



Regular Meeting of the Measure J Citizens' Bond Oversight Committee

June 5, 2025

4:00 pm – 5:00 pm

Marylin Avenue STEAM Academy

800 Marylin Ave, Livermore, CA 94551

(meet @ School Entrance)

5:15 pm – 5:30 pm

Tour will continue at Livermore High School's Softball Field (600 Maple St, Livermore, CA 94550)

Meeting Minutes Adopted 9-10-25

1. Call to Order

Neither the Chair nor the Vice Chair were present. Committee member Will Macedo acted as Chair for this meeting and called the meeting to order at 4:17 pm. In attendance were CBOC members Kevin Franklin, Isidore Loth, Will Macedo, Kimberly Schertzer, and Jerome Yalon.

2. Visitors / Public Comments

There was one visitor, Runa Loth. There were no public comments.

McNeely shared correspondence received to the CBOC email address. The question from JuNelle Harris was regarding FMP expenses shown in the 2022-23 & 2023-24 Annual CBOC Reports.

In response to the community member question, staff clarified these expenses reflect Districtwide FMP preparation and Board directed design development cost for the high schools

3. Measure J Update

3.1 Staff provided a tour of the Marylin Avenue STEAM Renovation Project. Schedule status, budget review and a walkthrough of spaces was provided. The handout for the tour is attached.

3.2 Staff provided a tour of the LHS Softball Field Project. Scope and budget were reviewed of this recently completed project. The handout for the tour is attached.

4. Minutes

4.1 Approval of the April 16, 2025, Meeting Minutes. There was a motion to approve the minutes by Schertzer seconded by Yalon. Roll call vote was taken. With five ayes (Franklin, Loth, Macedo, Schertzer, Yalon), zero nays, and zero abstentions, the motion was approved.

5. Financial Update

5.1 The committee had a clarification request about charging staff for the Marylin Project to the Bond Fund, as the project was funded by two sources. Wasley provided an email from the auditors (attached to these minutes, marked 5.1) that confirmed the validity of the approach that was being taken.

5.2 Wasley presented the financial report.

6. Information Requested by the Committee/Committee Business

6.1 The Committee acknowledged the resignation of Harshit Patel

6.2 The Committee acknowledged the resignation of Jeff Durban

7. Next Meeting Dates

7.1 The 2025/26 Meeting Calendar was presented, the next meeting on 9/10/25 was confirmed and upcoming appointments to the meetings will be sent by staff to the Committee. The Committee will review the calendar at the next meeting.

7.2 The next meeting is scheduled for Wednesday, September 10, 2025

8. Adjournment

8.1 There being no further business, Macedo adjourned the meeting at 5:46 pm.

RE: Allowable Fund 21 Expenditures

1 message

Peter Glenn <pglenn@nnpcpas.com>
To: Kayla Wasley <kwasley@lvjUSD.org>

Thu, May 8, 2025 at 1:55 PM

Hi Kayla,

In my opinion, you would continue to charge 100% of the employee performing administrative oversight against the bond funds and not split the cost out between fund 35 and 21. Since the employee's salary is in connection with the bond measure, it would be appropriate to charge the salary to the bond fund. Fund 35 could still be used for bond projects, but I would keep salaries out in case you need a savings audit from the reimbursements by the state.

Let me know if you have any questions,

Thanks,

Peter

Peter Glenn, CPA, CFE

Partner



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From: Kayla Wasley <kwasley@lvjUSD.org>
Sent: Thursday, May 8, 2025 1:32 PM
To: Peter Glenn <pglenn@nncpas.com>
Subject: Allowable Fund 21 Expenditures

Hi Peter,

Our CBOC has a question regarding allowable Fund 21 expenditures that I'm hoping you can help clarify.

We have a project currently in progress with funding split between Fund 21 and Fund 35. The Fund 35 balance that is being used for the current project consists of state facility reimbursement funds received for completed projects funded by bond proceeds. The current project is 100% bond eligible.

The employee managing this project is currently paid 100% from bond funds. The question is: can this employee continue to be paid entirely from bond funds, given that the project they are working on is fully bond eligible? Or does his salary need to be split between the two funds?

Thank you in advance for any guidance you can provide.

Kayla Wasley

Assistant Superintendent of Business Services
Livermore Valley Joint Unified School District
(925) 606-3253

Marylin Avenue STEAM Academy

CBOC 6-5-25 Meeting



Scope

- New Building E includes two TK classrooms, two STEAM classrooms & new TK yard with playground.
- Building K includes modernization of Library, Research Center and one STEAM classroom.
- Building D includes modernization of one STEAM classroom.
- Construction of new parking lot and site improvements.
- HVAC upgrades and campuswide Fire Alarm System.
- New exterior paint campuswide.

Schedule

Increment 1: New Parking Lot & Site Improvements - April 2024 – July 2025

Increment 2: New Building E & Modernization Buildings D & K - July 2024 – July 2025

Budget

\$25,000,000



Increment 1: New Parking Lot

Before

&

After



LHS Softball Field

CBOC 6-5-25 Meeting



Scope

Demolition of the existing Junior Varsity Baseball Field and the construction of a new Varsity Softball field. This includes two new dugouts, new irrigation, sod, scoreboard and fencing.

Schedule

May 2024 – November 2024

Budget

\$3,500,000