

REGULAR BOARD MEETING (Monday, August 11, 2025)

Generated by Alyse Allison on Tuesday, August 12, 2025

6:00 p.m. 3rd. Floor

35353 Curtis Blvd.

Eastlake, Ohio 44095

As Supplemented by the video recording that can be found [here](#).

1. Introduction**A. Call to Order****B. Roll Call- 6:01 p.m.**

Ms. Krista Bair - Present

Ms. Gabrielle Miller - Present

Ms. Denise Verdi - Present

Ms. Jaime Shatsman - Present

Ms. Stacy Menser - Present

C. Pledge of Allegiance**2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve the agenda.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-103
					5-0

Motion Approved

3. Presentation**A. Ohio Auditor of State Award**

The Willoughby-Eastlake City School District has been awarded the prestigious *Auditor of State Award* with the Distinction for the 2023-2024 school year by the State of Ohio, Office of the Auditor, under the leadership of Auditor Keith Faber. This award is presented to entities that meet the highest standards of financial accountability and transparency. Ms. Tina Ludwig, Northeast Regional Liaison, formally presented the award on behalf of Auditor Faber.

B. Staff Honorees

- Teri Pecon, Assistant Principal of the Year (Zone 7), Ohio Association of Secondary School Administrators.
- Karla Schwenk, George B. Chapman Jr. Math Teacher of the Year, Jennings Foundation.
- Christina Brock, Susanne Lane, and Susan Percic, George Milbourne Team Teachers of the Year, Jennings Foundation

C. New Admin Introductions

- Nick Leskiewicz- High School Curriculum Coordinator
- Carli Garrard- Special Education Coordinator
- Victor Puskas- Principal, North High School
- Philip Kern- Assistant Principal, Willoughby Middle School
- Ashley Girtz- Assistant Principal, Longfellow Elementary
- Amanda Szabo- Assistant Principal, Willowick Middle School

4. Community Engagement**A. Public Comment**

No public comment was submitted.

5. Board Members' Business**A. Legislative Liaison Update**

- Ohio House overrode certain gubernatorial vetoes in recent budget; Senate action pending.
- Potential future levy restrictions and policy changes discussed.
- Upcoming requirements include a 3-year (instead of 5-year) forecast and updated cell phone policy.

B. * Delegate Appointment for OSBA Annual Capital Conference

Be it resolved upon the recommendation of the Board that the appointed delegate and alternate be approved to attend the Annual Business Meeting taking place at the OSBA Capital Conference meeting on November 17, 2025.

Delegate: Ms. Jaime Shatsman

Alternate: Ms. Krista Bair

President Menser requested to have this item pulled from the consent calendar and voted on separately.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-104
Motion Approved					5-0

C. Settlement Agreement

Be it resolved that the Settlement Agreement be approved.

Motion by Ms. Krista Bair

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-105
Motion Approved					5-0

Please click [here](#) to view the Settlement Agreement.

D. District Breakfast and Lunch

The board announced that all students in the district will be eligible for free breakfast and lunch beginning in the 2025-26 school year. This is made possible through participation in the Community Eligibility Provision (CEP), a federally funded program.

- No income requirements for eligibility.
- Minimal costs beyond federal funding will be covered by the lunch fund, ensuring no impact on the general fund.
- Partnerships, including with the local produce market, will support access to fresh, healthy meals for all students.

E. District Leadership Award

The board recognized Dr. Ward for being named School Leader of the Year in Lake County by the Educational Service Center of the Western Reserve. The board commended Dr. Ward for exceptional leadership, consistent student-first decision-making, and advancing the district's mission.

6. Minutes**A. Approval of Minutes July 14, 2025**

A motion was made to approve the regular board meeting minutes of July 14, 2025.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-106
Motion Approved					5-0

Please click [here](#) to view the July 14, 2025 Minutes.

7. Treasurer's Report**A. Roof Proposal**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the invoice and proposal with Farrell Roofing for a section of roof at Longfellow Elementary School, be approved under ORC 3313.46 for urgent necessity.

Motion by Ms. Jaime Shatsman

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-107
Motion Approved					5-0

Please click [here](#) to view the A.W. Farrell roof proposal and please click [here](#) to view the A.W. Farrell emergency repair invoice.

B. Professional Development Stipends Recommendation

Be it resolved upon the recommendation of the Superintendent and Treasurer that the district will provide professional development stipends to district employees for participation in training sessions for the 2025-2026 school year paid from the Title II-A, Title IV-A, Title I, and School Improvement federal grant funds at a rate of \$24.00 per hour per the WETA Master Agreement. The stipend rate for certified staff who serve as facilitators instructors for training sessions is \$34.00 per hour.

