



## Heritage High School 2025-2026 Student Handbook

*The Student Handbook is available for viewing on our website, [www.puhsd.org/hhs](http://www.puhsd.org/hhs).  
Click on the tab **Students**, then click on **Student Handbook**. Information subject to change.*

26001 Briggs Road Menifee, California 92585	951-940-5447, fax 951-325-5448 <a href="http://www.puhsd.org/hhs">www.puhsd.org/hhs</a>
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<b>Heritage High School Administrative Team</b>	<b>Perris Union High School District Cabinet</b>	<b>Perris Union High School District Board of Education</b>
Principal, Jose Topete Athletic Director and Assistant Principal, Brandon Jones Assistant Principal, Eric Martin Assistant Principal, Lourdes Zulema Zunzunegui Assistant Principal, Scott Moore	Superintendent, Dr. Jose Luis Araux Assistant Superintendent, Educational Services, Dr. Shanna Egans Chief Human Resources Officer, Alfredo Andrade Assistant Superintendent, Business Services, Dr. Marguerite Williams	President, Steve Campos Vice President, Edward Garcia Jr. Clerk, Charles Hall Member, Jaime Anaya Member, Anthony T. Stafford Sr.

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**Translation Requirement Statement**

All notices to parents/guardians will be provided in English and, when required by law, in the primary language spoken in the home if 15% or more of enrolled students speak that language.

# Mission Statement

The mission of Heritage High School is to provide a rigorous academic curriculum in a safe and caring environment that promotes all students' maximum success in the larger community.

## Welcome

The staff at Heritage High School would like to welcome you to the 2025-2026 school year. We hope that each of you will find this year to be rewarding, relevant, productive, and enjoyable as we continue to build upon our successes in student academic achievement. It is the vision of Heritage High School to enable all students to acquire the knowledge, learn the skills, and develop the attitudes necessary for them to realize their full potential and to become responsible citizens and lifelong learners who can meet the challenges of a changing world. The staff is here to assist in academic pursuits, school activities, and athletic endeavors. As you experience obstacles in your educational career, we encourage you to take advantage of all the services available at Heritage High School. Feel free to ask questions or seek assistance from any staff member. We are all here to help.

In order to familiarize you with Heritage High School, enable you to assume all of your responsibilities, and take full advantage of all Heritage has to offer, we have created this handbook. Please read and discuss the handbook contents immediately with your child, as he/she will be responsible for compliance with the policies, procedures, and regulations herein. If at any time you have questions related to the school's policies and/or procedures, please contact the school.

Heritage High School office hours are 7:30 a.m. – 3:45 p.m. The phone number is (951) 940-5447.

<b><u>Departments</u></b>	<b><u>Extensions</u></b>	<b><u>Fax Number</u></b>
Administration	20101	(951) 325-5702
Athletics	20110	(951) 325-5702
Attendance	20128	(951) 325-5702
Counseling	20109 or 20124	(951) 325-5448
Discipline	20004	(951) 325-5702
Food Services	33077	
Library	20129 or 20130	(951) 926-7989

**Absence Reporting Line (951) 940-5447, extension 20001**  
Transportation (Hemet Unified School District): (951) 943-6640

## **Title IX Coordinator & Notice**

Heritage High School does not discriminate on the basis of sex in its educational programs or activities. Questions regarding Title IX may be referred to the District's Title IX Coordinator.

Title IX Coordinator: Dr. Esmeralda Chalfant  
Office Address: 1151 North A Street, Perris, CA 92570  
Email: [esmeralda.chalfant@puhsd.org](mailto:esmeralda.chalfant@puhsd.org)  
Phone: (951) 943-6369 ext. 81202

## **General District Policies and Procedures**

(alphabetically by subject)

**Employee - Pupil Interaction Code of Conduct** - The District's Code of Conduct for Employee-Pupil Interactions ensures a safe, professional, and supportive environment. Staff are expected to maintain appropriate boundaries at all times. Full policy available at the school office.

**Safe Storage of Firearms Notice** - California law requires firearms in homes with minors to be safely secured. Parents are encouraged to follow safe storage practices to protect students and prevent accidents. Visit: <https://www.cde.ca.gov/ls/ss/vp/>

**Uniform Complaint Procedures (UCP)** - The District's Uniform Complaint Procedure (UCP) is used to address complaints of discrimination, harassment, and other violations.

UCP complaints may be filed with:

UCP Coordinator: Salma Delgado  
Email: [salma.delgado@puhsd.org](mailto:salma.delgado@puhsd.org)  
Phone: (951) 943-6369 ext. 80319

Additional appeal and civil remedies may also be available under state and federal law.

**Williams Complaint Notice** - Parents/guardians have the right to file a complaint if their child's school lacks sufficient textbooks, has unsafe facilities, or teachers without proper credentials. Forms are available at the school office.

# EXPECTED SCHOOLWIDE LEARNING RESULTS

**MISSION STATEMENT**  
The mission of Heritage High School is to provide a rigorous academic curriculum in a safe and caring environment that promotes all students' maximum success in the larger community.



**L** **LEADERSHIP**  
All students will demonstrate leadership qualities in their daily lives, including integrity, respect, honesty, and responsibility.

**E** **EXCELLENCE**  
All students will learn strategies to promote excellence in their lives including conduct, health and vitality, and life choices.

**G** **GENEROSITY**  
All students will demonstrate a respect for the larger community through the use of their resources to positively impact the lives of others.

**A** **ACADEMICS**  
All students will engage in a rigorous, meaningful curriculum that emphasizes critical thinking, high standards and brain growth.

**C** **CHARACTER**  
All students will learn the importance of character development, both personal and community responsibility, and respect for self and others.

**Y** **OPPORTUNITY**  
All students will have equitable access to school programs and organizations that promote the development of skills to provide a competitive advantage for college and career.

## ALL SCHOOL DAYS other than Minimum Days or Pep Rally Days

MONDAY			TUESDAY			WEDNESDAY			THURSDAY			FRIDAY		
PERIOD	TIME	MIN	PERIOD	TIME	MIN	PERIOD	TIME	MIN	PERIOD	TIME	MIN	PERIOD	TIME	MIN
PLC/Collab*	8:05 - 9:15	70	Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25
Period 1	9:15 - 9:57	42	Period 1	8:30 - 9:19	49	Period 1	8:30 - 9:19	49	Period 1	8:30 - 9:19	49	Period 1	8:30 - 9:19	49
Period 2	10:03 - 10:50	47	Period 2	9:25 - 10:15	50	Period 2	9:25 - 10:15	50	Period 2	9:25 - 10:15	50	Period 2	9:25 - 10:15	50
Period 3	10:56 - 11:38	42	Period 3	10:21 - 11:10	49	Period 3	10:21 - 11:10	49	Period 3	10:21 - 11:10	49	Period 3	10:21 - 11:10	49
1st Lunch	11:38 - 12:18	40	1st Lunch	11:10 - 11:50	40	1st Lunch	11:10 - 11:50	40	1st Lunch	11:10 - 11:50	40	1st Lunch	11:10 - 11:50	40
Period 4	12:24 - 1:06	42	Period 4	11:56 - 12:45	49	Period 4	11:56 - 12:45	49	Period 4	11:56 - 12:45	49	Period 4	11:56 - 12:45	49
Period 4	11:44 - 12:26	42	Period 4	11:16 - 12:05	49	Period 4	11:16 - 12:05	49	Period 4	11:16 - 12:05	49	Period 4	11:16 - 12:05	49
2nd Lunch	12:26 - 1:06	40	2nd Lunch	12:05 - 12:45	40	2nd Lunch	12:05 - 12:45	40	2nd Lunch	12:05 - 12:45	40	2nd Lunch	12:05 - 12:45	40
Period 5	1:12 - 1:54	42	Period 5	12:51 - 1:40	49	Period 5	12:51 - 1:40	49	Period 5	12:51 - 1:40	49	Period 5	12:51 - 1:40	49
Period 6	2:00 - 2:42	42	Period 6	1:46 - 2:35	49	Period 6	1:46 - 2:35	49	Period 6	1:46 - 2:35	49	Period 6	1:46 - 2:35	49
Period 7	2:48 - 3:30	42	Period 7	2:41 - 3:30	49	Period 7	2:41 - 3:30	49	Period 7	2:41 - 3:30	49	Period 7	2:41 - 3:30	49

\*Collaboration - NO STUDENTS

\*Collaboration - NO STUDENTS

\*Collaboration - NO STUDENTS

\*Collaboration - NO STUDENTS

\*Collaboration - NO STUDENTS

## WINTER FINALS SCHEDULE: 12/15, 12/16, 12/17, 12/18 (2025)

MONDAY			TUESDAY (Minimum Day)			WEDNESDAY (Minimum Day)			THURSDAY (Minimum Day)		
PERIOD	TIME	MIN	PERIOD	TIME	MIN	PERIOD	TIME	MIN	PERIOD	TIME	MIN
Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25
Period 1 Final	8:30 - 10:30	120	Period 2	8:30 - 10:30	120	Period 3	8:30 - 10:30	120	Period 4	8:30 - 10:30	120
Period 2	10:36 - 11:13	37	Period 5	10:40 - 12:40	120	Period 6	10:40 - 12:40	120	Period 7	10:40 - 12:40	120
Period 3	11:19 - 11:57	38	Lunch	12:40 - 1:20	40	Lunch	12:40 - 1:20	40	Lunch	12:40 - 1:20	40
1st Lunch	11:57 - 12:37	40	Common Prep*	1:20 - 3:30	130	Common Prep*	1:20 - 3:30	130	Common Prep*	1:20 - 3:30	130
Period 4	12:43 - 1:21	38	*Collaboration / Common Prep - NO STUDENTS								
Period 4	12:03 - 12:41	38									
2nd Lunch	12:41 - 1:21	40									
Period 5	1:27 - 2:04	37									
Period 6	2:10 - 2:47	37									
Period 7	2:53 - 3:30	37									

