



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

May 12, 2025

**Board of Education Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES**

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026
Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Presentation- HB432**
- B. Curriculum Director's Update**
- C. Executive Director's Update**

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 21-25 - Adoption of the minutes of the April 14, 2025, Springfield-Clark CTC Board of Education Regular Meeting

Mr. Keith Culp moved, and Mr. Chris Thompson seconded, adopting the minutes of the April 14th Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

SCCTC RESOLUTION NUMBER: 22-25 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-D.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Williams moved, and Mr. Stan Wenclewicz seconded, the Board of Education adopt the Financial Items A-D.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0.

- A. Approve April financials as presented.
- B. Approve 5-year forecast as presented.
- C. Approved amended appropriation as presented.
- D. Approved resolution for funds transfer from 003 (PI) to 034 for OFCC required annual facility maintenance fund.

SCCTC RESOLUTION NUMBER 23-25 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Matthew Mills moved, and Mr. John Kitchen seconded, the Board of Education adopt the Consent Calendar-Administrative, Items A-E.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. FINAL READ

1. Approve the final read of *Dear Manny* by Nic Stone, ISBN #978-0-593-30801-1 for use in English Language Arts as presented. A curriculum review of the book is provided.

B. FIRST READ

1. Approve the first read of *Auto Collision Repair and Refinishing (3rd Edition)* by Michael Crandell. The Goodheart-Wilcox Company, Inc. (Tinley Park, IL). 2022. ISBN# 978-1-64564-682-2. for use in Auto Body program as presented. A curriculum review of the book is provided.

C. DONATION

1. Approve the following donations to the Future Ready Career Camp:
 - a. \$500 from United Way of Clark and Champaign Counties
 - b. \$1,000 from Clark State College
2. Approve the following donations to the Jaguar Jubilee
 - a. \$1,000 from Dependable Roofing
 - b. \$100 from Buckeye Computer Services
3. Approve the donation of twenty (20) Virtual Reality headsets from RealWear to Springfield-Clark Career Technology Center, valued at a total of \$40,000.

D. MEMORANDUM OF UNDERSTANDING

1. Approve the MOU between Springfield-Clark Career Technology Center and the Clark County Vocational Association of School Employees regarding association leave as presented.
2. Approve the MOU between Springfield-Clark Career Technology Center and the Clark County Vocational Education Association regarding internal subbing as presented.

E. AGREEMENTS

1. Approve the agreement between the Clark County Sheriff's Office and Springfield-Clark Career Technology Center for School Resource Officer services for the 2025-2026 school year as presented. Last year's cost was \$77,974.11. The cost for 2025-2026 will be \$82,554.61.
2. Approve the SOCHE Ohio High School Internship IT 2025 Agreement between the Strategic Ohio Council for Higher Education (SOCHE) and Springfield-Clark Career Technology Center for receiving reimbursement for high school IT internships as presented.
3. Approve the Neutral Facilitator Agreement between Springfield-Clark Career Technology Center and Ohio Facilities Commission VFAP Program.

SCCTC RESOLUTION NUMBER 24-25 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved, and Mr. Matthew Mills seconded, the Board of Education adopt the Consent Calendar Personnel Items A-E.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. RESIGNATION

1. Accept the resignation of Susan Hyden, English Instructor, effective June 1, 2025, for the purpose of retirement.
2. Accept the resignation of Shawn Cahill, Electrical Trades instructor, effective at the end of the contract year.

B. HIRING

1. Approve the hiring of the following student workers for the Career Camp at \$1.00 over the Ohio state minimum wage, or \$11.70 per hour. This is a correction to the April 14, 2025, board minutes hiring list.

Jade McDavid
Shelsey Wolford
Robert Elliot
Serenity Allen
Kimahrijana Wallace
Christa Brown
Jaina Thomas
Hailey Nischwitz
Katalina Lopez
Payton Whitt

Student Cafe workers:

Joaquin Madison,
Kyleigh Fugate,
Chance Lewis,
Gracee Evans

2. Approve the hiring of Morgan Haught and Magnolia Rodriguez, Veterinary Sciences students, to provide ongoing care of animals in the Veterinary Science lab at the Ohio State minimum wage, currently \$10.70 per hour.
3. Approve the hiring of Culinary Arts students *Jayden Johnson, Carsen Williams, Madison Davenport, Madison McDaniel, Alex Jordan, Kylie Croson, Brandon Willmeth, and Jonathan Ramirez-Diaz*; as student workers for the Food Truck at \$1.00 over the Ohio state minimum wage, or \$11.70 per hour.
4. Approve the hiring of Kameron Slusher as an alumni student food truck worker effective April 26, 2025, at Head Cook current rate as he transitions to the Culinary CTE Assistant role.

