAL - SPECIAL EDUCATION	07/01/2025 - 06/30/2026	\$6,500.00 {Supervisor of ESY}
10.	SIGMUND R. ZEMZICKI	TEACHER ASSISTANT	09/01/2025 - 06/30/2026	\$3,500.00 (Student Manager)

e. LAYOFFS

1. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR LAY-OFF

1. It is recommended that **ANTHONY R. SBIROLI**, be laid-off from the position of **NURSE PRACTITIONER**, effective 06/30/2025. The District Superintendent shall notify **ANTHONY R. SBIROLI** of this decision forthwith. This is due to the reduction in program services. **ANTHONY R. SBIROLI** is the person with the least seniority in this civil service title.

f. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION

Daily rate is 1/200th of salary or hourly

		Title	Start Date	End Date	Max Days	Salary
1.	TERRY R. BARR	TEACHER	07/01/2025	08/31/2025	8	\$30.00/hr (Summer Camp)
2.	JESSICA J. BECKWITH	REGISTERED PROFESSIONAL NURSE	07/01/2025	08/31/2025	26	\$50,975
3.	NICOLE A. CASSULIS	TEACHER	07/01/2025	08/31/2025	3	\$30.00/hr (Summer Bridge)

Minutes of the Reorganizational/Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 July 9, 2025
 Page 30

		Title	Start Date	End Date	Max Days	Salary
4.	KELLY A. COLANTUONI	TEACHER	07/01/2025	08/31/2025	1	\$30.00/hr (Summer Bridge)
5.	KELLY A. COLANTUONI	TEACHER	07/01/2025	08/31/2025	5	\$30.00/hr (Summer Bridge)
6.	MARISA G. DECOLA	TEACHER	07/01/2025	08/31/2025	12	\$30.00/hr (Summer Camp)
7.	KELLY FOOTE	TEACHER	09/01/2025	08/31/2025	4	\$30.00/hr (Summer Bridge)
8.	JAMIE L. FRENCH	TEACHER	07/01/2025	08/31/2025	3	\$30.00/hr (Summer Bridge)
9.	SARA L. GARRETT	TEACHER	07/01/2025	08/31/2025	8	\$51,517 (Summer Bridge)
10.	JOSEPH E. KELLEHER	TEACHER	07/01/2025	08/31/2025	8	\$30.00/hr (Summer Camp)
11.	PHYLLIS LARK	TEACHING ASSISTANT	07/01/2025	08/31/2025	8	\$15.50/hr (Summer Camp)
12.	BRENNA P. MACRINA	GUIDANCE	07/01/2025	08/31/2025	12	\$54,215 (Summer Bridge)
13.	ALEXANDER MCKINSEY	TEACHER	07/01/2025	08/31/2025	8	\$30.00/hr (Summer Camp)
14.	MATTHEW J. MILLER	TEACHER	07/01/2025	08/31/2025	8	\$30.00/hr (Summer Camp)
15.	ASHLEY A. MURRAY	TEACHER	07/01/2025	08/31/2025	4	\$30.00/hr (Summer Bridge)
16.	KATHLEEN NEBUSH	GUIDANCE	07/01/2025	08/31/2025	20	\$73,697
17.	LINDSEY L. NIMEY	REGISTERED PROFESSIONAL NURSE	07/01/2025	08/31/2025	4	\$50,975
18.	GORDON PECKHAM	TEACHER	07/01/2025	08/31/2025	8	\$30.00/hr (Summer Camp)
19.	TIFFANY A. PIATKOWSKI		07/01/2025	08/31/2025	4	\$30.00/HR (Summer Bridge)
20.	LAURA PONIKTERA	COSMETOLOGY	07/01/2025	08/31/2025	26	\$99,369
21.	JEFFREY R. SERGOTT	TEACHER	07/01/2025	08/31/2025	2	\$30.00/hr (Summer Bridge)
22.	THERESA M. SORON	TEACHING ASSISTANT	07/01/2025	08/31/2025	8	\$15.50/hr (Summer Camp)

