

Minutes
VIS Building Council

5/7/2025

Location of Meeting: Room 164

Time: 8:00am

Roles:

Facilitator: Jim Mauro

Minutes: Natalie Sonneville

Time Keeper: Alison Sheridan

Members: Jim Mauro, Natalie Sonneville, Marc Nelson, ~~Katie Ackley, Gisela Ambruster~~, Laura Colcord, Maren Miller, Lisa Shaw, Alison Sheridan, Rokhsanna Sedeghi, Colleen Saar, Jessica Evangelista

Topic/Subject	Person Responsible	Time Allotted	Notes/Next Steps
Welcome		12 mins	
Circle: Topic - Share one point of pride and one question or wondering you have at this point in the school year	Natalie	5	
Norms	Facilitator	5	<ul style="list-style-type: none"> ● Start and end on time, respect everyone’s time, and stay mindful during the meeting. Assume good intentions ● Give everyone a chance to be heard, all voices matter, make room for different perspectives, be an active listener ● Be realistic with what we can accomplish. Accept non-closure; decisions may take time. Create a plan/focus for the next meeting. Decisions can be made by consensus. ● Be a collaborator and commit to the goals of the group and the meetings. Share resources for references. Clearly define roles for the meetings. ● Connect in positive ways and enjoy the work we are doing.
Approve Minutes from last meeting	Facilitator	2	4/1/25 VIS Building Council Minutes - Alison motioned to approve

			<ul style="list-style-type: none"> - Seconded by Laura C.
Review Agenda	Facilitator	2	<ul style="list-style-type: none"> - Review ideas generated from group work last meeting - Each group share out ideas from assigned category - Discuss next steps
New Business		35 min	
<ul style="list-style-type: none"> • Review subgroups and communicate purpose 		10	<p>Subtopics:</p> <p>Non-negotiables:</p> <ul style="list-style-type: none"> - Heterogeneous groupings - Equitable access - All have support and enrichment opportunities (SPED, ELL, Inquiry, AIS, etc.) <p><i>House System-</i> Colleen, Jessica, Alison, Jim <i>Admin/PPS structure-</i> Gisela, Laura, Natalie, Katie <i>Adjustments or new ideas for Tier 1</i> (eg. bring grade levels together for assemblies throughout the year)- Rokhsanna, Lisa, Maren</p> <p>Each group will also consider how the master schedule impacts their area.</p> <p>Note documents from last meeting: Tier 1 Brainstorm House System Brainstorm Admin/PPS structure</p>
<ul style="list-style-type: none"> • Work within groups to find resources/information for subtopic 		25 min	<ul style="list-style-type: none"> - Each group will share out ideas <p>House System:</p> <ul style="list-style-type: none"> - First model, grade-specific families <ul style="list-style-type: none"> - Works easier for 4th grade since we are moving to traditional elementary model next year - 5th/6th grade - no significant benefit for this grade-specific family idea at 5th or 6th grade. While it could lead to common planning with a teacher who teaches the same content, teachers already seek each other out and plan together when needed. Already too many meetings, this could

		<p>potentially lead to another meeting when it's more beneficial to meet with teammate, counselor, AIS providers, admin, etc.</p> <ul style="list-style-type: none"> - Second model, whole building families <ul style="list-style-type: none"> - Similarities to current structure - counselor/psych/admin loop with students, similar size group of teams at meetings (15 in a grade vs. 15 total across the grades) - Potential benefits - Vertical alignment opportunities, in regard to instruction/standards, behavior approaches, common language and also in terms of getting to know students - i.e what strategies worked for this student in 5th grade, 6th grade student gets better understanding before they have the student - Additional opportunities for students to mentor/buddy up with different grades as relationships between staff strengthens - Could leverage leadership opportunities and role model behavior in older grades - Potential challenges: <ul style="list-style-type: none"> - Location of classrooms given our size - Meetings - would still need content-specific PLCs, grade-level meetings to discuss logistics - Buy-in needed - we would need to collect staff input (other leadership groups, staff surveys etc.) Consider utilizing consultant to plan like JH did. - Next steps would be to start conversation with ASIs - Potentially reach out to districts who have successfully implemented family structure: <p>Admin/PPS Structure</p> <ul style="list-style-type: none"> - Shared - many of the same wonderings we've already discussed (physical space, how do we ensure we are equitable with SPED, ELL, etc - numbers don't always match up perfectly)
Closing	10 min	

Set Agenda & Roles For Next Meeting	Minute Taker	2 min	Facilitator- Jim Mauro Time Keeper- Alison Sheridan Minutes- Natalie Sonnevile Next meeting - Summarize ideas from each group - Discuss next steps - Discuss ideas for next year
Parking Lot Attendant	Facilitator	2 min	
Round Table	All	6 min	

Future Meeting Dates:

- ~~Wednesday 11/6 8:00-9:00 am~~
- ~~Tuesday 12/3 8:00-9:00 am~~
- ~~Tuesday, 1/7 3:30-4:30 pm~~
- ~~Tuesday, 2/4 8:00-9:00 am~~
- ~~Wednesday, 3/5 8:00-9:00 am~~
- ~~Tuesday, 4/1 3:30-4:30 pm~~
- Wednesday, 5/7 8:00-9:00 am
- June: TBD If needed