\*Collaboration - NO STUDENTS

## SPRING FINALS SCHEDULE: 6/8, 6/9, 6/10, 6/11 (2026)

MONDAY			TUESDAY (Minimum Day)			WEDNESDAY (Minimum Day)			THURSDAY (Minimum Day)		
PERIOD	TIME	MIN	PERIOD	TIME	MIN	PERIOD	TIME	MIN	PERIOD	TIME	MIN
Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25	Collaboration*	8:05 - 8:30	25
Period 1 Final	8:30 - 10:30	120	Period 2	8:30 - 10:30	120	Period 3	8:30 - 10:30	120	Period 4	8:30 - 10:30	120
Period 2	10:36 - 11:13	37	Period 5	10:40 - 12:40	120	Period 6	10:40 - 12:40	120	Period 7	10:40 - 12:40	120
Period 3	11:19 - 11:57	38	Lunch	12:40 - 1:20	40	Lunch	12:40 - 1:20	40	Lunch	12:40 - 1:20	40
1st Lunch	11:57 - 12:37	40	Common Prep*	1:20 - 3:30	130	Common Prep*	1:20 - 3:30	130	Common Prep*	1:20 - 3:30	130
Period 4	12:43 - 1:21	38	*Collaboration / Common Prep - NO STUDENTS								
Period 4	12:03 - 12:41	38									
2nd Lunch	12:41 - 1:21	40									
Period 5	1:27 - 2:04	37									
Period 6	2:10 - 2:47	37									
Period 7	2:53 - 3:30	37									

\*Collaboration - NO STUDENTS

# PEP RALLY SCHEDULE:

(Dual Rally based on 5th Period) 8/12/25, 10/24/25, 1/23/26, 3/20/26

PEP RALLY			
Per 1 8:30-9:14			
Per 2 9:20 - 10:04			
Per 3 10:10 - 10:54			
1st Lunch 10:54-11:34			Period 4 11:00-11:44
Per 4 11:40-12:24			2nd Lunch 11:44-12:24
Per 5 Enroute 12:30-12:40			Per 5 12:30-1:10
Rally A 12:40-1:15			Per 5 Enroute 1:10-1:20
Per 5 1:15-1:55			Rally B 1:20-1:55
Per 6 2:00-2:44			
Per 7 2:50-3:30			
<b>RED:</b> Washington 101-128 and Washington 201-220 **			
<b>WHITE:</b> Lincoln 101-128, PE, Kennedy, Jefferson, and Reagan **			
<b>BLUE:</b> Lincoln 201-228, Washington 221-228, and STEM**			
** Subject to change based on class sizes			

**ATTENDANCE:** The administration and staff of the Perris Union High School District believe that if a student is absent from class, the educational experience lost during the absence is irretrievable as the interaction in the classroom setting can seldom be duplicated through make-up work. Absences can, therefore, adversely impact a student's grades and should be avoided if at all possible.

**Attendance Codes:**

**Excused**—Absence from class for illness/funeral/death of any immediate family member, medical/dental appointments, court appointments, or school activities. \* Including time with an active-duty family member on leave or recently returned from deployment. Absences are also excused for military entrance processing appointments.

**Unexcused**—Absences that don't qualify according to State Education Code Section 48200 (Students may not be allowed to make up missed school work).

**Tuant**—Absences that are not cleared by parents (Student may not be allowed to make up missed school work).

ANY absence that does not fall under the excused absence definition will be UNEXCUSED (even with a phone call from the parent).

**Attendance Responsibilities (Education Code Section 48200):** Parents are responsible for the punctual and regular attendance of their children. It is recommended that dental and medical appointments be made for non-school hours. Because of the need to interpret California School Attendance laws, the school determines whether the absence was excused or not. Excessive tardiness, excused absences and/or unexcused absences may lead to:

- loss of credits
- removal from class
- referral to the Student Attendance Review Team (SART)
- referral to the Student Attendance Review Board (SARB)
- placed in an alternative education program

**Verifying an absence:** Parents/guardians must call the school at (951) 940-5447 ext. 20001 during normal business hours (7:45 a.m. – 3:30 p.m.). All student absences should be cleared by a parent/guardian within 5 school days of the absence.

**Excused Absences - Military & Processing:** Students may be excused for time with an active-duty military family member on leave or recently returned from deployment. Absences are also excused for military entrance processing appointments.

**Clearing absences is the responsibility of the parent and student. Failure to clear absences in a timely manner could affect a student's grades.** Parent phone calls or notes for excused absences should include:

- The first and last name of the student
- The date of the absence
- The reason for the absence
- The parent's name/signature

Absence not cleared in 5 business days will automatically be recorded as a Truancy, which may ultimately lead to Attendance Intervention. Students arriving at school after 8:30 a.m. on regular

start days and 9:15 on late start days will be given an unverified absence.

**Class Work/Make-Up Policy:** Students are expected to complete all work assigned in each class.

- If a student has an excused absence, they shall be allowed to complete all assignments and tests missed during the absence period that can be reasonably provided and upon satisfactory completion within a reasonable period of time, shall be given full credit (EC 48205).
- Please contact the teachers directly (email/phone call) to retrieve any missing assignments due to an excused absence and allow at least 24 hours for teachers to respond with information regarding your request. Some teachers may require make-up work upon a student's return to school.
- Teachers are required to provide homework or make-up activities to those students who have been suspended for two or more days as absences during a suspension are not excused absences. (EC48913.5).
- If the excused absences are long term (5 or more days) and have a medical reason, please contact the counseling office to set up alternative options.

**Messages and deliveries for students: Messages for students will only be distributed between classes.** Classroom interruptions jeopardize student learning. All messages must be a valid emergency.

- **Please note that items such as flowers, balloons, food (including cake), or gifts will not be accepted for delivery to students by the Heritage High staff.**
- **Food delivery services are not authorized for use during school hours. Delivery of food is discouraged unless for prescribed medical reasons. Students with unique dietary needs must be identified to the health services department.**
  - Ex: No Uber eats, door dash, or parental food drops, etc.

**Passes:** It is the student's responsibility to obtain a signed pass when he/she is out of class for any reason. Passes require students name, time, destination, date, and teacher's signature. This includes all students, regardless of status or schedule. Unscheduled visits to classes will not be tolerated.

**Permits to leave campus:** Students leaving campus prior to the end of their regular school day must be signed out in person with the Attendance Office staff by a parent/guardian, or an emergency contact designee. The person signing out the student must have a picture I.D.

**Attendance staff will not check a student out of school after 3:10 p.m.**

## **TARDY, TRUANCY AND CELL PHONE POLICY**

**Tardy** - Any student who arrives to class after the bell has rung is late, and therefore, marked tardy. See times below.

### **MORNING TARDIES:**

- From 8:30 am - 9:00 am Tuesday through Friday - will be marked tardy
- From 9:15 am - 9:45 am on Late-Start Monday - will be marked tardy

### **PERIOD 1:**

1. Teacher attempts in-class interventions
2. Teacher reaches out to the parent/guardian and logs the contacts
3. Teacher sends an email to the student's counselor
4. Counselor meets with the student to determine cause
5. If the tardies are determined to be the student's fault, they will begin on step 5 of the periods 2-7 tardy policy

### **PERIOD 2-7 Tardies:**

1. Teacher attempts in class interventions
  2. Teacher reaches out to the parent/guardian and logs the contacts
  3. Teacher sends an email to the student's counselor
  4. Counselor meetings and counsels the student
  5. Teacher submits a referral
  6. Administration meets with the student to implement \* behavior support(s)
- Multi-Tiered Behavior Supports dependant on student's need: Counseling, Study Hall, Daily Attendance Report, Parent Conference, Non-Participation List, Saturday School, Lunch Study Hall

**Unannounced tardy sweeps are randomly conducted periods 1 - 7. Then, on a case-by-case basis, a student may be issued an intervention, or other Behavior Support Plan to promote positive attendance.**

**Truancy** - According to the California Education Code (EC) § 48260, a student is considered truant if they meet any of the following criteria in a single school year:

- Missing school for three days or more without a valid excuse
- Being tardy or absent for more than 30 minutes without a valid excuse on three occasions
- Any combination of the above

## SAFE CELL USE PHONE POLICY

**ELECTRONIC DEVICES** – At Heritage High School students are not allowed to use cellular telephones or other electronic devices during periods 1 - 7. Students are allowed to use cellular phones or electronic devices before school, at lunch, and after school. Students must keep their cellular phones or other mobile communication devices powered “off” and “out of sight” during instructional time. The teacher may give three warnings before the phone is confiscated.

If a student refuses to follow the school electronic device policy (**no electronic device use periods 1 - 7**), a school staff member will contact school administration, who will then confiscate the electronic device, log it, and store it in the Discipline Office. The offending student will have a disciplinary entry logged into their file, and only the student or the student’s parent/guardian may pick it up at the end of the school day. Multiple violations will result in appropriate further disciplinary action. If the administration suspects that the device may be stolen, proof of legal purchase may be required before releasing it back to its owner. If parents cannot come into the office to pick up the device, administration will hold it for two weeks from the date of the violation before being returned to the student after school.

Examples of electronic devices are, but not limited to, as follows:

Cell Phones

iPods / MP3 players

CD Players

Earbuds/Headphones

Portable Speakers

Portable DVD players

Game Boys / PSPs

Cameras

Video Cameras

Smart Watch (talking on it)

Other electronic devices

The administration of HHS **highly discourages** the possession of these items at school.

If a student brings an electronic device to school and it is lost and/or damaged the **school is not responsible**. Site administration **will not disrupt instructional time or take up staff time** to look for lost or stolen electronic devices. The owner of the device may file a report with the local police/sheriff’s department. Offenders will receive appropriate consequences. Repeat offenders may be subject to disciplinary action. Unauthorized electronic recording of student activity may result in disciplinary action, including suspension.

