

Pine Plains Central School District  
Regular Meeting Minutes  
February 19, 2025

**MEMBERS PRESENT:**

Amie Fredericks, President  
Joseph Kiernan, Vice President, arrived at 6:35 pm  
*Claire Copley-Eisenberg, absent*  
*Fred Couse, Jr., absent*  
James Griffin  
Heidi Johnson  
Jean Stapf

**ALSO PRESENT:**

Brian Timm, Superintendent of Schools  
Laura Rafferty, Business Manager  
*Julia W. Tomaine, District Clerk, absent*  
Madison Rego, BOE Student Representative

**OPEN MEETING**

The regular meeting was called to order at 6:30 pm by Mrs. Amie Fredericks, Board President. She then led the Pledge of Allegiance. She read the Mission and Vision Statements:

**Mission Statement:**

We develop the whole child to be a lifelong learner and a productive member of the global community.

**Vision Statement:**

We are a district of choice offering exceptional opportunities to engage and excite our entire school community.

Mrs. Stapf moved and Mr. Griffin seconded a motion to appoint Brian Timm as Clerk Pro Tem for the February 19, 2025 Board of Education meeting.

**VOTE: Motion passed unanimously. (Motion #2024/25-241)**

Mr. Griffin moved and Mrs. Stapf seconded a motion to table the following agenda items:

K5: To approve the attached contract between the District and Columbia County to provide Preschool Special Education Services pursuant to 4410 Education Law.

K6: To approve the attached contract between the District and Melissa Atkinson for the purpose of providing pre-school physical therapy pursuant to Education Law 4401 for the 2024-25 school year.

K7: To approve the attached contract between the District and Amy Foley-Maeder for the purpose of providing pre-school occupational therapy pursuant to Education Law 4401 for the 2024-25 school year.

**VOTE: Motion passed unanimously. (Motion #2024/25-242)**

**RECOGNITION OF VISITORS WISHING TO SPEAK**

Mr. Gully Stanford, BOCES Board member, spoke regarding his seat on the Dutchess BOCES Board of Education. He is seeking the Board's nomination for the upcoming 2025-26 BOCES election and Budget Vote.

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**BUDGET WORKSHOP**

Mr. Richard McKibben, Director of Facilities and Ms. Kelly Roger, Assistant Supervisor of Transportation presented their respective budgets for the 2025-26 school year. Mrs. Laura Rafferty discussed the Tax Cap Calculation and the budget factors impacting the budget development for the 2025-26 school year.

**REPORT OF BOARD AND STANDING COMMITTEES**

The Audit Committee has a need to meet regarding the year end audit. It was a consensus of the committee to meet on March 5, 2025 at 5:30 pm.

**SUPERINTENDENT'S REPORT**

1. Dr. Timm discussed the following topics:
  - a. Upcoming BOCES Nominations.
  - b. Administrators' monthly reports.
  - c. The State is conducting a desk audit on Lead Testing in the district.

**STUDENT BOARD MEMBER REPORT**

Ms. Rego shared information the upcoming senior trip.

**CONSENT AGENDA**

Mr. Griffin moved and Mrs. Stapf seconded a motion to approve the Consent Agenda 1-6:

1. To accept the minutes from January 22, 2025 regular meeting.
2. To Approve the attached Financial Reports:
  - Treasurer's Report (January)
  - Appropriations Report (January)
  - Revenue Status Report (January)
  - Cafeteria Report (January)
  - Extra-Classroom (January)
  - Warrants
3. To acknowledge a budget transfer in the amount of \$130,932.83.
4. To approve the attached recommendations of the Committee on Special Education and authorize the funds to implement special education programs and services consistent with such recommendations noting that these are confidential.
5. To approve the 2024-25 Tax Assessment Change Log.
6. To discard non-fiction library books as they are outdated and unused per the memorandum from Craig Morton, Library Media Specialist.

