BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, August 21, 2025 beginning at 4:00 PM in the Summit H.S. Library/Media Center. Those present: Ms. Cohn, presiding, Mr. Cho, Mr. Gundersen, Mr. Hanley, Ms. Justice, Ms. Kelly, and Mr. Mahecha. There were two members of the public in attendance.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/ Board Secretary, Mr. Gardella, Director of Human Resources, Mr. Margolis, Director of Special Services, Ms. Rocco, Director of Curriculum & Instruction, and Ms. Dickinson, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Ms. Cohn stated the Board would now go into Executive Session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, August 21, 2025 to discuss:

   1. Attorney Client Privilege/HIB

b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Mr. Hanley, seconded by Ms. Kelly, and carried to move to Executive Session at 4:02 PM.

Motion by Ms. Kelly, seconded by Mr. Mahecha, and carried to reconvene to public session at 6:20 PM.

PRESENTATIONS & DISCUSSIONS

A. Class of 2025 Outcome Data – Laura Kaplan and Alison Grill

PRESIDENT'S ANNOUNCEMENTS

Ms. Cohn spoke about the following:

- Welcomed new staff last week during SET training
- Ribbon-cutting tonight for the new HS Library/Media Center – excited to see how the students use this flexible space
- Thanks to all teachers and staff for their hard work in preparation for the new school year
- Official welcome back from the Board of Education

ADDITIONS/REVISIONS TO THE AGENDA

Mr. Jess announced the additions/revisions to the agenda.

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- Welcome to our newest staff members – annual Summit Educator Training (SET) held in August
- First day of school is September 2nd – Parent Portal on Genesis opens August 25th
- Schedule of Back-to-School Nights
- Thanks to Director of Facilities, Kris Byk, and all the custodial and maintenance crew for getting our schools open for the first day

Mr. Cho moved approval of the following item listed under Superintendent's Report:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Report of New Hires by the Superintendent
   1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

Name	Position	School	Step/Salary	Effective	Replacing
Jessica Brunner	School Social Worker	JPC/JES/WPC	MA-Step-2, $66,730 (prorated)	July 15, 2025 (or sooner) for the 2025-2026 school year	Cindy Alulema
Justin Grossman	Instructional Facilitator	All primary and elementary schools	MA-Step-13, $77,705 (prorated)	July 15, 2025 for the 2025-2026 school year	Dena Leslie
Christine Coleman	Math Teacher	SHS	MA-Step-9-10, $74,515	August 27, 2025 for the 2025-2026 school year	Caroline Bandelli
Josephine Blundo	Grade 2 Teacher	FES	BA-Step-1, $58,986	August 27, 2025 for the 2025-2026 school year	Nicole Finnegan
Catherine Krakowski	French Teacher	SHS	MA-Step-18, $91,370 (prorated)	September 4, 2025 or sooner, for the 2025-2026 school year	Helene Blanton
Marissa Bruder	School Social Worker	JES	MA-Step-3, $67,980 (prorated)	August 27, 2025 or sooner, for the 2025-2026 school year	Alasandra Russo-Martino
Miah Arana	Cycles/STEAM Teacher	LCJSMS	MA-Step-1, $65,480 (prorated)	September 15, 2025, or sooner, for the 2025-2026 school year	Laurie McCormack

Motion seconded by Ms. Kelly. The roll was called, and all voted, "Aye". The motion was declared adopted.

Ms. Justice moved approval of the following item listed under Superintendent's Report:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

B. Resolve to affirm the Superintendent's recommendation of the HIB investigation(s) for the period of 5/5/2025 - 6/9/2025 and review the Superintendent's recommendation of the HIB investigation(s) for the period of 5/5/2025 - 6/9/2025.These report summaries are outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

C. Resolve to review the Superintendent's recommendation of the suspensions for the period of 6/01/2025 – 6/16/2025 as outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

Motion seconded by Mr. Cho. The roll was called, Mr. Hanley abstained and all others voted, "Aye". The motion was declared adopted.

