



**Monomoy Regional School District - Monomoy Regional School Committee  
Meeting Agenda for Thursday, August 14, 2025 at 6:30 PM  
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

**Members present: Brad Schiff, Stephen Davol, Ryan Clarke, Jackie Zibrat-Long, Betty Gray**

**Members not present: Meredith Henderson, Bre Rose, Ryan Edwards**

**Administrators present: Dr. Scott Carpenter, Robin Millen, Michael MacMillen, Joy Jordan,  
David Alexander, Jen Police, Sean Dutch, Allyson Joy, Jen Kelley**

## **AGENDA**

### **A. Call to Order**

The meeting was called to order at 6:30 PM by Brad Schiff

### **B. Approval of Meeting Minutes**

- i. July 10, 2025

The July 10 minutes will be voted on at the next meeting due to lack of Harwich representation for a vote.

- ii. July 24, 2025 Workshop

**MOTION:** Jackie Zibrat-Long moved to approve the minutes from July 24, 2025 Workshop, seconded by Betty Gray

**UNANIMOUS:** The motion passes

*Note: This item will be presented again at the September 11, 2025 meeting for a vote due to lack of Harwich representation.*

### **C. Public Comment:** Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

None

### **D. Reports and Discussions**

- i. Second Reading Policy Files: ACAB - Harassment Policy, BBBC - School Committee Member Resignation, BBBE - School Committee Vacancy

**MOTION:** Brad Schiff moved to approve the Policy Files ACAB, BBBC and BBBE as presented in the agenda packet for approval, seconded by Betty Gray.

**UNANIMOUS:** the motion passes.

*Note: This item will be presented again at the September 11, 2025 meeting for a vote due to lack of Harwich representation.*

- ii. Regional Agreement, Letter from Harwich Select Board

The regional agreement subcommittee members will set a date in September to discuss the goals and objectives for the next five years of the agreement.

- iii. Treasurer Recruitment

The committee discussed the timeline and decided to start advertising for the job while finalizing board members to prevent delays. The committee agreed to wait until the next meeting for school committee representation decisions.

- iv. Updated School Committee meeting schedule (workshop)

The addition of a workshop on September 4, 2025 was noted on the School Committee meeting calendar.

- v. Student Handbook - updates for the 2025-2026 school year

Community Engagement Coordinator Joy Jordan highlighted updates to the handbooks including the transition from MAP to iReady for testing across all schools. MRHS Assistant Principal Dave Alexander presented the significant changes in high school policies regarding late work submission and attendance to improve accountability. The new

policy allows for submission of late work within seven school days and the attendance policy has been updated to reflect new criteria for earning credit based on class attendance.

vi. Prior year encumbrances

**MOTION: Jackie Zibrat-Long** moved to approve the prior year encumbrances payment in the amount of one thousand, three hundred and fifty four dollars and ninety cents in FY25 invoices not previously encumbered, as presented to the School Committee, seconded by Betty Gray.

**UNANIMOUS:** the motion passes.

*Note: This item will be presented again at the September 11, 2025 meeting for a vote due to lack of Harwich representation.*

**E. Subcommittee, Representative, Liaison Reports**

i. Building Committee Report – Evaluation of General Contractor Statement of Qualifications

Eleven firms have expressed interest in the general contractor position for the new building project. The evaluation of contractor qualifications is ongoing, with a recommendation meeting scheduled for next week. The project remains under budget with anticipated renovations to start in April, including a plan for phasing to maintain school operations during construction. The committee will continue evaluating contractor proposals and finalize selection.

**F. Superintendent’s Report**

i. Opening days of the new school year

Dr. Carpenter discussed the opening convocation for teachers on August 27th and students returning on September 2nd and recognized and appreciated the hard work of custodial staff and the transportation coordinator in preparation for the school year.

**H. Action Items -Vote Required**

i. Second Reading Policy Files: ACAB - Harassment Policy, BBBC - School Committee Member Resignation, BBBE - School Committee Vacancy

**MOTION:** Brad Schiff moved to approve the Policy Files ACAB, BBBC and BBBE as presented in the agenda packet for approval, seconded by Betty Gray.

**UNANIMOUS:** the motion passes.

*Note: This item will be presented again at the September 11, 2025 meeting for a vote due to lack of Harwich representation.*

ii. Prior year encumbrances

**MOTION: Jackie Zibrat-Long** moved to approve the prior year encumbrances payment in the amount of one thousand, three hundred and fifty four dollars and ninety cents in FY25 invoices not previously encumbered, as presented to the School Committee, seconded by Betty Gray.

**UNANIMOUS:** the motion passes.

*Note: This item will be presented again at the September 11, 2025 meeting for a vote due to lack of Harwich representation.*

**I. Presentation of the Warrants**

Presentation of the Warrants Accounts Payable and Payroll Warrants were presented for MRSC member signatures.

**J. Adjournment**

**MOTION: Jackie Zibrat-Long** moved to adjourn the meeting, seconded by

**UNANIMOUS:** the meeting adjourns at 6:58 PM.

Respectfully Submitted,  
Roberta Simmons  
Recording Secretary