		Title	Start Date	End Date	Max Days	Salary
23.	AMANDA L. STEVENS	TEACHER	07/01/2025	08/31/2025	2	\$30.00/hr (Summer Bridge)
24.	JASON C. SWARTZ	TEACHER	07/01/2025	08/31/2025	8	\$30.00/hr (Summer Camp)
25.	JESSICA E. WAGNER	TEACHER	07/01/2025	08/31/2025	3	\$30.00/hr (Summer Bridge)
26.	MICHELE WEAKLEY	COSMETOLOGY	07/01/2025	08/31/2025	26	\$105,730
27.	KIMBERLY WHEELock	GUIDANCE	07/01/2025	08/31/2025	20	\$82,993
28.	MICHAEL A. WURZ	TEACHER	07/01/2025	08/31/2025	3	\$30.00/hr (Summer Bridge)

b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED
Daily rate is 1/200th of salary or Teaching Assistant Community rate

		Title	Start Date	End Date	Max Days	Salary
1.	MICHAEL P. ALESANDRO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$20,520
2.	RENEE M. ANDRE	TEACHER	07/07/2025	08/15/2025	30	\$69,050
3.	CARMEN J. ARCURI	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,964
4.	LAURA H. ARCURI	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,284
5.	BARBARA ARCURI	SOCIAL WORKER	07/07/2025	08/15/2025	12	\$92,554
6.	BAILEY A. BACH	TEACHER	07/07/2025	08/15/2025	30	\$56,096
7.	DONNA M. BILLS	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$20,320
8.	SHARI BUJOLD	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$37,023
9.	ELAINE M. BUTTENSCHON	TEACHER	07/07/2025	08/15/2025	30	\$104,147
10.	BIANCA M. CARDILLO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,620
11.	LILLIAN C. CAREY	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
12.	JOHN G. CASTELLO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$40,732
13.	MATTHEW H. CAVALIERI	TEACHER	07/07/2025	08/15/2025	30	\$66,495
14.	MELANIE L. CHAMBRONE	TEACHER	07/07/2025	08/15/2025	30	\$95,752

Minutes of the Reorganizational/Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 July 9, 2025
 Page 32

		Title	Start Date	End Date	Max Days	Salary
15.	KARA C. CIACCIA	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$26,938
16.	DIANNA CIANFROCCO	SOCIAL WORKER	07/01/2025	08/29/2025	20	\$107,945
17.	STEPHANIE COLLADO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,964
18.	JERI A. COMBS	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$18,966
19.	ANTHONY CURTACCI	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$54,493
20.	THERESA R. CURTACCI	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$25,586
21.	SHAD A. CZERNAK	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$37,523
22.	FRANK N. DARDANO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$21,020
23.	JULIANA E. DEE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,284
24.	DAVID M. DEEP JR.	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$22,622
25.	SHELBY A. DEERE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
26.	DYLAN T. DEPASQUALE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
27.	MATTHEW M. DONATO	TEACHER	07/07/2025	08/15/2025	30	\$49,441
28.	CHARMAINE B. DONATO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$21,220
29.	ABIGAIL L. DRAPER	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
30.	JOHN DREW	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$33,496
31.	BRADFORD P. DUNLAY	TEACHER	07/07/2025	08/15/2025	20	\$60,663
32.	MAUREEN E. EDICK	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$22,086
33.	TANYA D. FELDMAN	TEACHER	07/07/2025	08/15/2025	30	\$97,632
34.	CATHERINE R. FICARRA	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$24,022
35.	JAMIE L. FRENCH	General Special Education Program	07/01/2025	08/31/2025		\$30.00/hr
36.	RYAN W. GERLING	MUSIC THERAPIST	07/07/2025	08/15/2025	18	\$50,710
37.	ROBERT B. GRAY	GUIDANCE COUNSELOR	07/01/2025	08/29/2025	25	\$82,662
38.	LISA GRENIER	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$35,214
39.	STACEY GRUCZA	TEACHER	07/07/2025	08/15/2025	30	\$66,891
40.	ANNA L. GRUCZA	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
41.	KAREN A. HAGEARTY	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$22,550
42.	MARK HARRINGTON	TEACHER	07/07/2025	08/15/2025	30	\$89,873
43.	LAURIE HELMER	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$34,205

Minutes of the Reorganizational/Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 July 9, 2025
 Page 33