# General School Policies and Procedures

(alphabetically by subject)

**ALTERNATIVE TO SUSPENSION PROGRAM (ATS)** — The Alternative To Suspension Program is an on-campus suspension program for students depending on the disciplinary infraction.. Students can be placed into ATS for 3 or 5 days depending on the disciplinary infraction. While in ATS, the students will be able to do their academic work on their chromebooks and participate in restorative practice exercises for the school rule, the student violated.

**BUS TRANSPORTATION** — Bus services are provided through a contract with Hemet Unified School District. There is **no fee** charged to students for bus transportation. Students only need their school I.D. in order to board a PUHSD school bus. **If there are problems with the buses (late, no show, etc.), please call Hemet USD Transportation Department at (951) 943-6640, between 8:00 a.m. and 5:00 p.m.**

**CHANGE OF CLASS SCHEDULE** — Class schedule changes will be made for the following reasons only:

1. A class is needed for graduation.
2. The class was already completed.
3. You do not have a complete schedule.
4. A prerequisite is needed for a class.

Schedule changes made after the 5<sup>th</sup> week of a semester must be approved by the administration and may result in a withdrawal F for the class per Board Policy AR5121.

**CLOSED CAMPUS** — The Board of Trustees, as authorized by Education Code Section 44808.5, has established a closed campus at all Perris Union High School District schools. Once a student arrives on school grounds, they must remain on school grounds until the end of the school day. **Parking lots and access to student cars are considered to be outside of the school grounds during school hours.** Students may not leave the Heritage High School campus for lunch. Any student detained for an authorized departure from the school will be searched in accordance with Board Policy No. 5145.

**COMMUNITY SERVICE** — A student may earn a maximum of twenty elective credits for community service at any one non-profit organization. Students are encouraged to volunteer for community service opportunities. 60 hours of community service earns 5 elective credits.

**DRIVING/PARKING ON CAMPUS** — The Heritage High School campus is private property. The driving and parking of motorized vehicles on campus grounds is a *privilege*. Student vehicles may only be parked in designated stalls in the student parking lot (south side of campus) and in front of the HHS football stadium. Students **may not park**, or leave vehicles unattended, in designated visitor parking stalls, against red (fire lane) curbs, in the student drop off area, or in the staff parking area. Parking on campus is by permit only. Students may not hang out in their cars once they get to school, this also includes during lunch. Students CAN NOT LEAVE campus for lunch.

Applications for parking permits (cars and E-bikes) must be obtained annually from the Assistant Principal's Office before school or during lunch. Parking Permit Tags must be visibly displayed on your car and or E-Bike.. **Any student vehicles found in violation of this policy will be cited and/or towed by the Menifee Police Department.** Cars parked in the student parking are subject to search by law enforcement.

**If a student's car is found to have illegal contraband (alcohol, drugs, nicotine products, weapons, etc), the student will lose his student parking privileges, the student will be subject to school discipline, and the student will receive a citation from the Menifee Police Department.**

Student parking space is limited, and is available on a first come/first serve basis. If you wish to drive and park a vehicle in the student parking lot, it is strongly recommended that you arrive early. All drivers are expected to observe

safe driving habits and be especially alert of younger drivers. A speed limit of 5 mph shall be observed in all lanes and parking areas on campus. Do not leave valuables in vehicles. The school is not responsible and cannot provide reimbursement for damage or theft.

## **Student Use of Electric Bicycles and Electric Scooters Policy**

### **Purpose**

The purpose of this policy is to promote safety and ensure compliance with applicable State laws in the use of electric bicycles (“e-bikes”) and electric scooters (“e-scooters”) while on the Perris Union High School District’s (“District”) property or at school-sponsored events.

### **Policy**

E-bikes and e-scooters present a unique safety risk to the rider, other people in the area, and personal property. This policy implements current board policies and administrative regulations and ensures compliance with applicable State laws for the use of e-bikes and e-scooters. The continued disorderly and/or persistent refusal to comply with the applicable laws and the District’s policy involving the use and storage of e-bikes and e-scooters while on school grounds or school-sponsored events will lead to disciplinary action, if appropriate. The District is not responsible for lost, stolen, or damaged e-bikes or e-scooters or personal property.

#### **1. Definition of E-Bikes and E-Scooters.**

This policy is specific to “electric” bikes and scooters. This policy does not include motorized bikes or other vehicles or non-electric bikes or scooters. Other District board policies and administrative regulations, and applicable State laws, may apply to the safe use and operation of other modes of transportation.

**a. Definition of an “e-bike.”** California Vehicle Code 312.5 defines an electronic bicycle as being “equipped with fully operable pedals and an electric motor of less than 750 watts.”

**i. A “class 1 electric bicycle,”** or “low-speed pedal-assisted electric bicycle,” is a bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

**ii. A “class 2 electric bicycle,”** or “low-speed throttle-assisted electric bicycle,” is a bicycle equipped with a motor that may be used exclusively to propel the bicycle, and that is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.

**iii. A “class 3 electric bicycle,”** or “speed pedal-assisted electric bicycle,” is a bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour, and equipped with a speedometer.

**b. Definition of an “e-scooter.”** California Vehicle Code 407.5 defines a motorized scooter as “any two-wheeled device that has handlebars, has either a floorboard that is designed to be stood upon when riding or a seat and footrests in place of the floorboard, and is powered by an electric motor.”

**c. Age Restrictions.** Students under the age of sixteen (16) may ride class 1-2 e-bikes and e-scooters. Students riding class 3 e-bikes must be at least sixteen (16) years old, pursuant to California Vehicle Code 21213.

#### **2. Non-Compliant E-Bikes and E-Scooters.**

Students are not permitted to bring non-compliant e-bikes and e-scooters onto school grounds or school-sponsored events. Non-compliant means the e-bike or e-scooter does not meet the definitions referenced within this policy or otherwise fail to comply with laws, regulations, or policies. All e-bikes and e-scooters must be in the manufacturer’s original condition and comply with all applicable laws and regulations. Any e-bike or e-scooter modified from the

manufacturer's original condition will be deemed non-compliant.

### 3. Registration and Permitting

Compliant e-bikes and e-scooters are only allowed on school premises and at school-sponsored events if they are properly timely registered and permitted. E-bikes and e-scooters that are not timely registered and permitted or are non-compliant will not be permitted on school property or at school-sponsored events.

**a. School Site Registration.** Students must register their e-bike or e-scooter at their assigned school site. A permit will only be issued for compliant e-bikes or e-scooters, completion of the required paperwork, and both the student and parent/guardian must provide signed paperwork. When registering an e-bike or e-scooter, student will also be required to provide a copy of the manufacturer's information pertaining to the specific make/model.

**b. Registration Timelines.** Students are required to register a compliant e-bike and e-scooter within the three weeks of the new school year or upon attending a new school.

**c. Issuance of Permits.** Once the assigned school site issues a permit, the permit must be affixed in a readily visible area of the e-bike or e-scooter.

**d. Replacement Permits.** Students who previously registered and obtained a permit for an e-bike or e-scooter and later changed to a new or different e-bike or e-scooter must re-register the new or different e-bike or e-scooter on the first day bringing the new or different e-bike or e-scooter to school.

### 4. Safety, Parking, & Responsibility

**a. Generally.** All e-bikes and e-scooters brought on to school property must be properly maintained and in good working condition to ensure safe operation, including, but not limited to, brakes, wheels, tires, and batteries. If there is a malfunction or damage, the student should stop riding the e-bike or e-scooter immediately.

**b. Operation.** All students must walk their e-bikes or e-scooters while on school property, including in parking lots and pathways. Riding e-bikes or e-scooters on school property or at school sponsored events is prohibited at all times.

**c. Riding.** On school property or at school-sponsored events, students must not ride an e-bike or e-scooter with any passengers, carry or hold any items that prevent the operator from keeping at least one hand on the handlebars or is otherwise unsafe, or drive recklessly or dangerously.

**d. Helmets.** Students under the age of eighteen (18) are required to wear a buckled helmet at all times when operating an e-bike or e-scooter, on or off school premises, pursuant to California Vehicle Code 21235(c), 21212(a).

**e. Parking.** E-bikes and e-scooters must be parked in designated areas. Parking or attempting to store e-bikes or e-scooters in areas obstructing pedestrian or vehicular traffic is prohibited. Improperly parked or abandoned e-bikes or e-scooters may be relocated and stored securely until student and legal guardian can retrieve the e-bike or e-scooter.

**f. Charging.** Students will need to charge their e-bikes and e-scooters prior to bringing them to school. The District does not allow, nor will it, the use of electrical outlets for charging e-bikes and e-scooters on school premises or at school events.

**g. Security.** It is the responsibility of the student to lock and secure their e-bike or e-scooter and its parts. The District is not responsible for damage or theft of any e-bike or e-scooter, parts, or personal property left with or within the e-bike or e-scooter, on District property or at a school-sponsored event.

### 5. School Policies and Applicable Law

Students must follow all traffic laws, regulations, and District policies, procedures, and guidance (collectively "Rules") that apply to e-bikes and e-scooters while operating them on or around school property or at school sponsored events. Only some of these Rules are covered in this policy. Students are expected to familiarize themselves

with, know, and follow the Rules. Students in violation of the Rules may be subject to discipline, if appropriate. The Superintendent or designee shall establish regulations related to student conduct when using e-bikes and e-scooters and suspension of riding privileges. He/She shall make these rules available to parents/guardians, students, and other interested parties.

### **Students may not return to their vehicles during the school day.**

Vehicles on campus are subject to search in accordance with Board Policy No. 5145, and consent to search is implied merely by parking a vehicle on campus. Parking privileges may be revoked by the Administration if a student's conduct is unacceptable. Violation of school policies while in a vehicle will result in revocation of parking privileges, in addition to any applicable legal measures as determined by law enforcement.

**DROP-OFF AND PICK-UP AREA** — Parents may drop students off and/or pick them up using the designated student drop-off points located in front of the school adjacent to the front gate. The student and teacher parking lots are NOT to be used for a drop-off area.

