CLASS TITLE: **REGISTERED NURSE/STUDENT SUPPORT**

DEFINITION: Under general supervision by district nurse and direct supervision by Director of Student Services, performs work requiring Registered Nurse license, as well as other specialized health care and instructional support services in various general education and pre K-12 and adult emotionally disturbed, autistic, behavioral, bilingual, full inclusion or assistive technology special education settings; and performs other related duties as required.

EXAMPLES OF DUTIES:

- Attend to students' physical needs which require Registered Nurse license
- Provide specialized health care support when needed
- Carry out medical procedures as authorized by students' physician and Registered Nurse license
- Provide training to other support personnel, as appropriate
- Communicate regularly with other members of the instructional team regarding daily performance and other needs of the students
- Under supervision, work with students in a group or on an individual basis assisting with specific instructional tasks and accommodating the special needs of individual students
- Assist students with special needs in learning or using special equipment of instructional media
- Assist students with special needs in learning or using special tests
- Assist students with special needs in the development and maintenance of appropriate social behaviors through the use of a variety of positive reinforcement techniques, activities and/or materials
- Assist in the loading and unloading of students with special needs from buses and in the transferring of students to and from classrooms and events
- Encourage and assist students with special needs in communicating and engaging in social activities such as field trips and extra curricular activities
- Supervise students with special needs in snack and lunch activities and outdoor/campus activities
- Assist students with special needs in learning gross motor skills and teaching independent mobility
- Support students of diverse levels and types of disabilities, gender, ethnic and cultural backgrounds
- Maintain and prepare records and perform clerical duties related responsibilities
- May lift and move students with special needs
- Assist in teaching students' self-feeding skills and grooming and dressing skills
- Assist in the toileting of students frequently involving lifting and cleaning of students, diapering
- Supervise teenage students in the use of sanitary supplies
- May assist with community based instruction
- May be required to travel from location to location
- Attend required training and job-related meetings
- Ability to give clear and concise instructions

DESIRABLE QUALIFICATIONS:

Training and Experience: Successful completion of the Instructional Assistant Proficiency Examination and must hold appropriate certification for the position, registered nurse. Combination of training and experience equivalent to one year experience working with students with special needs or adults or the completion of one year of college-level coursework in a field related to the particular assignment. Commitment to complete required training courses or inservices within the first six months of being hired/promoted.

Knowledge of:

- The appropriate subject matter, program and special instructional or communication procedures
- The individual differences in children
- Correct English usage, spelling, grammar, punctuation and mathematics
- General classroom procedures, practices and equipment
- General needs relative to students who are physically challenged and/or severely emotionally disturbed students
- Techniques of learning reinforcement and behavior modification for students
- Diverse academic, socioeconomic, cultural and ethnic backgrounds of students

Skill in:

- Implementing medical procedures as authorized by a student's physician
- Carrying out specialized health care, special instructional or communication procedures
- Following oral and written directions
- Communicating clearly both orally and in writing
- Establishing and maintaining cooperative working relationships with school staff, students and parents
- Reading, writing and arithmetic
- Keeping school and student matters confidential
- Understanding and appropriately responding to the needs of medically fragile, severely challenged and emotionally disturbed students and to posses a genuine liking for students
- Using computers and associated software

Ability to:

- Perform the duties of the position with or without accommodation
- Learn and interpret rules, policies, regulations and procedures

Licenses:

- Valid California Driver's License is required.
- Current Registered Nurse license is required.

Certificates and Other Requirements:

Meet requirements as set forth in applicable State and Federal laws and District Annual Notices (i.e. Mandated Reporting, Blood Borne Pathogens).

Current certification in cardiopulmonary resuscitation (CPR) and First Aid and is required every 2 years

Environment:

School setting; driving a vehicle to conduct work; school-based settings or other District designated environment working with students in a diversified special education classroom environment.

Physical Abilities:

Seeing and hearing to conduct work, speaking to exchange information. Sitting, standing, moving, bending at the waist, lifting, pushing (e.g.; a wheelchair), reaching overhead, above the shoulders, and horizontally to assist and/or move students; lifting and/or manipulating objects or persons, and/or use of motion up to 25 lbs. or equivalent with or without assistance by another individual and/or with or without the assistance of devices designed to support the lifting effort.

Physical ability to implement physician's orders as they are authorized by Registered Nurse license and student's Individual Education Plan.

Other Qualifications:

Must successfully pass the District's pre-employment fingerprinting and TB testing.

CSEA, Salary Range 656, Step 3
MT. DIABLO UNIFIED SCHOOL DISTRICT

Board Approved: 12/16/08
Board Revision: 6/22/15