		Title	Start Date	End Date	Max Days	Salary
44.	ANGELINA R. HERRINGTON	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,620
45.	PATRICK M. HOGAN	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,284
46.	THOMAS M. HOLT JR	TEACHER	07/07/2025	08/15/2025	30	\$74,485
47.	MELISSA I. HOLTHAM	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$35,344
48.	JORDYN L. HOWLETT	TEACHING ASSISTANT	07/14/2025	08/15/2025	25	\$2,880
49.	LISA L. HUEBNER	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$37,559
50.	ADAM K. JACKSON	TEACHING ASSISTANT	07/07/2025	08/15/2025	8	\$22,550
51.	ADAM K. JACKSON	MUSIC THERAPIST	07/07/2025	08/15/2025	18	\$40,852
52.	MICHAEL P. KAIN	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$21,364
53.	KELLI KISS	TEACHER	07/07/2025	08/15/2025	30	\$94,830
54.	GRANT T. KLINKNER	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$20,366
55.	JEAN KNAUL	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$26,750
56.	KAITLIN R. KOPCZA	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$21,020
57.	MEGAN E. KOVACS	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
58.	ROBIN LALONDE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$35,423
59.	DEBRA H. LANZ	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$25,338
60.	ROSALYN J. LEONE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$24,097
61.	KEVIN J. LEVATINO	TEACHER	07/07/2025	08/15/2025	30	\$52,787
62.	LORI MAGGIO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$36,244
63.	LAURA R. MALAGESE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
64.	JENNIFER E. MANN	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$36,114
65.	DANIELLE MAROSE	TEACHER	07/07/2025	08/15/2025	30	\$64,222
66.	SUSAN M. MARSH	TEACHER	07/07/2025	08/15/2025	30	\$91,376
67.	LISA A. MCLEAN-TURNER	TEACHER	07/07/2025	08/15/2025	30	\$47,741
68.	LAURYN E. MESSA	TEACHER	07/07/2025	08/15/2025	30	\$46,159
69.	LORRAINE E. MILITANO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$37,559
70.	MICHELE F. MISIAK	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$35,344
71.	MORGAN A. MITCHELL	TEACHER	07/07/2025	08/15/2025	30	\$46,159
72.	ALYSSA G. MOONEY	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880

Minutes of the Reorganizational/Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 July 9, 2025
 Page 34

		Title	Start Date	End Date	Max Days	Salary
73.	JOANNE M. MOYLAN	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$20,686
74.	BRIDGETTE M. NELSON	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$24,357
75.	JOHN A. NICOTERA	TEACHER	07/07/2025	08/15/2025	15	\$65,882
76.	GIL L. OLIVERAS	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$40,532
77.	DAWN ORTLIEB	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$46,342
78.	KAITLYN M. OWENS	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$20,520
79.	SCOVIA OYELLA	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$20,864
80.	SARAH B. PARKER	TEACHER	07/07/2025	08/15/2025	30	\$90,756
81.	REGINA PATTERSON	SCHOOL SOCIAL WORKER	07/07/2025	08/15/2025	30	\$90,362
82.	ALISA M. PETRONELLA	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$21,720
83.	THOMAS D. PFISTERER	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$21,364
84.	MARK P. PROKOPIENKO	TEACHER	07/07/2025	08/15/2025	30	\$52,049
85.	KAITLYN M. REINSMITH	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,284
86.	MEGHAN T. REYNOLDS	TEACHER	07/07/2025	08/15/2025	30	\$49,441
87.	ANGELA L. RILEY	TEACHING ASSISTANT	07/07/2025	08/15/2025	18	\$22,086
88.	CHERYL A. RIVET	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$36,244
89.	GAYLA A. ROTHDIENER	TEACHER	07/07/2025	08/15/2025	30	\$96,844
90.	JAMES B. RYAN	SCHOOL PSYCHOLOGIST	07/01/2025	08/29/2025	15	\$82,209
91.	RYAN SCARLINO	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$24,722
92.	ASHLEY L. SCHMIDT	TEACHER	07/07/2025	08/15/2025	30	\$63,850
93.	EMMA C. SCRANTON	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
94.	KEVIN SCRANTON	TEACHER	07/07/2025	08/15/2025	20	\$97,632
95.	ROSALIND SIEGFRIED	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$40,653
96.	JENNIFER M. SMITH	TEACHER	07/07/2025	08/15/2025	30	\$61,469
97.	STEPHANIE A. SMITH	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$35,066
98.	RICHARD E. SNYDER	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$20,686
99.	THERESE M. SOULIA	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,620
100.	SYDNEY R. STEATES	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$19,964
101.	ROXANN TESTAMARK	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$39,614

