

McAnally Middle School Campus Handbook Supplement



We look forward to the 2025-2026 school year as we strive to ensure high levels of learning for all students. We welcome and encourage parents' active participation in their child's education.

Research has shown that students are most successful in school when parents are involved as partners in the educational process. Schools and parents can work as partners in the following ways:

- Keep informed of the school policies, administrative decisions, and academic requirements of any school program.
- Encourage and lead your student to develop proper study habits at home.
- Participate in meaningful parent-teacher conferences to discuss your student's school progress and welfare when the need arises.
- Discuss report cards and work assignments with your student.
- Teach students how to use their freedom responsibly by respecting the property and rights of others, by respecting others' opinions, and by showing respect for one another.

For information not included in this handbook or for clarification in existing areas, feel free to contact the school office.

McAnally Middle School Contact Information

14700 Old Weatherford Rd.
Fort Worth, TX 76008

Website: <https://www.aledoisd.org/McAnally>

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Campus Administration

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Assistant Principal
Assistant Principal

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Campus Contacts

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Campus Secretary
Receptionist
Attendance Clerk
PEIMS/Registrar
Nurse
Counselor
Counselor
Boys Athletics Coord.
Girls Athletics Coord.
Diagnostician
Band Director
Librarian

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Regular Schedule

First Bell → 8:30 🕒 Tardy Bell → 8:40

1st Period 8:40-9:30 (50) Announcements 8:35

2nd Period 9:34-10:26 (52) Official Attendance

3rd Period 10:30-11:22 (52)

	6th Grade	8th Grade	7th Grade
Lunch 6	11:22-11:52 (30)	4th Period 11:26 - 12:18 (52)	4th FLEX 11:26-11:56 (30)
4th FLEX	11:56-12:26 (30)	Lunch 8 12:18-12:48 (30)	5th Period 12:00-12:52 (52)
5th Period	12:30-1:22 (52)	5th FLEX 12:52-1:22 (30)	Lunch 7 12:52-1:22 (30)
6 th Period	1:26-2:18 (52)		
7 th Period	2:22-3:14 (52)		
8 th Period	3:18-4:10 (52)		

Early Release Schedule

First Bell → 8:30 🕒 Tardy Bell → 8:40

1st Period 8:40-9:10

2nd Period 9:14-9:44

3rd Period 9:48-10:18

	6th Grade	8th Grade	7th Grade
5th Period	10:22-10:52	4th Period 10:22-10:52	5th Period 10:22-10:52

6th Period 10:56-11:26

7th Period 11:30-12:00

8th Period 12:04-12:40

No FLEX

Lunch - Pre Order Only

2 Hour Delay

First Bell → 10:30 🕒 Tardy Bell → 10:40

1st Period 10:40-11:19

2nd Period 11:23-12:05

	6th Grade		8th Grade		7th Grade
Lunch 6	12:05-12:35	3rd Period	12:09-12:48	3rd Period	12:09-12:48
3rd Period	12:39-1:18 (NO FLEX)	Lunch 8	12:48-1:18	5th Period	12:52-1:31 (NO FLEX)
5th Period	1:22-2:01	4th Period	1:22-2:01 (NO FLEX)	Lunch 7	1:31-2:01
6th Period	2:05-2:44				
7th Period	2:48-3:27				
8th Period	3:31-4:10				

CLASS SCHEDULES – Schedule Changes

Any schedule change request but be in writing and must be approved by the principal. Schedules may not be changed due to teacher or period preference.

CELEBRATIONS

We celebrate our student successes at McAnally. Students are recognized by teachers and staff in various ways, including announcement shoutouts (related to the LEAD matrix) and semester achievements. We also have an end-of-the-year celebration. Students will be identified throughout the year in our parent newsletter and on social media.

Verbal affirmations are encouraged daily in classrooms. Additional awards and recognitions will be given throughout the year to honor student success. We will continue to honor students through the Character Trait that the students are learning about in class.

