

DESERT MOUNTAIN CHARTER SELPA STEERING and FINANCE COMMITTEE MEETING

November 14, 2024 – 9:00 a.m.

Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

MINUTES

DESERT MOUNTAIN CHARTER SELPA MEMBERS PRESENT:

Allegiance STEAM – Dr. Jacque Williams, ASA Charter Schools – Kari Ramos via virtual, Aveson Global Academy – Kelly Jung via virtual, Desert Trails Preparatory/LaVerne Elementary – Anais Guerra, Julia Lee Performing Arts Academy – Rachel Thomas via virtual, Leonardo da Vinci – Anne Laird via virtual, Odyssey Charter – Chasityflame Price via virtual, Options for Youth – Christina Rose, Pasadena Rosebud – Shawn Brown via virtual, Pathways to College – James Connell, Southern California Flex – Malia Lovell, Taylion High Desert Academy – Karen Ware.

CAHELP, DM SELPA, AND DMCC STAFF PRESENT:

Pam Bender, Colette Garland, Deborah Sarkesian, Heidi Chavez, Isaac Medina, Iván Campos, Jennifer Rountree, Jennifer Sutton, Jessica Soto, Kayla Gewirtz, Linda Llamas, Lisa Nash, Maurica Manibusan, Misty Ibina, Dr. Peggy Dunn, Sheila Parisian.

1.0 CALL TO ORDER

The regular meeting of the California Association of Health and Education Linked Professions, Joint Powers Authority (CAHELP, JPA) Desert Mountain Charter SELPA Steering and Finance Committee Meeting was called to order by Chairperson Pam Bender at 9:01 a.m., at the Desert Mountain Educational Service Center, Apple Valley CA.

2.0 ROLL CALL

3.0 PUBLIC PARTICIPATION

No public participation.

4.0 ADOPTION OF THE AGENDA

4.1 **BE IT RESOLVED** that a motion was made by Malia Lovell, seconded by Dr. Jacque Williams, to approve the November 14, 2024, Desert Mountain Charter SELPA Steering and Finance Committee Meeting Agenda as presented. The motion carried on the following vote: 12:0:0. Ayes: Dr. Jacque Williams, Kari Ramos, Kelly Jung, Anais Guerra, Rachel Thomas, Anne Laird, Chasityflame Price, Christina Rose, Shawn Brown, James Connell, Malia Lovell, Karen Ware. Nays: None. Abstentions: None.

5.0 CONSENT ITEMS

It is recommended that the Desert Mountain Charter SELPA Steering and Finance Committee consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Committee Member at the meeting for clarification, discussion, or change.

5.1 **BE IT RESOLVED** that a motion was made by Dr. Jacque Williams, seconded by Christina Rose to approve the following Consent Item as presented. The motion carried on the following vote: 12:0:0. Ayes: Dr. Jacque Williams, Kari Ramos, Kelly Jung, Anais Guerra, Rachel Thomas, Anne Laird, Chasityflame Price, Christina Rose, Shawn Brown, James Connell, Malia Lovell, Karen Ware. Nays:

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None. Abstentions: None.

5.1.1 October 17, 2024, Desert Mountain Charter SELPA Steering and Finance Committee Meeting Minutes.

6.0 FINANCIAL COMMITTEE ITEMS

6.1 Subsequent Year Tracking (SYT) Update

Kayla Gewirtz thanked the Charters for submitting their subsequent year tracking forms as well as the SEMA and SEMB reports.

6.2 Excess Cost Reporting Update

Kayla Gewirtz informed the Charters that Sam Barker has submitted the Excess Cost Report.

7.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

7.1 Legislative Update

The new statutes take effect in January unless otherwise indicated. Legislators will return and reconvene in January. The Governor must release his budget by January 10, 2025. The last day for bills to be introduced is February 21, 2025.

7.2 Credentials Bridge Authorization Update

Governance has approved the proposal for the Bridge Authorization Credential process. There is a pre-training, a training, and a post training component. In December and January, SELPA will be meeting with district Human Resources and/or Credential Analyst' to verify who is eligible. Participants must have a cleared credential with the Autism Authorization. Training will take place in January and February. This will protect districts during audits by ensuring appropriately credentialed staff are providing services for each specific disability.

7.3 Desert Mountain Children's Center Client Services Reports and Updates

If a Charter receives DMCC services, the district point of contact receives the client services report and client referral report by encrypted email from Keri Downing. For questions about either report, please email Linda Llamas, Linda.Llamas@cahelp.org. If the point of contact has changed or more individuals need to be added, let Linda know. November is Children's Grief Awareness Month, Article, 'Childhood Bereavement, the Holidays and Seasonal Affective Disorder' was highlighted.

7.4 [Professional Learning Opportunities](#)

In the month of October, 62 participants attended a training or workshop; 36 attended on-site trainings and 26 attended a regional training. For the year, 261 participated in trainings; 90 participated in on-

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site trainings, 71 attended regional trainings, and 201 participated in behavioral support trainings.

The IMTSS Conference is being held on February 27th at High Desert Church; Dr. Tina Payne Bryson will present ‘*No-Drama Discipline for Educators.*’ The cost is \$175 for members and \$200 for non-members.

