THE MONTHLY REWIND

SEPTEMBER 2025

EDUCATION SERVICE CENTER REGION 11
CHILD NUTRITION PROGRAM

Presentation template by SlidesCarnival. Graphics by Pexel.

WHAT WAS THE FIRST

RECORD, CD, CASSETTE, 8-TRACK

YOU PURCHASED?

MEET OUR NSLP TEAM

JOCELYN KARBO

ELISHA BURY

MARY ANN KAMINSKI

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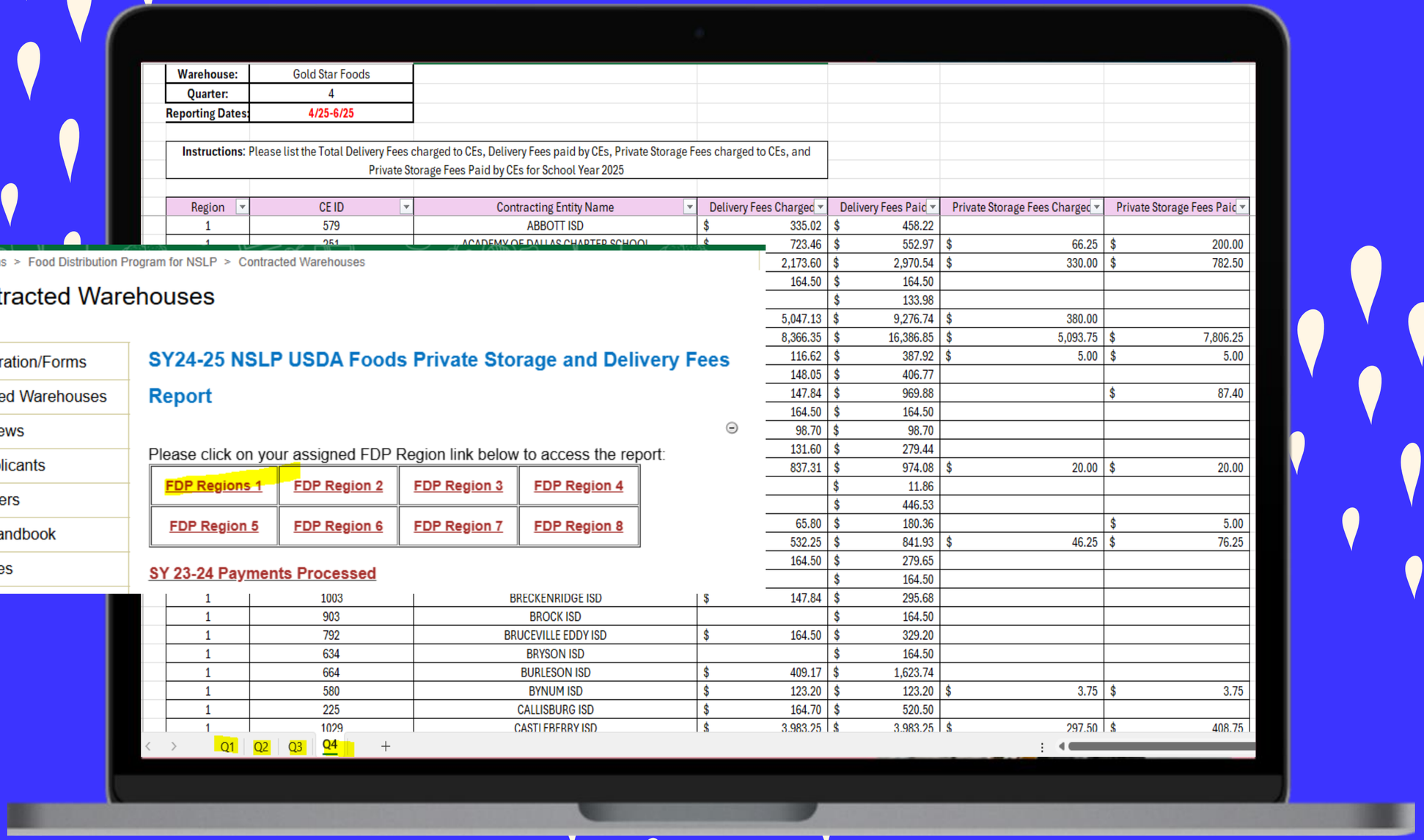
01.

TDA UPDATES & NEWS

USDA FOODS: PRIVATE STORAGE AND DELIVERY REPORT



Warehouse:	Gold Star Foods
Quarter:	4
Reporting Dates:	4/25-6/25

Instructions: Please list the Total Delivery Fees charged to CEs, Delivery Fees paid by CEs, Private Storage Fees charged to CEs, and Private Storage Fees Paid by CEs for School Year 2025

Region	CE ID	Contracting Entity Name	Delivery Fees Charged	Delivery Fees Paid	Private Storage Fees Charged	Private Storage Fees Paid
1	579	ABBOTT ISD	$ 335.02	$ 458.22		
1	251	ACADEMY OF DALLAS CHARTER SCHOOL	$ 723.46	$ 552.97	$ 66.25	$ 200.00
			2,173.60	$ 2,970.54	$ 330.00	$ 782.50
			164.50	$ 164.50		
				$ 133.98		
			5,047.13	$ 9,276.74	$ 380.00	
			8,366.35	$ 16,386.85	$ 5,093.75	$ 7,806.25
			116.62	$ 387.92	$ 5.00	$ 5.00
			148.05	$ 406.77		
			147.84	$ 969.88		$ 87.40
			164.50	$ 164.50		
			98.70	$ 98.70		
			131.60	$ 279.44		
			837.31	$ 974.08	$ 20.00	$ 20.00
				$ 11.86		
				$ 446.53		
			65.80	$ 180.36		$ 5.00
			532.25	$ 841.93	$ 46.25	$ 76.25
			164.50	$ 279.65		
				$ 164.50		
1	1003	BRECKENRIDGE ISD	$ 147.84	$ 295.68		
1	903	BROCK ISD		$ 164.50		
1	792	BRUCEVILLE EDDY ISD	$ 164.50	$ 329.20		
1	634	BRYSON ISD		$ 164.50		
1	664	BURLESON ISD	$ 409.17	$ 1,623.74		
1	580	BYNUM ISD	$ 123.20	$ 123.20	$ 3.75	$ 3.75
1	225	CALLISBURG ISD	$ 164.70	$ 520.50		
1	1029	CASTLEBERRY ISD	$ 3,983.25	$ 3,983.25	$ 297.50	$ 408.75

Q1 Q2 Q3 Q4

Programs > Food Distribution Program for NSLP > Contracted Warehouses

Contracted Warehouses

- Administration/Forms
- Contracted Warehouses
- Latest News
- New Applicants
- Newsletters
- Policy/Handbook
- Resources

SY24-25 NSLP USDA Foods Private Storage and Delivery Fees Report

Please click on your assigned FDP Region link below to access the report:

FDP Regions 1	FDP Region 2	FDP Region 3	FDP Region 4
FDP Region 5	FDP Region 6	FDP Region 7	FDP Region 8

SY 23-24 Payments Processed

MONTHLY TX-ELMS REQUIREMENT

- Must upload enrollment file and download DC matches monthly on or after the **5th of each month**
- Keep up with master roster of student eligibility via DC
- Work with liaisons for lists of homeless, foster, migrant, runaway, HeadStart

MONTHLY TX-ELMS REQUIREMENT

- Upload errors are usually the result of formatting errors.
- Download guide to formatting here
- Remember to remove the column headers before upload

Data and Format Requirements

L7

	A	B	C	D	E	F	G	H	I	J
1		SSN	Unique Student ID	Last Name	First Name	DOB	Gender	Site ID	Grade	CE ID
2	Type	Numeric	Numeric	Text	Text	mm/dd/yyyy	M or F	Numeric	Text	Numeric
3	Format	9 digits and 2 characters	10 digits	Up to 30 characters	Up to 30 characters	10 characters	1 character	4 digits with leading zeros	2 characters	5 digits with leading zeros
4	Required			YES	YES	YES	YES			YES
5	Notes		ID assigned by TEA, leave blank if null							

Please note:

- File must be in an Excel format (.xls or .xlxs)
- Columns must be in the order displayed

SAVE YOUR CALCUATOR FOR YOUR AR!!!

ADULT MEAL CALCULATOR

- Don't forget to complete the Adult Meal Calculator with the SY25-26 reimbursement rates and adjust your meal pricing
- Failure to complete the calculator is a COMMON AR finding
- Find the form on Square Meals > Programs > NSLP > Administration/Forms > search "**adult**"

ADULT MEAL CALCULATOR

Method 1 Lunch		Method 1 Breakfast	
Federal Funds/Reimbursement Rate	Amount CE Receives	Federal Funds/Reimbursement Rate	Amount CE Receives
Paid Reimbursement Rate	$ 0.44	Paid Reimbursement Rate	$ 0.40
Performance-Based Rate	$ 0.09	Severe Need Breakfast Rate	$ 0.48
Severe Need Lunch Rate	$ 0.02	USDA Foods Rate (Add if USDA Foods are used at breakfast)	$ 0.05
USDA Foods Rate	$ 0.45		
Total Federal Funds Received	$ 1.00	Total Federal Funds Received	$ 0.93
Highest Local Student Price Charged		Highest Local Student Price Charged	
Minimum Adult Charge	**$ 1.00**	**Minimum Adult Breakfast Charge**	**$ 0.93**

- Use Method 1 if you are doing standard counting and claiming
- Add in your highest lunch and breakfast charges for the district

ADULT MEAL CALCULATOR

Method 2 Lunch	
Federal Funds/Reimbursement Rate	Amount CE Receives
Free Reimbursement Rate	$ 4.60
Performance-Based Rate	$ 0.09
Severe Need Lunch Rate	$ 0.02
USDA Foods Rate	$ 0.45
Total Federal Funds Received	$ 5.16
Minimum Adult Charge	**$ 5.16**

Method 2 Breakfast	
Federal Funds/Reimbursement Rate	Amount CE Receives
Free Reimbursement Rate	$ 2.46
Severe Need Breakfast Rate	$ 0.48
USDA Foods Rate (Add if USDA Foods are used at breakfast)	$ 0.45
Total Federal Funds Received	$ 3.39
Minimum Adult Breakfast Charge	**$ 3.39**

- Use Method 2 if you operate Provision 2, CEP, or universal free feeding

PLE TOOL

- **<u>Complete if you had a negative 240 fund balance as of June 30, 2024</u>**
- You *may* complete it to keep the pricing down if you are exempt
- If you are CEP, you do not need to do this – just save the last PLE tool you had BEFORE moving to CEP
  - If you ever come off CEP, you can pick up with that one

Find it on Square Meals > Programs > NSLP > Administration/Forms
It's the first file on the list!

The school board is NOT required to approve adult or student meal prices, but you may share this as a courtesy

Meal charge policies MUST be approved by the school board

PLE TOOL & ALTERNATE MEALS

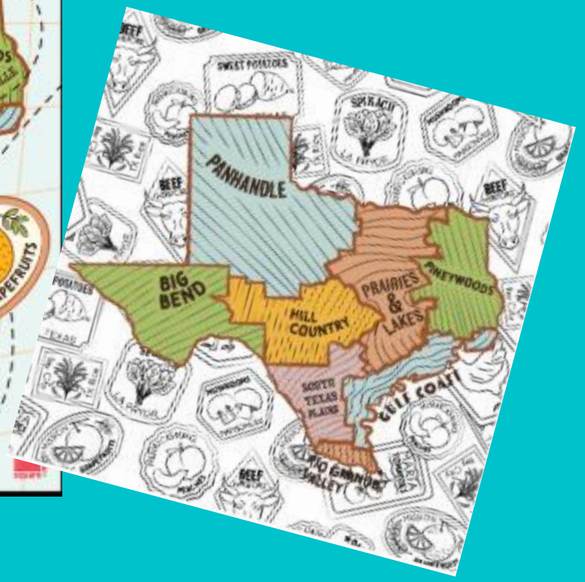
- The 240 fund is not permitted to cover the cost of the price a student would have paid for an alternate meal
- 2 ways to recover the money:
  - Send a bill to your district to be paid to the 240
  - Add this into your PLE tool
    - Add the number of alternate meals from October into the Pricing Estimation Calculator
    - Set the cost to $0