STUDENT BOARD REPRESENTATIVE REPORT - none

COMMITTEE REPORTS

A. Education and Student Activities/Services Committee – Mr. Cho reported on the following: Standardized Test results (NJGPA & ACCESS); Strategic Planning update; Professional Development; graduation outcomes; job description revisions; curriculum updates
B. Operations Committee – Mr. Hanley reported on the following: updated on construction projects; FY27 budget calendar process review; food service P&L and menu pricing; upcoming audit; fire alarm system at BES
C. Policy Committee – Ms. Justice reported on the following: policies on this agenda, including those related to administrative contracts, student sun protection, and use of cell phones
D. Communications Committee – Mr. Mahecha reported on the following: Tatlock renovation update; ribbon-cutting for the new HS media center; strategic planning update; communications survey; communication of BTS nights
E. Negotiations and Personnel Committee – No report
F. Liaison Reports – No report

PUBLIC COMMENT

A. Public Comment on Items on the Agenda

Mr. Bennett gave his thoughts and suggestions regarding the budget process.

B. Public Comment on Items not on the Agenda - none

Motion by Mr. Hanley, seconded by Ms. Kelly, unanimously approved by voice vote to close public comment.

APPROVAL OF BOARD MINUTES

Mr. Hanley moved approval of the following items listed under Approval of Board Minutes:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of Minutes of the following meeting

1. June 12, 2025 Regular Meeting & Executive Session
2. August 14, 2025 Special Meeting

Motion seconded by Mr. Kelly, unanimously approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Kelly moved approval of the following items listed under Curriculum/Instruction/Program:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of Clinical Affiliation Agreement with Kean University, 1000 Morris Avenue, Union, NJ 07960 to participate in the development and implementation of fieldwork experience for Kean Social Work student interns beginning June 23, 2025 to June 22, 2027

B. Approval of the overnight field trips to STOKES at Fairview Lake YMCA Camp in Newton, New Jersey, for the 2025-2026 Lawton C. Johnson Summit Middle School 6th grade class, two dates, September 19-20, 2025 and September 20-21, 2025, with a focus on team building, approximately 300 students and 40 chaperones

C. Approval of Quote #Q-148856 from Newsela Inc., 169 Madison Avenue, #2770, New York, NY 10016 for the annual subscription for all district schools for school year 2025-2026 at a cost of $32,182.70

D. Approval of Quote #391521.3 from Curriculum Associates, 153 Rangeway Road, North Billerica, MA 01862 for i-Ready products and i-Ready partner services to the district for the 2025-2026 school year at a cost of $80,707

E. Approval to accept the New Jersey Grant Award, Funding for Optimal Comprehensive Universal Screeners (FOCUS), in the amount of $12,340

F. Approval to accept the donation of 350 Big Ideas Math, Course 2, 2014 edition textbooks from the Livingston Public Schools Mathematics Department

Motion seconded by Mr. Hanley. The roll was called, and all voted, "Aye". The motion was declared adopted.

FINANCE

Mr. Hanley moved the following items under Finance:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of the July Bills List as listed below:

1.	Regular Bills	Fund 10	$3,181,721.87
2.	Special Revenue	Fund 20	$ 169,585.22
3.	Capital Projects	Fund 30	$ 943,269.28
4.	Enterprise Fund	Fund 60	$ 3,560.58
	Sub Total All Funds		$4,298,136.95
5.	Food Service Fund 61		$ 111,191.36
	Total All Funds		$4,409,328.31

B. Approval of the August Bills List as listed below:

1.	Regular Bills	Fund 10	$3,282,557.72
2.	Special Revenue	Fund 20	$ 69,345.96
3.	Capital Projects	Fund 30	$ - 0 -
4.	Enterprise Fund	Fund 60	$ 1,373.09
	Sub Total All Funds		$3,353,276.77
5.	Food Service Fund 61		$ 1,894.43
	Total All Funds		$3,355,171.20

C. Approval of the monthly payroll for June 2025 - $6,432,025.92

D. Approval of the monthly payroll for July 2025 - $1,281,141.01

E. Approval of budget adjustments and line-item transfers for May and June 2025

F. Approval of Secretary and Treasurer's Report for May 2025

G. Approval of Secretary and Treasurer's Report for June 2025

H. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June 2025 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

I. Approval of travel for staff members (as per attached)

J. Approval of payment to the New Jersey Unemployment Compensation Fund for the quarter ending 12/31/2024 in the amount of $23,678.48

K. Approval of clearing of outstanding checks in the treasurer's account (as per attached)

L. Approval of Alternative High School Agreement with Union County Vocational-Technical School District, 1776 Raritan Road, Scotch Plains, NJ 07076 to provide an alternative education program for students with drug and alcohol dependencies during the 2025-2026 school year at a yearly tuition cost of $15,000