**VOTE: Motion passed unanimously. (Motion #2024/25-243)**

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**NEW BUSINESS - OTHER**

Mr. Kiernan moved and Mr. Griffin seconded a motion to approve the following overnight field trip:

-Senior Class Trip, Lake George, NY, Lyman

**VOTE: Motion passed unanimously. (Motion #2024/25-244)**

Mrs. Stapf moved and Mr. Kiernan seconded a to approve the following overnight field trip:

-FCCLA State Conference, Callicoon, NY, Blackburn

**VOTE: Motion passed unanimously. (Motion #2024/25-245)**

Mrs. Stapf moved and Mr. Griffin seconded a motion to accept the following policy as a second reading and adoption, as recommended by the Policy Committee:

Policy #8130 – School Safety Plans and Teams

**VOTE: Motion passed unanimously. (Motion #2024/25-246)**

Mrs. Stapf moved and Mr. Griffin seconded a motion to amend motion #2024/25-231 to the following: “to award the bid for the 2025/26 Capital Outlay Project, Contract 01 General Construction (GC), per the recommendation from the District Architect, dated February 4, 2025, as presented to the Board at this meeting, to the lowest responsible bidder, M. Frank Higgins & Co, Inc. of Berlin, CT for the Base Bid of \$51,993, and to authorize the Business Official to execute the contract with M. Frank Higgins & Co.”

**VOTE: Motion passed unanimously. (Motion #2024/25-247)**

Mr. Kiernan moved and Mrs. Stapf seconded a motion to approve the attached contract between the District and Astor Learning Center for the purpose of providing educational services to a particular student pursuant to Education Law 4401 at an estimated cost of \$54,695.00 for the 2024-25 school year.

**VOTE: Motion passed unanimously. (Motion #2024/25-248)**

Mrs. Stapf moved and Mr. Griffin seconded a motion to approve the following resolution:  
BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the provisions of a Memorandum of Agreement dated February 13, 2025, between the District and the Pine Plains Administrative Association, for a three year successor Collectively Negotiated Agreement to the one that expires on June 30, 2025; and  
BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the expenditure of monies necessary to implement the economic provisions of the parties’ 2025-2028 Memorandum of Agreement, as presented to the Board at this meeting.

**VOTE: Motion passed unanimously. (Motion #2024/25-249)**

**NEW BUSINESS- PERSONNEL**

Mrs. Stapf moved and Mr. Griffin seconded a motion to change the employment status of the following employees after the completion of their twenty-six week probationary period:

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- Donna Sanders, Food Service Helper
- Rebekka Johnson, Teacher Aide
- Danica Reed, Teacher Aide
- Louis Simmons, Bus Driver

**VOTE: Motion passed unanimously. (Motion #2024/25-250)**

Mr. Kiernan moved and Mr. Griffin seconded a motion to appoint Thomas Dawson to the position of Food Service Helper, a labor class Civil Service position, for a twenty-six week probationary period, effective February 20, 2025 at a Step 11 of the SRP salary schedule.

**VOTE: Motion passed unanimously. (Motion #2024/25-251)**

Mr. Griffin moved and Mr. Kiernan seconded a motion to appoint Christina Sanseverino to the position of School Monitor, a labor class civil service position, for a twenty-six week probationary period, effective February 20, 2025 at Step 1 of the SRP Salary Schedule.

**VOTE: Motion passed unanimously. (Motion #2024/25-252)**

Mrs. Stapf moved and Mr. Griffin seconded a motion to appoint the following substitutes, coaches, and/or athletic employees for the 2024-25 school year, pending completion of all requirements:

- Mia Socci, Teacher
- Renee Shea, Volunteer Softball Coach
- Karen Feeley, Scorekeeper
- Thomas Shpetner, Teacher

**VOTE: Motion passed unanimously. (Motion #2024/25-253)**

**PUBLIC COMMENT**

None

**BOARD COMMENT**

Mrs. Fredericks discussed the upcoming important dates:  
March 5, 2025 - BOE Meeting, Stissing, 6:30 pm, Stissing Library  
March 7-9, 2025: STG Production of Something Rotten  
March 14, 2025 - Superintendent's Conference Day  
March 20, 2024 - BOE Meeting, 6:30 pm, Stissing Library

**EXECUTIVE SESSION**

Mr. Kiernan moved and Mr. Griffin seconded a motion to enter into executive session to discuss the employment of a particular person at 7:40 pm.

**VOTE: Motion passed unanimously. (Motion #2024/25-254)**

Mrs. Stapf moved and Mr. Griffin seconded a motion to return to public session at 8:30 pm.

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**VOTE: Motion passed unanimously. (Motion #2024/25-255)**

**ADJOURN**

Mr. Kiernan moved and Mr. Griffin seconded a motion to adjourn at 8:31 pm.

**VOTE: Motion passed unanimously. (Motion #2024/25-256)**

Respectfully submitted,

Brian Timm, Clerk Pro Tem