Pricing Estimation Calculator

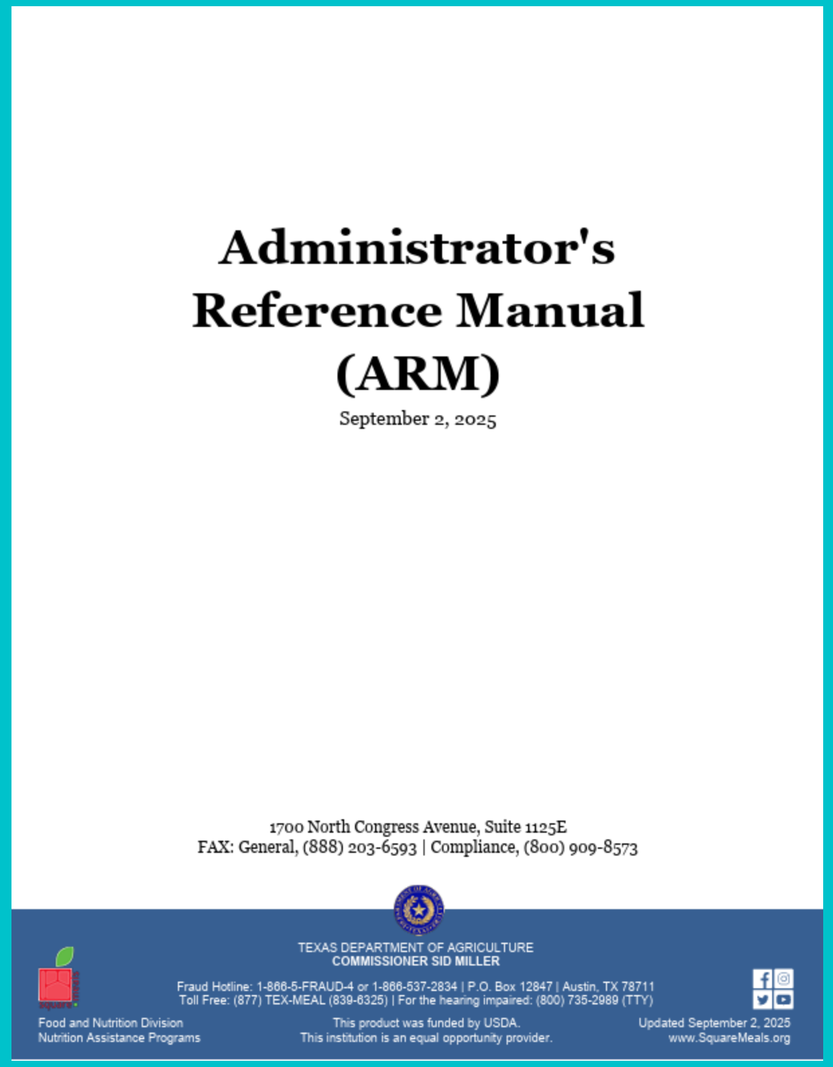
Below is a tool allowing users to manipulate prices to achieve the required weighted average price for SY 2025-26.

	Number of Paid Lunches	Paid Lunch Prices	Monthly Revenue	Weighted Average Price for SY 2025-26
1			$ -	
2			$ -	
3	75	$0	$ -	
4			$ -	
5			$ -	
6			$ -	
7			$ -	
8			$ -	
9			$ -	
10			$ -	
Total	**75**		**$ -**	**$ -**

NSLW



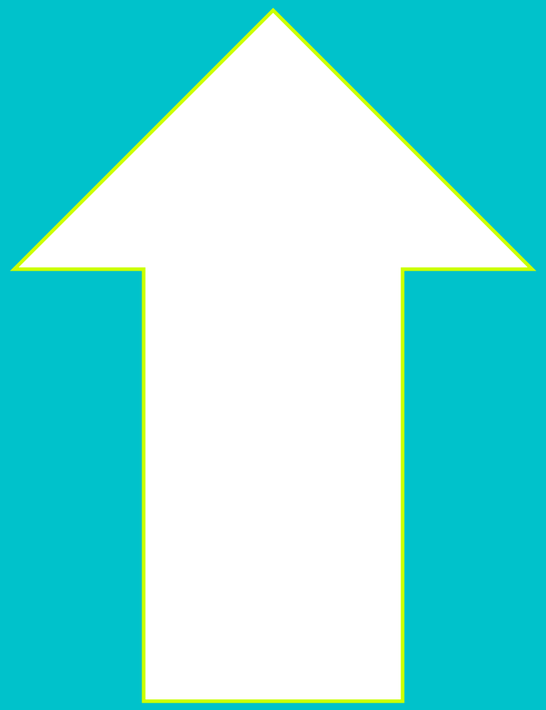
- October 13-17
- Theme: Texas Taste Tour: Your School Lunch Passport
- ONLY Digital resources on Square Meals
- Pledge for the Farm Fresh Challenge here



ARM UPDATES

- Multiple sections of the ARM have been updated!
- Incorporates
  - Elements of final rule
  - Meal patterns
  - USDA policy memos

Change in Small Purchase Threshold



- Small purchase threshold is now below $100,000
  - Formal is above $100,000
- Effective September 1, 2025
- Based on Texas Senate Bill 1173

02.

SPOTLIGHT

USDA FOODS RECONCILIATION

UM, WHERE IS THE WEEKLY COMMODITY BULLETIN?

1.

Track usage on your own!

2.

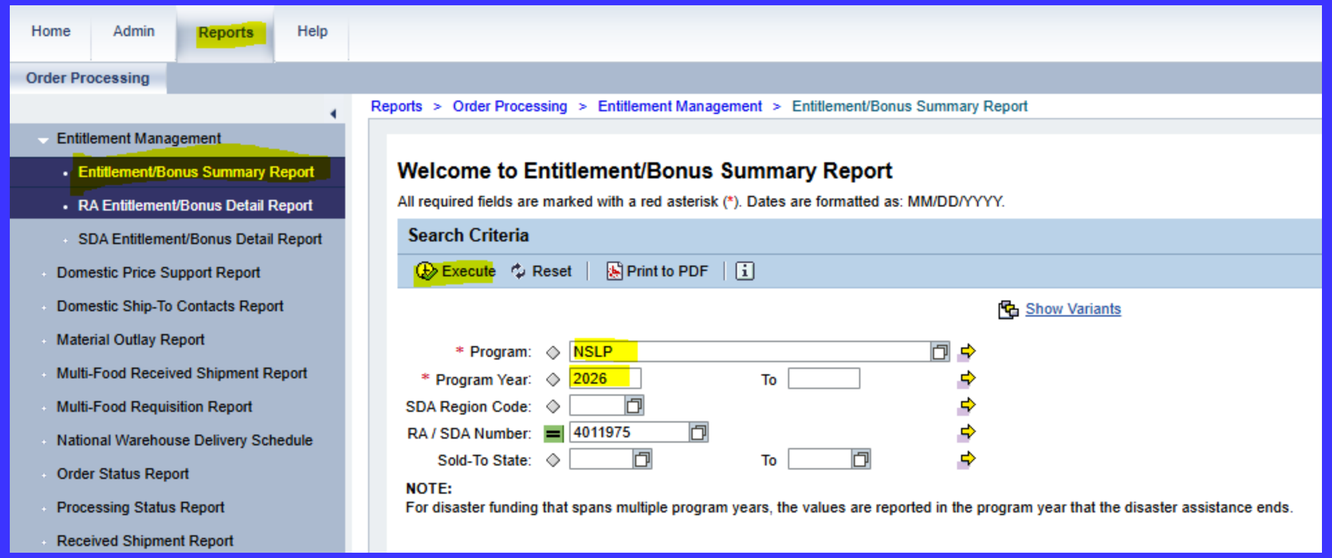
Pull reports from WBSCM, FFAVORS, and/or K12/Processor Link.