M. Approval of Proposal from Open Systems Integrators Inc., 211 Yardville Hamilton Square Road, Hamilton, NJ 08620 for the fire alarm direct replacement at Brayton School including engineering, equipment, material and labor in the amount of $120,561.97 as per Co-op #65-MCESCCPS, Bid #ESCNJ 21/22-41; Term 6/26/22-6/25/23 extended to 6/29/25

N. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
1. Payment to Summit Board of Education for Latino Family Literacy Project Lectura Books booksets totaling $420.00
2. Payment to Summit Board of Education for Latino Family Literacy Project webinar registrations for Paola Acosta and Vanessa Hernandez totaling $600.00

O. Approval to accept the following donations for the 5th Grade Pool Party:

Brayton School PTO	$ 144.36
Washington School PTO	$ 165.70
Franklin School PTO	$ 167.85
Lincoln-Hubbard School PTO	$ 152.97
Jefferson School PTO	$ 91.30

P. Approval to accept the following donations for the 2024-2025 school year athletic programs:

Summit Softball & Baseball League	$15,563.00
Summit Women's Lacrosse Association	$ 9,917.66

Empowher Flag Inc.	$ 3,234.52
Summit Men's Lacrosse Alumni Assoc.	$15,974.00
FAST ACT (Track)	$ 7,567.00

Q. Approval to accept the donation from Bill Artemenko in the amount of $2,185 to be used for a therapy dog visit with Creature Comforts twice per week for the 2025-2026 school year for the ABA and ERI classes at Jefferson School

R. Approval to accept the donations from the following PTO's in the amount of $25 each for the purchase of gift cards for new staff member training: Summit H.S., LCJ Summit Middle School, Jefferson Primary Center, Wilson Primary Center, Jefferson School, Brayton School, Franklin School, Washington School, and Lincoln-Hubbard School

S. Approval to accept the donation from the Brayton PTO in the amount of $7,900 for the disc golf after school enrichment program

T. Approval to accept the donation from the Jefferson PTO in the amount of $4,400 for the after school enrichment program

U. Approval to accept the donations from the Franklin School PTO as follows:
$24,700 towards the installation of protective wall padding in the school gym
$ 1,825 for enrichment programs
$ 2,125 for the school musical
$ 975 for the Math Olympics

V. Approval of Settlement Agreement and General Release between Summit Board of Education and parents of student #4383639898 as per attorney recommendation

W. Approval of Settlement Agreement and Release between Summit Board of Education and parents of student #2917669339 as per attorney recommendation

X. Approval of Tuition Contract with Cornerstone Day School, 12 Commerce Dr, Cranford, NJ 07016 for student #4058744740 to attend for the 2025-2026 school year beginning July 28, 2025 at a cost of $100,297.60

Y. Approval of Tuition Contract with Windsor School, 56 Passaic St, Ridgewood, NJ 07450 for student #2397012436 to attend for the 2025-2026 school year beginning September 4, 2025 at a cost of $85,500

Z. Approval of *revised* Tuition Contract with Bancroft, A New Jersey Nonprofit Corporation, 1255 Caldwell Road, Cherry Hill Township, NJ 08034 for student #6351012155 to attend for the 2025-2026 school year, inclusive of a 1:1 aide, beginning July 7, 2025 at a cost of $169,381.80

AA. Approval of Tuition Contract with Cornerstone Day Schools, LLC, 12 Commerce Dr, Cranford, NJ 07016 for students #3140908925; #4383699865; and #7856253002 to attend for the 2025-2026 school year beginning July 7, 2025 at a cost of $106,084 each

BB. Approval of School Contracts with N.J. Commission for the Blind and Visually Impaired, 100 Daniels Way, Freehold, NJ 07728 to provide educational services to students #5504228228, #8320512231, #2115371662 and #6686989504 during the 2025-2026 school year at a cost of $2,541 each

CC. Approval of Mainstream Support Itinerant Services Contracts with Mountain Lakes Board of Education to provide itinerant services for students with hearing loss to students #4191341668 and #9953114388 at a cost of $3,800 each, for student #5792515946 at a cost of $2,280, and for student #7719749162 at a cost of $760 during the 2025-2026 school year
Note: IDEA Funded

DD. Approval of Interim Settlement Agreement Regarding Home Instruction between Summit Board of Education and parents of student #1380095375 as per attorney recommendation