**FOOD/DRINK** — No glass containers are allowed on campus. Food and beverages will be served and eaten in designated areas. No nuts or seeds in shells will be allowed. **All energy drinks are banned from all school campuses. No outside food can be delivered to students, during school hours.**

**HEALTH OFFICE** — The Health Office is located behind the Attendance Office. The Health Office is open to students from 8:00 a.m. to 3:45 p.m. daily. Students who become ill during class time **must secure a pass** from their teacher before coming to the Health Office.

**INSURANCE** — Student Accident Insurance forms are available from the receptionist and the Athletic Director. This insurance is optional, but students participating in athletics are required to show proof of medical coverage prior to entering the athletic program.

**INDEPENDENT STUDY (Short Term)** — Students who know that they will be away from campus for no more than fifteen (15) days for *educational reasons*, should apply for a short term Independent Study contract. See the Counseling Office for details.

**LIBRARY/MEDIA CENTER** — The Library/Media Center is located in the Kennedy building, just inside the main gate to the school. Students may access the library from 8:00 a.m. to 3:30 p.m. Monday through Friday. Students who wish to use the Library/Media Center during class time must have a pass from their teacher. No pass—no entrance. Computers and printers are available to use with proper requirements.

**LOST/FOUND** — Students who lose any items while at school should report the loss immediately to the school receptionist. Found items are kept there until the last day of each semester. After that, the items are given to a charitable organization.

**MEDICATIONS** — In compliance with California Education Code section 49423, when an employee of the school district gives medication to a student, the employee must be acting in accordance with the written directions of a physician and with the written permission of the student's parent or legal guardian. These authorizations must be renewed whenever the prescription changes or at the beginning of the new school year. The prescription label on the container is not acceptable as a physician's statement. Over-the-counter medications will be given only if prescribed by a physician or dentist.

We require all medications to be stored in the Health Office and to be administered only when the physician's and parent/guardian's signed permissions are on file. Students are not allowed to have medication in their possession at school, walking to and from school, or on the school bus. The only exception to this policy is if the student's well

being is in jeopardy and the medication, such as an inhaler for asthma, is carried on his/her person. The appropriate release forms can be obtained from the school and must include a statement from the physician that the student's well being is in jeopardy unless he/she carries the medication.

Medications must be provided to the school in the container in which it was purchased, with the prescription label attached, and must be prescribed to the student to whom it will be administered. School personnel can't give medication brought to school in a plastic bag, plastic ware, or any other repackaging. Out-of-date medication will NOT be given. An adult must bring the medication to school along with the completed authorization form.

**REPORT CARDS** — Report Cards and Progress Reports will be mailed at regular intervals. The final report card of the school year will be mailed home in the month of June, 2026. Please mark your calendars and discuss your student's academic performance regularly. Progress reports will be distributed following the end of the grading period.

**1<sup>st</sup> Semester**

1<sup>st</sup> Grading Period Ends September 19, 2025  
2<sup>nd</sup> Grading Period Ends October 30, 2025  
End of Semester December 18, 2025

**2<sup>nd</sup> Semester**

1<sup>st</sup> Grading Period Ends March 6, 2026  
2<sup>nd</sup> Grading Period Ends April 24, 2026  
End of Semester June 16, 2026

**REPORTING ACCIDENTS** — Anytime a student is injured on campus, he/she should report the injury to his/her teacher, the nurse, or Assistant Principal immediately. Accident report forms are available and should be filled out.

**SATURDAY SCHOOL** — Consists of 4 hours of study hall. Saturday School is open to any student to make up attendance and/or to get extra help in a class. Students must sign-up if they plan to attend. Saturday School is also assigned as a consequence for the violation of a school rule and is an alternative to home suspension. When assigned to Saturday School, students are responsible for their own transportation. Students who fail to attend a Saturday School assignment may be subject to further disciplinary action up to and including One Day of On-Campus-Suspension.

**SEARCHES** — Situations may occur where the health, safety, and welfare of students and staff are jeopardized and which necessitate the search of students and seizure of their property by school officials. School officials are authorized to conduct searches when there are reasonable grounds or suspicions that the search will uncover evidence that the student is violating the law, rules of the district, or rules of the school.

**STUDENT IDENTIFICATION** — All students will be issued a student I.D. card at the beginning of the year. Students must show their ID card in order to get on campus in the morning. **Students must carry this I.D. on campus and present it to school personnel when requested to do so.** Replacement I.D. cards may be purchased from the A.S.B. office. This photo identification card will also be used for boarding school buses to and from school.

**STUDENT PRIVILEGES** — **Dances and other extracurricular social events are a privilege enjoyed by students. Attendance and behavioral issues may result in the loss of student privileges per administrative discretion.**

**TELEPHONES** — In case of EMERGENCY, students may utilize the telephone located in the Attendance Office.

**VISITORS** — Heritage High School is a closed campus. Visitors must comply with the following requirements:

- Parents, visitors, and officials must check into the Administration Office and sign in at the receptionist's desk prior to entering the campus.
- HHS will be utilizing the Raptor check in system to confirm identification.
- Visitors must be 18 years of age or older unless accompanied by a guardian. Positive proof of age and identification will be required.
- Visitors will be given a tag to wear identifying them as visitors and must be accompanied by certificated staff while on campus.
- Guests wishing to visit classrooms must provide at least one day's notice (24 hours) and get permission from administration. Parents wishing to visit their student's classroom need to notify their child's counselor. The counselor will inform teachers and site administration.
- Trespassing and loitering constitutes a violation of Penal Code Section 602 and Section 653, and trespassers

will be reported to the Menifee Police Department.

**VENDING** — The sale of any items (food, drink, merchandise) **MUST BE APPROVED BY A.S.B. Students may not sell any food or beverage products during school hours.** Students found to be selling items not approved by A.S.B. or being sold during school hours, shall have the items confiscated, and will be returned to parent/guardian only. If selling items continues, further disciplinary consequences may be issued by administration.

**WORK PERMITS** — Education Code section 12259 states that a permit to work is necessary for all minors 14 through 17 years of age. Students must have a birth certificate, original social security card, a picture I.D, and a minimum 2.0 GPA. Applications for work permits are issued in the Career Center and must be completed by the student's prospective employer prior to issuance of a work permit.

**18 YEAR OLD RIGHTS** — As an 18 year old, you are considered an adult and are no longer considered a minor. At this age the student holds all of the responsibilities and legal rights of citizenship, some of these include: excusing absences, leaving school, voting in State and Federal elections, as well as having sole rights to your educational records. Compulsory education ends at age 18. You are no longer required to remain enrolled in school. School Sites also have the right to terminate your enrollment, and refer you to adult education, if you do not follow the policies and rules of the school. You have the right to request that your parents do not have access to your educational information. This process involves a meeting with your counselor and filling out the 18 year old rights form to request such. Parents of 18 year old students who are considered dependents for tax purposes, are entitled access to their child's educational information. Eighteen year old students who request that their parents be denied access to their records: your parents will be notified and they will have the right to nullify this request if they provide proof of dependency.

## Expectations of Parents and Students

Parents are expected to comply with the laws governing the conduct and education of their children. They shall also be expected to cooperate with school authorities regarding the behavior of their children. Parents/guardians are also liable for defacement, injury, or loss of any property belonging to the District. Penalties shall be those specified by the law.

All students are expected to conduct themselves in such a manner as to contribute to a productive learning environment. Each individual's conduct on the campus and going to and from school shall be orderly and in keeping with the rules and regulations of the school, the school district, and the laws of the state. An educationally sound environment does not allow anyone to interfere with the teacher's right to teach and/or a student's right to learn. It should be noted that a pupil may be suspended or recommended for expulsion for acts which are enumerated in Education Code Section 48900 and related to school activity or attendance which occur at anytime including, but not limited to, the following circumstances:

- While on school grounds or school transportation.
- While going to or coming from school.
- During the lunch period
- During or while going to or coming from a school sponsored activity
- **Note:** Campus jurisdiction also extends 1,000 feet from campus boundaries at all times, per California law.

**CLASSROOM MANAGEMENT** – The classroom teacher under state law is given the authority to act in the place of the parent/guardian during the time the student is under the teacher's direction. To ensure suitable classroom management, teachers will utilize a variety of methods of controlling students' behavior. Strategies teachers may use include, but are not limited to, the following:

1. Confer with students and explain the school behavior policy.
2. Take away privileges enjoyed by other students.
3. Lower a student's citizenship/participation rating.
4. Assign special tasks, which must be completed within a specified time.
5. Contact the parents/guardians so that concerted action can be taken to mutually correct the inappropriate behavior patterns of the student.
6. Give student detention as authorized by state law (Education Code Section 44807.5).

- 7. Class suspension of student for up to two class periods.
- 8. Refer a student to the school administration for correction and assistance.

## TEACHER CLASSROOM SUSPENSION

### PERRIS UNION HIGH SCHOOL DISTRICT NOTICE OF CLASSROOM SUSPENSION

Today's Date: 1 / 1 / 2025

School: Heritage HS

Student's Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Date of Birth: 1 / 1 / 2025 Grade: 6

Special Education: Yes 504: Yes

Parent/Guardian: \_\_\_\_\_ Translator: Yes

Primary Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Date of Incident: 1 / 1 / 2025 Dates of Suspension: 1 / 1 / 2025 to 1 / 1 / 2025

Return Date: 1 / 1 / 2025

Total Days of Suspension for the current school year: One (1)

Parent Contact: Yes

Education Code 48901

A teacher may suspend any pupil from his or her class, for any of the acts enumerated in Section 48900, for the day of the suspension and the day following. The teacher shall immediately report the suspension to the principal (or designee) of the school and send the pupil to the principal (or designee) for appropriate action. As soon as possible, the teacher shall ask the parent or guardian of the pupil to attend a parent-teacher conference regarding the suspension. Whenever possible, a school counselor or a school psychologist shall attend the conference. A school administrator shall attend the conference if the teacher or the parent or guardian so requests. The pupil shall not be returned to the class from which he or she was suspended, during the period of suspension without the concurrence of the teacher of the class and the principal.