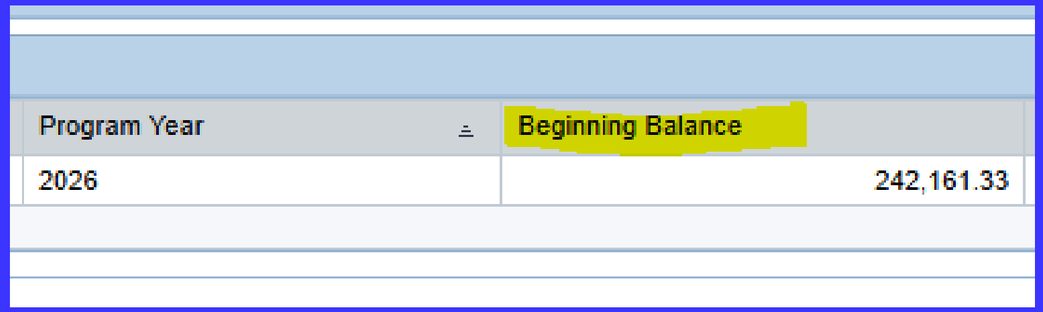
3.

Plug numbers into our helpful spreadsheet.

Self-Op
FSMC

WBSCM: FIND ENTITLEMENT BALANCE





1.

Log in to the WBSCM portal.

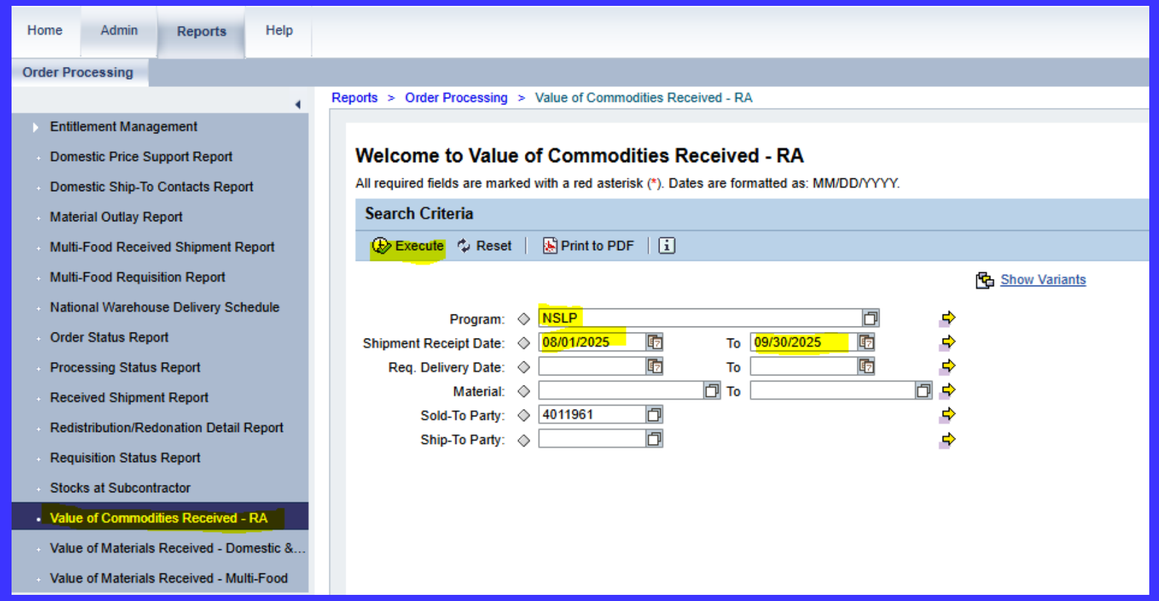
2.

Go to Reports > Entitlement Summary Report.

3.

Enter NSLP and 2026 to get the numbers for this school year (SY25-26). Execute.

WBSCM: FIND VALUE OF COMMODITIES RECEIVED



1.

Make sure you have view only rights – you may have to add roles to your account.

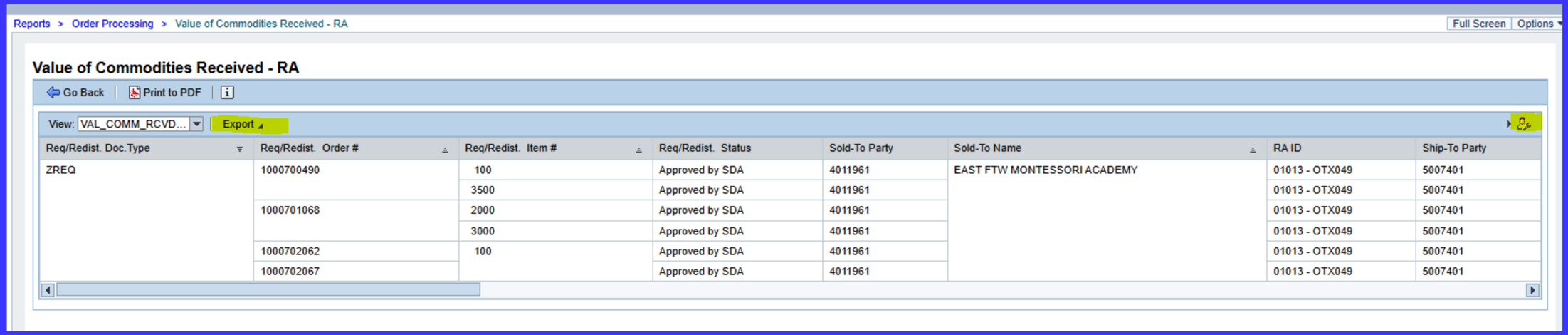
2.

Go to Reports > Value of Commodities Received - RA.

3.

Enter NSLP and your date range. Execute.

WBSCM: FIND VALUE OF COMMODITIES RECEIVED



Req/Redist. Doc.Type	Req/Redist. Order #	Req/Redist. Item #	Req/Redist. Status	Sold-To Party	Sold-To Name	RA ID	Ship-To Party
ZREQ	1000700490	100	Approved by SDA	4011961	EAST FTW MONTESSORI ACADEMY	01013 - OTX049	5007401
		3500	Approved by SDA	4011961		01013 - OTX049	5007401
	1000701068	2000	Approved by SDA	4011961		01013 - OTX049	5007401
		3000	Approved by SDA	4011961		01013 - OTX049	5007401
	1000702062	100	Approved by SDA	4011961		01013 - OTX049	5007401
	1000702067		Approved by SDA	4011961		01013 - OTX049	5007401

1.

Click on the guy with a wrench to add or remove columns.

