

Wallingford-Swarthmore School District

Addendum No. 1 to Request for Proposals (RFP)

Architectural and Engineering Services – Strath Haven High School Renovation Project

Date: September 12, 2025

Purpose of Addendum

The Wallingford-Swarthmore School District (District) is issuing this contextual addendum to the original Request for Proposals (RFP) for Architectural and Engineering Services related to the renovation of Strath Haven High School.

This addendum is intended to address the financial implications that the renovation project may have on district taxpayers. In light of anticipated adjustments to projected revenue, the District seeks to evaluate a range of cost proposals that reflect varying scopes of work and associated financial burdens.

Revised Proposal Requirements

A. Work Authorization

Add the following to the end of the “Project Timeline” section: “The District will issue a Notice to Proceed to authorize the Architect to begin Design Phase 1 within ten (10) business days of the full execution of the Agreement. The Architect must receive authorization from the District Board of School Directors before proceeding with each next Design Phase and the Construction Phase. The Project Closeout Phase does not require advance Board approval.”

B. Cost Proposals

In addition to the requirements outlined in the original RFP, respondents are requested to submit three distinct cost proposals for Architectural and Engineering Services. Each proposal should correspond to a different total project cost scenario:

- Scenario A: Project cost of \$50 million
- Scenario B: Project cost of \$65 million
- Scenario C: Project cost of \$80 million

Each cost proposal should include a detailed breakdown of fees, services, and deliverables associated with the respective project cost scenario. The cost scenarios are found in the

updated Proposal Form, attached hereto as Exhibit 1. **Proposers must use this revised form and attach a supplementary sheet explaining how the scope and complexity of services scale with each cost tier.**

Solely for the purposes of quoting the three (3) phases in the Proposal Form (Schematic Design, Design Development, and Construction), the Construction Phase Services shall include the work of Design Phase 3, Design Phase 4, Construction, and Project Closeout. All other terms and conditions of the original RFP remain unchanged.

Issued by:

Russell Johnston
Superintendent of Schools
Wallingford-Swarthmore School District

**EXHIBIT A – REVISED FORM OF PROPOSAL
(ON FOLLOWING PAGE)**

**WALLINGFORD-SWARTHMORE SCHOOL DISTRICT
REQUEST FOR PROPOSALS FOR
ARCHITECTURAL DESIGN & ENGINEERING SERVICES**

PROPOSAL FORM

Name of Proposer _____

Address _____

Contact Person _____

Telephone Number _____

Email Address _____

Website Address _____

FIRST, We have carefully examined the Request for Proposal, and in accordance with the same, submit this Proposal and agree to furnish and perform the specified work for the Wallingford-Swarthmore School District for the lump sum compensation identified below:

A. For a Project costing \$50 Million:

1. Schematic Design Phase Services \$ _____
2. Design Development Phase Services \$ _____
3. Construction Phase Services \$ _____

Alternatively:

Percentage of Cost of the Work: _____

B. For a Project costing \$65 Million:

1. Schematic Design Phase Services \$ _____
2. Design Development Phase Services \$ _____
3. Construction Phase Services \$ _____

Alternatively:

Percentage of Cost of the Work: _____

C. For a Project costing \$80 Million:

1. Schematic Design Phase Services \$ _____

2. Design Development Phase Services \$ _____

3. Construction Phase Services \$ _____

Alternatively:

Percentage of Cost of the Work: _____; and

SECOND, that this Proposal is subject to all the terms of the RFP, and we hereby agree to furnish such materials and labor as required therein; and

THIRD, that the prices quoted are tax exempt; and

FOURTH, as based upon the preceding specifications, the prices quotes are firm for a period of 120 days after Proposal opening;

FIFTH, the Proposer acknowledges receipt of the following Addenda, which shall be incorporated into the RFP as if originally included therein:

ADDENDUM NO. ___ DATED _____ ADDENDUM NO. ___ DATED _____

This Proposal is submitted in accordance with and subject to all terms and conditions of the Proposal Documents which are incorporated herein by reference and shall be construed to be part hereof, with the same effect as if such were reported at length herein.

When the Proposer is an individual: _____

(Name of Individual)

_____(SEAL)

(Signature of Individual)

Witness:

Trading and doing business as:

When the Proposer is a Partnership) _____

(Name of Partnership)

Witness:

By: _____ (SEAL)
By: _____ (SEAL)
By: _____ (SEAL)
By: _____ (SEAL)

When the Proposer is a Corporation

(Name of Corporation)

Attest: _____
(Asst.) Secretary
(CORPORATE SEAL)

By: _____
(Vice) President

OR (if applicable)

Attest: _____
Authorized Representative

*By: _____

*Attach appropriate proof evidencing authority to execute on behalf of the corporation.

When the Proposer is a Limited Liability Company

Company)

(Name of Limited Liability

WITNESS:

By: _____ (SEAL)
(Managing) Member
By: _____ (SEAL)
Member
By: _____ (SEAL)
Member

or (if appropriate)

WITNESS:
Company)

(Name of Limited Liability

*By: _____

(Authorized Representative)

*Attach appropriate proof, dated as of the same date as the Bond, evidencing authority to execute on behalf of the company.

END OF DOCUMENT