		Title	Start Date	End Date	Max Days	Salary
102.	SARAH A. THAYER	SCHOOL SOCIAL WORKER	07/07/2025	08/15/2025	30	\$60,734
103.	MARTHA J. THOMPSON	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$36,614
104.	MATTHEW F. TOBIN	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
105.	JOHN C. TOMEI	SOCIAL WORKERS	07/07/2025	08/15/2025	12	\$57,624
106.	MADISON J. USYK	GUIDANCE COUNSELOR	07/01/2025	08/29/2025	25	\$51,519
107.	ERIKA J. VALDERRAMOS	TEACHING ASSISTANT	07/07/2025	08/15/2025	15	\$21,364
108.	NORA M. VICK	TEACHER	07/07/2025	08/15/2025	30	\$6,808
109.	ANGELENA M. WALKER	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$2,880
110.	SARAH WHITE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$39,744
111.	KRISTIN WILLIAMS	SCHOOL SOCIAL WORKER	07/07/2025	08/15/2025	30	\$90,262
112.	PATRICIA A. WILLIAMS	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$21,150
113.	ANNE M. WOODS	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$20,686
114.	CATHY A. WRIGHT	TEACHER	07/07/2025	08/15/2025	30	\$91,420
115.	JENNIFER E. ZALE	TEACHING ASSISTANT	07/07/2025	08/15/2025	30	\$44,372

c. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2025, for the period indicated. The actual need for any individual will not be determined until July 1, 2025. The decisions will be based upon enrollments at that time. Assignments may be for two blocks (\$3,000) or three blocks (\$4,500), based on enrollment. The Driver Education Instructors will be paid \$75.00/hr for a full class load. Teaching Assistant - \$15.50/hr. Assistant Administrator will be paid \$6,750 and Administrator will be paid \$8,500. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	THOMAS W. BATESON	TEACHER	07/07/2025	08/20/2025	\$4,500
2.	RONAL J. BOCONSACA	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
3.	JACLYN M. BOGDAN	SOCIAL WORKER	07/01/2025	08/29/2025	\$56,536
4.	MARK E. BONVILLE	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
5.	WILLIAM M. BROWN	TEACHER	07/07/2025	08/20/2025	\$4,500
6.	JASON O. BROWNE	TEACHING ASSISTANT	07/08/2025	08/20/2025	\$15.50/hr

Minutes of the Reorganizational/Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 July 9, 2025
 Page 36

		Title	Start Date	End Date	Salary
7.	TAYLOR BUSHEY	TEACHER	07/07/2025	08/20/2025	\$4,500
8.	JOSEPH A. CARCONE	SOCIAL WORKER	07/01/2025	08/29/2025	\$64,784
9.	SEAN P. CLARK	TEACHER	07/07/2025	08/20/2025	\$4,500
10.	NANCY A. COLLINS	TEACHER	07/07/2025	08/20/2025	\$4,500
11.	NATHAN DEBAN	TEACHER	07/07/2025	08/20/2025	\$4,500
12.	CAITLIN E. DEMAURO	ELEMENTARY TEACHER NYM	07/14/2025	08/07/2025	\$3,000
13.	TAVIOR J. GLOVER	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
14.	JASMINE HARRISON	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
15.	MEGAN M. HICKEL	SUBSTITUTE TEACHER	07/14/2025	08/07/2025	\$30.00/hr
16.	WILLIAM M. HOUSER	TEACHER	07/07/2025	08/20/2025	\$4,500
17.	EMILY S. INMAN	ENGLISH TEACHER	07/07/2025	08/20/2025	\$4,500
18.	TERRY L. JONES	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
19.	DEZARE KELLY	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
20.	KELLE KIRKLAND	TEACHER	07/01/2025	08/29/2025	\$86,743
21.	ANTHONY LAPAGLIA	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
22.	COURTNEY A. LUPI	TEACHER	07/07/2025	08/20/2025	\$4,500
23.	CAROLYN MANCUSO-LASALLE	GUIDANCE COUNSELOR	07/01/2025	08/29/2025	\$79,147
24.	ERIN M. MCKINLEY	PHYSICAL EDUCATION TEACHER	07/07/2025	08/20/2025	\$4,500
25.	SHELBY H. MILLER	TEACHER	07/14/2025	08/07/2025	\$3,000
26.	MICHELE K. NELSON	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
27.	JOSEPHINE R. OLIVER	SUBSTITUTE TEACHER	07/14/2025	08/07/2025	\$30.00/hr
28.	JACOB A. ROSYS	TEACHER	07/07/2025	08/20/2025	\$4,500
29.	STACY M. SARDINA	SOCIAL WORKER	07/01/2025	08/29/2025	\$105,271
30.	SARAH A. SNEDIKER	MATHEMATICS TEACHER	07/07/2025	08/20/2025	\$4,500
31.	TYLER STEELE	TEACHER	07/07/2025	08/20/2025	\$4,500
32.	CHRISTINA M. SUTTER	TEACHING ASSISTANT	07/09/2025	08/20/2025	\$15.50/hr
33.	SANTINA L. TOMAINO	SUBSTITUTE TEACHER	07/14/2025	08/07/2025	\$30.00/hr
34.	GIANNA R. VIGNOLA	SUBSTITUTE TEACHER	07/14/2025	08/07/2025	\$30.00/hr as needed
35.	NICOLE E. VITI	ASSISTANT ADMINISTRATOR	07/07/2025	08/20/2025	\$6,750

