



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

June 9, 2025

**Board of Education Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES**

This is a meeting of the Board of Education in public to conduct the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
Mr. David DeHart, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026

Absent:

Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

II. OATH OF OFFICE

Oath of office Board of Education Member David DeHart, Clark-Shawnee Local School District, for the remainder of the 3-year term of Resigned Board of Education Member Ben Galbreath, June 6, 2025, through December 31, 2025.

III. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Presentation**
- B. Curriculum Director's Update**
- C. Executive Director's Update**

IV. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 25-25 - Adoption of the minutes of the May 12, 2025, Springfield-Clark CTC Board of Education Regular Meeting

Mr. Keith Culp moved, and Mr. Matthew Mills seconded, adopting the minutes of the May 12th Board of Education meeting as presented.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz

Abstain: DeHart

Motion carried, 6-0

SCCTC RESOLUTION NUMBER: 26-25 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-H.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. John Kitchen moved and Mr. Chris Thompson seconded the Board of Education adopt the Financial Items A-H.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz

Motion carried, 7-0.

- A.** Approve May transfers and Financials as presented.
- B.** Approve the Treasurer to invest in Commercial paper & Banker's acceptance for FY26.
- C.** Approve Advancement State/Federal Grants fund accounts: Recommend Motion that the Board of Education approve an advance to the State/Federal Grant Funds and any other funds not to exceed \$100,000.00 from the General Fund.
- D.** Approve FY25 final appropriations as presented and authorize the Treasurer to amend and report if necessary.
- E.** Approve for the Treasurer to use the Setbal Function in State Software to book fiscal budgeted receipts.
- F.** Approve temporary appropriations for the fiscal year 2026 be established at one hundred percent (100%) of the 2025 final appropriations at the Fund level.
- G.** Approve EPC Health, Dental, Vision, and Life renewal rates for 2026 with a 2% increase in health coverage
- H.** Approve the renewal of EPC Liability, Fleet & Property coverage for July 1, 2025– July 1, 2026, in the amount of \$73,679, a 7.5% increase from 2024 \$66,786.00.

SCCTC RESOLUTION NUMBER 27-25 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar-Administrative, Items A.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz

Motion carried, 7-0

A. OFCC AGREEMENTS

1. Approve the Consulting Agreement for Commissioning Agent Services with Stan and Associates, In with The Ohio Facilities Construction Commission for the VFAP Program. Total compensation is \$194,756.79, of which \$168,072.09 is co-funded and \$26,684.70 is locally funded.
2. Approve the agreement for Professional Design Services with Schorr Architect, Inc., for the construction project to build a new facility through the Ohio Facilities Commission VFAP Program. Total compensation for A/E Services is \$4,791,823.11, of which \$3,675,163.85 is co-funded and \$1,116,659.26 is locally funded.
3. Approve the agreement for Construction Manager At-Risk Services with Summit CC LLC., for the construction project to build a new facility through the Ohio Facilities Commission VFAP Program. Total cost is \$3,350,768.21, which includes \$116,020 for preconstruction, \$3,067,471.69 for construction, and \$167,276.53 for demo.

SCCTC RESOLUTION NUMBER 28-25 ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEM B-F.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Thompson moved and Mr. Matthew Mills seconded the Board of Education adopt the Consent Calendar Administrative Item B-F.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz

Motion carried, 7-0

B. FINAL READ

Approve the final read of *Auto Collision Repair and Refinishing (3rd Edition)* by Michael Crandell, ISBN# 978-1-64564-682-2 for use in Auto Body program as presented. A curriculum review of the book is provided.

C. FIRST READ

Approve the first read of *Principles of Cybersecurity (Second Edition)* by Linda Lavender, ISBN#979-8-88817-183-7, for use in the Cybersecurity program as presented. A curriculum review of the book is provided.

D. AGREEMENTS

1. Approve the agreement with Miami Valley Child Development Center for lease of the Early Childhood Education Center as presented.
2. Approve digital platform curriculum agreements as presented.

E. PURCHASES

Approve the roof replacement of the Administrative Building. Replacement will be conducted by Dependable Roofing, LLC. Quote included. Quotes from Cason Roofing and Maxim Roofing Co. also included.

F. DONATION

1. Approve the donation of \$500.00 from the Zonta Club of Springfield to the Springfield-Clark CTC chapter of the National Technical Honor Society for the purchase of hygiene products.
2. Approve the donation of \$250.00 from Park National Bank to the Jaguar Jubilee.
3. Approve the donation of an Apple IIGS computer, valued at approximately \$450.00, from Virginia Potts to the Cybersecurity program.