EE. Approval of FY25 and FY26 Tuition Contract for Residential & Educational Instructional Services for student #8943833292 as per Settlement Agreement approved June 2024

FF. Approval of Agreement with Best Choice Home Care, LLC, 210A Goldfinch Court, Hackettstown, NJ 07840 to provide substitute nursing services during the 2025-2026 school year at a cost of $73/hour

GG. Approval of Agreement with Prime Healthcare Services - Saint Clare's, LLC, 50 Morris Avenue, Denville, NJ 07834 to provide Home/Bedside Instruction Services during the 2025-2026 school year at a cost of $57/hour

HH. Approval of Agreement with Jersey Central Power & Light for installation of electric distribution facilities utilizing a "refundable customer contribution" at 26 Butler Parkway (Tatlock) as per Work Request #63571940 at a cost of $55,055.48

II. Approval of Master Collaborative Educational Services Agreement with Education Services Commission of New Jersey (ESCNJ), 1660 Stelton Road, Piscataway, NJ to coordinate public education services from July 1, 2025 to June 30, 2030

JJ. Approval of submission of IDEA FY2026 Grant Application

KK. Approval of acceptance of IDEA FY2026 funds in the amount of $1,149,414 as follows:

Basic (Total)	$1,111,254
Basic Non-public	$ 82,237
Pre-school	$ 38,160

LL. Approval of the following Barbara and Harold Gottesman Family Foundation Funding:
1. Gift to the Immigrant Student Scholarship Fund in the amount of $53,000.00 made in July, 2025 which adds to the funding benefiting students in the second half of graduation year 2025 and first half of graduation year 2026
2. Gift to the Immigrant Parenting Institute in the amount of $18,101.58 made in July 2025 for budgeted 2025-2026 program expenses

MM. Approval of Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to provide vehicle maintenance services from July 1, 2025 to June 30, 2026 at a cost of $91.29 per hour

NN. Approval of Agreement with Dr. Joseph Rempson and Dr. Wazim Buksh to provide physician coverage at Summit High School football games for the 2025-2026 school year at a cost of $400/game for varsity and $300/game for all other levels, to be paid by signed voucher

OO. Approval of Agreement with JAG Athletic Training, 981 U.S. Highway 22, 2nd Floor, Bridgewater, NJ 08807 to provide per diem athletic training services during the 2025-2026 school year at a cost of $85/hour

PP. Approval of Services Agreement with AHS Hospital Corporation, 475 South Street, Morristown, NJ 07962 to provide behavioral health services known as back-to-school evaluations during the 2025-2026 school year at a cost of $250/evaluation

QQ. Approval of Tuition Agreement with Union County Educational Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 to provide home instruction to students at Trinitas Regional Medical Center during the 2025-2026 school year at a cost of $76/hour

RR. Approval of the Nonpublic School Security Aid Program spending plans for the participating schools located within this district as follows:

Oratory Prep School	$ 5,400.00

SS. Approval of the Nonpublic School Technology Initiative Program spending plans for the participating schools located within this district as follows:

Oratory Prep School	$ 13,950.70

TT. Approval of submission of ESEA FY2026 Grant Application

UU. Approval of acceptance of ESEA FY2026 funds in the amount of $256,851 as follows:

1.	Title I	$ 144,668
2.	Title II	$ 61,457
3.	Title III	$ 28,983
4.	Title III Immigrant	$ 10,104
5.	Title IV	$ 11,639

Motion was seconded by Mr. Cho. The roll was called, and all present voted, "Aye". The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Cho moved the following items under School Board Operation:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of Public Donor Agreement between the Summit Board of Education and The Connection to provide in-kind services to The Connection including use of the five elementary schools, Wilson Primary Center, and custodial services in the amount of $112,500 from September 2, 2025 to June 12, 2026

B. Approval of the 2025-2026 school year meal price lists, including a la carte items (as per attached)

C. Approval of Resolution to Increase the Bid Threshold

WHEREAS, Derek J. Jess, School Business Administrator/Board Secretary and Kathy Sarno, Assistant School Business Administrator, possess Purchasing Agent (QPA) certificates;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3(b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from $44,000 to **$53,000**, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Summit Board of Education, pursuant to N.J.S.A. 18A:18A-3(a), establishes and sets the bid threshold amount of $53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary or Assistant School Business Administrator, Qualified Purchasing Agents, to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed, in the aggregate, of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary or Assistant School Business Administrator shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary or Assistant School Business Administrator, pursuant to N.J.S.A. 18A:18A-37(c) is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

Motion was seconded by Mr. Mahecha. The roll was called, and all present voted, "Aye". The motion was declared adopted.