DRESS AND GROOMING

The Aledo ISD dress standards are established to prevent disruption and support the safety of all students, staff and campus visitors. All students are expected to dress in a respectful manner within the acceptable standards of the educational community and in such a manner as to contribute to the academic atmosphere. Specifically, the dress standards are intended to teach students a skill that is required for success in future employment. Aledo ISD expects that all students will dress in a way that is appropriate for the school day and for any

school-sponsored event. Our student dress standards are designed to accomplish the following goals:

- Maintain a safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology, dance or PE.
- Prevent students from wearing clothing or accessories that denote, suggest, display or reference alcohol, drugs or related paraphernalia, or other illegal conduct or activities.
- Prevent students from wearing clothing or accessories that will interfere with the operation of the school, disrupt the educational process, invade the rights of others or create a reasonably foreseeable risk of such interference or invasion of rights.
- Prevent students from wearing clothing or accessories that reasonably can be construed as being or including content that is profane, racist, lewd, vulgar or obscene, or that reasonably can be construed as containing fighting words, speech that incites others to imminent lawless action, defamatory speech or threats to others.

Students shall come to school looking clean, neat and ready to learn. Furthermore, to support proper hygiene on campus and maintain an environment conducive to learning, blankets and pillows, whether “worn” or carried, are prohibited on campus unless otherwise directed by the school staff.

Students Must Wear:

- Clothing that covers all private body parts at all times.
 - Undergarments and clothing including both a shirt with pants, dress, skirt, or the equivalent.
 - Shorts, including athletic shorts, must extend beyond the buttocks and pelvic region at all times.
- Shoes at all times.
- Clothing suitable for all scheduled classroom activities including physical education, science labs and CTE courses, and other activities where unique hazards exist.

Students May Wear:

- Religious headwear
- Hooded sweatshirts
 - Hoods cannot be worn while in the building.
- Fitted pants (including leggings, joggers, and “skinny jeans”)
- Sweatpants, shorts, skirts, dresses, pants
- Ripped jeans if undergarments and buttocks are not exposed
- Tank tops, excluding those with spaghetti straps
- Athletic attire

- Clothing that does not violate the guidelines in the “May Not Wear” section below.

Students May Not Wear:

- Strapless, backless, halter, bare-midriff, or spaghetti strap shirts/blouses/dresses.
- Clothing that reveals undergarments.
- Pajamas or house shoes/slippers.
- Hats, hoods, caps, visors or similar hat-like apparel (unless approved by administration).
- Costume apparel or accessories.
- Clothing displaying violent language or images.
- Clothing with images or language depicting or representing drugs, alcohol (or any illegal item or activity), hate speech, profanity or pornography.
- Clothing with images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups.
- Accessories that could be considered dangerous or could be used as a weapon.
- Any item that obscures the face (except as a religious observance or as required by the district to mitigate health risks associated with the spread of communicable disease).

For special events, defined by campus administration, specific dress requirements may be set. When there is a question on the dress or appearance of a student, the building administrator and school staff will use their discretion concerning the standards of dress.

Solutions to Address Aledo ISD dress standards:

If a student is not following the dress standards, the administrator/staff member should address the student in private to come up with a solution using the following guidelines:

- Students are expected to be in compliance with the dress standards during the instructional day.
- Students will be given the option of removing articles and accessories that do not conform to the standards of dress.
- Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more to the standards for the remainder of the day.
- Students will be provided with temporary school clothing to be dressed more to standards for the remainder of the day (when available).
- If necessary, students’ parents/guardians may be called during the school day to bring alternative clothing for the student to wear for the remainder of the school day.
- Students will not be allowed to leave campus for the purpose of changing clothes.

If a student refuses to accept the solutions provided above, he or she will be deemed as noncompliant and will be addressed in accordance with the Aledo ISD Student Code of Conduct. The school administrators may make appropriate adjustments in the dress standards

to fit the unique needs of a campus or student needs, and shall employ appropriate disciplinary procedures to carry out and enforce this policy.