A teacher may also refer a pupil, for any of the acts enumerated in Section 48900, to the principal (or designee) for consideration of a suspension from the school.

Reason for Suspension (Narrative of Incident)

### Suspension from Class Teacher Suspension Procedure

After repeated attempts to correct your student's behavior and Pursuant to Education Code 48903, state law requires a parent/teacher conference regarding your son/ daughter's behavior:

- Parent/Guardian refused to meet on: / 1 - / 1 - / 2025 - at approximately 1 - : 00 - AM -
- I will be able to meet with you on: 1 - / 1 - / 2025 - at approximately 1 - : 00 - AM -
- A telephone call was made on: 1 - / 1 - / 2025 - at approximately 1 - : 00 - AM -
- An email was sent on: 1 - / 1 - / 2025 - at approximately 1 - : 00 - AM -

Listed below are the steps for teachers to follow in a Teacher Suspension:

1. Inform the student of reasons for the suspension (EC 48900).
2. The student must be given "Due Process" and an opportunity to deny the charges and/or tell his/her side of the story.
3. Inform the student of evidence if charge is denied.
4. Report suspension to principal (or designee) and to the student's designated administrator via the Notice of Suspension from Class letter.
5. Give the student a copy of the letter to take home to his/her parent/guardian.
6. Send the student to the administration office to the designated administrator.
7. **As soon as possible, the teacher shall ask the parent/guardian of the student to attend a parent-teacher conference regarding the suspension.**
8. Suspension is for the day of suspension and day following. (The suspension cannot affect other classes, only the suspending teacher's class.)
9. Request a counselor or psychologist to attend the conference if practicable.
10. Request school administrator to attend the conference.
11. If a parent/guardian does not attend the conference, the student cannot be denied the opportunity to return to class at the end of the suspension.
12. The teacher may require the suspended pupil to complete any assignments and tests missed during the suspension (EC 48913).
13. There are no appeal provisions.

**Special Comments:**

Suspension can be ordered only after other means of correction have failed or a student's continued presence is a threat or disrupts instruction. Teacher suspension is from class only, not from school.

**Classroom Positive Other Means of Correction:**

Positive Other Means of Correction	Date of Correction

**TEXTBOOK CARE AND PROCEDURES** — Students are responsible for maintaining their textbooks in good condition. The student must replace lost textbooks before another textbook can be issued. Textbooks are checked out at the beginning of each semester and checked in at the end of each semester from the textbook distribution windows at the Kennedy building in the quad.

**CHROMEBOOK or computer device responsibilities-** Each student will be responsible for the device that has been assigned to them. In the event that the device is lost (stolen, not returned, missing, etc.) the student/parent may be responsible to pay for the replacement cost of the Chromebook.

If the device is damaged and/or inoperable, the student will be responsible for returning the device to the school site for repair and may be assessed a fine for damage repair. A replacement Chromebook will be issued upon return of the damaged device.

**E-BIKES & SKATEBOARDS NOT ALLOWED ON CAMPUS** – For safety reasons and to prevent property damage, Heritage High School will not allow E-bikes, skateboards, inline skates, razor scooters, or other similar devices anywhere on its campus, including parking areas at any time. This includes these items that are being carried. **Students may lock these items to the racks that are located on campus.** Students caught riding E-bikes or skateboards on campus will be subject to strict but appropriate disciplinary action.

**All unauthorized items brought to school and confiscated by staff, such as, but not limited to: E-bike, skateboards, scooters, radios, cell phones, iPods, electronic devices, toys, etc. and related items, may or may not be directly returned to the students after a period of time. Parents may recover confiscated items not held in evidence upon administrative approval within a reasonable period of time. Items not recovered within a reasonable period of time or by the end of the school year will be discarded. The Perris Union High School District or any individual school is not liable for any damage or loss to these confiscated items. The primary objective of requiring students not to bring restricted materials to school is to ensure students’ focus on educational tasks, students’ safety, and to prevent the loss and/or damage to private property.**

**FIREARMS** — Firearms (real or imitation) of any type or size are not allowed at school. All firearms brought to school will be confiscated by local law enforcement. The student in question will be suspended and may be expelled. The student will also be referred to the Menifee Police Department.

**KNIVES/LASER LIGHTS** — Knives of any type or size are not allowed at school. All knives brought to school will be confiscated. The student in question will be suspended and may be expelled. Laser lights are not to be brought on campus. They may cause serious injury. Students in possession of these will have them confiscated and have disciplinary actions up to and including expulsion.

**CHEATING** – Teachers have the responsibility of planning and supervising all academic work in order to encourage honest individual effort and of taking appropriate action if instances of academic dishonesty are discovered. However,

honesty is primarily the responsibility of each student. Heritage High School considers cheating to be a voluntary act for which there is no acceptable excuse. The term “cheating” includes, but is not limited to:

1. Plagiarism.
2. Receiving or knowingly supplying unauthorized information during an examination.
3. Using unauthorized material or sources during an examination.
4. Changing an answer after work has been graded and presenting it as graded.
5. Forging or altering roll sheet information.

The student who is caught cheating may be subject to a punitive grade for the assignment. Theft of any examination will result in disciplinary action determined by the school administration to be appropriate, including on or off Campus Suspension.

**PLAGIARISM** – Plagiarism is a direct violation of intellectual and academic honesty. Plagiarism refers to representing someone else’s words or ideas as one’s own. The most extreme forms of plagiarism are the use of a paper written by another person or obtained from a commercial source. The use of a paper made up of passages copied word for word without acknowledgment may be plagiarism. In none of its forms can plagiarism be tolerated in an academic community. Multiple incidents of cheating may constitute grounds for a failing grade or withdrawal from the class with no credit. One distinctive mark of an educated person is the ability to use language correctly and effectively to express ideas. Teachers assign written work for the purpose of helping students achieve that mark. Each teacher will outline specific ideas wanted but all expect students to present work that represents the student’s understanding of the subject in the student’s own words. It is seldom expected that student papers will be based entirely or even primarily on original ideas or original research. Therefore, to incorporate the concepts of others may be appropriate with proper acknowledgment of sources, and to quote others directly by means of quotation marks and acknowledgements is proper. However, if a paper consists entirely of quotations and citations, the paper should be rewritten to show the student’s own understanding and expressive ability. The purpose of the written assignment (i.e., development of communication and analytic skills) should be kept in mind, as each paper is prepared. Research and understanding should not be evaded through plagiarism.

**PERMANENT MARKERS AND TAGGING** – Property damage resulting from graffiti and tagging will not be tolerated at Heritage High School. **Permanent markers, such as Sharpies, are strictly forbidden on campus.** These items are commonly used to "tag" books, restroom walls, desks, and other structures on campus. The Heritage High Administration will assume that those who possess these markers or other tagging devices (i.e. spray paint, grease pencils, or stickers used for "slap tagging") have the intent to damage property.

We take this threat to our campus so seriously that we will search students whom we have a reasonable suspicion of possessing such items and/or having used them for vandalism. Reasonable suspicion includes, but is not limited to the following:

- Students who decorate their backpacks or notebooks with tagging.
- Students who are caught with a marker will be searched for more such items.
- Students leaving restrooms where new graffiti is discovered.

First offenders consequences may include:

- Saturday School
- Behavior Contract
- Community Service
- ATS
- Suspension.

Multiple offenders may receive:

- Multi-day suspension.
- Recommendation for placement at an alternative education site.
- Recommendation for expulsion.

**PUBLIC DISPLAYS OF AFFECTION** — Any excessive display of affection is unacceptable on school grounds or at any school sponsored activity. Excessive includes, but is not limited to, kissing, petting, and other physical demonstration considered offensive. Violators will be subject to disciplinary action and loss of privileges.

# Shadow Day Experience

## Guidelines:

Guests wishing to shadow classrooms must provide at least one day's notice (24 hours) and get permission from administration who will notify their child's counselor and teachers.

Your Shadow Experience must begin by checking into the Administration Office and sign in at the receptionist's desk prior to entering the campus:

We will be utilizing the Raptor check in system to confirm identification.

Guests must be 18 years of age or older and must be listed in Infinite Campus. Positive proof of age and identification will be required upon arrival.

Guests will be given a tag to wear identifying them as visitors and must be worn at all times while on campus.

Guests must check in with an administrator when they arrive.

While on campus please follow these guidelines:

Silence cell phones so they are not a distraction in the classroom.

Give your child some space in the classroom.

**Only interact with the student(s) you are shadowing on campus.**

Observe the class activities; **don't participate** in them.

*Reminder: This is not the time for parent-teacher conferences. Teachers have a tight schedule and we need to honor their time.*

At the conclusion of your experience please make sure to exit through the front office prior to leaving campus today since we want to make sure we officially sign you out and we want to get your opinion on how today went.

\_\_\_\_\_  
Educational Right Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
ID Number

BOARD POLICY

[AR 1250](#)

[BP 1250](#)

# Dress Code

## Expectations and Guidelines for Apparel

**The dress code is in effect during school hours as well as during school sponsored activities.** Heritage High School seeks to maintain a positive learning environment where mutual respect and high personal standards are established. Because of this, it is expected that clothing policies at Heritage High School will be followed by all students.

Students who come to school in clothing that is inappropriate can be assigned a disciplinary consequence and will be required to change into school appropriate attire.

### **BP 5132 – Dress & Grooming**

#### **Students**

The Governing Board believes that appropriate dress contributes to a productive learning environment. The Board expects students to wear clothing that is suitable for the school activities in which they participate. (cf. 4119.22/4219.22/4319.22 - Dress and Grooming).

