Hanna Woods Elementary Adventure Club

Welcome!

We are so excited to have your children in Adventure Club! It's our goal to make sure your child's time with us is not only safe and secure, but loaded with fun. We would like to provide each child with opportunities to socialize, play, and explore. Thank you for entrusting your children to us. We all take this responsibility very seriously.

Facilitator

Kimberlee Lauer | lauerkimberlee@prcommunityed.org

Assistant Facilitator

Mary Ann Howard | howardmaryann@prcommunityed.org

Adventure Club Phone Number

Cafe 314-415-6320

Desk 314-415-6324

GoPhone 314-756-1524

Program Structure

The morning program is from 6:30 a.m. until the start of school and the afternoon program is from school dismissal until 6:00 p.m.

Drop-off Procedures

- Please escort your child into Adventure Club each morning. The Adventure Club door is located in the back of the building, underneath the green awning.
- Once admitted into the building, you will sign your child in on the available iPads.

Pick-up Procedures

- Pick-up should take place before 6:00 p.m. After 6:00 p.m., a $2.00 per minute late fee will be charged to discourage late arrivals and allow staff to go home on time.
- Come to the Adventure Club door when you arrive in the evening and a staff person will admit you.
- It's possible that all children will be outside, and sign-out will occur outdoors.
- Only those who are listed on your child's contact information sheet will be able to sign your child out from Adventure Club. Those authorized to pick up should have a photo ID ready for verification. If you'd like to add a person to your pick-up list, you may do that permanently on your Community Ed Eleyo account or you can

add a pick-up person for a specific day by putting that request in writing and giving it to your Facilitator.

Illness/Absence Policy

Adventure Club adheres to the district's policies regarding contagious illness. Children may not attend when afflicted with a contagious or infectious illness. Children who have been absent from school because of illness and elevated temperature should be kept home until they have been symptom-free and their temperature has been normal for 24 hours.

If your child will not be attending on their scheduled day, please notify the Facilitator, regardless of the reason for absence.

If a child becomes ill after arrival, parents will be notified and expected to pick up the child as soon as possible. If you are unable to arrive in a short amount of time, arrangements should be made for someone else to pick up your child.

Adventure Club will follow District guidelines in regards to monitoring student and staff health.

Snack is Back!

Adventure Club will provide an afternoon snack this year. However, your child is welcome to bring their own snack if they prefer. Please be sure to inform us of any food restrictions or allergies your child may have.

We welcome your questions and we'll see you soon!

- Your Adventure Club Team!