		Title	Start Date	End Date	Salary
36.	JACKLYN G. WASELESKI	SPECIAL EDUCATION TEACHER	07/07/2025	08/20/2025	\$4,500
37.	JENNIFER L. WASKIEWICZ	TEACHING ASSISTANT	07/07/2025	08/20/2025	\$15.50/hr
38.	KIM H. ZOGBY	TEACHER	07/07/2025	08/20/2025	\$4,500
39.	JENNIFER L. ZYSKOWSKI	TEACHER	07/07/2025	08/20/2025	\$4,500

d. RECOMMENDATION FOR ADDITIONAL STIPENDS - SPECIAL EDUCATION SUMMER SCHOOL PROGRAM

		Title	Start Date	End Date	Stipend
1.	ANTHONY CURTACCI	TEACHING ASSISTANT	07/07/2025	08/15/2025	\$3,500 (Student Manager)
2.	THERESA R. CURTACCI	TEACHING ASSISTANT	07/07/2025	08/15/2025	\$3,500 (Student Manager)
3.	SHAD A. CZERNIAK	TEACHING ASSISTANT	07/07/2025	08/15/2025	\$3,500 (Student Manager)
4.	JEAN KNAUL	TEACHING ASSISTANT	07/07/2025	08/15/2025	\$3,500 (Student Manager)
5.	ROSALIND SIEGFRIED	TEACHING ASSISTANT	07/07/2025	08/15/2025	\$3,500 (Student Manager)
6.	STEPHANIE A. SMITH	TEACHING ASSISTANT	07/07/2025	08/15/2025	\$3,500 (Student Manager)
7.	ROXANN TESTAMARK	TEACHING ASSISTANT	07/07/2025	08/15/2025	\$3,500 (Student manager)
8.	SARAH WHITE	TEACHING ASSISTANT	07/07/2025	08/15/2025	\$3,500 (Student Manager)

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL
Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	KELLIE J. ATKINSON-HUENING	LICENSED PRACTICAL NURSE	07/07/2025	08/15/2025	30	\$28,899
2.	JANET DESENS	REGISTERED PROFESSIONAL NURSE	07/07/2025	08/15/2025	30	\$51,675
3.	MARIE F. DYGERT	LICENSED PRACTICAL NURSE	07/07/2025	08/15/2025	30	\$29,609
4.	JILL A. MACDONALD	NURSE PRACTITIONER	07/01/2025	08/31/2025	30	\$81,741
5.	JULIE SHANKMAN	NURSE PRACTITIONER	07/01/2025	08/31/2025	30	\$99,502

		Title	Start Date	End Date	Max Days	Salary
6.	TAMMY M. WEST	NURSE PRACTITIONER	07/01/2025	08/31/2025	30	\$76,483

b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2025. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2025. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	JEANIE A. CHAMBRONE	CLERK	07/14/2025	08/07/2025	\$30.00/hr

ITEM IX. D.2. APPROVAL OF DIRECTOR OF SCHOOL HEALTH SERVICES AGREEMENT

Moved, that the Cooperative Board approves the agreement with the Slocum-Dickson Medical Group to provide medical services oversight from July 1, 2025 through June 30, 2026.