November 14, 2024, is the CAC meeting from 4:30 to 6:00 pm presented by Danielle Côté and Miya Narvaiz-Ward. It is available virtually.

7.5 Resolution Support Services Summary and Update

There were two filings for this school year so far.

7.6 Compliance Update

Cycle B Monitoring is in progress. Activities are due by February 28, 2025, for the seven Charters in Cyclical monitoring. Annual Determination Letters will be coming out in February of 2025 addressing indicators nine and ten. Data will be pulled on December 14, 2024. For those in Compliance and Improvement Monitoring (CIM), progress report number four is due January 10, 2025. For those in Targeted Monitoring, progress report number two is due January 10, 2025. Level two will be submitted to Dr. Peggy Dunn and level three will be submitted directly to CDE.

7.7 Special Education Information System (SEIS) Update

Directors are recommended to review the dashboard for real time data and follow up on unaffirmed, unassigned, and unsigned IEPs. Open Forums and SEIS trainings are available in November. SEIS trainings are now four hours long. December 13, 2024, is the certification date so everything must be cleared by then for CDE to pull data.

7.8 Desired Results Developmental Profile (DRDP) Update

DRDP information is due in SEIS by January 10, 2025. DRDP video training is available on the www.draccess.org website. Staff conducting the testing must have an account and attend training.

7.9 California Longitudinal Pupil Achievement Data System (CALPADS) Update

Directors are reminded to continue to review the Data Discrepancy Report and the 16.21 report in CALPADS. SELPA will continue one-on-one check ins with LEAs. Fall 1 Certification is due December 13, 2024.

7.10 Prevention and Intervention (P&I) Updates

A memo provided in the meeting materials included the dedicated hours and the trainings that Prevention and Intervention is providing to district sites. MTSS sustainability Network will be held on January 8, 2025, 8:30 to 10:30 am. Authorized California PBIS External Reviewer (ACER) 20.0 will

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be held January 21, 2025, 9:00 to 11:00 am and 1:00 to 3:00 pm. Fundamentals of Restorative Practices will be held January 29-30, 2025, 8:00 am to 12:00 pm.

7.11 Occupational and Physical Therapy Services Reports and Updates

Charters receiving OT/PT services through the SELPA received notifications on those services. For questions, contact Codi Andersen at Codi.Andersen@cahelp.org.

8.0 INFORMATION / ACTION ITEMS

8.1 Form D/M 108 - Initial Request for Audiological Services (**ACTION**)

Minor changes to form D/M 108 as requested by Dr. Dale Folkens who coordinates the DHH referrals. The changes are slight modifications to streamline the program and make sure the referral procedure is as easy to use as possible. It also includes the removal of WebIEP references.

8.2 Form D/M 108A – Annual Request for Audiological Evaluation/Services (**ACTION**)

Minor changes to form D/M 108A as requested by Dr. Dale Folkens. Changes included changing the order of questions and removing unnecessary information as well as WebIEP references.

BE IT RESOLVED that a motion was made by Malia Lovell, seconded by Dr. Jacque Williams to approve the suggested changes to forms D/M 108 and D/M 108A as presented. The motion carried on the following vote: 12:0:0. Ayes: Dr. Jacque Williams, Kari Ramos, Kelly Jung, Anais Guerra, Rachel Thomas, Anne Laird, Chasityflame Price, Christina Rose, Shawn Brown, James Connell, Malia Lovell, Karen Ware. Nays: None. Abstentions: None.

8.3 Upcoming Trainings

The following virtual trainings were shared:

- Emotional Disability: Assessment & Case Law presented by Stephen E. Brock and Marcy Gutierrez will be held on February 27, 2025, from 9:00 am to 3:30 pm. Cost is \$99 plus a service charge.
- Legal Updates and Pro-Tips for 2025 training will be held virtually on February 18, 2025, from 8:30 am to 3:15 pm. Cost is \$75 plus a service charge.

9.0 STEERING COMMITTEE MEMBERS COMMENTS / REPORTS

No Steering Committee Members comments or reports.

10.0 CEO COMMENTS

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The new legislation effective January 1, 2024, regarding Workplace Violence will be discussed next month. It looks specifically at students. This was brought up at State SELPA. Districts will need to have policy and procedures including students in place.

Have a wonderful thanksgiving. We have a lot to be thankful for; be kind, be available, be open to conversations.

11.0 MATTERS BROUGHT BY THE PUBLIC

No matters were brought by the public.

12.0 ADJOURNMENT

BE IT RESOLVED that a motion was made by James Connell, seconded by Christina Rose to adjourn the Desert Mountain Charter SELPA Steering and Finance Committee Meeting at 9:54 am. The motion carried on the following vote: 12:0:0. Ayes: Dr. Jacque Williams, Kari Ramos, Kelly Jung, Anais Guerra, Rachel Thomas, Anne Laird, Chasityflame Price, Christina Rose, Shawn Brown, James Connell, Malia Lovell, Karen Ware. Nays: None. Abstentions: None

The next regular meeting of the Desert Mountain Charter SELPA Steering Committee will be held on Thursday, December 12, 2024, at 9:00 a.m., at the Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodation(s) for disabilities are requested to contact Cindy Quan at (760) 955-3555, at least seven days prior to the date of this meeting.