Fees and Charges

Adopted: 05/20/1997 **| Last Revised**: 09/19/2024 **| Last Reviewed**: n/a

When approved by the Board of Education, the Superintendent or designee may impose a fee for the following:

1. Insurance for athletic team members, with an exemption providing for the district to pay the cost of the insurance for any team member who is financially unable to pay;
2. Insurance for medical or hospital service for students participating in field trips and excursions;
3. Expenses of students' participation in a field trip or excursion within the state or to another state, the District of Columbia or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds;
4. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program;
5. School camp programs in outdoor science education, conservation education, or forestry operated pursuant to Education Code 8760-8774, provided that the fee is not mandatory and no student is denied the opportunity to participate for nonpayment of the fee;
6. Reimbursement for the direct cost of materials used by students to fabricate property they will take home for their own possession and use, such as wood shop, art, or sewing projects kept by the student;
7. Home-to-school transportation and transportation between regular, full-time day schools and regional occupational centers, programs or classes, as long as the fee does not exceed the statewide average nonsubsidized cost per student and an exemption is made for any student with a disability, or any student who is eligible for free or reduced-price meals, any student who is an English learner, or any student who is a foster youth.
8. Transportation for students to and from their places of employment in connection with any summer employment program for youth;
9. Deposit for school band instruments, music, uniforms and other regalia which school band members take on excursions to foreign countries;
10. An adult education or secondary school community service class in civic, vocational, literacy, health, family and consumer sciences technical and general education, not to exceed the cost of maintaining the class.
11. Eye safety devices worn in courses or activities involving the use of hazardous substances likely to cause injury to the eyes, when being sold to students and/or teachers or instructors to keep and at a price not to exceed the district's actual costs;
12. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to receive the copies;
13. Actual costs of duplication for reproduction of the prospectus of school curriculum or for copies of public records.
14. Food sold at school, subject to the California Universal Meals Program, free and reduced-price meal program eligibility and other restrictions specified in law;
15. In accordance with law, replacement cost or reimbursement for lost or willfully damaged district books, supplies, or property, or for district property loaned to a student that the student fails to return;
16. Tuition for district school attendance by an out-of-state or out-of-country residents;

17. Adult Education books, materials, transportation, and classes, except that no fee may be charged for classes in elementary subjects or for which high school credit is granted when taken by a person who does not hold a high school diploma or classes in English and citizenship.
18. Preschool and childcare and development services, in accordance with the fee schedule established by the Superintendent of Public Instruction, unless the family qualifies for subsidized services, or the program is exempted from fees by law.
19. Participation in a before-school or after-school, or intersession program that is funded as an After School Education and Safety (ASES) program, 21st Century Community Learning Center (21st CCLC), 21st Century High School After School Safety and Enrichment for Teens (ASSETs) program, or Expanded Learning Opportunity (ELO) program, provided that fees are waived or reduced for families with students who are eligible for free or reduced-price meals and, in regard to ASES and 21st CCLC programs, fees are not charged if the district knows the student is a homeless or foster youth;
20. Advanced Placement and International Baccalaureate Diploma examinations for college credits, as long as the examination is not a course requirement and results have no impact on student grades or credits in the course.

Collection of Debt

Before pursuing payment of any debt that has accumulated from unpaid permissible fees, the Superintendent or designee shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of a student or former student. The invoice shall reference district policies related to debt collection and the rights established pursuant to Education Code 49014 and 49557.5. For each payment received, the district shall provide a receipt to the parent/guardian.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Legal References:

STATE

CALIFORNIA CODE OF REGULATIONS

5 CCR 350 Fees not permitted

5 CCR 4600-4687 Uniform complaint procedures and Williams complaints

CA Constitution Article 9, Section 5 - Common school system

EDUCATION CODE

17453.1 District sale or lease of Internet appliances or personal computers to parents of students

17551 Property fabricated by students

19910-19911 Offenses against libraries

32033 Eye protective devices

32221 Insurance for athletic team member

32390 Voluntary program for fingerprinting students

35330-35332 Field trips

35335 School camp programs

38080-38086.1 Cafeteria establishment and use

38120 Use of school band equipment on excursions to foreign countries

39801.5 Transportation for adults

39807.5 Payment of transportation costs by parents

39837 Transportation to summer employment program

42238.02 Local Control Funding Formula

46120 Expanded learning opportunities

48050 Residents of adjoining states

48052 Tuition for foreign residents

48904 Liability of parent or guardian; withholding of grades, diplomas, transcripts

49010-49013 Student fees
49014 Public School Fair Debt Collection Act
49065 Reasonable charge for transcripts
49066 Grades; effect of physical education class apparel
49091.14 Parental review of curriculum
49501.5 California Universal Meals Program
49557.5 Child Hunger Prevention and Fair Treatment Act of 2017
51810-51815 Community service classes
52612 Tuition for adult classes
52613 Nonimmigrant foreign nationals
56504 School records; students with disabilities
60410 Books for adult classes
8211 Priority for full-day programs
8213 Income eligible; definition
8252-8254 Early childhood education family fees
8263 Eligibility and priorities for subsidized child development services
8420-8428 21st Century High School After School Safety and Enrichment Program for Teens
8760-8774 Outdoor science, conservation, and forestry programs

GOVERNMENT CODE

7922.530 Request for a Public Record

MANAGEMENT RESOURCES

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATION

Summer School, Third Parties, and Tuition Fees, Fiscal Management Advisory 22-01, September 1, 2022
Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 20-01, July 23, 2020

COURT DECISION

CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738
Driving School Assn of CA v. San Mateo Union HSD (1992) 11 Cal. App. 4th 1513
Hartzell v. Connell (1984) 35 Cal. 3d 899
Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739
Arcadia Unified School District v. California Department of Education (1992) 2 Cal. 4th 251

WEBSITES

CSBA District and County Office of Education Legal Services https://legalservices.csba.org/#
California Department of Education http://www.cde.ca.gov/
CSBA http://www.csba.org/#

Rule Adopted:	05/20/1997
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Revised:	02/20/2019
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