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-108
 Motion Approved 5-0

C. * Financial Report for Month Ending July 31, 2025

A motion was made to approve the Financial Report for Month Ending June 30, 2025.

Please click [here](#) to view the July 31, 2025 Financials.

D. * Establishment of Change Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Change Funds be established in the amount of \$1,054. These funds are used to establish start-up funds for the Coca Cola vending machines.

Change Fund	Amount
018-9110	\$1,054.00

E. * Return of Advances

Be it resolved upon the recommendation of the Treasurer that advances totaling \$1,000,628.79 be returned to the General Fund:

Fund/SCC	Advance
024-9001	1,000,000.00
439-9025	628.79

F. * Athletic Event Worker's Pay Schedule

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Athletic Event Worker's Pay Schedule be approved:

Please click [here](#) to view the HS FY26 Athletic Pay Schedule.

G. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
200-9432	SHS	South High Class of 2028
200-9433	SHS	South High Class of 2029

H. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY25 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9002	BOE	Autism Community	808.00	New FY26 Budget Only
007-9006	BOE-TREAS	Koster Scholarship	2,000.00	New FY26 Budget Only
018-9110	BOE	Superintendent	79,000.00	Revised FY26 Budget Only
018-9168	NCIE	Preschool	30,000.00	New FY26 Budget; New FY26 Purpose & Goals
018-9332	WWMS	Willowick Physical Ed.		New FY26 Purpose & Goals Only
018-9448	Royalview	Royalview Community Challenge		New FY26 Purpose & Goals Only
019-9132	EMS	Easlake GPD Group Emp Found Grt	3,249.00	New FY26 Budget Only
200-9166	NCIE	Career Explorations	4,890.00	New FY26 Budget; New FY26 Purpose & Goals
200-9331	NHS	North High Class of 2027		New FY26 Purpose & Goals Only

Fund/SCC	School	Account Description	Amount	Comments
200-9332	NHS	North High Class of 2028		New FY26 Purpose & Goals Only
200-9333	NHS	North High Class of 2029		New FY26 Purpose & Goals Only
200-9418	SHS	South High Student Council	33,500.00	New FY26 Budget; New FY26 Purpose & Goals

Please click [here](#) to view the August 2025 SA.

I. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, 5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school districts treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and then and now certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
262772	Petermann Bus Transportation	63,287.20	May Mechanic Services
262502	Kone, Inc.	8,041.92	Elevator Maintenance & Door Operator Maintenance
360608	APO Pumps & Compressors LLC	12,434.56	Air Compressor for Transportation & supplies
262806	Troy's Plumbing	3,825.91	Backflow Testing and Repairs for District
550046	A.W. Farrell & Son Inc	17,608.00	Emergency Roof Repairs at Longfellow
262887	Social Assurance LLC	6,045.00	Class Intercom Subscription

J. * Gifts and Donations

1. The Willoughby-Eastlake School of Innovation PTO donated \$4,575.22 to 018-9250 School of Innovation (Main) for field trip transportation.
2. The Willoughby-Eastlake School of Innovation PTO donated \$1,583.78 to 018-9250 School of Innovation (Main) for the 8th grade legacy foundation, field trip admission, drama club sponsorships, book room books, and miscellaneous supplies.

8. Superintendent - Announcements

A. Opening School 2025-2026

Dr. Ward highlighted preparations and key events marking the start of the new school year, emphasizing the themes of intentionality and alignment for the impact.

- New Employee Orientation: Recently held at the administration building, welcoming new staff in roles ranging from food service to classroom instruction. Orientation included a district bus tour and team-building activities.
- Notable upcoming events: Kindergarten kickoffs, ILT kickoff, back-to-school bash, orientations, convocation, Fall Fest, and staggered elementary start.
- Acknowledgments: Dr. Ward recognized the efforts of maintenance and custodial staff for preparing facilities, and transportation and food service staff for ensuring operational readiness across 13 campuses serving approximately 7,000 students.

B. Shared Vision Updates and Steering Committees

- Dr. Ward provided an update on Year 2 of the district's Shared Vision initiative, which builds on the work launched last year with the Portrait of a Graduate framework. The four core priorities remain Teaching Learning and Academics, The W-E experience, Operations Safety and Fiscal Stewardship, and Communications and Community Engagement.
- Steering Committees: Each priority area will continue to have a dedicated steering committee. This year's process will expand from two to three committee meetings annually to enhance engagement and coordination.

