



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

April 14, 2025

**Board of Education Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026
Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

D. Welcome, Recognition of Guests

1. Presentation 4:45 p.m.
 - Dustin Camp, Computer Graphic Arts, Student Showcase Winner
 - Mya Butterick, Adeline Harrison, EMT, Student Showcase Winner
2. Presentation 5:00 p.m.
 - Savanna O'Brien, Digital Media Design, Entrepreneurship Fair Winner; Michelle Haythe, Business Instructor
 - Caleb Schultz, Welding, Student Showcase Winner; Deana Harris, English

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Update
- B. Curriculum Director's Update
- C. Directors' Update
- D. IT Director's Update

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 16-25 - Adoption of the minutes of the March 10, 2025 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Stan Wenclewicz moved, and Mr. Keith Culp seconded, adopting the minutes of the March 10 Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Abstain: Galbreath

Motion carried, 8-0-1.

SCCTC RESOLUTION NUMBER: 17-25 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-B.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adopt the Financial Items A-B.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0.

- A. Approve March financials as presented.
- B. Approve funds transfer as required for OFCC project from 004 PI Fund to 034 Maintenance Fund.

SCCTC RESOLUTION NUMBER 18-25 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. John Kitchen moved and Mr. Matthew Mills seconded the Board of Education adopt the Consent Calendar-Administrative, Item A.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. AGREEMENT

1. Approve the Project Agreement to be entered into by and between the Ohio Facilities Construction Commission, OFCC, and this Board of Education of the Springfield-Clark Career Technology Center for the construction of a project consisting of certain vocational school facilities as part of the Vocational Facilities Assistance Program.
2. Approve the resolution authorizing Springfield-Clark Career Technology Center to earmark dollars into the maintenance fund (FUND 034).

SCCTC RESOLUTION NUMBER 19-25 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS B-G.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar-Administrative, Items B-G.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

B. FINAL READ

1. Approve the final read of the following policies: po0131.1 TECHNICAL CORRECTIONS; po0171 Rescind REVIEW OF POLICY; po 1422.01 New DRUG-FREE WORKPLACE; po2271 COLLEGE CREDIT PLUS PROGRAM; po2340 FIELD AND OTHER DISTRICT-SPONSORED TRIPS; po2460 Revised SPECIAL EDUCATION; po5113 ADMISSION OF STUDENTS PARTICIPATING UNDER DISTRICT OPEN ENROLLMENT; po5223 Revised RELEASED TIME FOR RELIGIOUS INSTRUCTION DURING THE SCHOOL DAY; po5330 USE OF MEDICATIONS; po5350 Revised STUDENT HEALTH, WELL-BEING, AND SUICIDE PREVENTION; po5610 Revised REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF; po 5751 Revised PARENTAL STATUS OF STUDENTS; po5780.01 New PARENTS' BILL OF RIGHTS; po6151 Revised INSUFFICIENT FUNDS CHECKS; po7440.01 VIDEO SURVEILLANCE AND ELECTRONIC MONITORING; po8142 Revised CRIMINAL HISTORY RECORD

CHECK FOR CONTRACTED SCHOOL SERVICES; po8452 revised AUTOMATED EXTERNAL DEFIBRILLATORS AND CARDIOPULMONARY RESUSCITATION; PO8500 Replacement FOOD SERVICES.

C. FIRST READ

1. Approve the first read of *Dear Manny* by Nic Stone, ISBN #978-0-593-30801-1 for use in English Language Arts as presented. A curriculum review of the book is provided.

D. DONATION

1. Approve the donation of \$50.00 from Stanley Wenclewicz to the SCCTC Food Pantry.
2. Approve the following donations to the Jaguar Jubilee:
 - a. \$500.00 from Walt's Automotive
 - b. \$500.00 from Clark State College
 - c. \$1,000.00 from Castle Paint & Body
 - d. \$250.00 from Ideal Steel
 - e. \$60.00 from Jam Graphics
3. Approve the following donations to the Future Ready Career Camp:
 - a. \$2,500.00 from Rittal
 - b. \$1,200.00 from Clark State School of Business and Applied Technology
 - c. \$250.00 from W.R. Hackett, Inc.
 - d. \$500.00 from Clark State Ohio College Tech Prep - West Region
 - d. \$1,000.00 from Clark State Scholars Program

E. TRAVEL

1. Approve the out-of-state travel of Sean Fadden, Software Programming Instructor/BPA advisor; Mary Leonard, Digital Media Instructor; and students Julianne Lookabaugh, Laurali Donnaker, Madison Houck, Robert Elliott, Cade Ireton, and Ronald Sullivan; to the BPA National Competition from May 7-11, 2025 in Orlando, Florida, including an additional \$20.00 per day meal allowance. Approximate cost will be \$12,500.00.
2. Approve the out-of-state travel for Michelle Patrick, Superintendent; Pamela Noeth, Director, and Michelle Carn, English Instructor, from July 15-18, 2025 to New Orleans, Louisiana to present at Southern Region Educational Board. (SREB). Approximate cost will be \$6,000.00.