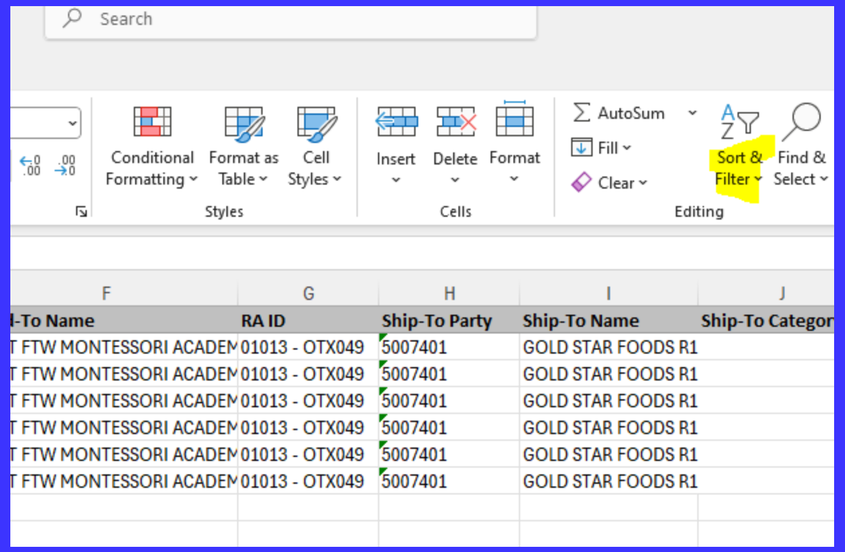
2.

Or simply hit Export > Export to Microsoft Excel.

3.

Save the document in your USDA Foods tracking folder.

WBSCM: FIND VALUE OF COMMODITIES RECEIVED



F	G	H	I	J
l-To Name	RA ID	Ship-To Party	Ship-To Name	Ship-To Categor
T FTW MONTESSORI ACADEM	01013 - OTX049	5007401	GOLD STAR FOODS R1	
T FTW MONTESSORI ACADEM	01013 - OTX049	5007401	GOLD STAR FOODS R1	
T FTW MONTESSORI ACADEM	01013 - OTX049	5007401	GOLD STAR FOODS R1	
T FTW MONTESSORI ACADEM	01013 - OTX049	5007401	GOLD STAR FOODS R1	
T FTW MONTESSORI ACADEM	01013 - OTX049	5007401	GOLD STAR FOODS R1	
T FTW MONTESSORI ACADEM	01013 - OTX049	5007401	GOLD STAR FOODS R1	

G	H	I
RA ID	Ship-To Party	Ship-To Name
EM 01013 - OTX049	5007401	GOLD STAR FOODS R1
EM 01013 - OTX049	5007401	GOLD STAR FOODS R1
EM 01013 - OTX049	5007401	GOLD STAR FOODS R1
EM 01013 - OTX049	5007401	GOLD STAR FOODS R1
EM 01013 - OTX049	5007401	GOLD STAR FOODS R1
EM 01013 - OTX049	5007401	GOLD STAR FOODS R1

us Ind	Sales Unit	Net Dollar Value	Cost / LB
	CS	184.25	4.
	CS	34.73	0.
	CS	35.13	0.
	CS	95.36	2.
	CS	89.93	0.
	CS	102.80	1.
		542.20	

1.

Add a filter to the columns in the spreadsheet.

Click a column header. Then Sort & Filter > Filter

2.

Use the arrow in the Ship-To Name to select ONLY Gold Star.

3.

Scroll to Net Dollar Value and then add column.

SQUAREMEALS: FIND COST MANAGEMENT TOOL

Choose a USDA Material ↓↓↓	Enter Number of Cases Below ↓↓↓	Estimated Final Price ↓↓↓
100017 - Cheese, American, Yellow, Pasteurized, Loaves, Chilled - 6/5 lb package	20	$ 1,609.60
100126 - Turkey, Deli Ham, Smoked, Frozen - 4/10 lb logs	5	$ 636.00
100352 - Carrots, Sliced, No Salt Added, Frozen - 30 lb case	15	$ 299.25

Total Quantity	Total Price
40	$ 2,544.85

1.

Bonus or surplus items will NOT show in WBSCM.

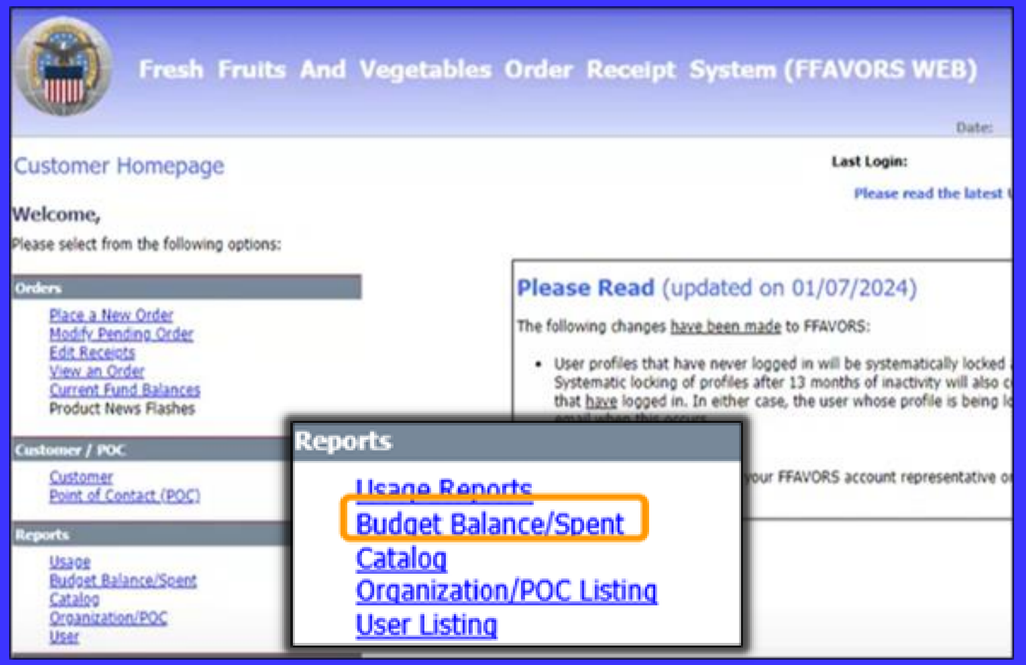
2.

Use Gold Star report (ask Customer Service) or delivery list and Cost Management Tool.

3.

Enter item numbers for value.

FFAVORS: FIND BUDGET BALANCE/SPENT

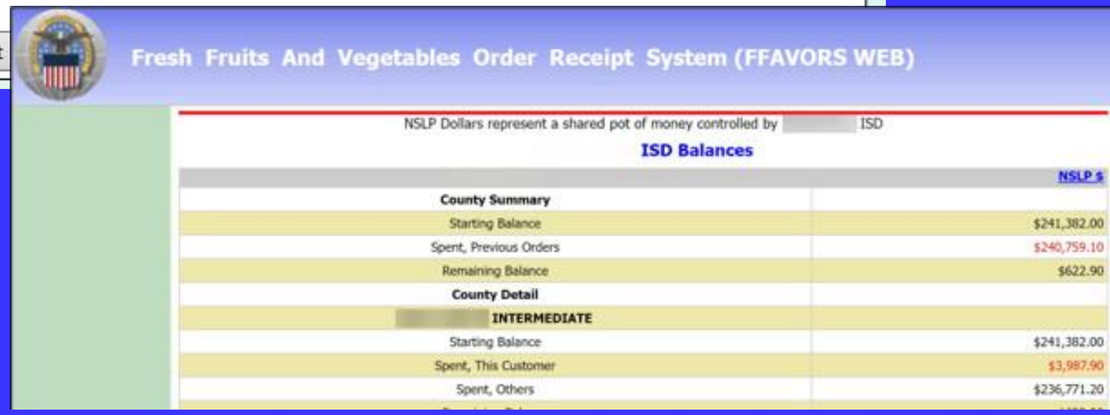


1.

