

Pepper Ridge Elementary PTO Meeting Minutes

September 9, 2025

In Person

Board Members Present: Amanda Kreuger, Brittney Arendt, Steve Arendt

Attendees Present: 13 in person

Call to Order: 4:03 PM

1. Principal Report (with Title 1 with Shauna Gourley)
 - a. Title 1 program helps students from disadvantaged backgrounds. Allows students to receive literacy support and instruction.
 - b. Shared title 1 compact with board and attendees - signed agreement between students, teacher, school, and parents - for review and feedback

(Introductions around the table)

2. Assistant Principal Report - none

3. Teacher's Report:

- a. Teachers in attendance - Corbly and Arendt
 - i. Thank you PTO for your support. We appreciate your help
 - ii. It takes a lot of people to make fun

4. President Report

- a. Lounge refresh with decor and snacks (to be replenished monthly)
- b. Landscaping committee should be getting contacted to reach out
- c. Spirit wear sale \$440 raised for PTO
- d. PTO paid for new recess equipment and hooks

5. VP Report

- a. none

6. Treasurer's Report

- a. Report attached
- b. Review and discussion of process for PTO Teacher Grants through receipt reimbursement

7. Secretary Report

- a. none

8. Committees Report:

- a. Teacher Appreciation - budget is \$3000. The back to school luncheon during the institute was a success. Shared monthly staff appreciation ideas/plan.
- b. Fundraising (addition of Trunk or Treat, Spirit wear)
- c. Classroom parties (committee full, responsibilities include creating sign up genius for party supplies)
- d. Trunk or Treat - Meeting Thursday at 5 pm

9. Old business

- A. Spirit wear was very successful, discussion of recess equipment paid for by PTO

10. New business

A. Trunk or Treat (Fall Fundraiser)

- 1. Set up cars for trick or treating
- 2. Mazes, face painting, free/low cost activities, carnival games
- 3. Photo backdrop
- 4. Donations welcomed
- 5. Possibly contact Fox Creek because their fall festival is a huge, successful event.

B. Sharing Ideas for fundraisers/volunteers -

- a. painting a rock or boat.
 - b. The struggle with fundraisers and events is parent support and volunteers. Combining events such as trunk or treat with other events. Also events of multiple sizes for families of different needs/income brackets, etc.
 - c. Trying to reach out to Pepper Alumni for volunteering opportunities - especially for students interested in the Pepper Ridge scholarship.
 - d. Trivia nights (possibly reach out to Twin City Trivia)
 - e. Sending home a flyer or write-up about what the PTO pays for. ("This is PTO") How to get involved (you can participate in as much or as little as necessary).
- C. PTO donating \$10 for each child for extras and necessities for school (T-shirts, money for field trips, fun/seasonal activities)

D. Discussion of access for online payment methods. (Venmo, PayPal, Zelle, etc)
Treasurer will look into the best means to access this. This will be a great opportunity for accessibility for donations.

Meeting Adjourned at 4.59 PM

Treasurer's Report - September 9, 2025

	Opening Cash-7/1/25	\$ 18,538.36		Bank Reconciliation as of 8/31/2024		
	YTD Credits	\$ 34.71		Bank Balance	\$ 17,586.66	
	YTD Debits	\$ (1,919.28)		O/S Checks	\$ (932.87)	
	YTD Cash Balance	\$ 16,653.79		Book Balance	\$ 16,653.79	
Pepper Ridge Elementary PTO						APPROVED AUGUST 2025 MEETING
Budget	\$ 15,614.00	\$ 1,867.30	\$ 13,746.70	\$ 34.71	12.0%	
7/1/25 - 6/30/26	Budget Allocation	Expenses	Available Budget	Revenue	% Expensed	
Revenue						
	Box Tops			\$ -		
	Rewards/Loyalty Programs			\$ 34.71		Casey's, Kroger, etc.
	Dine Outs/Local Business Partnerships			\$ -		Kick backs for fundraisers with local businesses
	Penny Wars			\$ -		
	Unraisers			\$ -		
Expenditures						
Operating/Overhead	\$ 2,214.00	\$ -	\$ 2,214.00		0.0%	Comments
	Annual Tax Filing Fee	\$ -	\$ -	\$ -	0.0%	SKCO filed the Form 990-N on 9/5/2025 for FY2025
	Liability Insurance	\$ 1,200.00	\$ -	\$ 1,200.00	0.0%	
	SOS NFP Fee	\$ 14.00	\$ -	\$ 14.00	0.0%	Filed on 8/29/2025, paid by Steve Arendt (no reimbursement needed)
	Annual College Scholarship	\$ 1,000.00	\$ -	\$ 1,000.00	0.0%	
Student Support	\$ 3,300.00	\$ 90.00	\$ 3,210.00		2.7%	Comments
	Back to School Night	\$ -	\$ -	\$ -	0.0%	Puma paw item for students
	Out of the Blue	\$ 250.00	\$ -	\$ 250.00	0.0%	4x per year; snacks, popcorn/machine supplies
	5th Grade T-shirts	\$ 650.00	\$ -	\$ 650.00	0.0%	
	Other Student Support	\$ 2,400.00	\$ 90.00	\$ 2,310.00	3.8%	\$10 per student
School Events	\$ 400.00	\$ -	\$ 400.00		0.0%	Comments
	Movie Night	\$ -	\$ -	\$ -	0.0%	
	Trunk or Treat	\$ 100.00	\$ -	\$ 100.00	0.0%	October
	Game Night	\$ 300.00	\$ -	\$ 300.00	0.0%	February
	Penny Wars	\$ -	\$ -	\$ -	0.0%	March
Staff Support/Appreciation	\$ 8,500.00	\$ 971.92	\$ 7,528.08		11.4%	Comments
	Certified Teacher Classroom Sup	\$ 4,000.00	\$ 193.15	\$ 3,806.85	4.8%	Beginning of school year; 39 x \$100
	Luncheons	\$ 3,000.00	\$ 354.33	\$ 2,645.67	11.8%	4 luncheons per year, plus supplement other monthly activities
	Lounge	\$ 1,500.00	\$ 424.44	\$ 1,075.56	28.3%	
School/Building Improvements	\$ 1,200.00	\$ 857.36	\$ 342.64		71.4%	Comments
	Folders	\$ 500.00	\$ 485.39	\$ 14.61	97.1%	Up to \$500 for the year
	Recess Equipment	\$ 252.00	\$ -	\$ 252.00	0.0%	
	Classroom Rugs	\$ 448.00	\$ 319.99	\$ 128.01	71.4%	5th grade classrooms
	Misc supplies and expenses	\$ -	\$ 51.98	\$ (51.98)	n/a	Mulch Day