

RTR Public Schools ISD # 2902
School Board Minutes
August 13, 2025
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Dunblazier, Dybdahl, Hess, Johansen, Kerkaert, Lensing, Matzner
Administration Attendance: Marlette, Baartman, Gossen, Paulson

Chair Hess called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

M/S/C Johansen, Dybdahl to approve the agenda. (7-0 vote)

M/S/C Dybdahl, Matzner to approve the consent agenda. (7-0 vote)

- a. Approval of Minutes from Regular School Board Meeting on July 9, 2025
- b. Approval of Resignation of Assistant Football Coach – Payton Hess
- c. Approval of Resignation of Middle School English Teacher – Colby Hadler
- d. Approval of Resignation of Secondary Paraprofessional Student Assistant – Sara Vogt
- e. Approval of Assistant Football Coach – Darrick Baartman
- f. Approval of Middle School English Teacher – Angela Fritz
- g. Approval of Secondary Paraprofessional Student Assistant – Renee Boeve
- h. Approval of Secondary Paraprofessional Student Assistant – Darrick Baartman
- i. Approval of Assistant Cook – Jean Gilbert
- j. Approval of Assistant Cook – Danelle Bernardy
- k. Approval of Concession Stand Manager & Event Supervisor – Jordan Lichtsinn
- l. Approval of Youth Football Coordinator – Josh Hook
- m. Approval of Junior Hoopsters Coordinator – Josh Hook
- n. Approval of Volunteer Football Coach – AJ Anderson
- o. Approval of Volunteer Football Coach – Payton Hess

M/S/C Kerkaert, Dunblazier to approve the bills. – Schedule A (7-0 vote)

- a. Expenditures Report - \$380,787.41
 - b. Manual Checks - \$ 12,479.27
 - c. Payroll Report - \$416,039.73
- \$809,306.41**

M/S/C Kerkaert, Dybdahl to approve the Treasurer's Report. – Schedule B (7-0 vote)

Administrative reports were presented.

M/S/C Dunblazier, Dybdahl to approve setting the truth in taxation hearing date to December 10, 2025, at 7:00 PM at RTR Public School, Boardroom #100C, 111 County Road 8, Tyler, MN 56178. (7-0 vote)

M/S/C Matzner, Johansen to approve declaring the 2012 Dodge Grand Caravan as surplus equipment. (7-0 vote)

M/S/C Kerkaert, Dunblazier to approve the 2025-2026 Elementary Student Handbook as presented. (7-0 vote)

M/S/C Dybdahl, Matzner to approve the 2025-2026 Secondary Student Handbook as presented. (7-0 vote)

M/S/C Johansen, Matzner to approve the transfer of \$16.61 of non-deliverable lunch refunds from the 2024-2025 school year to the delinquent lunch account. (7-0 vote)

M/S/C Dybdahl, Johansen to approve to write off \$8.70 for three (3) delinquent lunch accounts for families who no longer attend RTR. (7-0 vote)

M/S/C Dunblazier, Dybdahl to approve adding a half-time 9th Grade Volleyball Coach to our current RTR Master Agreement Extra-Curricular Schedule – Schedule “B” at 2.25 % (\$1,147.50 for FY26) to be used only upon Athletic Director and Superintendent approval, if and when we have high participant numbers in the sport. (7-0 vote)

M/S/C Kerkaert, Matzner to approve the 2025-2026 fundraisers as presented. Schedule C (7-0 vote)

M/S/C Matzner, Dunblazier to approve the MN legislative updates to the following MSBA policies. (7-0 vote)

- 414 Mandated Reporting of Child Neglect or Abuse
- 418 Drug-Free Workplace/Drug-Free School
- 425 Staff Development and Mentoring
- 501 School Weapons Policy
- 515 Protection and Privacy of Pupil Records
- 516 Student Medication and Telehealth
- 516.5 Overdose Medication
- 524 Internet, Technology, and Cell Phone Acceptable Use
- 534 School Meals Policy
- 602 Organizing the School Calendar and School Day
- 613 Graduation Requirements
- 620 Credit for Learning
- 709 Student Transportation Policy

M/S/C Dybdahl, Kerkaert to approve the Memorandum of Understanding (MOU) with RTR Education Association for an annual attendance stipend for any licensed certified staff members that meet or exceed all limited leave requirements. (7-0 vote)

M/S/C Dybdahl, Johansen to approve the Memorandum of Understanding (MOU) with RTR Education Association for certified staff, who have served the District for over four (4) years of continuous service, an opportunity to annually convert one accumulated sick day to one additional personal leave day. (6-1 vote)

M/S/C Matzner, Dybdahl to adjourn at 7:51 p.m. (7-0 vote)

Bobbie Lensing, Clerk

All pertinent information, including schedules, is on file in the District Office.