

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting
Monday, August 11, 2025
Administration Building of Galena Park Independent School District
14705 Woodforest Blvd.
Houston, TX 77015
6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, August 11, 2025 with the following members present: President, Ramon Garza; Vice President, Linda Clark Sherrard; Secretary, Jose Jimenez; Trustees: Adrian Stephens, Noe Esparza, Norma Hernandez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

EXECUTIVE SESSION: At 5:10 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. **Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. **Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
 - 1. Consider Board Member responsibilities.
 - 2. Consider Superintendent responsibilities.
 - 3. Discuss and consider approval of the Superintendent's Employment Contract.
 - 4. Consider approval of the employment of contractual personnel as presented.
- C. **Section 551.087 Economic Development Negotiations - Discuss or Deliberate Commercial or Financial Information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations.**
 - 1. Discussion on an application for a limitation on the taxable value of property for maintenance and operations ad valorem tax purposes filed by NRG Greens Bayou 6 LLC, Texas Comptroller or Public Accounts Application J0017 on Job, Energy, Technology and Innovation Act (JETI).

At 5:51 p.m., Mr. Garza announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Garza called for a motion to approve the Superintendent's Employment Contract.

A motion was made by Noe Esparza and seconded by Linda Sherrard. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza called for a motion to approve the employment of contractual personnel.

A motion was made by Amanda Erebia and seconded by Jose Jimenez. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

PUBLIC HEARING: At 5:52 p.m., Mr. Garza called the Public Hearing to order and introduced Ben Pape, Chief Financial Officer, and Kathy Mathias, MoakCasey, conducted a Public Hearing under Texas Government Code 403.611(b) regarding an application for a limitation on the taxable value of the property for maintenance and operations ad valorem tax purposes filed by NRG Greens Bayou 6 LLC, Texas Comptroller of Public Accounts Application J0017 on Job, Energy, Technology and Innovation Act (JETI).

The Public Hearing was adjourned at 6:01 p.m.

REGULAR MEETING: At 6:01 p.m., Mr. Garza called the meeting to order. Ramon Garza opened the meeting with a prayer, North Shore Senior High School Airforce JROTC presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS:

- A. **Public Comment for Posted Agenda Items**
There were no public comments for posted agenda items.
- B. **Public Comment for Non-Agenda Items**
Dr. John Moore, Superintendent of Schools recognized and thanked Norma Hernandez for being the Board President for the 2024-2025 school year.

RECOGNITION: Dr. Moore and Amanda Erebia recognized the following:

A. Business Partner:

- 1. Galena Park ISD will recognize Allan Jamail, Nate Griffin, and David Taylor for being named to the Texas Association of School Boards' 2025 Media Honor Roll by Galena Park ISD.

B. Special:

- 1. Dr. John Moore, Superintendent of Schools, will recognize the new Board of Trustees Officers for the 2025-2026 school year.

BOARD COMMENTS: Ramon Garza congratulated Norma Hernandez on a job well done as the Board President and wished Norma Hernandez a Happy Birthday. He also congratulated his colleagues for Region 4 Board of the Year, and he wished the Mustangs and the Yellow Jackets a wonderful year. Jose Jimenez welcomed everyone back to a wonderful school year, and thanked every employee for everything that they do for our students.

REPORTS: Mr. Garza introduced Ed Martir, Director for Facility Planning & Construction, who provided a 2016 and 2024 Bond Program and Facilities Construction Update. Mr. Garza thanked Mr. Martir.

Mr. Garza then introduced Viviana Killion, Executive Director for Elementary Staffing & Governmental Relations, who presented the Texas Association of School Board Policy Manual Update 125, EFB (LOCAL) Instructional Resources Library Materials, FD (LOCAL) Admissions, FFA (LOCAL) Student Welfare: Wellness and Health Services, FM (LOCAL) Student Activities, and FNCE (LOCAL) Personal Communication Devices/Electronic Devices as presented for the Board of Trustees review and adoption at first and final reading. Mr. Garza thanked Ms. Killion.

NEW BUSINESS – ACTION:

Mr. Garza asked the Board if there was a motion to approve the renewal of General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance for the term of September 1, 2025, through September 1, 2026, from Texas Political Subdivisions Joint Self Insurance Fund Contract # F0703 via an Inter-Local Agreement for an annual premium of \$375,391.

A motion was made by Norma Hernandez and seconded by Amanda Erebia to approve the General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance as presented. The motion passed with a vote of 6-0-1.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens			✓	
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve that the Board of Trustees determines that Galena Park ISD is agreeable to entering an agreement for a limitation on the taxable value of the property for maintenance and operation ad valorem tax purposes pursuant to the application filed by NRG Greens Bayou 6 LLC, subject to and only upon the Board's future consideration and approval of a final agreement containing the terms for such a limitation.

A motion was made by Noe Esparza and seconded by Jose Jimenez to approve that the Board of Trustees determines that Galena Park ISD is agreeable to entering an agreement pursuant to the application filed by NRG Greens Bayou 6 LLC, as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve additions, revisions or deletions to district policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 125 at first and final reading.

