



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

August 25, 2025

**Board of Education Special Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public to conduct the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
Mr. David DeHart, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026
Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Absent:

Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

II. BOARD/DISTRICT COMMUNICATIONS

A. Superintendent's Presentation-Building Project Update

Guests included Schorr Architect, OFCC-Project Manager, and CMR Summit Construction.

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 49-25 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. John Kitchen moved and Mr. Keith Culp seconded the Board of Education adopt the Financial Item A.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0.

A. FY26 STUDENT ACTIVITY BUDGETS

1. Approve Student Activity Budget for Auto Body Collision.
2. Approve Student Activity Budget for Auto Services.
3. Approve Student Activity Budget for Auto Technology.
4. Approve Student Activity Budget for BPA SCCTC Chapter.
5. Approve Student Activity Budget for Carpentry.
6. Approve Student Activity Budget for Computer Graphic Arts.
7. Approve Student Activity Budget for Computer Networking.
8. Approve Student Activity Budget for Cosmetology Jr.
9. Approve Student Activity Budget for Cosmetology Sr.
10. Approve Student Activity Budget for Creative Arts Club.
11. Approve Student Activity Budget for Culinary Arts FCCLA.
12. Approve Student Activity Budget for Dental Assisting.
13. Approve Student Activity Budget for Early Childhood Education.
14. Approve Student Activity Budget for Electrical Trades.
15. Approve Student Activity Budget for Emergency Medical Technician/Health Occupations.
16. Approve Student Activity Budget for Applied Engineering.
17. Approve Student Activity Budget for Engineering Architectural Design.
18. Approve Student Activity Budget for E-Sports.
19. Approve Student Activity Budget for FFA.
21. Approve Student Activity Budget for Heating & Air Technology.
22. Approve Student Activity Budget for Job Training.
23. Approve Student Activity Budget for Key Club.
24. Approve Student Activity Budget for Medical Assisting/Health Occupations.
25. Approve Student Activity Budget for National Honor Society.
26. Approve Student Activity Budget for National Technical Honor Society.

27. Approve Student Activity Budget for Nurse Assisting/Health Occupations.
28. Approve Student Activity Budget for PBIS.
29. Approve Student Activity Budget for SkillsUSA.
30. Approve Student Activity Budget for Veterinary Science.

SCCTC RESOLUTION NUMBER 50-25 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-B.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved and Mr. Chris Williams seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-B.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

A. FINAL READ

1. Approve the final read of *Principles of Digital Information Technology* by Kathleen M. Austin and Lorraine N. Bergkvist (ISBN 979-8-89118-385-8). Curriculum review provided.

B. AGREEMENT

1. Approve the agreement with Greenon Local School District for the provision of shared transportation services for the 2025-2026 school year as presented. The cost is \$2.51 per mile and \$19.11 per hour for a Greenon driver. In 2024-2025, the cost was \$2.47 per mile and \$18.74 per hour for a Greenon driver.
2. Approve the agreement with Greenon Local School District for transportation monitoring services for the 2025-2026 school year as presented.
3. Approve the Embry-Riddle Aeronautical University agreement for curriculum, support, and instructor training at the cost of \$30,114.00 for the 2025-2026 school year as presented.
4. Approve the Memorandum of Understanding with Emmanuel Christian Academy for delivery of support of aerospace and unmanned aviation pilot programs at Emmanuel Christian for the 2025-2026 & 2026-2027 school years as presented.
5. Approve the services agreement with Grammarly for the 2025-2026 school year at a cost of \$5,461.80 as presented.

SCCTC RESOLUTION NUMBER 51-25 ADOPTION OF CONSENT CALENDAR- PERSONNEL, ITEMS A-F.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Matthew Mills seconded the Board of Education adopt the Consent Calendar Personnel Items A-F.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

A. STEP CHANGE

1. Approve the class change for Daniel Evans, Educational Aide, from Step 1, \$18.11 per hour; to Step 5, \$20.57 per hour effective the 2025-2026 school year due to additional experience that has been verified.

B. ESC SUBSTITUTE LIST

1. Approve the ESC substitute list as presented.

C. UNPAID DAYS

1. Approve 5 unpaid days for Gianmarco Bacigalupo, Criminal Justice Instructor, for November 3-7, 2025 and 0.5 dock days for March 30, 2026 due to a trip planned prior to hiring.
2. Approve 5 unpaid days for Tamara Goodridge, Cosmetology Career Tech Educational Assistant, for September 15-19, 2025 due to a trip planned prior to hiring.