F. HB432 POLICY

1. Approve the HB432 resolution to adopt changes to Ohio

Administrative Code Career-Technical Workforce Development
Teaching License as presented.

G. DEVELOPMENT

1. Approve Chad Mossing, Director, to enroll in the OACTS New and Aspiring Superintendents Academy and participate in required travel for the program. Enrollment cost is \$3,500.00. Attendance at the Best Practices & Innovations in CTE Conference in St. Louis, Missouri September 24-26, 2025 is required with an estimated cost of \$2,000.00. Attendance at the OACTS/OACTE Legislative Conference February 4-6, 2026 is required with an estimated cost of \$1,500.00. Attendance at the ACTE National Policy Seminar in Washington, DC March 15-18, 2026 is required with an estimated cost of \$2,500.00. Attendance at the OACTS Summer Conference June 15-17, 2026 is required at an estimated cost of \$1,200.00. Three two-day Cohort Seminars. Total cost is estimated to be \$10,000.00.

SCCTC RESOLUTION NUMBER 20-25 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Matthew Mills moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Personnel Items A-E.

Roll Call: Ayes: Aucff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. ESC SUBSTITUTE

1. Approve the ESC sub list as presented.

B. PAY RATE

1. Approve Tamara Goodwin, Career Exploration & Financial Literacy Instructor Shawnee Satellite, to Class V, Step 10, \$79,374; due to verified experience and education, effective the 2025-2026 school year. This is a class and step change.

C. RESIGNATION

1. Accept the resignation of Tammy Ridgeway, Executive Director Administrative Assistant, effective April 4, 2025, to pursue other employment.
2. Accept the resignation of Bobbi Groeber, Science Instructor, effective May 30, 2025, for the purpose of retirement.

D. HIRING

1. Approve the hiring of DeAnn Meade, Career Pathways Leader, step 7, \$20.77 per hour; effective April 1, 2025. Successful BCI/FBI background check is on file.
2. Approve the hiring of Kameron Slusher, Culinary Arts Educational Aide/Food Truck, step 13, \$22.20; effective the 2025-2026 school year. Successful BCI/FBI is on file.
3. Approve hiring Tammy Ridgeway, Administrative Assistant transition support as-needed hourly rate of \$29.10, effective April 8, 2025.
4. Approve the hiring of Forestry students Moerissa Hesson, Trey Schultz, Donald Taylor, and Raelynn Botkin, as summer custodial/maintenance help student workers, at \$15.00 per hour.
5. Approve the hiring of students Jade McDavid, Shelsey Wolford, Serenity Allen, Kimahrijana Wallace, Christa Brown, Jaina Thomas, Hailey Nischwitz, Nevaeh Engle, Katalina Lopez, Payton Whitt as student workers for the Career Camp at \$1.00 over the Ohio state minimum wage, or \$11.70 per hour.
6. Approve the hiring of Patricia Stinett, Driver's Education Instructor, at \$25.00 per hour as needed; pending successful BCI/FBI background check.
7. Approve the hiring of Kimberly Cobb, Driver's Education Instructor, at \$25.00 per hour as needed. Kimberly is currently employed as a Career Pathway Leader. Kimberly may continue in both positions without overlap. Successful BCI/FBI background check is on file.
8. Approve the hiring of Julie Gastineau, Career Pathway Leader as needed, at the Step 12, \$22.18 per hour, effective February 28, 2025. Julie is currently employed as a Food Services Helper. Julie may continue in both positions without overlap. Successful BCI/FBI background check is on file.

E. EXTENDED TIME

1. Approve 10 days of extended time for Eric Miller, Electives Instructor, for the purpose of behind-the-wheel time for Driver Education students.

IV. EXECUTIVE SESSION for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Ohio Revised Code; preparing for, conducting, or reviewing collective bargaining strategy by division (G)(4) of section 121.22 of the Ohio Revised Code.

Mr. Chris Williams moved the Board of Education to enter into Executive Session, Mr. John Kitchen seconded the motion at 6:02 p.m.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

Mr. Jamie Callan declared the Board to be back in Open Session at 7:02 p.m.

V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

Board Discussion

VI. ADJOURNMENT of Regular Meeting

Mr. Keith Culp moved and Ms. Jill Acuff seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 7:23 p.m.

Signed: _____

Mr. Jamie Callan, President

Date: _____

5/12/25

Attest: _____

Mrs. Julie Wallace, Treasurer

Date: _____

5/12/25

The next regular Springfield-Clark CTC Board of Education meeting will be held on May 12, 2025, at 5:00 p.m.

COMING UP AT SCCTC

APRIL

14 BOE Meeting 5:00 p.m.

24 Registration Night

MAY

12 BOE Meeting 5:00 p.m.

20 Convocation

22 Last Day for Students

23 Last Day for Staff

JULY

14 BOE Special Meeting 5:00 p.m.