SCCTC RESOLUTION NUMBER 29-25 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM A-G.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar Personnel Item A-G.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz

Motion carried, 7-0

A. RESIGNATION

1. Accept the resignation of Christy Wilbur, Assistant Director, for purposes of taking another position. Effective June 30, 2025.
2. Accept the resignation of Chris James, Executive Director, for purposes of retirement. Effective December 1, 2025.

B. HIRING

1. Approve the hiring of Aubree Newman, Veterinary Sciences student, to provide ongoing care of animals in the Veterinary Science lab at the Ohio State minimum wage, currently \$10.70 per hour.
2. Approve the hiring of Danny Elam, IT Instructor, Northwestern Satellite, Class VI, Step 9, \$77,671, effective the 2025-2026 school year. Successful BCI/FBI background check is on file. Work experience and education have been verified.
3. Approve the hiring of Miya Miller, ELA Instructor, at Class I, Step 3, \$56,715.00; effective the 2025-2026 school year. Successful BCI/FBI background check is on file. Work experience and education have been verified.
4. Approve the hiring of Kevin Elliott, Auto Services Instructor, at Class V, Step 10, \$79,374.00, effective the 2025-2026 school year. Work

experience and related certifications/continuing education units have been verified. Successful BCI/FBI background check is on file.

5. Approve the hiring of Kenneth Dixon, Custodial Substitute, at the rate of \$15.00 per hour, successful BCI/FBI background check is on file.
6. Approve the hiring of Bradley Graham, Electrical Trades Instructor, at Class I, Step 10, \$71,773, effective the 2025-2026 school year. Successful BCI/FBI background, and certifications/continuing education units have been verified.
7. Approve the hiring of student Tyler Wells for the Career Camp at \$1.00 over the Ohio state minimum wage, or \$11.70 per hour.

C. EXTENDED DAYS & CURRICULUM TIME

Approve the extended days & curriculum as presented.

D. PUBLIC MEETING TO CONSIDER RE-EMPLOYMENT

Public hearing of public notice dated May 5, 2025, pursuant to Ohio Revised Code Section 3307.353 to consider the re-employment of James Allread, who will be retired under the State Teachers Retirement System and who is seeking re-employment with the Board. Official Board action anticipated on consideration of re-employment of Mr. Allread in Mr. Allread's previous position as an instructor in the Center's Jaguar Academy program to occur at the Board's special public meeting on July 7, 2025.

E. ESC SUBSTITUTES

Approve the ESC Substitute list as presented.

F. CONTRACTS

1. ONE-YEAR CONTRACTS - Certified Staff

- a. Approve a one-year contract for William Abraham, Intervention Specialist.
- b. Approve a one-year contract for Margaret Ault, Project Search Instructor.
- c. Approve a one-year probationary contract for Timothy Dennis, HVAC Instructor.
- d. Approve a one-year contract for Matthew Grigsby, Applied Engineering Instructor.
- e. Approve a one-year contract for James Hall, Criminal Justice Instructor.
- f. Approve a one-year contract for Michelle Haythe, Business Instructor.
- g. Approve a one-year contract for Emmanuella Hilaire, Math Instructor.
- h. Approve a one-year contract for Michael Husic, CBI Instructor Northwestern Satellite.
- i. Approve a one-year contract for Molli Jackson, CBI Instructor Shawnee Satellite.
- j. Approve a one-year contract for Craig Lindsay, Middle School Stem Instructor Northwestern Satellite.
- k. Approve a one-year contract for Jessica Meyers, Science Instructor.
- l. Approve a one-year contract for Kelly Perry, Spanish / TESOL Instructor.
- m. Approve a one-year probationary contract for John Schmid, Carpentry Instructor.
- n. Approve a one-year contract for Robert Stephens, English Instructor.
- o. Approve a one-year contract for Michael Taylor, Intervention Specialist.
- p. Approve a one-year contract for Rebecca Thompson, Intervention Specialist.
- q. Approve a one-year contract for Ashley Wilson, School Nurse.

2. TWO-YEAR CONTRACTS - Certified Staff

- a. Approve a two-year contract for Beth Conover, Intervention Specialist.
- b. Approve a two-year contract for Kristen Delpinal, Cosmetology Instructor.
- c. Approve a two-year contract for Terry "Jason" Leonard, Auto Body Instructor.
- d. Approve a two-year contract for Angela Yake, Cybersecurity Instructor.