5. Approve the hiring of Angela Miller, Medical Assisting Instructor, at step 0, Class 1, \$47,176, effective the 2025-2026 school year. Successful BCI/FBI background check is on file.
6. Approve the hiring of Angela Miller, Medical Assisting Instructor, effective May 2, 2025, at \$25.00 per hour to shadow Barb Marshall for the Medical Assisting instructor transition pending verification of education and experience. Successful BCI/FBI background check is on file.
7. Approve the hiring of the following students as summer custodial/ maintenance help student workers, at \$15.00 per hour
Carpentry student - Carter Hirtzinger
Criminal Justice student - Makilah Byington
8. Approve the hiring of *Wesley Noeth, Angie Williams, and Kimberly Campbell Jarvis* as Career Pathway Leaders for summer camp June 2-6, 2025, at step 1, \$17.25 per hour, pending background check and verification of experience.
9. Approve the hiring of Grace Turcotte, Science Instructor, at step 0, Class 1, \$47,176, effective the 2025-2026 school year, pending successful BCI/FBI background check and verification of education and experience.
10. Approve the hiring of Derek Worthington, Drones Instructor, at step 0, Class 1, \$47,176, effective the 2025-2026 school year pending verification of education and experience. Successful BCI/FBI background check is on file.

C. EXTENDED TIME

1. Approve the extended time as presented.
2. Approve extended time for Chad Mossing not to exceed 10 additional days at the current rate.

D. JOB DESCRIPTION

1. Approve the Career Technical Educational Assistant Job Description as presented.
2. Approve the Compliance Administrator Job Description as presented.

E. SUPPLEMENTAL

1. Approve Summer Career Camp supplemental pay June 2-6, 2025, for the following: Estimated total amount \$18,200.00.
 - a. Ashley Wilson, Nurse, in the amount of \$1,200.
 - b. \$25.00 per hour not to exceed 8 hours per day. Total for the week not to exceed \$1,000:
 - William "Gabe" Abraham
 - Michelle Carn
 - Katie Coy
 - Kristen Delpinal
 - Sean Fadden
 - Molli Jackson
 - Rob King
 - Brandilyn Leonard

Jessica Meyers
Miya Miller
Jeremiah Pennington
Kelly Perry
Matthew Straight
Abby Williams
Derek Worthington
Kaila Hoefer
Mandy Snell

- IV. EXECUTIVE SESSION** *for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Ohio Revised Code; preparing for, conducting, or reviewing collective bargaining strategy by division (G)(4) of section 121.22 of the Ohio Revised Code.*

Mr. Chris Thompson moved for the Board of Education to enter into Executive Session;
Mr. John Kitchen seconded the motion at 6:10 p.m.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson,
Wenclewicz, Williams

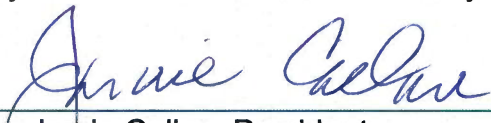
Motion carried, 9-0

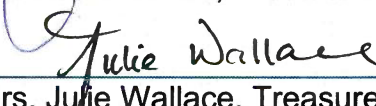
Mr. Jamie Callan declared the Board to be back in Open Session at 6:40 p.m.

- V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**
Board Discussion

- VI. ADJOURNMENT of Regular Meeting**

Mr. Keith Culp moved, and Mr. Chris Williams seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 6:42 p.m.

Signed:  Date: 6/9/25
Mr. Jamie Callan, President

Attest:  Date: 6/9/2025
Mrs. Julie Wallace, Treasurer

**The next regular Springfield-Clark CTC Board of Education
meeting will be held on June 9, 2025, at 5:00 p.m.**

COMING UP AT SCCTC

MAY

20 Convocation
22 Last Day for Students
23 Last Day for Staff

JUNE

9 BOE Meeting 5:00 p.m.

JULY

7 BOE Special Meeting 5:00 p.m