HOMEWORK

The purpose of homework is to improve student learning and provide opportunities for extended learning time beyond the school day by providing practice, developing proper study habits, and fostering positive attitudes toward school work beyond the classroom. Homework should always be meaningful to student learning. Students should be able to independently complete homework in a reasonable amount of time rather than laboriously working for hours. Homework for extended practice should follow the concepts already presented in class. Homework and school projects should be coordinated so students do not have too many projects or homework assignments at the same time. **Ultimately, homework assigned is at the discretion of the teacher, however, homework expectations and guidelines should be included in the course syllabus and must be consistent across the department.**

LIBRARY

The McAnally Library is available to students before school each morning beginning at 8:10 a.m. Students have the opportunity to read independently, collaborate on assignments, utilize the computers and devices, and research topics as needed. A maker's space is also available at the discretion of the librarian.

MAKE-UP WORK

Excused/Unexcused make-up work policy

When a student has an excused absence, it is the student's responsibility to make arrangements with the teacher for make up work. For unexcused absences, the student may request his/her make-up work upon return to school. Generally, students will have one day to make up work for every day of class missed. If a student is absent for three or more consecutive days, his/her parent may call the office for assignments. Parents must call the office before 10:00 AM, so that assignments may be picked up at the end of the school day.

PARENT AND FAMILY ENGAGEMENT

Please contact the office for more information on volunteer and parent engagement opportunities. Participation as a volunteer in on campus events requires a district background check and district training is required.

SCHOOL FACILITIES

Use by Students Before and After School

The official school day is from 8:30 a.m. until 4:10 p.m. Students are not allowed in the building until 8:00 a.m. and should leave the campus promptly at the end of the school day or after their supervised activity. Parent cooperation is vitally important in maintaining a safe environment. Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place, and must remain with an adult.

When specific teachers are not on duty, students are also allowed to go to classrooms as determined by their teacher before the school day begins. After dismissal in the afternoon, and unless involved in an activity under the supervision of a teacher, students must leave campus immediately.

Student ID Policy

All students were issued a school identification card and a lanyard. All students must wear their ID everyday. Students that do not have their ID will be required to obtain a temporary paper ID from Mrs. Nix in the library. Student replacement badges can be purchased on [myschoolbucks](#) for \$5. Please note this year once you have paid your order will be completed within one to two business days depending on number of replacement orders.

Failure to follow the requirements above may be considered a violation of the Student Code of Conduct. Potential consequences are as follows:

On 3rd temporary ID issuances— students will serve lunch detention

On 5th temporary ID issuances— student will serve before or after school detention

On 7th temporary ID issuances— student will attend ISS for 1/2 day

Absences / Attendance

Regular school attendance is essential. Absences from class may result in serious disruption of a student's education. The student and parent should avoid unnecessary absences. Two important state laws are discussed below — one dealing with compulsory attendance and the other with how attendance affects the award of a student's final grade or course credit.

Failure to Comply with Compulsory Attendance

School employees must investigate and report violations of the state compulsory attendance law. A student absent without permission from school; from any class; from required special

programs, such as additional special instruction, termed “accelerated instruction” by the state; or from required tutorials will be considered in violation of the compulsory attendance law and subject to truancy action.

Warning Notices for Compulsory Attendance –Truancy

- A phone call will be made after each unexcused absence, reminding parents to provide notification.
 - The campus will mail a warning letter to the parent after the third absence. An email will be submitted to the county truancy officer after the fifth absence.
 - The case shall be filed with the local court after the tenth unexcused absence within ten days by the campus attendance officer.
- Students not present for 90 percent of each class period can be marked absent.

TARDIES

Late Morning Arrivals :

- Any student who arrives after 8:30 am must report to the front office
- The front office gives the student a tardy pass, and the student reports to the classroom
- Students should be in class within 5 minutes of time-stamp
- Students must be present in the class 90 percent of the class period.

Late Arrivals Periods 2-8:

- Teachers will mark students tardy in Ascender. Students will receive consequences following the step plan listed below.
- Students must be present in the class 90 percent of the class period.

Step Plan (consequences for recurring tardies):

- Tardies 1-3 Parent Contact
- Tardies 4-6 Lunch Detention (for each tardy)
- 7-9 After School Detention with APs
- 10+ ISS