D. CONTRACTED HOURS

1. Approve Brandilyn Leonard, Food Services Helper, for an increase from five hours per day to six hours per day effective the 2025-2026 school year.

E. SUPPLEMENTAL

1. Approve Deana Harris, English Instructor, for the supplemental position of New to Building Coach for the 2025-2026 school year.

F. SUBSTITUTE

1. Approve the hiring of Barbara Marshall, Health Occupations Substitute, effective October 1, 2025. BCI/FBI background check is on file.

IV. EXECUTIVE SESSION for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated

individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Ohio Revised Code; preparing for, conducting, or reviewing collective bargaining strategy by division (G)(4) of section 121.22 of the Ohio Revised Code.

Mr. Keith Culp moved the Board of Education to enter into Executive Session, Mr. Matthew Mills seconded the motion at 6:32 p.m.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0

Mr. Jamie Callan declared the Board to be back in Open Session at 7:40 p.m.

V. NEW BUSINESS

SCCTC RESOLUTION NUMBER 52-25 ADOPTION OF CONSENT CALENDAR-BOARD, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Thompson moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar Board Item A.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Mills, Wenclewicz

Nayes: Thompson, Williams

Motion carried, 6-2

A. CCVEA AGREEMENT

1. Approve the CCVEA agreement as presented.

SCCTC RESOLUTION NUMBER 53-25 ADOPTION OF CONSENT CALENDAR-BOARD, ITEM B.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. John Kitchen seconded the Board of Education adopt the Consent Calendar Board Item B.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0

B. SUPERINTENDENT

1. Approve the Superintendent salary as presented.

SCCTC RESOLUTION NUMBER 54-25 ADOPTION OF CONSENT CALENDAR-BOARD, ITEM C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent

requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Chris Williams seconded the Board of Education adopt the Consent Calendar Board Item C.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0

C. TREASURER

1. Approve the Treasurer salary as presented.

SCCTC RESOLUTION NUMBER 55-25 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM G-I.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Matthew Mills moved and Mr. Chris Williams seconded the Board of Education adopt the Consent Calendar Personnel Item G-I.

Roll Call: Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0

G. STEP CHANGE

1. Approve a step change for Gianmarco Bacigalupo, Criminal Justice Instructor, from Class VIII, Step 6, \$74,926; to Class VIII, Step 7, \$77,572 effective the 2025-2026 school year due to additional experience that has been verified.

H. CLASS CHANGE

1. Approve the class change for Grace Turcotte, additional coursework from Class I, Step 0, \$48,355; to Class II, Step 0, \$53,143; due to additional coursework that has been verified.
2. Approve the class change for Kristen Delpinal, from Class I, Step 8, \$69,158; to Class III, Step 8, \$74,560 due to additional coursework that has been verified.

I. HIRING

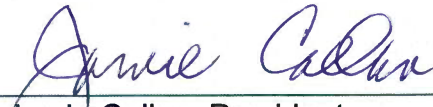
1. Approve the hiring of Kimberly Razics, English Instructor, Class VI, Step 10, \$83,089; prorated to \$454.09 per day, with an intended start date of September 2, 2025. At 171 days, the salary is prorated to \$77,649.39. BCI/FBI background check is on file.

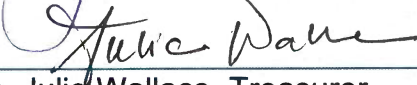
VI. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

Ms. Patrick shared information in regards to additional parking spaces at MVCDC.

VII. ADJOURNMENT of Regular Meeting

Mr. Chris Williams moved and Mr. Keith Culp seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 7:49 p.m.

Signed:  Date: 9/8/25
Mr. Jamie Callan, President

Attest:  Date: 9/8/25
Mrs. Julie Wallace, Treasurer

The next special Springfield-Clark CTC Board of Education meeting will be held on September 8, 2025, at 5:00 p.m.

COMING UP AT SCCTC

SEP

- 1 Labor Day - No School**
- 11 BOE Regular Meeting 5:00 p.m.**
- 25 Fall Advisory Meetings**