PERSONNEL

Ms. Kelly moved the following items under Personnel:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

Name	Position	School	Step/Salary	Effective	Replacing
Nida Abdulla	Special Education Teacher	LCJSMS	MA-Step-4, $69,255	August 27, 2025 for the 2025-2026 school year	Jennifer Sheehan
Megan Lynch	Athletic Trainer	SHS	MA-Step-3, $67,980 (prorated)	August 28, 2025, or sooner, for the 2025-2026 school year	Allison Flockhart

B. Approval to appoint the following Long-Term or Leave Replacement staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

Name	Position	School	Step/Salary	Effective	Replacing
Grace Hezel	Teacher of Art - LR	JPC/BES/FES	MA-Step-1, $65,480 (prorated)	August 27, 2025, end date tbd	Jessica Breznak
Meghan Tarashuk	Grade 5 Teacher-LTS	LHES	$265/day	August 27, 2025, end date tbd	Ashley Fuchs

Richard Morse	Math Teacher - LR	LCJSMS	BA-Step-5-6, $64,061 (prorated)	August 27, 2025 for the 2025-2026 school year	Michelle Keane
Amanda Weisman	Math Teacher - LR	LCJSMS	BA-Step-3, $61,486 (prorated)	August 27, 2025, end date tbd	Emily Hitchen
Anne Bancroft	Grade 4 Teacher - LR	FES	MA-Step-1, $65,480 (prorated)	August 27, 2025, end date tbd	Victoria Stevens
Cindy MacKinnon	Math Teacher - LR	LCJSMS	BA-Step-1, $58,986 (prorated)	August 27, 2025, end date tbd	Dan Demarco
Caroline McAuliffe	Student Assistance Coordinator - LR	SHS	MA-Step-1, $65,480 (prorated)	September 15, 2025, or sooner, w/ 2 days prior at $125/day,end date tbd	Monica Galasso
Amy Donnelly	Kindergarten Teacher - LTS	JPC	$265/day	September 15, 2025, or sooner, end date tbd	Catherine McArdle
Julieta Quinteros Amat	English Teacher - LTS	SHS	$265/day	September 27, 2025, end date tbd	Jennifer Marder
Marcel Godino	Inclusion Aide - LTS	LCJSMS	$200/day	September 30, 2025, or sooner, end date tbd	Matthew DeFonzo
Julia Haviland	Vocal Music Teacher	BES/FES	BA-Step-5-6, $64,061	August 27, 2025, for the 2025-2026 school year	Rachel Lapinski

C. Approval of the following Changes of Assignment:

1. Laura Madden from Teacher, Washington Elementary School, to Teacher, Jefferson Primary Center, effective August 27, 2025 for the 2025-2026 school year, replacing Christopher Wilson
2. Christopher Wilson from Teacher, Jefferson Primary Center to Teacher, Washington Elementary School, effective August 27, 2025 for the 2025-2026 school year, replacing Laura Madden
3. Matthew DeFonzo from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Long-Term Physical Education Teacher Substitute, Lawton C. Johnson Summit Middle School, $265/day, effective August 28, 2025, end date tbd
4. Manuel Gomez, from Inclusion Aide, Wilson Primary Center, to Inclusion Aide, Lawton C. Johnson Summit Middle School, effective August 27, 2025, for the 2025-2026 school year
5. Gayle Galenas from Inclusion Aide, Lincoln-Hubbard Elementary School, to Inclusion Aide, Lawton C. Johnson Summit Middle School, effective August 27, 2025, for the 2025-2026 school year
6. Archana Shah from Inclusion Aide, Lincoln-Hubbard Elementary School, to Inclusion Aide, Jefferson Primary Center, effective August 27, 2025, for the 2025-2026 school year
7. Avanti Shukla from Inclusion Aide, Lincoln-Hubbard Elementary School, to Inclusion Aide, Lawton C. Johnson Summit Middle School, effective August 27, 2025, for the 2025-2026 school year
8. Halie Proshuto from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Inclusion Aide, Lincoln-Hubbard Elementary School, effective August 27, 2025, for the 2025-2026 school year
9. Maria Tramontana from Library Secretary, Washington Elementary School, to High School Receptionist, Summit High School, Secretary Class IV, Step-X, $54,237, effective August 27, 2025, for the 2025-2026 school year