Log in to FFAVORS.

2.

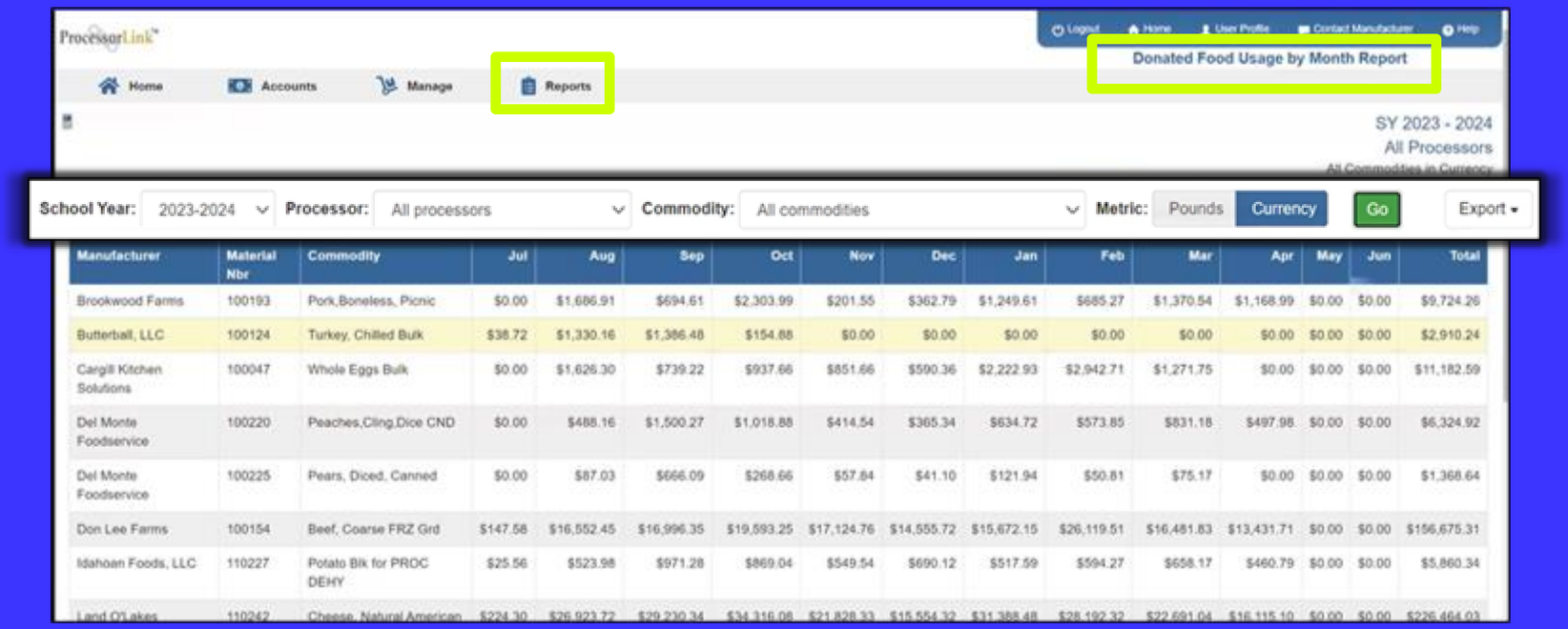
Under Reports, select Budget Balance Spent.



Select Budget Year. Then View Report.

The starting balance and dollars spent shows at the top.

PROCESSORLINK: FIND USAGE BY MONTH



Manufacturer	Material Nbr	Commodity	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Brookwood Farms	100193	Pork,Boneless, Picnic	$0.00	$1,686.91	$694.61	$2,303.99	$201.55	$362.79	$1,249.61	$685.27	$1,370.54	$1,168.99	$0.00	$0.00	$9,724.26
Butterball, LLC	100124	Turkey, Chilled Bulk	$38.72	$1,330.16	$1,386.48	$154.88	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,910.24
Cargill Kitchen Solutions	100047	Whole Eggs Bulk	$0.00	$1,626.30	$739.22	$937.66	$851.66	$590.36	$2,222.93	$2,942.71	$1,271.75	$0.00	$0.00	$0.00	$11,182.59
Del Monte Foodservice	100220	Peaches,Cling,Dice CND	$0.00	$488.16	$1,500.27	$1,018.88	$414.54	$365.34	$634.72	$573.85	$831.18	$497.98	$0.00	$0.00	$6,324.92
Del Monte Foodservice	100225	Pears, Diced, Canned	$0.00	$87.03	$666.09	$268.66	$57.84	$41.10	$121.94	$50.81	$75.17	$0.00	$0.00	$0.00	$1,368.64
Don Lee Farms	100154	Beef, Coarse FRZ Grd	$147.58	$16,552.45	$16,996.35	$19,593.25	$17,124.76	$14,555.72	$15,672.15	$26,119.51	$16,481.83	$13,431.71	$0.00	$0.00	$156,675.31
Idahoan Foods, LLC	110227	Potato Blk for PROC DEHY	$25.56	$523.98	$971.28	$869.04	$549.54	$690.12	$517.59	$594.27	$658.17	$460.79	$0.00	$0.00	$5,860.34
Land O'Lakes	110242	Cheese, Natural American	$224.30	$26,923.72	$29,230.34	$34,316.08	$21,828.33	$15,554.32	$31,388.48	$28,192.32	$22,691.04	$16,115.10	$0.00	$0.00	$226,464.03

1.

Log in to ProcessorLink.

