Villa Joseph Marie High School
Authorization to Send Transcript Form 2025 - 2026
VJM School Code: 392990

PLEASE RETURN TO COUNSELING DEPARTMENT ASAP

Please read the following statement & sign below:

"I give Villa Joseph Marie High School permission to release academic records to colleges, scholarship programs, etc. where my daughter, _____ is applying to." I understand this information is to be used by the College Admissions Office in evaluation of college applications, scholarship opportunities, athletic recruitment, etc. The VJMHS Counseling Office will submit transcripts and supporting documents. Students are responsible for submitting ALL applications and ALL standardized test scores if required.

This authorization is necessary for students to be able to request transcripts on Naviance to complete their college applications.

_____	_____	_____
Student Signature	Parent Signature	Date

FOR COUNSELING DEPARTMENT USE:

Date form submitted by student: _____