- New Format: All committees will meet on the same evening, beginning with a joint overview session before breaking out into priority-specific work, then reconvening to share outcomes.
- Meeting Dates: September 23, 2025, January 27, 2026, April 21, 2026.
- Community Engagement: The Coffee Talk series will continue in both Fall and Spring. Additional focus groups will be conducted to refine priorities and strategies.

C. New Website Launch

The District launched its redesigned Willoughby-Eastlake City Schools website with a focus on improved navigation, mobile compatibility, and storytelling. The redesign was a result of a year-long collaborative process involving teachers, administrators, staff, and community leaders. The Board expressed appreciation for the team's leadership in bringing the project to completion.

9. Superintendent - Resolutions

A. Customer Marketing Agreement with CCBCC Operations (Coca Cola)

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Customer Marketing Agreement with CCBCC Operations (Coca Cola) effective July 28, 2025 through July 27, 2030 be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Abstain	R-25-109
Motion Approved					4-0

Please click [here](#) to view the Beverage Agreement.

B. Educational Service Center of Northeast Ohio Inter-district Service Area Contract

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Inter-district Service Area Contract with the Educational Service Center of Northeast Ohio for the 2025-2026 school year be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-110
Motion Approved					5-0

Please click [here](#) to view the ESCNEO Inter-District Service Area Contract.

C. Willoughby-Eastlake Public Library Trustee Recommendations

Be it resolved upon the recommendation of the Superintendent and Treasurer that Ms. Diane Petruccio be reappointed to the Library Board of Trustees for a seven year term, effective September 1, 2025 through August 31, 2032 and to approve the appointment of Ms. Heather Valentino to the Library Board of Trustees for a seven year term expiring August 31, 2031 to fill the vacancy of Mr. Frank Buttari who resigned from the Board on April 21, 2025.

Motion by Ms. Gabrielle Miller

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-111
Motion Approved					5-0

Please click [here](#) to view the Recommendation letter- Petruccio and please click [here](#) to view the Recommendation letter- Valentino.

D. Consulting Agreement - Defense Doctor LLC

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Consulting Agreement with Defense Doctor LLC to provide residency checks for students/families enrolled in the district and investigate student truanancies effective August 11, 2025 through July 31, 2026 be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-112
Motion Approved					5-0

Please click [here](#) to view the Defense Doctor Consulting Agreement.

E. Hourly Rate for Security for off-duty Eastlake Police Officers

Be it resolved upon the recommendation of the Superintendent and Treasurer that the hourly rate for the City of Eastlake off-duty police officers to provide security at school events increase from \$25.00 to \$30.00 per hour effective July 1, 2025.

Motion by Ms. Denise Verdi

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-113
Motion Approved 5-0

F. Memorandum of Agreement with WETA - ALT Communications

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Agreement with WETA for Augmentative or Alternative Communication Devices effective July 1, 2024 through July 30, 2026 be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-114
Motion Approved 5-0

Please click [here](#) to view the 2025-2026 MOU-ALT Communication- Certified Supplemental.

G. Memorandum of Agreement with WETA - Middle School Team Leads

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Agreement with WETA for Instructional Team Leads at the Middle Schools effective for the 2025-2026 school year be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Denise Verdi

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-115
Motion Approved 5-0

Please click [here](#) to view the 2025-2026 MOU WETA- Middle School Team Leads.

H. Memorandum of Agreement with WETA - Instructional Leadership Team

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Agreement with WETA for an Instructional Leadership Team effective July 1, 2024 through July 30, 2026 be approved.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-116
Motion Approved 5-0

Please click [here](#) to view the 2025-2026 MOU WETA Instructional Leadership Team.

I. Memorandum of Agreement with WETA - SAIL

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Agreement with WETA for the SAIL Program effective July 1, 2024 through July 30, 2026 be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Denise Verdi

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-117
Motion Approved 5-0

Please click [here](#) to view the 2025-2026 SOU- SAIL- Certified.

J. Memorandum of Agreement with WECP - SAIL

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Memorandum of Agreement with WECP for the SAIL Program effective July 1, 2024 through July 30, 2026 be approved.

Motion by Ms. Gabrielle Miller

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-118
Motion Approved 5-0

Please click [here](#) to view the 2025-2026 MOU- SAIL- Classified.

K. Settlement Agreement, Release and Waiver

Please click [here](#) to view the Supplemental Contracts.

11. Superintendent - Information Items

A. First Read of Policy [0167.2](#) - Executive Session

12. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, September 8, 2025, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

13. Consent Calendar

A. Adoption of Consent Calendar

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-120
Motion Approved					5-0

14. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Ms. Jaime Shatsman

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-121
Motion Approved					5-0

Adjourned 7:03 p.m.

Treasurer

President