CLASS TITLE: **GENERAL EDUCATION ASSISTANT (GEA), BEHAVIOR ASSISTANT**

DEFINITION: The General Education Assistant (GEA), Behavior Assistant will work as an itinerant assistant that will be assigned to general education students as a result of Positive Behavior Intervention (PBI) plans and/or a behavioral intervention plan. All GEA Behavior Assistants will have training on positive behavior intervention strategies to work with students in a general education classroom.

Under the guidance and direction of the site administrator with support from a Behavior Management Specialist, the GEA Behavior Assistant will assist in meeting the behavioral needs of general education students by implementing behavior plans, advising and modeling researched based behavioral techniques. The goal is to stabilize children with positive interventions and to prevent Special Education placement as supported by Student Services and school site PBI teams; and performs other related duties as required.

EXAMPLE OF DUTIES:

- Observe student behavior and assist in development, implementation and fading of positive behavior plans for identified children
- Collect data and complete integrity checks of Behavior Intervention Plans
- Assist on behavior management techniques and procedures
- Model behavior techniques including positive behavior intervention, reinforcement strategies
- Advise staff of transition or schedule difficulties that lead to undesired student behaviors
- Participate in team meetings
- Provide in some instances one-to-one assistance as needed with children exhibiting aggressive behaviors
- Implement positive behavior intervention strategies and emergency behavior interventions
- Facilitate social skill playgroups with identified children
- Maintain records, follow lessons plans and prepare instructional materials as directed
- Assist teacher in maintaining a variety of records and files related to students' progress
- Assist in assessment of students' curriculum performance
- Attend required in-service and special training related to behavior management, instructional program, social skills and other needs
- Establish and maintain positive relationships with staff, students and parents
- Encourage each student served to personally participate to his/her full potential and independence level

DESIRABLE QUALIFICATIONS:

Training and Experience: *Required:* Previous experience working with school age children and/or behaviorally challenged individuals in an organized setting. Current certification in first aid and CPR are required. Possessing knowledge of behavior management and crisis intervention training.

Desirable: Academic coursework in child development, specialized training in behavior management techniques and strategies. Interest in working with children with severe behavior challenges.

Knowledge of:

- Basic principles and practices of behavior techniques
- Techniques used in guiding and motivating students
- Child guidance principles and practices, especially as they relate to students
- Basic subjects taught in schools including arithmetic, grammar, spelling, language and reading
- Safe practice in classroom and playground activities
- Correct English usage, grammar, spelling, punctuation and vocabulary
- Reading and writing communication skills
- Interpersonal relations skills using tact, patience and courtesy
- Basic record-keeping, data recording techniques
- Classroom procedures and conduct
- Diverse academic, cultural and ethnic backgrounds of students with special needs

Ability to:

- Apply identified behavior techniques in school settings
- Assist teachers and staff in meeting the educational goals of students with identified behavioral needs
- Demonstrate an understanding, patient and receptive attitude toward children
- Carry out duties safely and calmly in unexpected or emergency situations
- Relate to student(s) in individual and small group settings
- Give and receive oral and written instruction in English
- Spell correctly, use proper English and make arithmetic computations
- Work cooperatively and communicatively with those contacted during the course of work
- Work in accordance with HIPPA (confidentiality laws) and work with discretion

Licenses:

- A valid California Driver's License is required.

Certificates and Other Requirements:

Ability to meet proficiency requirements as set forth in applicable state and federal laws and District Annual Notices (i.e. Mandated Reporting, Blood Borne Pathogen). Certification in First Aid and CPR required every 2 years. Bilingual may be required.

Environment:

Diversified regular education classroom environments working with students who may need to be physically guided or restrained using District approved crisis intervention techniques.

Physical Abilities:

Seeing to monitor students during classroom activities and to read instructional materials; hearing and speaking to exchange information and provide assistance to students and staff; walking, reaching, holding with arms, bending at the waist, crouching, and squatting to assist students; dexterity of hands and fingers to assist students and to operate specialized equipment or office equipment; pushing wheelchairs, lifting up to 25 pounds or equivalent in lifting students.

Other Qualifications:

Must successfully pass the District's pre-employment fingerprinting and TB testing.

CSEA, Salary Range 478
MT DIABLO UNIFIED SCHOOL DISTRICT Board Approved: 6/22/15