A motion was made by Amanda Erebia and seconded by Norma Hernandez to approve additions, revisions or deletions to TASB Localized Policy Manual Update 125 at first and final reading, as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve revisions to district policy EFB (LOCAL) Instructional Resources Library Materials at first and final reading.

A motion was made by Norma Hernandez and seconded by Linda Sherrard to approve the revisions to district policy EFB (LOCAL) as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve revisions to district policy FD (LOCAL) Admissions at first and final reading.

A motion was made by Noe Esparza and seconded by Adrian Stephens to approve the revisions to district policy FD (LOCAL) as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve revisions to district policy FFA (LOCAL) Student Welfare: Wellness and Health Services at first and final reading.

A motion was made by Jose Jimenez and seconded by Amanda Erebia to approve the revisions to district policy FFA (LOCAL) as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve revisions to district policy FM (LOCAL) Student Activities at first and final reading.

A motion was made by Norma Hernandez and seconded by Adrian Stephens to approve the revisions to district policy FM (LOCAL) as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve revisions to district policy FNCE (LOCAL) Personal Communication Devices/Electronic Devices at first and final reading.

A motion was made by Noe Esparza and seconded by Norma Hernandez to approve the revisions to district policy FNCE (LOCAL) as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if there was a motion to approve naming Amanda Erebia as delegate and Jose Jimenez as alternate to the 2025 TASB Delegate Assembly to be held on September 13,2025.

A motion was made by Norma Hernandez and seconded by Adrian Stephens to approve naming Amanda Erebia as delegate and Jose Jimenez as alternate to the 2025 TASB Delegate Assembly, as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Garza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Garza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda:

1. Consider approval of the minutes for the Workshop and Regular Meeting held on June 9; and for the Special Meeting held on June 25.
2. Consider approval of the list of middle and high school Advanced Courses as presented.
3. Consider approval of the Galena Park ISD amended list of appraisers for the 2025-2026 school year.
4. Consider approval of the District and Campus Needs Assessments for the 2025-2026 school year.
5. Consider approval of the Student Code of Conduct for the 2025-2026 school year.

A motion was made by Noe Esparza and seconded by Jose Jimenez to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

A. Construction Consent Agenda:

1. Consider approval of the award of CSP 25-500 for the Galena Park High School Phase 3A (Project B104) to Satterfield & Pontikes Construction, Inc., for an estimated amount not to exceed \$13,676,000, including a \$900,000 owner’s contingency, a \$75,000 graphics allowance, and a \$57,600 miscellaneous steel allowance.
2. Consider approval of negative Change Order #001 in the amount of \$90,115.69, and authorize final payment to Comex Corporation, for Galena Park High School Phase II (Project 002.2-2017) with a final construction cost not to exceed \$40,963,406.31.

A motion was made by Amanda Erebia and seconded by Norma Hernandez to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

Mr. Garza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider approval of the purchase of SAVVAS Spanish ESL online services for the term of September 1, 2025, through July 31, 2029, from SAVVAS Learning Company LLC via the State Board of Education instructional materials eligible for adoption at an estimated amount of \$150,000.
2. Consider approval of the purchase of testing materials for the term of September 1, 2025, through August 31, 2026, from College Board at an estimated amount of \$70,000.