ITEM IX. D. 3. APPROVAL OF STOCK CLERK POSITION

Moved, that the BOCES Cooperative Board approves the creation of the Stock Clerk position and at the salary range of \$33,667 to \$39,821.

ITEM IX. D. 4. APPROVAL OF THE AWARD OF THE 7 DAY SHELF STABLE MEAL KIT BID – SUMMER 2025

Moved, that the Cooperative Board approve the award of the 7 day Shelf Stable Meal Kit Bid – Summer 2025 as per the below listing representing the lowest qualified bidder meeting specifications, for an estimated total award of:

Vendor: ES Foods

Proposed Award: Approximately 400 per week x 7 weeks x \$29.38 each. Approximately \$82,264

ITEM IX. D. 5. APPROVAL OF FY 2025-2026 INSTRUCTIONAL TECHNOLOGY STATE-WIDE AGREEMENTS

Moved, that the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2025-2026 State-Wide Instructional Technologies agreement.

ITEM IX. D. 6. APPROVAL OF 2025 SUMMER FOOD SERVICE PROGRAM CONTRACT WITH TOWN OF RUSSIA

Moved, that the Cooperative Board approve the agreement with the Town of Russia/Kuyahoorra Park to act as the sponsoring agency for the Summer Food Service Program.

ITEM IX. D. 7. APPROVAL OF PARTICIPATING IN NEW YORK SCHOOL AND MUNICIPAL ENERGY CONSORTIUM (NYSMEC) AND COOPERATIVE ENERGY BID

Moved, that the Board authorize resolutions to continue participation in the cooperative purchasing of energy services from the Onondaga-Cortland-Madison BOCES.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

ITEM IX. D. 1. APPROVAL OF BOARD POLICIES – WAIVING THE SECOND READING

Motion by: Joseph H. Hobika, Jr.
Seconded by: Kristin Hubley

Moved, that the Cooperative Board waive the requirement of the second reading of Policy 7208 Student Use of Internet Enable Devices, and proceed with the adoption of Policy 7208 Student Use of Internet Enabled Devices.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

ITEM IX. D. 1. APPROVAL OF BOARD POLICIES

Motion by: Joseph H. Hobika, Jr.
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board approves the following policy in order to provide a comprehensive written listing of the Cooperative Board’s current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

7208 Student Use of Internet Enabled Devices

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson	Gary P. Nelson	Elaine M. Falvo	
Steve Boucher		Anthony J. Nicotera	
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 9-1

ITEM IX. D. 8. APPROVAL OF PAID ADMINISTRATIVE LEAVE

Motion by: Joseph H. Hobika, Jr.
Seconded by: Michael H. Head

Moved, that the Cooperative Board approve a recommendation to place a certain permanent employee on paid Administrative Leave effective June 30, 2025.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

ITEM IX. D. 9. APPROVAL OF NOMINATIONS OF STUDENT BOARD MEMBERS

Motion by: Joseph H. Hobika, Jr.
Seconded by: Ryan P. Rogers

Moved, that the Cooperative Board approve the nomination of Jeffrey Reppel, Whitesboro Central School District and Juan Camacho, 11th grade, Utica City School District as Ex-Officio Student Members of the Oneida-Herkimer-Madison BOCES Cooperative Board for the 2025-2026 School Year.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

ITEM IX. BOARD TOPIC(S)/DISCUSSION ITEM(S)

None.

ITEM IX. OLD BUSINESS

None.

Re-elected Cooperative Board Member Timothy Thomas was given his Oath of Office and congratulated.

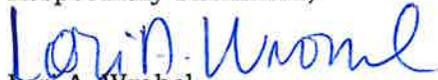
MOTION TO ADJOURN

Without any objection and there being no further business, Joseph H. Hobika, Jr. made a motion to adjourn the meeting at 6:17 p.m.; seconded by Ryan P. Rogers.

<u>Yes</u>	<u>No</u>	<u>Excused</u>	<u>Abstain</u>
Michelle Anderson		Elaine M. Falvo	
Gary P. Nelson		Anthony J. Nicotera	
Steve Boucher			
Michael H. Head			
Joseph H. Hobika, Jr.			
Kristin Hubley			
Heather Johnson			
Ryan Rogers			
Stephen Stanton			
Timothy Thomas			

Motion carried 10-0

Respectfully submitted,



Lori A. Wrobel
Clerk of the Board
July 16, 2025