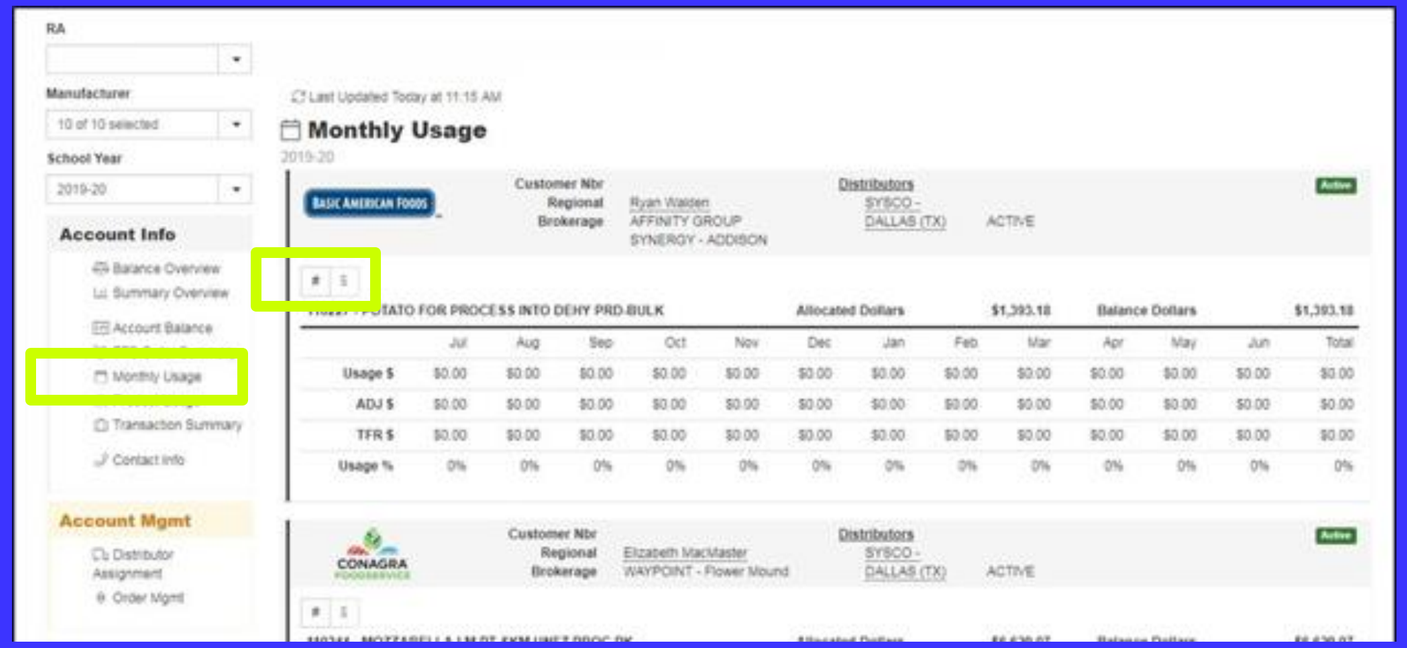
2.

Under Reports, select Donated Food Usage by Month Report.

3.

Change Metric to Currency and click Go.

K12 FOODSERVICE: FIND USAGE BY MONTH



1.

Log in to K12 Foodservice.

2.

Under Account Info, select Monthly Usage.

3.

Change # to $. Totals are listed by month, but you will need to add them together for all processors.

TRACK ALL VALUES IN A SPREADSHEET

USDA Foods Reconciliation Worksheet

School District Name

2025-2026

Month	Value of USDA Foods				
	DoD Fresh/ FFAVORS	Direct Delivery/ Gold Star	K12 Foodservice	Processor Link	Total
July					$ -
August					$ -
September					$ -
October					$ -
November					$ -
December					$ -
January					$ -
February					$ -
March					$ -
April					$ -
May					$ -
June					$ -
Total	$ -	$ -	$ -	$ -	$ -

USDA Foods Entitlement for SY24-25	
Entitlement Used	$ -
Entitlement Remaining	**$ -**

EDUCATION SERVICE CENTER REGION 11 CHILD NUTRITION PROGRAM

USDA Foods Reconciliation Worksheet

School District Name

2025-2026

Month	Value of USDA Foods					FSMC Invoice Credit	Balance Owed to District
	DoD Fresh/ FFAVORS	Direct Delivery/ Gold Star	K12 Foodservice	Processor Link	Total		
July					$ -	$ -	$ -
August					$ -	$ -	$ -
September					$ -	$ -	$ -
October					$ -	$ -	$ -
November					$ -	$ -	$ -
December					$ -	$ -	$ -
January					$ -	$ -	$ -
February					$ -	$ -	$ -
March					$ -	$ -	$ -
April					$ -	$ -	$ -
May					$ -	$ -	$ -
June					$ -	$ -	$ -
Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Beginning Entitlement Balance	$ -
Entitlement Used	$ -
Entitlement Remaining	$ -
Credits Received from FSMC	$ -
Balance Owed	$ -

EDUCATION SERVICE CENTER REGION 11 CHILD NUTRITION PROGRAM

03.

DEADLINES & REMINDERS

YEAR OVERVIEW

MONTHLY

- File claims for reimbursement
- Monitor USDA Foods Allocation Balances
- Direct Certification
- Place orders for Direct Delivery & FFAVORS

ANNUALLY

- Civil Rights Training
- HACCP
- Onsite Monitoring – by Feb. 1
- PLE
- Adult Meal Calculator
- Program/Nonprogram Revenue/Cost Proportion

MONTH OVERVIEW

JULY
- Household Applications
- Media Release

AUGUST
- Health Inspections

SEPTEMBER
- ASCP On-Site Monitoring

OCTOBER
- Verification Begins
- National School Lunch Week
- Summer Cost Report
- DoD opt-in available

MONTH OVERVIEW

NOVEMBER

- Verification Ends

JANUARY

- Summer Mandate
- FDP Allocations Begin

FEBRUARY

- On-Site Monitoring

MARCH

- CEP Report
- Financial Report

MONTH OVERVIEW

JUNE

- NSLP Application Packet
- Health Inspections

DON'T FORGET!

SEPTEMBER

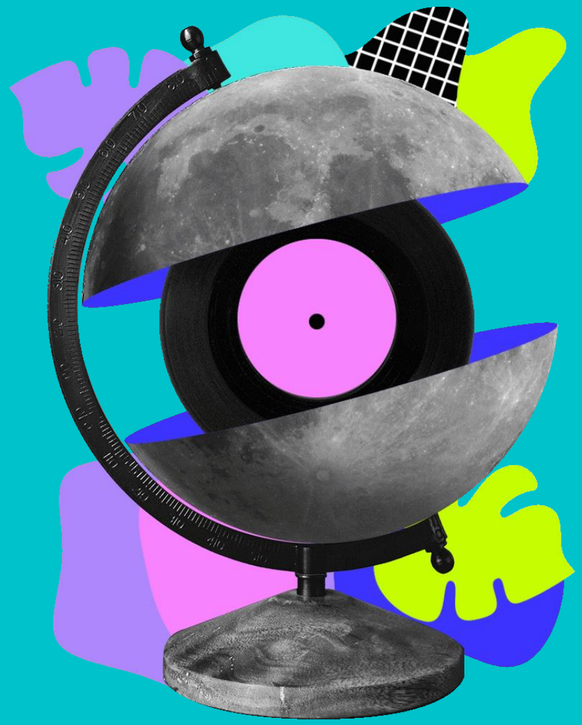
24 TDA Webinar for USDA Foods/Gold Star

OCTOBER

1 Verification Begins – count of applications
5 TX-ELMS upload/download
31 Attachment B Uploads deadline
31 Official count of students for verification
31 DoD Opt-in due

04.