10. Davina Giordano from Inclusion Aide, Brayton Elementary School, to Inclusion Aide, Wilson Primary Center, effective August 27, 2025, for the 2025-2026 school year
11. Troy Perlzak from Inclusion Aide, Jefferson Elementary School, to Inclusion Aide, Lawton C. Johnson Summit Middle School, effective August 27, 2025, for the 2025-2026 school year
12. Monica Maroto Alvarez from Inclusion Aide, Jefferson Elementary School, to Inclusion Aide, Jefferson Primary Center, effective August 27, 2025, for the 2025-2026 school year
13. Michele Hauryluke from Inclusion Aide, Wilson Primary Center, to Inclusion Aide, Jefferson Elementary school, effective August 27, 2025, for the 2025-2026 school year

D. Approval of maternity leave/family leave for the following staff:

1. Victoria Stevens, Grade 4 Teacher, Franklin Elementary School, paid leave effective June 6, 2025 through June 17, 2025, unpaid leave effective August 27, 2025 through November 26, 2025, unpaid child care leave effective December 1, 2025 through June 30, 2026 (revised from the February 13, 2025 Agenda)
2. Hannah Gallagher-Luca, Spanish Teacher, Lawton C. Johnson Summit Middle School, paid leave effective October 10, 2025 through December 3, 2025, unpaid leave effective December 4, 2025 through March 11, 2026, unpaid child care leave effective March 12, 2026 through March 29, 2026
3. Melissa Acabou, ESL Teacher, Jefferson Elementary School, paid leave effective August 27, 2025 through September 2, 2025, unpaid leave effective September 3, 2025 through December 3, 2025 (revised from the April 24, 2025 Agenda)
4. Catherine McArdle, Kindergarten Teacher, Jefferson Primary Center, paid leave effective August 27, 2025 through September 15, 2025, unpaid leave effective September 16, 2025 through December 16, 2025 (revised from the April 24, 2025 Agenda)
5. Emily Hitchen, Math Teacher, Lawton C. Johnson Summit Middle School, unpaid leave effective August 27, 2025 through November 26, 2025 (revised from the June 12, 2025 Agenda)
6. Amelia Kropa, Special Education Teacher, Lawton C. Johnson Summit Middle School, paid leave effective December 10, 2025 through March 10, 2026, unpaid leave effective March 11, 2026 through June 11, 2026, unpaid child care leave effective June 12, 2026 through December 10, 2026
7. Caitlin Dasti, Inclusion Aide, Wilson Primary Center, unpaid leave effective August 27, through October 14, 2025

E. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

Name	Position	School	Step	Salary	Effective	Replacing
Kimberly Moya	Inclusion Aide	WES	Aide-Step-1	$41,390	August 27, 2025 for the 2025-2026 school year	Kristen Staub
Conor Chopey	Inclusion Aide	BES	Aide-Step-1	$41,390	August 27, 2025 for the 2025-2026 school year	Davina Giordano
Kevin Sekulic	Lunch Recess Aide/Phone Coverage	JPC/JES	na	$38/hour	September 2, 2025, for the 2025-2026 school year	Caren Ammaturo

Kristen Zonin	Inclusion Aide	JES	Aide-Step-1	$41,390 (prorated)	September 15, 2025,or sooner, for the 2025-2026 school year	Tara Corigliano
Tiffany Goncalves	Inclusion Aide	LCJSMS	Aide-Step-3	$43,265	August 27, 2025, for the 2025-2026 school year	Claudia Rzeszutko
Diana Andric	Substitute Teacher & Clerical Sub Secretary	JES	$18/hour (clerical) $125/day (sub teacher prorated)	–	August 27,2025	New position

F. Approval to accept the resignation of the following staff:

Name	**Position**	**School**	**Effective**
Veronica Ramirez	Inclusion Aide	WPC	July 9, 2025
Rachel Lapinski	Teacher of Music	BES/FES	September 11, 2025, or sooner should a replacement be found
Christina Sara	LDTC	Special Services	September 19, 2025
Anthony Mastrocola	Maintenance	Central Office	July 14, 2025
Caren Ammaturo	Cafeteria/Playground Aide	JPC	July 22, 2025
Tara Corigliano	Inclusion Aide	JES	July 24, 2025
Claudia Rzeszutko	Inclusion Aide	LCJSMS	August 26 2025
Caitlin Reilly	ESL Teacher	SHS	October 3, 2025, or sooner should a replacement be found
Michael Scott	Maintenance	District	September 5, 2025
Laurie McCormack	Cycles Teacher	LCJSMS	September 29, 2025
Scott Sinclair	Inclusion Aide	LCJSMS/SHS	August 26, 2025

G. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	**Pay Rate**	**Effective Date**
Madison Szalanczi	$125/day	September 2, 2025
Veronica Ramirez	$125/day	September 2, 2025
Kamilla Chalaia	$125/day	September 2, 2025
Kenneth Reed	$125/day	September 2, 2025
James Pellicane	$125/day	September 2, 2025
Shaimaa Alsabagh	$125/day	September 2, 2025
Julia Fernandez	$125/day	September 2, 2025
Jani Jonas	$125/day	September 2, 2025

H. Approval of the following Substitute Custodians:
1. Edna Morales - SHS - $17/hour - effective August 18, 2025
2. Michael Stradford - LCJSMS - $17/hour - effective August 15, 2025
3. Abraham Pearlman - SHS - $17/hour - effective July 15, 2025
4. Issa Parajon - LCJSMS - $17/hour - effective July 15, 2025
5. Christopher Joseph - SHS - $17/hour - effective July 15, 2025
6. Luca Canavosio - LCJSMS/SHS - $17/hour - effective July 15, 2025
7. Brendan Billack - LCJSMS - $17/hour - effective July 31, 2025
8. Makei Boyd - SHS - $17/hour - effective August 7, 2025

I. Approval of the following staff to serve as Co-Advisors for the Student Council, Lawton C. Johnson Summit Middle School, for the 2025-2026 school year (revised from the June 2025 Agenda):
1. Chloe Genakos - Step 1A - $2,962
2. Stefanie Jurista - Step 1A - $2,962

J. Approval of Employment Contract between Summit Board of Education and Derek J. Jess, School Business Administrator/Board Secretary as properly reviewed and approved by the Union County Executive Superintendent of Schools in accordance with P.L.2007 C-53, for the 2025-2026 school year at a compensation rate of $220,555

K. Approval to appoint Elizabeth Liss as a volunteer, to work with the Summit High School Marching Band (remuneration to be paid directly by the Summit Music Parents Association)

L. Item deleted

M. Approval of Ronald Cooper to work at annual/special events, up to 143 overtime hours, to be paid time and one-half of his hourly rate of $52.29/hour, for any time over 40 hour/week, for the 2024-2025 school year (paid via timesheet) (amended from the June 12, 2025 Agenda)

N. Approval of Nicole Breslauer as the I&RS Coordinator for Lincoln-Hubbard Elementary School in the 2024-2025 school year, Step-1A, $1,430

O. Approval to pay Esther Loor, former Principal, Franklin Elementary School, $10,332.52 for 18 unused vacation days

P. Approval to pay Maureen Francisco, Special Education Teacher, Lawton C. Johnson Summit Middle School, an extra 6th for 3 days/week for the 2025-2026 school year at the rate of $77.27/day

Q. Approval to pay Mary Ann Terrett, Secretary, Summit High School up to 15 additional days of summer work at the per diem rate of $246.48

R. Approval to pay Anthony Mastrocola $3,346.98 for 12 unused vacation days

S. Approval of the following stipend for an Advanced Degree earned, effective July 1, 2025:
1. Nicholas Mellina, Math Supervisor, Doctoral Degree $1,000.

T. Approval of the revisions to the Primary Center Principal job description (see attached)

U. Approval of the revisions to the Elementary School Principal job description (see attached)

V. Approval of the revisions to the Middle School Principal job description (see attached)

W. Approval of the revisions to the Middle School Assistant Principal job description (see attached)

X. Approval of the revisions to the High School Principal job description (see attached)

Y. Approval of the revisions to the High School Assistant Principal job description (see attached)

Z. Approval to revise the resignation date for Anthony Mancuso to May 1, 2025 (revised from the April 24, 2025 Agenda)

AA. Approval to pay Anthony Mancuso $3,115.04 as part of a settlement agreement

BB. Approval of Sabrina Tolu to teach Gottesman Adult ESL, up to 104 hours, at the curriculum rate of $50/hour, for the 2025-2026 school year, paid via timesheet, (funded by the Gottesman Fund)