The primary responsibility for a student's attire resides with the student and their parent(s) or (cf. 5145.3 - Nondiscrimination/Harassment) (cf. 5145.7 - Sexual Harassment) guardian(s). HOWEVER, the school district is responsible for seeing that student attire does not interfere with the **health or safety** of any student or does not disrupt school activity or contribute to a hostile or intimidating atmosphere for any student. (education code 32282) (cf. 0410 - Nondiscrimination in District Programs and Activities) (cf. 0415 - Equity) (cf. 5145.2 - Freedom of Speech/Expression).

Additionally, the school district will ensure that dress code enforcement is equitable and does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, politics, cultural observance, household income, national origin, immigration status, or body type/size. In addition, the dress code shall not discriminate against students based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists. (Education Code 212.1)

Students cannot wear clothing that contains:

- \* Violent language or images;
- \* Images or language depicting drugs or alcohol and weapons (or any illegal item or activity);
- \* Hate speech, profanity, or pornography.

School administrators, teachers, other staff, students and parents/guardians shall be informed about dress standards at the beginning of the school year in student handbooks and whenever these standards are revised. Repeated violations or refusal to comply with the district's dress code may result in progressive disciplinary action.

When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students. (cf. 5144 - Discipline).

Legal Reference:

#### **EDUCATION CODE**

- 220 Nondiscrimination
- 32281 School safety plans
- 35183 School dress codes
- 35183.5 Sun-protective clothing
- 48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel

## **COURT DECISIONS**

Jacobs v. Clark County School District, (2008) 26 F. 3d 419

Harper v. Poway Unified School District, (2006) 445 App. 3d 166

Marvin H. Jeglin et al v. San Jacinto Unified School District et al, (C.D. Cal. 1993) 827 F.Supp. 1459

Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251

Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

## **PERRIS UNION HIGH SCHOOL DISTRICT**

Perris, California

Policy adopted: December 16, 1987

revised: June 8, 1994

revised: February 22, 1995

revised: December 11, 1996

revised: January 15, 2020

revised: May 17, 2023

## **AR 5132 – Dress & Grooming**

### **Students**

Perris Union High School District believes that appropriate dress contributes to a productive learning environment. Student attire and accessories must permit the student to participate in learning without posing a risk to the **health or safety** of any student or school district personnel. The school district is responsible for seeing that student attire does not disrupt school activity or contribute to a hostile or intimidating atmosphere for any student. (Education Code 32282)

1. Students must wear clothing and footwear suitable for the school activity in which they are participating.
2. Basic Principle: Certain body parts must be covered for all students at all times. Clothes must be worn in a way such that genitals, buttocks, and breasts (inclusive of nipples, areola, side and under breast) are fully covered with opaque fabric. Clothing, jewelry, and personal items shall be free of and may not display or represent images that are violent and/or depict drugs, drug paraphernalia, alcohol, or promote any unlawful act. Additionally, attire may not contain imagery, words or acronyms associated with hate speech, profanity, pornography, or any promotion and/or endorsement of violence, alcohol or drug use.

### **Dress Code Enforcement**

No list of dress and appearance guidelines for students can be written that will anticipate all potential dress trends. In the case of questionable dress that is not specifically covered in the list above, the administration will make the final decision. The dress code may be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may require attire to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities.

(cf. 3260 - Fees and Charges)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

School-directed changes to a student’s attire should be the least restrictive and least disruptive to a student’s school day. Any school dress code enforcement actions should minimize the potential loss of education time. Administration and enforcement of the dress code shall be gender neutral and consistent. Repeated violations or refusal to comply with the district's dress code may result in progressive disciplinary action.

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

(cf. 5121 - Grades/Evaluation of Student Achievement)

PERRIS UNION HIGH SCHOOL DISTRICT  
Perris, California

Regulation approved: June 10, 1992  
revised: April 26, 1995  
revised: June 27, 1996  
revised: March 21, 2002  
revised: January 15, 2020  
revised: May 17, 2023

## Transportation Policies, Rules and Consequences

**BUS CONDUCT AND RESPONSIBILITIES** – Disorderly conduct or persistent refusal to submit to the authority of the driver can result in suspension or revocation of bus riding privileges. If a student receives a bus citation, they will receive disciplinary consequences with the intent of ensuring safe travel that are consistent with district policy. It is the responsibility of the student to carry his/her bus pass every day. Should the student not have their bus pass with them, they will not be permitted to ride the bus. A temporary bus pass can be obtained from the school receptionist. Only one temporary bus pass will be given to a student per semester. In the event your student loses his Student Identification Card/Bus Pass, he/she will need to purchase a replacement pass.

### FOR YOUR SAFETY - FOLLOW THESE BUS RULES

Follow the rules provided by the bus driver and department of transportation. Be courteous, do not use profane language. Keep the bus clean, no littering. Cooperate with the driver. Vandalism may result in immediate loss of riding privileges and suspension from school.	Remain seated while the bus is in motion.  Keep all body parts inside the bus. Bus drivers are authorized to assign seats. Eating, drinking or smoking is not permitted on the bus.
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### Possible Consequences for Inappropriate Student Behavior on the Bus

Type of Offense	Examples
Level I – Minor Offense	<ul style="list-style-type: none"> <li>● Student out of seat</li> <li>● Yelling</li> <li>● Throwing things on the bus</li> <li>● Hanging out the window</li> </ul>
Level II – Intermediate Offense	<ul style="list-style-type: none"> <li>● Profanity used at the bus driver</li> <li>● Defiance of the driver’s instructions</li> </ul>
Level III – Serious Offense	<ul style="list-style-type: none"> <li>● All Ed. Code 48900 suspension events</li> <li>● Destruction/Vandalism of Property</li> <li>● Throwing things from the bus</li> </ul>

Frequency of Offense	Level of Offense	Consequence: Written referral to Site Administration
First	I	<ul style="list-style-type: none"> <li>● Written Referral to Site Administration</li> <li>● Copy Mailed to Parent</li> </ul>
Second	I	<ul style="list-style-type: none"> <li>● Written Referral to Site Administration</li> <li>● Call home to parent by Site Administration</li> </ul>
Third	I	<ul style="list-style-type: none"> <li>● Written Referral to Site Administration</li> <li>● Call home by Site Administration</li> <li>● 1-3 day bus suspension</li> <li>● Possible on-campus suspension</li> </ul>
First	II	<ul style="list-style-type: none"> <li>● 1 – 5 day school suspension</li> </ul>
Second	II	<ul style="list-style-type: none"> <li>● 3 – 5 day school suspension</li> </ul>
Third	II	<ul style="list-style-type: none"> <li>● 5 day school suspension</li> <li>● Loss of bus privileges and/or alternative placement</li> </ul>
First	III	<ul style="list-style-type: none"> <li>● 1 – 5 day school suspension</li> <li>● Expulsion if warranted</li> </ul>
Second	III	<ul style="list-style-type: none"> <li>● 3 – 5 day school suspension</li> <li>● Expulsion if warranted</li> </ul>
Third	III	<ul style="list-style-type: none"> <li>● 5 day school suspension</li> <li>● Loss of bus privileges and/or alternative placement</li> <li>● Expulsion if warranted</li> </ul>

## Safe School Environment

Students have the right to feel safe and to be free from intimidation, threats, or any form of harassment at Heritage High School. The way in which students react to conflict will determine in large part whether or not we maintain a safe and orderly environment at Heritage High School.

### **Prohibition Against Unlawful Discrimination, Sexual Harassment, and/or Retaliation**

Under governing federal and state laws and District Board Policies (“BPs”) and Administrative Regulation (“ARs”), no individual is to be subjected to unlawful discrimination, including discriminatory harassment, intimidation, or bullying, based on actual race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other legal protected status; the perception of one or more of such characteristics; or the association with a person or group with one or more of these actual or perceived characteristics. Retaliation against an individual who has filed a complaint of unlawful discrimination or participated in an investigation regarding such a complaint is strictly prohibited. The District strictly forbids and has zero tolerance of any form of unlawful discrimination.

### **Filing a Complaint of Discrimination, Sexual Harassment, and/or Retaliation**

Perris Union High School District (the “District”) recently revised and thereby clarified its Board Policies (“BPs”) and Administrative Regulations (“ARs”), specifically those addressing (1) uniform complaint procedures (BP/AR 1312.3); (2) nondiscrimination/harassment (BP/AR 5145.3); and (3) sexual harassment (BP/AR 5145.7). Any individual who believes unlawful discrimination has occurred under either BP/AR 5145.3 (Nondiscrimination/Harassment) or BP/AR 5145.7 (Sexual Harassment) may file a complaint as described in BP/AR 1312.3 (Uniform Complaint Procedures). Upon receiving a complaint, the District will follow the specific procedures described in AR 1312.3 (Uniform Complaint Procedures).

AR 1312.3 describes the District’s prompt and equitable process to investigate and resolve complaints, including complaints of unlawful discrimination based on race, color, national origin, sex, or any other protected characteristic referenced above. It also contains timeframes and a description of the investigation of the complaint, report of

findings, final written decision, and corrective action, if needed, to stop the discrimination, harassment, and/or retaliation, prevent its recurrence, and remedy the effects of discrimination.

The District has an independent obligation to investigate a complaint irrespective of whether a complaint has also been filed with another governmental entity, such as the Office for Civil Rights of the U.S. Department of Education or law enforcement.

To find out more information about the District's prohibition against unlawful discrimination, harassment, and/or retaliation or if you would like to file a complaint, please contact: Alfredo Andrade, Chief of Human Resources, (951) 943-6369, ext. 8030, [alfredo.andrade@puhsd.org](mailto:alfredo.andrade@puhsd.org). You can also find additional information about filing a complaint by visiting: <http://www.puhsd.org/pages/have-a-complaint>.

**ANTI-BULLYING/CYBER-BULLYING** – The District/Heritage High School believes that all students, staff and community have an obligation to promote mutual respect, tolerance and acceptance. The school will not tolerate behavior that infringes on the safety of any student. A student shall not intimidate, harass another student through words or actions. Such behavior includes direct physical contact, such as hitting or shoving, verbal assaults, such as teasing or name-calling, social isolation or manipulation.