ESC REGION 11 UPDATES



VERIFICATION

DATE

SEPTEMBER 24

TIME

8:30 AM – 11:30 AM

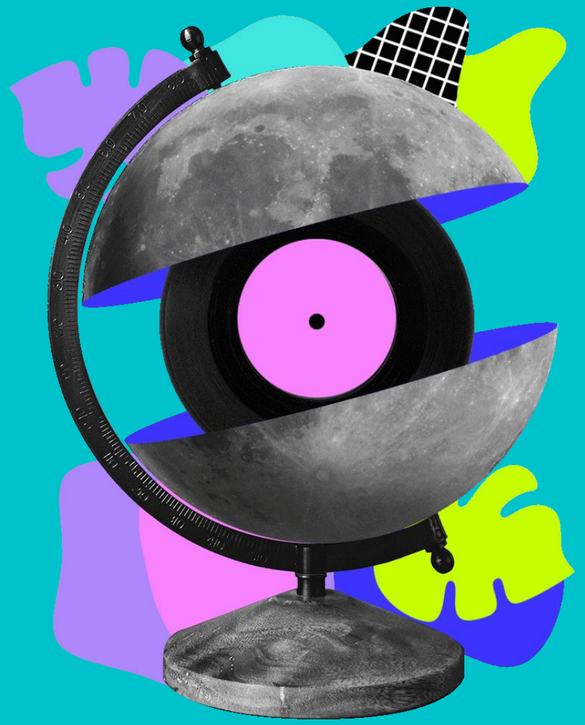
DESCRIPTION

Learn the required processes for verifying students' eligibility to stay compliant.

AUDIENCE

CN Directors, SFA administrative team, Eligibility Expert

Register for classes here.



ELIGIBILITY

Register for classes here.

DATE

SEPTEMBER 25

TIME

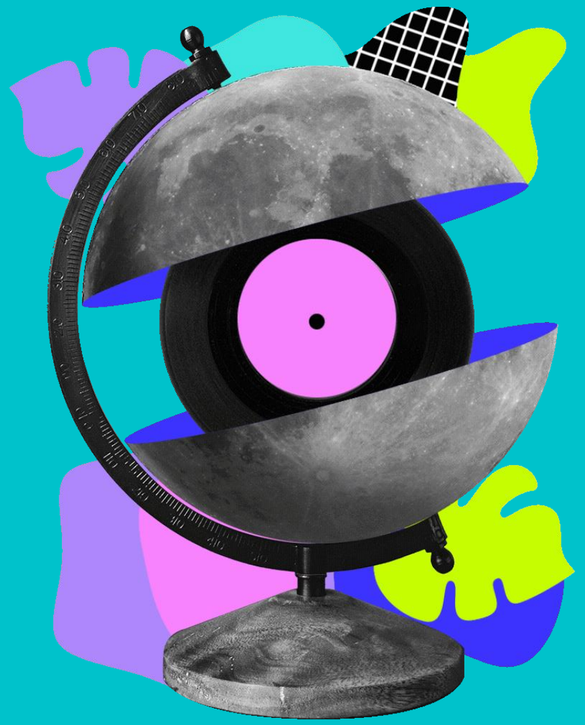
8:30 AM – 3:30 PM

DESCRIPTION

Establish policies and procedures to determine and document student eligibility to participate in the free and reduced-price meals offered in the NSLP and SBP.

AUDIENCE

CN Directors, SFA administrative team, Eligibility Expert



TDA'S FSMC TRAINING FOR CES

Register for classes here.

DATE

OCTOBER 7

TIME

8:00 AM – 4:00 PM

DESCRIPTION

MANDATORY TRAINING for districts contracted with an FSMC

Covers contract management, renewals, bids

AUDIENCE

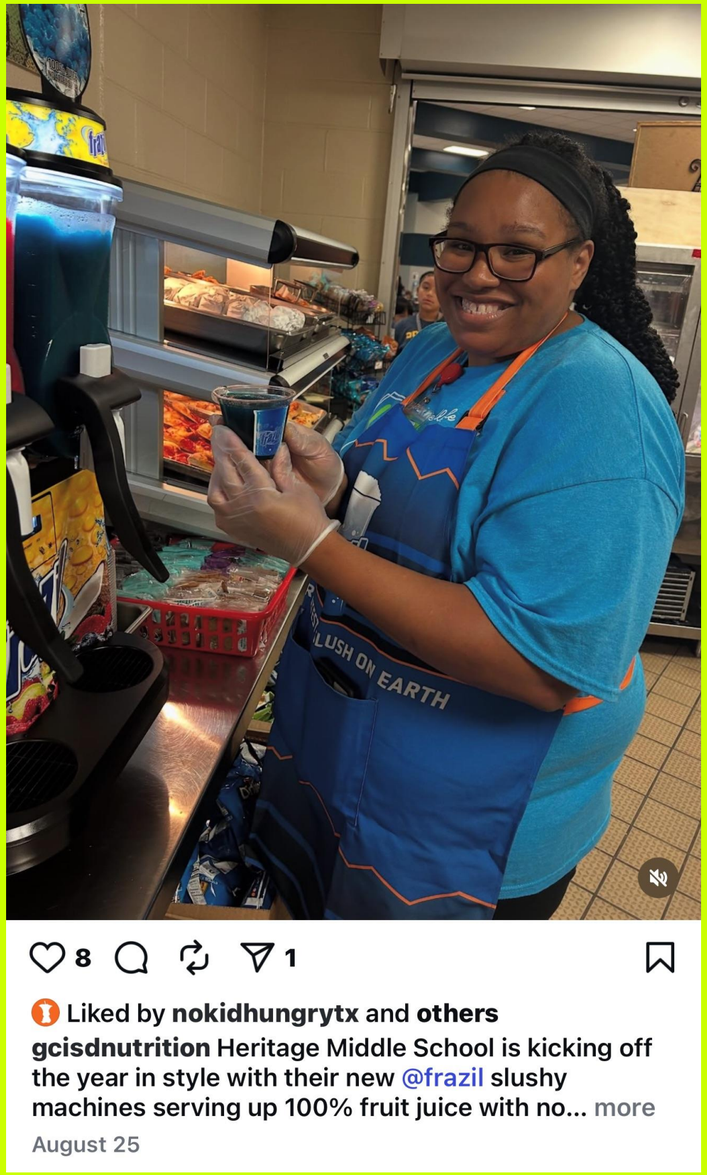
District CN Directors, SFA administrative team, Contract Managers – NO FSMC personnel

MANSFIELD ISD

- Had all the first-day vibes!
- Introduced Bite Size Hero to help students try new foods
  - Featuring Southwest Quinoa Salad in September

GRAPEVINE-COLLEYVILLE ISD

- Kicked off the year with a new slushy machine at Heritage Middle School
- Celebrated back to school with style



QUESTIONS?

THANK YOU FOR ATTENDING!

A copy of these slides will be available at
esc11.net/childnutrition

TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1.mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2.fax:
(833) 256-1665 or (202) 690-7442; or
3.email:
Program.Intake@usda.gov

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