CC. Approval of Stephanie Goncalves to coordinate college preparedness visits at the rate of $300/day, for the 2025-2026 school year, paid via timesheet, (funded by the Gottesman Fund)

DD. Approval of Alexa Graham to work as an Extended School Year Aide Substitute, from June 30, 2025 through July 31, 2025, paid via timesheet

EE. Approval of Jessica Brunner, Child Study Team, to work up to 30 days, as needed, at her per diem rate for summer 2025, paid via timesheet

FF. Approval of the following Summit High School Librarians, to be paid up to 15 hours each, at the curriculum rate, for work completed during the summer in preparation for moving back into the finished library in September 2025, paid via timesheet:
1. Judith Shue
2. Rebecca Zarabi

GG. Approval of the following Lawton C. Johnson Summit Middle School staff as TEDx/Scholar Laureate Club Advisors for the 2025-2026 school year, at the curriculum rate of $50/hour, paid via timesheet, not to exceed the following:
1. Jennifer Fout - 95 hours - $4,750
2. Nicole Finnegan - 95 hours - $4,750
3. Amy Sweeney - 120 hours - $6,000

HH. Approval to pay Holly Vegter, Lawton C. Johnson Summit Middle School, the stipend of $4,817, Step-1A, for the Drama Technical Director for the 2025-2026 school year

II. Approval of Ronald Cooper to work at annual/special events, up to 100 overtime hours, to be paid time and one-half of his hourly rate of $53.86/hour, for any time over 40 hours/week, for the 2025-2026 school year (paid via timesheet)

JJ. Approval of the following 2025-2026 salary adjustments due to advanced degrees earned, for the following staff members, effective August 27, 2025:
1. Juana Rodriguez - MA+30, Step 16
2. Brooke Simandl - MA+30, Step 11-12

3. Theodora Amiel - MA+30, Step 13
4. Christina Colineri - BA+15, Step 16
5. Emily Cooper - 2nd Masters - $850
6. Glissette Ruiz - BA+15, Step 20
7. Alana Albanese - MA, Step 16
8. Danielle Gardner - MA, Step 5-6
9. Juliana Venezio - 2nd Masters - $850
10. Madalena MacArthur - MA, Step 3
11. Stefanie Major - BA+15, Step 14
12. Kevin Kostibos - MA+30, Step 19
13. David Field - MA+30, Step 22
14. Jeffrey Bigas - MA+30, Step 19
15. Laura Gibson - MA+30, Step 13
16. Jacqueline Mattoon - MA, Step 9-10
17. Christopher Wilson - MA+30, Step 22
18. Jodi Petrakian - MA, Step 9-10
19. Abigail Emerson, MA+30, Step 14

KK. Approval to pay MaryBeth Driscoll, School Nurse, to review sports physicals prior to submission to the school physician for mandated approval, at the per diem rate, up to 5 hours (paid via timesheet)

LL. Approval of Maria Duran Sierra, Lawton C. Johnson Summit Middle School, summer screener for Multilingual Learners, for up to 15 hours at the curriculum rate of $50/hour, paid via timesheet (funded by Title III)

MM. Approval of Jessica O'Connor, Washington Elementary School, Learning Workshop Coordinator for the 2025-2026 school year at the stipend of $3,500

NN. Approval of the Summit High School recommendations for Co-Curricular advisors for the 2025-2026 school year (list attached)

OO. Approval of the revised Summer/Fall 2025 Coaches (list attached) (revised from the May 13, 2025 and June 12, 2025 Agendas)

Motion was seconded by Ms. Justice. The roll was called, and all present voted, "Aye". The motion was declared adopted.

POLICIES & REGULATIONS

Mr. Hanley moved the following items under Policies & Regulations:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

First Reading
P 1620 - Administrative Employment Contracts (M) (Revised)
P 1648.15 - Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M) (Abolished)
P 5339.01 - Student Sun Protection (M) (New)
P 5516 - Use of Electronic Communication Devices (Revised)
R 5516 - Use of Electronic Communication Devices (New)

Motion was seconded by Ms. Kelly. The roll was called, and all present voted, "Aye". The motion was declared adopted.

ADJOURNMENT

Motion by Mr. Hanley, seconded by Ms. Kelly, and carried to adjourn the meeting at 7:42 PM.

Respectfully submitted,

Derek J. Jess
School Business Administrator/Board Secretary
Summit Public Schools