Cyber-bullying includes the posting of harassing messages, direct threats, social cruelty, or harmful text or images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and assuming that person's identity in order to damage that person's reputation or friendships.

This policy applies whenever a student is on school grounds, traveling to and from school, or at a school sponsored activity, during lunch period, whether on/off campus, and during a school sponsored activity. In addition to this, in the case of cyber-bullying that is done at home, where the action(s) impact school activities or school attendance, then they may be subject to discipline in accordance with district policies and regulations.

**DRUGS, ALCOHOL, TOBACCO, VAPE PENS, AND ELECTRONIC CIGARETTES** – The possession and/or use of any non-prescribed drugs, alcohol, tobacco, a lighter, matches, electronic cigarette, all nicotine liquids and/or rolling papers on school grounds, at school-related functions, or prior to attending school-related functions, is strictly prohibited. A student who violates this policy is subject to suspension and/or expulsion under California Education Code 48900 (c) and/or (h). Students may be cited by Law Enforcement.

The Governing Board recognizes the health hazards associated with smoking and use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment. The Board prohibits the use of tobacco products at any time in district owned or leased buildings on district property and in district vehicles. This prohibition applies to all employees, students and visitors at any instructional program, activity or athletic event.

Any person who violates the district's policy on tobacco-free schools shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the Superintendent or designee may:

1. Direct the person to leave school property.
2. Request local law enforcement assistance in removing the person from school premises.
3. If the person repeatedly violates the tobacco-free schools policy, prohibit him/her from entering district property for a specified period of time.

**SYNTHETIC DRUG WARNING** – Families are warned about the dangers of synthetic drugs, including fentanyl, which may appear in counterfeit pills and are sometimes marketed to students through social media. Please discuss these risks with your student and contact school staff for resources.

**HATE VIOLENCE** – No person shall by force or threat of force, willfully injure, intimidate or interfere with another person's race, color, religious ancestry, national origin, gender, or sexual orientation. To do so constitutes a hate crime resulting in suspension with a high probability of expulsion.

**SEXUAL HARASSMENT POLICY** – Sexual harassment means unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature, made by someone from or in an educational setting.

The District is committed to an educational environment in which all individuals are treated with respect and dignity. Each student has the right to learn in an atmosphere that promotes equal educational opportunity and is free from discriminatory practices.

## **STUDENT SAFETY & CONFLICT PREVENTION PLAN**

Date:

Specialized Programs:

Grade:

Student Name:

Parent/Guardian Name:

ID#:

School Staff Contact (Administrator/Counselor):

### **Reason for Safety Plan**

(Describe the nature of the conflict or concern, including any incidents or threats that have occurred.)

### **Support and Safety Measures**

The following measures will be implemented to support the student and ensure their safety:

1. Class to Class Transitions: (e.g., alternate routes, early dismissal from class)

2. Designated Safe Spaces:(e.g., Counselor’s office, Administrator’s office, Library)

3. Check-ins with Staff: (e.g., Daily/weekly check-ins with counselor or administrator)

4. Classroom Adjustments: (e.g., Seating arrangements, schedule modifications)

5. Reporting Procedures: (How the student should report concerns, who they should contact)

6. No Contact Agreement:(If applicable, agreements between involved parties)

7. Additional Support Services: (e.g., Mental health counseling, peer mediation)

**What the Student Should Do If They Feel Threatened or Unsafe**

- Immediately report concerns to a trusted staff member (Administrator, Counselor, Teacher, or Campus Security).
- Go to a designated safe space if needed.
- If outside of school, inform a parent/guardian and contact the appropriate authorities if necessary.
- Use school-provided communication tools (e.g., anonymous reporting systems, email, phone call)
- Avoid direct confrontation and seek support from staff.

**Parent/Guardian Responsibilities**

- Maintain open communication with the school about any ongoing concerns.
- Encourage the student to report any threats or incidents immediately.
- Reinforce safety strategies discussed in this plan at home.
- Provide updated contact information for immediate communication if needed.

**Signatures**

By signing below, all parties acknowledge and agree to the terms outlined in this safety plan.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Administrator/Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This plan will be reviewed on: \_\_\_\_\_ (Date of follow-up meeting)

\*\*Attach Administrator/Counselor Business Card here

## **Athletic Participation**

The athletic department at Heritage High School is dedicated to *Pursuing Victory with Honor* not only on the field but in the classroom and the community. Athletes, coaches, parents and everyone else involved with athletics at this school is responsible for representing their school in a positive way. Participation in high school athletics is a privilege and not a right. By following the 6 Pillars of Character, as set forth by the Josephson Institute and CIF, which include: Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship, we can develop student-athletes who will become productive members of society following high school.

**Athletic Code:** The C.I.F. Blue Book Rules and Regulations, as well as this District’s Athletic Code will govern athletic participation. Athletes will be directly responsible to the head coach of that sport and their assistants. It is

assumed that the athlete’s participation in a sport is a privilege, and because of this, he or she wishes to do whatever is necessary to make the team successful. Parents and athletes will follow team rules set forth by the coach and this Athletic Code. Parents and Students agree that they will read and abide by the guidelines presented in the “Communication Guidelines” brochure included in the athletic packet.

**Scholastic Eligibility and Grades:** The student athlete must meet the Perris Union High School Board Policy and the C.I.F.-SS academic standards. PUHSD requires that a student be enrolled in and passing at least 4 CORE classes with a GPA of at least a 2.0. CORE CLASSES EXCLUDE T.A. AND A SECOND P.E. CLASS IF TAKEN CONCURRENTLY DURING THE SAME SEMESTER (if enrolled in P.E. class twice in one semester, only one counts towards the 20 credits). **BOARD POLICY 6145(a) requires that students earn a minimum of 20 credits, not including Pass/Fail classes.**

- **EXAMPLE #1:** A senior that is enrolled in four classes, one of them being T.A. would be enrolled in only 3 “CORE” classes and thus be declared ineligible.
- **EXAMPLE #2:** A student is enrolled in four CORE classes and earns the required 2.0 GPA but fails one class. The student will have only passed 3 CORE classes and thus be declared ineligible.

<b>Athletes Eligibility Check By Date:</b>	
Monday, 9/29/2025	
Wednesday, 11/12/2025	
Monday, 12/22/2025	
Monday, 3/16/2026	
Monday, 5/4/2026	
2025- 2026 School Year	

**Concussion & Head Injury Protocol:** California law requires all athletes and their parent/guardian to sign the CIF Concussion & Head Injury Information Sheet annually before participating in sports. Forms are available from the Athletics Office.

Lastly, students must be working towards minimum graduation requirements to be eligible. Eligibility is based upon the student’s last grading period. If a student does not meet these requirements, they become immediately ineligible and cannot participate in any games. They can regain their athletic eligibility at the end of the next grading period upon successful completion of the requirements mentioned above. A period of eligibility will be equal to a period of ineligibility. Athletes become eligible and ineligible on the Monday after the grades are reported approximately every six-week period. Ineligible athletes may (at the coaches' direction) practice with a team, but may not dress for a game, participate in any contest, or travel with a team when doing so would excuse them from class participation.

Heritage Patriots are a member of the Raincross Conference and we offer the following athletic programs:

**Fall**

- Football
- Girls Golf
- Girls Tennis
- Girls Volleyball
- Co-ed Cross Country
- Cheerleading
- Boys Water polo

**Winter**

- Boys Basketball
- Girls Basketball
- Boys Soccer
- Girls Soccer
- Wrestling
- Traditional Sport Cheerleading
- Girls Water Polo

**Spring**

- Baseball
- Softball
- Co-ed Track and Field
- Boys Golf
- Boys Tennis
- Boys Volleyball
- Stunt Cheerleading
- Swimming

## Post High School Planning Educational and Vocational Planning

The Counseling Office offers educational and vocational planning. Some counseling services are offered through the Career Center, which offers similar services with more emphasis on the vocational aspects. Counselors provide orientation in the spring to tentatively plan courses for the following year. Courses are selected with the student's post-secondary goals in mind

The Riverside County Career/Technical Education (CTE) offers career preparation training to high school students. Heritage High School currently offers several CTE classes to students who are interested in vocational career opportunities. Information regarding CTE classes can be obtained in the Counseling Office.

55 elective credits may be taken from any courses offered at the high school or the Career/Technical Education (CTE). ELECTIVES are courses a student chooses to take beyond the main requirements for graduation. Only 10 credits may be taken as a Student Aide and only 40 credits may be taken in Work Experience. 20 credits may be earned for Community Service. Students may be required to take an ELA and/or Math Support course depending on their Standardized Test scores.

**ALTERNATIVE EDUCATION PROGRAMS:** Various Alternative Education Programs are available. The Pupil Services Department manages the assignment of Home/Hospital Study for long-term illnesses. Please consult with the student's academic counselor for all of the alternative educational programs.

**APPRENTICESHIP & PRE-APPRENTICESHIP PROGRAMS:** Information about apprenticeship and pre-apprenticeship programs is available at: <https://www.dir.ca.gov/databases/das/aigstart.asp>

**COLLEGE DATA SHARING (CCGI DISCLOSURE)** - Heritage High School participates in the California College Guidance Initiative (CCGI). Student data may be shared with CCGI to support college and career planning. Families may opt out by contacting the school registrar.

**COLLEGE & CAREER UC/CSU A-G & CTE PATHWAYS:** Information about college admission requirements and career technical education pathways, including a list of UC/CSU-approved courses, is available at the counseling office and on the school website.

**DUAL ENROLLMENT & IB PROGRAM:** Dual Enrollment is available to eligible students. Contact the counseling department for information.

