

# *NATIONAL JUNIOR HONOR SOCIETY*

## *2025-2026 LEOTA MIDDLE SCHOOL*

*Scholarship, Service, Leadership, Character, Citizenship*

### **Volunteer Hours Tracking Form**

***Note: Before completing any community service hours please make sure you have joined the Schoology group (there is a new Schoology group each year). The code for the Schoology group is on the Leota website and will be posted starting in September. You must be a part of the Schoology group before the end of first semester. This is where you will submit your hours in March.***

#### **Requirements:**

- 10+ total hours of volunteer work or community service. Use the Community Service Ideas list to find approved places to complete your volunteer hours.
- **At least 1 hour (out of the 10+) must be completed at Leota**
  - We will plan events for throughout the year that you can participate in.
  - You can also help a staff member before/after school.
  - You can volunteer at a club, with athletics, the librarian, or to support office staff.
- All venues need an adult supervisor's signatures to verify the time served; please print the name of the adult supervisor as well. They will need to verify this activity.
- Please model the Leota Pillars when out and about in the community volunteering.
- You must seek preapproval from the NJHS advisor if your site is not on the approved list.
- Use the tracking sheet below to keep track of your Community Service Hours. Hours must be completed between April 1, 2025 through March 27, 2026.
- Applications and a scanned copy of this tracker is due by the application due date, which is **Friday March 27<sup>th</sup>, 2026**. No late applications or trackers will be accepted!
  - Note: The tracker needs to be scanned and saved as a PDF or image, as it will be uploaded at the time you apply for membership! Files must be saved with your FIRST AND LAST NAME in the file title. For example: when you have completed your service hours, the scanned document would be named: "FIRSTLAST NJHS 2026".
  - If you need additional pages for your tracker, just print the last two pages of this document out.

*Scholarship, Service, Leadership, Character, Citizenship*  
Community Service Hours Tracking Form

Name:

[illegible]

Volunteer Site	Description of Activity	Date(s)	Hours	Supervisor (printed name and signature)
<i>Total hours served:</i> <i>*Note: round to the nearest 0.5 hours.</i>				