CLASS TITLE: **COMMUNITY HEALTH PROMOTER**

DEFINITION: In coordination/conjunction with the activities of a School-Family Resource Worker, provides neighborhood outreach services related to Healthy Start and Wellness Programs or other School Linked Services Programs under the general supervision and evaluation by the site administrator. Performs additional tasks related to the organization and delivery of services provided by the County Health and Human Services Departments, working in collaborative efforts with M.D.U.S.D; and performs other related duties as required.

EXAMPLES OF DUTIES:

- Performs neighborhood outreach and participates in home visits to review immunization documents and urge/increase clinic utilization
- Makes referrals, conducts follow ups regarding immunizations and documents all outreach and follow-up activities
- Distributes and explains instructional materials
- Assists in and performs tasks related to the services provided by Healthy Start and School Linked Services programs

DESIRABLE QUALIFICATIONS:

Training and Experience: Completion of high school diploma or General Equivalency Diploma (GED)

Knowledge of:

- The individual differences in children
- Correct English usage, spelling, grammar, punctuation and mathematics
- General needs related to a student's wellness
- Community and local resources
- Diverse academic, socioeconomic, cultural and ethnic backgrounds of students

Skill in:

- Interviewing effectively and establishing rapport with a wide variety of people
- Accurately gathering and recording information
- Working cooperatively with others
- Communicating clearly both orally and in writing

Ability to:

- Perform the duties of the position with or without accommodations
- Learn processes/procedures related to the Healthy Start and Wellness Programs, Immunization Assistance Program and the County Health Department
- Speak and write effectively

License:

- A valid California Driver's License required.

Certificates and Other Requirements:

Meet requirements as set forth in applicable state and federal laws and District Annual Notices (i.e. Mandated Reporting, Blood Borne Pathogen), Certification in First Aid and CPR required every 2 years.

Environment:

School based settings and surrounding school environment or other District designated environment working with students in a diversified campus environment; subject to diverse weather conditions.

Physical Abilities:

Sitting or standing for extended periods of time; sitting; ability to lift up to 25 lbs.; ability to bend, kneel, reach for and carry children.

Other Qualifications:

Must successfully pass the District's pre-employment fingerprinting and TB testing.

CSEA, Salary Range 326
MT. DIABLO UNIFIED SCHOOL DISTRICT Board Approved: 12/97
Board Revision: 6/22/15