**UC/CSU/HHS APPROVED PREPARATORY CLASSES:** Each year, lists of high school courses meeting University of California Preparatory standards are submitted to the UC Review Board. Once approved these are the only courses that may be used to fulfill subject requirements for admission to UC campuses. The following courses meet requirements for admission to the University of California: (check with the HHS Counseling department for the most updated list of these courses as well as which courses may be offered at HHS)

**a-History/Social Science**

Agriculture Government  
American Government/Civics  
American Government/Civics (AP)  
Human Geography (AP)  
U.S. History and Geography  
U.S. History and Geography(AP)  
World History (AP)

World History, Culture and Geography  
World History, Culture and Geography (AP)

**b-English – 4 years required**

Advanced English I  
Advanced English II  
English I

English II

CSU Expository Reading and Writing (11th)  
Language and Composition (AP)  
Literature and Composition (AP)  
CSU Expository Writing  
Reading & Writing

**c-Mathematics**

Algebra I

Algebra II/Trigonometry  
Calculus AB (AP)  
Geometry  
Advanced Alg/Financial Applications  
Statistics (AP)  
Trigonometry  
Math Analysis

<b>d-Laboratory Science</b>	PLTW Biomedical Innovation	Ceramics I, II,	AP Psychology
Agriculture Biology	PLTW Introduction to Design and Development	Advanced Ceramics	AVID 12, 11,10,9
Agriculture Chemistry	PLTW Principles of Engineering	Dance I, II,III	CP Earth Science
Anatomy and Physiology	PLTW Engineering Design and Development	Theater I,II	Economics
Environmental Horticulture Science	PLTW Engineering Design and Development	Music – Concert Marching Band	Economics (AP)
Biology	Science 9	Concert Choir	Link Crew Leadership
Biology (AP)		CTE Digital Photography I, II	Plant and Animal Science
Chemistry	<b>e-Language Other than English</b>	CTE Video Productions I,II	Plus Leadership
Chemistry (AP)	Spanish I, II, III	The Art and History of Floral Design	RCOE Law Enforcement
Physics	Spanish Language (AP)		RCOE Forensics and Crime Scene Investigation
Marine Biology	Spanish Literature (AP)	<b>g- Elective</b>	RCOE Exploring the US Criminal Justice System
Anatomy & Physiology of Vet Science	Spanish for Spanish Speakers I, II	College andFoundations	Student Government and Leadership
AP Computer Science Principles	French I, II, III	Advanced Floral Design	Yearbook Publication
PLTW Principles of Biomedical Science	American Sign Language I,II, III	Agricultural Leadership,Communication and Technology	
Honors PLTW Human Body Systems	<b>f-Visual &amp; Performing Arts</b>	Agriculture Earth Science	
PLTW Medical Interventions	Art I, II, III	Agriculture Economics	
	Art IV (AP)	AP Macroeconomics	

## Title I, Part A School Parent and Family Engagement Policy

Heritage High School, along with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

Heritage High School will ensure the organized, ongoing and timely manner of involving parents using the following methods:

- School-to-Home and Home-to-School communication in English and/or other languages
- Flyers (sent home, posted on Social Media, emailed, mailed home)
- Title I School-Parent Compact
- Coffee with Admin
- Weekly Announcements and Updates on Social Media
- Parent Video Updates
- Parent/Student Surveys
- Parent Square and Social Media Messages
- School Website
- Email
- Counselor’s Smore Pages and Newsletters
- Parent/Teacher conferences
- Phone Dialers
- And other known best practices as needed

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

At Heritage High School, parents and families are involved in the planning, review and improvement of Title I programs, including involvement in the decision making of how funds for Title I funds will be used by:

**Attending**

- Coffee with Admin meetings
- Back to School Night Title I presentation
- Annual Title I Meeting
- School Site Council Monthly meetings
- African American Parent Advisory Committee (AAPAC) meetings
- English Language Advisory Committee (ELAC) meetings
- Parent Advisory Committee (PAC)

**Participating In**

- Parent/Teacher/Student Association (PELI) activities
- African American Parent Advisory Committee (AAPAC)
- English Language Advisory Committee (ELAC)
- Parent Advisory Committee (PAC)
- School Site Council

**Reviewing**

- Academic data for funding decision making
- Previous school year Parent and Family Engagement Plan
- LCAP and SPSA Goals

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

- The Title 1 Parent and Family Engagement Policy is provided in both English and Spanish
- The information is distributed to parents who attend Title 1 meetings, SSC meetings, AAPAC, ELAC, PAC, PELI meetings, Coffee with Admin and at the annual Back to School Night event
- The information is included in the Student Handbook
- The information is posted on the School Website: <https://www.hhs.puhsd.org/2/home>

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

Parents are encouraged to give feedback on all Title 1, Part A programs:

- Via School Site Council Meetings
- Via PELI Meetings
- Via AAPAC Meetings
- Via ELAC Meetings
- Via PAC Meetings
- At Coffee with Admin

- At Back to School or Open House
- Through Surveys
- Through Staff contact information provided on the school website

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

The school convenes an annual meeting to inform parents of Title I students about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program during one of the monthly Coffee with Admin meetings. For the 2024-25 school year, the Annual Title I meeting was held via in person and live stream due to the online learning environment.

- Coffee with Admin includes the Annual Title I Meeting during one of its monthly meetings

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

Heritage High school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening.

- A flexible number of meetings will be held at varying times based on parent needs and will include child-care and translation services, if needed
- During parent teacher conferences, parents were able to choose a flexible time to meet with each teacher and translation services were provided
- Parents are able to meet with teachers through Google conferencing or Zoom and translation services are provided if needed
- Parents are able to meet with administrators through Google conferencing or Zoom and on site during the school's operating hours and translation services are provided if needed
- Home visits were provided for parents of students whose attendance was below 50%. During the visits, parents and students were given the information and resources necessary.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parental involvement policy.

- An annual survey of parents is conducted to assess needs, determine barriers, and evaluate the effectiveness of the parent involvement activities.
- Included as part of the annual review of the Single Plan for Student Achievement (SPSA) through School Site Council (SSC), African American Parent Advisory Committee (AAPAC), English Learner Advisory Committee (ELAC), Parent Advisory Committee (PAC), Gifted and Talented and Special Education advisories.

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section

1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

Heritage High School takes pride in building the capacity of all key stakeholders who play a vital role in the academic success of our students. We provide both internal and external workshops and activities that strengthen these relationships throughout the school year. Our doors are open to the community through the implementation of activities during and after school that community members and organizations can volunteer to support. Our Parent Engagement Liaison (PEL) will be a main point of contact for parents to receive resources, support, and information about activities that engage parents and family.

Heritage High School will take the following steps to build capacity for meaningful parent and family engagement:

- Back to School Night
- Parent/Teacher Conferences
- Guidance Team Online Newsletter
- Family Night Events
- Connected through Parent Square and Social Media platforms
- Regularly scheduled AAPAC/ELAC/PAC/SAC/PELI/PLC meetings

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]):

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]).

- Through Back-to-School nights, SSC, AAPAC, ELAC, PAC, and PELI.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116 [c][4][B]).

- At parent-teacher conferences, assessment information on student academic progress and grade level standards are shared with parents. Student progress in relation to state and priority standards and national norms will be explained to parents including curriculum being used, grade level expectations for proficiency, data reporting for CAASPP and local assessments and available intervention in reading, language arts, and mathematics for students needing assistance.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA 1116 [c][4][C]).

- Through informal parent requests for meetings, 504 meetings, parent teas, Back-to-School nights, SSC, AAPAC, ELAC, PAC, and PELI.

Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

- School Site Council Meetings are held monthly on the last Monday of each month.
- Students, parents, teachers and community members are all welcome to attend.
- Feedback and participation is encouraged throughout the school year.

Heritage High School’s Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on **May 17, 2025**. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before the first day of the new school year.

**Mr. Jose Topete - Principal**

**Date: May 24, 2025**



**Mrs. Sara Huerta - Title 1 Coordinator**

**Date: May 24, 2025**



California Department of Education

**Perris Union High School District  
Title I, Part A Parent-Student Compact  
2025–26 School Year**

The Perris Union High School District and the parents/guardians of students participating in Title I, Part A programs agree that this compact outlines how the school, parents, and students will share responsibility for improved academic achievement. It also describes how the school and families will partner to help students meet or exceed California’s challenging academic standards.

**School Responsibilities**

The school will:

Provide **high-quality curriculum and instruction** in a supportive and effective learning environment that enables students to meet state academic standards.

Offer standards-based programs designed to ensure access and equity for all students, including English Learners, students with disabilities, and students experiencing homelessness or foster care.

Implement interventions and academic supports to address individual student needs.

Maintain a safe, respectful, and inclusive learning environment.

Engage families in school decision-making and leadership opportunities through School Site Council, ELAC, and parent advisory groups.

Provide meaningful, **two-way communication** in families' home language, including:

Regular updates on student progress through report cards, progress reports, and parent portals.

Annual Title I parent meetings and parent-teacher conferences to review student achievement and the compact.

Opportunities to observe classrooms, volunteer, or participate in school events and decision-making.

### **Parent/Guardian Responsibilities**

We, as parents/guardians, will support our student's learning by:

Ensuring regular school attendance and punctuality.

Monitoring academic progress and school communication.

Communicating with teachers and staff to stay informed of student performance.

Participating, as appropriate, in decisions relating to our child's education.

Supporting learning at home through positive study habits, routines, and limited screen time.

Engaging in school activities, meetings, and advisory groups when possible.

### **Student Responsibilities**

I, as a student, will take responsibility for my learning by:

Attending school every day, on time, and prepared to learn.

Completing all assignments and homework to the best of my ability.

Seeking help when I need it and using available academic support.

Showing respect for myself, my peers, and school staff.

Following school rules and demonstrating positive behavior.

The school will distribute the Compact annually to all parents and family members of students participating in the Title I, Part A program on, or before the students first full day of school as part of our online registration process.

Principal: Jose Topete

Date: May 24, 2025