



ANCHORAGE INDEPENDENT BOARD OF EDUCATION

Group	Rental	Custodial	Utilities	A/V	Insurance Required	Approved By	AISD Resident Present
School Group	N	N	N	N	N	Principal	N
School-Related Group	N	Y, if designated in contract - note min 1 hour M-F before 8 & min 4 hours on the weekend	N	Y, if part of the contract	As specified in contract - note: all external support/booster organizations are required to carry separate insurance for general liability with appropriate coverage to operate their organization	Board Approved List of School-Related Groups & Superintendent approves use of facilities & terms of contract in accordance with current policies	N
Community Interest Group - No profit	Y, but may be waived if meets criteria*	Y	Y, but may be waived if for APS students*	Y, if used	Depends on type of activity - see below	Superintendent	Y
Community Interest Group - Profit	Y	Y	Y	Y	Depends on type of activity - see below	Superintendent	Y
General Public - No profit	Y	Y	Y	Y	Depends on type of activity - see below	Superintendent	Y
General Public - Profit	Y	Y	Y	Y	Depends on type of activity - see below	Superintendent	Y

***Criteria for waiving fees**

- **Rental** - *Rental fees may be waived for School-Related Activities, activities conducted by noncurricular student groups, meetings conducted by employee organizations, official public elections or referendums, and activities conducted by civic, charitable, government, non-profit, or religious groups which provide a demonstrable benefit to the schools or to the community as a whole.*
- **Utilities** - *Utility/Maintenance Fees may be waived for activities conducted by civic, charitable, government, non-profit, and religious groups which provide a demonstrable benefit to the schools or to the community as a whole, if such activities are after-school activities for APS students completed before 8:00 p.m*

***Criteria for insurance** - *If the non-school related activity sponsored by the community group involves admission or is designated as a high-risk activity by the Superintendent or designee, the community group shall provide a certificate of liability insurance naming the Board as additional insured under the policy for the activity. High risk activities include all athletic events (practices, games, exhibitions, games, or other competitions).*