3. Consider approval of the payment of the tuition for the students for the term of September 1, 2025, through August 31, 2026, at an estimated amount of \$175,000.
4. Consider approval of the purchase of textbooks for the students for the term of September 1, 2025, through August 31, 2026, from Barnes & Noble College Booksellers, LLC via Central Texas Purchasing Alliance using Clear Creek ISD RFP# 2021.601 at an estimated amount of \$255,000.
5. Consider approval of the purchase of musical instruments for the term of September 1, 2025, through August 31, 2026, from Music and Arts via Buyboard contract # 712-23 at an estimated amount of \$200,000.
6. Consider approval of the purchase of musical instruments for the term of September 1, 2025, through August 31, 2026, from Swicegood Music Company via Buyboard contract # 712-23 at an estimated amount of \$200,000.
7. Consider approval of the purchase of musical instruments for the term of September 1, 2025, through August 31, 2026, from Steve Weiss Music via Buyboard contract # 712-23 at an estimated amount of \$200,000.
8. Consider approval of the purchase of iReady Assessment and Personalized Instruction for the term of August 12, 2025, through August 31, 2026, from Curriculum Associates via Buyboard 748-24 at an estimated amount of \$256,570.
9. Consider approval of the revised Partnership Agreement with Communities In Schools of Southeast Harris & Brazoria County for the 2025-2026 school year in the amount of \$520,000.
10. Consider approval of the renewal of instructional materials, general supplies, testing, and assessment for the term of August 26, 2025, through August 26, 2026, from Certiport dba NCS Pearson, Inc. via RFP24-006 Deer Park CTPA at an estimated amount of \$60,000.
11. Consider approval of the Shared Services Arrangement with Tri-County East Regional Day School Program for the Deaf, for the term of August 12, 2025, through July 31, 2026. The contract for services is procured via Interlocal agreement with Goose Creek Consolidated Independent School District RFP#19-017, at an estimated expenditure of \$440,000.
12. Consider approval of the purchase of the staffing agreement for the term of August 12, 2025, through June 30, 2026, from Epic Health Services Inc., dba Aveanna Healthcare, via Cypress Fairbanks Piggyback 22-07-8203R-RFP, at an estimated amount of \$300,000.
13. Consider approval of the purchase of service agreements for the term of August 25, 2025, through July 31, 2026, from River Oaks Academy at an estimated cost not to exceed \$300,000.
14. Consider approval of the purchase of the telephone service plan for the term of September 1, 2025, through August 31, 2028, from AT&T Business via RFP 250004265 at an estimated amount of \$108,000.
15. Consider approval of the renewal of the cybersecurity solution for the term of September 2, 2025, through September 1, 2026, from Trace3, LLC via DIR-TSO-4361 at an estimated amount of \$180,000.
16. Consider approval of the purchase of desktop computers, monitors, servers, computer related consumables and network components for the term of September 1, 2025, through August 31, 2026, from Dell Technologies via DIR-CPO-5792, at an estimated amount of \$550,000.
17. Consider approval of the renewal of Master Service Agreement for Software Support and Maintenance Agreement for the term of September 1, 2025, through August 31, 2026, from Frontline Education via Region 19 Allied States Cooperative Contract # 24-7490, at an estimated annual amount of \$750,000.
18. Consider approval of the purchase of grocery supplies for the term of August 12, 2025, through August 31, 2026, at an estimated amount of \$7,000,000 from the following vendors:
Dairyland Produce, LLC, dba Hardie's Fresh Foods (Choice Partners #23/030TP-03)
Hiland Dairy Foods Company, LLC (Choice Partners #25/023TP)
Labatt Institutional Supply Company, dba Labatt Food Service (Choice Partners #24/031TP-02)
Peterson Farms Fresh, LLC (Choice Partners #24/022AK-32)
Southern Ice Cream (Choice Partners #23/037TP-01)
The Common Market Texas, Inc. (Cypress Fairbanks ISD RFP 25-07-3425)
19. Consider approval of the purchase of cleaning supplies and chemicals for the term of August 12, 2025, through August 31, 2026, from Auto-Chor Services, LLC, via Choice Partners contract #22/053KN-02, at an estimated amount of \$60,000.
20. Consider approval of an order authorizing the issuance of the District's Maintenance Tax Notes, series 2025; providing for the award of the sale thereof in accordance with specified parameters; approving a preliminary official statement; and enacting other provisions relating thereto.
21. Consider approval of the resolution declaring the District's intention to reimburse itself for the cost of certain expenditures from the proceeds of certain general obligation bonds to be issued by the District for certain original expenditures paid in connection with the District's financing of certain renovations to education facilities within the District; and any items related thereto.

22. Consider approval of the renewal of Security Window Film for the term of August 1, 2025, through July 31, 2026, from Commercial Window Shield via RFP 23-017 at an estimated amount of \$955,000.
23. Consider approval of the renewal of Pest Management for the term of September 1, 2025, through August 31, 2026, from BUGCO Pest Control via RFP 23-001 at an estimated amount of \$150,000.
24. Consider approval of the purchase of electronic payment collection services for the term period of August 1, 2025, through August 31, 2026, from Vanco Payment Solutions, Inc. via TIPS Contract #210101 at an estimated amount of \$95,000.
25. Consider approval of the proposed Budget Amendments for the months of June and July 2025.
26. Consider approval of the resolution committing 100% of the Campus Activity Fund balance at August 31st fiscal year end as a portion of the Special Revenue Fund balance as presented.

A motion was made by Amanda Erebia and seconded by Adrian Stephens to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Board Member	For	Against	Abstain	Absent
Ramon Garza	✓			
Linda Clark Sherrard	✓			
Jose Jimenez	✓			
Adrian Stephens	✓			
Noe Esparza	✓			
Norma Hernandez	✓			
Amanda Erebia	✓			

INFORMATION: The following documents were presented for information:

A. Wanna Giacona, Chief Administrative Officer, presented:

1. Early Head Start Policy Council Meeting Minutes - May 2025
2. Early Head Start Update and Fund 205 Expenditure Report Summary - May 2025

B. Ben Pape, Chief Financial Officer, presented:

1. Tax Collection Report - May 2025
2. Tax Collection Report - June 2025
3. Certification of Tax Collection Rate
4. 2016 Bond Program Financial Report as of June 30, 2025
5. 2024 Bond Program Financial Report as of June 30, 2025
6. Federal grants received for the period September 1, 2024, through August 31, 2025
7. Quarterly Investment Report for the Period of March 1, 2025, through May 31, 2025
8. General Fund Budget Summary Report for the period of September 1, 2024, through May 31, 2025
9. Annual Report of the District's Cooperative Purchasing Program Management Fees for fiscal year 2025-2026

There being no other business before the Board at this time, the meeting was adjourned at 6:37 p.m.

Ramon Garza, President

ATTEST:

Jose Jimenez, Secretary