3. THREE-YEAR CONTRACTS - Certified Staff

- a. Approve a three-year contract for Ashley Harwood, Health Occupations Instructor.
- b. Approve a three-year contract for Eric Miller, Instructor.
- c. Approve a three-year contract for Will Nichols, LRC Coordinator.

4. CONTINUING CONTRACT - Certified Staff

- a. Approve a continuing contract for Kyla Greenwood, Math Instructor.

5. ONE-YEAR CONTRACTS - Classified Staff

- a. Approve a one-year contract for Matthew Schultz, custodial.

6. TWO-YEAR CONTRACTS - Classified Staff

- a. Approve a two-year contract for Joshua Smith, Maintenance.
- b. Approve a two-year contract for Tira Ford, Food Service First/Head cook.
- c. Approve a two-year contract for Julie Gastineau, food service.

7. TWO-YEAR CONTRACTS - Exempt / Non-Exempt non-bargaining unit Staff

- a. Approve a two-year contract for Wesley Curtin, IT Support Specialist
- b. Approve a two-year contract for Brian Hibbs, Assistant to the Treasurer.
- c. Approve a two-year contract for Nicholas Kersh, IT Network Engineer.

8. ONE-YEAR CONTRACTS – Career Pathways -exempt under 200 days.

- a. Approve a one-year contract for Christina Steffanni, Career Ed Awareness Supervisor.
- b. Approve a one-year contract for Rebecca Shackleford, Career Pathway Leader.
- c. Approve a one-year contract for Braden Cahill, Career Pathway Leader.
- d. Approve a one-year contract for Kristen Clark, Career Pathway Leader.
- e. Approve a one-year contract for Kimberly Cobb, Career Pathway Leader.
- f. Approve a one-year contract for Julie Gastineau, Career Pathway Leader.
- g. Approve a one-year contract for Caitlyn Leonard, Career Pathway Leader.
- h. Approve a one-year contract for DeAnn Meade, Career Pathway Leader.
- i. Approve a one-year contract for Miya Miller, Career Pathway Leader.

G. SUPPLEMENTAL

Approve the hiring of Claire Spangler, Mike Rice, and Rebecca Thompson for Summer Career Camp at \$25.00 per hour, not to exceed \$1,000 per individual.

- V. EXECUTIVE SESSION** for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Ohio Revised Code; preparing for, conducting, or reviewing collective bargaining strategy by division (G)(4) of section 121.22 of the Ohio Revised Code.

Mr. John Kitchen moved the Board of Education to enter into Executive Session;
Mr. Keith Culp seconded the motion at 5:49 p.m.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz
Motion carried, 7-0

Mr. Jamie Callan declared the Board to be back in Open Session at 6:29 p.m.

VI. NEW BUSINESS

SCCTC RESOLUTION NUMBER 30-25 ADOPTION OF CONSENT CALENDAR-BOARD, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar Board Item A.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz
Motion carried, 7-0

Approve the separation of Board Agenda Items A and B to be considered and voted on separately.

SCCTC RESOLUTION NUMBER 31-25 ADOPTION OF CONSENT CALENDAR-BOARD, ITEM B.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Matthew Mills moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Board Item B.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz
Motion carried, 7-0

NEGOTIATED AGREEMENT

Approve the agreement with Clark County Vocational Association of School Employees (CCVASE) as negotiated.

SCCTC RESOLUTION NUMBER 32-25 ADOPTION OF CONSENT CALENDAR-BOARD, ITEM C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Thompson moved and Mr. Matthew Mills seconded the Board of Education adopt the Consent Calendar Board Item C.

Roll Call:

Ayes: Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz
Motion carried, 7-0

Addendum ADMINISTRATIVE PROVISIONS

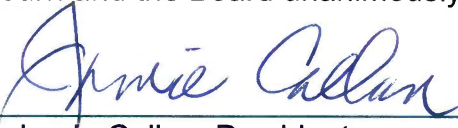
Approve the Administrative Provisions as presented.

VII. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

Board discussion on Local Property Taxes.

VIII. ADJOURNMENT of Regular Meeting

Mr. Keith Culp moved and Mr. Matthew Mills seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 6:40 p.m.

Signed:  Date: 8/14/25
Mr. Jamie Callan, President

Attest:  Date: 8/14/25
Mrs. Julie Wallace, Treasurer

The next regular Springfield-Clark CTC Board of Education meeting will be held on July 7, 2025, at 5:00 p.m.

COMING UP AT SCCTC

JUNE

9 BOE Meeting 5:00 p.m.

JULY

7 BOE Special Meeting 5:00 p.m.