




Cosmetology Program Syllabus

Beaufort-Jasper Academy for Career Excellence


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Course Description

The Cosmetology Program is a rigorous, standards-aligned career and technical education program that prepares students to meet the requirements for the South Carolina State Board of Cosmetology Licensure. This program includes theoretical instruction and hands-on training using the **Milady Standard Cosmetology 13th Edition** as the primary curriculum, with the **14th Edition** used as an advanced resource to enhance learning and professional development.

Course Goals

- Develop industry-level knowledge and skills in hair, skin, and nail services.
- Prepare students for the South Carolina State Board of Cosmetology Theory and Practical Exams.
- Cultivate soft skills and professional habits that are essential for success in the beauty industry.
- Emphasize safety, sanitation, and infection control in all practical services.

Units of Study

Aligned with Milady Standard of Cosmetology 13th Edition, using 14th Edition for enrichment.

Orientation

1. History & Career Opportunities
2. Life Skills
3. Your Professional Image
4. Communicating For Success

11. Properties of Hair and Scalp
12. Basics of Chemistry
13. Basics of Electricity

Hair Care

14. Principles of Hair Design
15. Scalp Care, Shampooing, & Conditioning
16. Haircutting
17. Hairstyling
18. Braiding & Braid Extensions
19. Wigs & Hair Additions
20. Chemical Texture Services
21. Haircoloring

General Sciences

5. Infection Control: Principles and Practices
6. General Anatomy and Physiology
7. Skin Structure, Growth, & Nutrition
8. Skin Disorders & Diseases
9. Nail Structure & Growth
10. Nail Disorders & Diseases

Skin Care

The Academy for Career Excellence does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in its programs and activities. Inquiries regarding the non-discrimination policies should be made to: ACE Director, 80 Lowcountry Drive, Ridgeland, SC 29936, Telephone (843) 987-8107.; Special Needs Department Chair, ACE, 80 Lowcountry Drive, Ridgeland, SC 29936, Telephone: (843) 987-8107.

- 22. Hair Removal
- 23. Facials
- 24. Facial Makeup
- 25.

- 29. Monomer Liquid & Polymer Powder Nail Enhancements
- 30. Light Cured Gels

Nail Care

- 26. Manicuring
- 27. Pedicuring
- 28. Nail Tips & Wraps

Business Skills

- 31. Preparing for Licensure & Employment
- 32. On The Job
- 33. The Salon Business

Uniform & Dress Code

- **Required Daily:** All-black scrubs (top & bottom) and black closed-toe shoes with rubber soles.
- No exceptions will be made.
- Students who are not in uniform may not participate in salon floor activities or earn hours.

Classroom & Salon Expectations

- Be **prepared, punctual, and professional.**
- **Clock in/out** and **sign in/out** daily.
- Follow all safety & sanitation protocols.
- No **cell phones, earbuds, or smartwatches** during instructional or salon hours.
- Respect peers, staff, clients, and the learning environment at all times.

<h1>GRADING</h1>	
All Grades are based on South Carolina State Standards	
Level 1 & Level 3 (1 Credit per Semester)	Grade will be on based Theory Work
Level 2 & Level 4 (2 Credits per Semester)	Grade will be based on Application (Hands-On) Work
GRADING POLICIES:	
The semester grade is determined by the total points earned in each of the following areas and the number of points corresponds with a letter grade (outlined in the student handbook). The areas of evaluation and their weight toward the grade are as follows:	
A 100-90	B 89-80
C 79-70	D 69-60
F 59 or Below	
AF- Attendance Failure	
<p>Summative Grades will account for 60%</p> <p>The goal for summative assessment is to evaluate student learning at the end of an instructional unit.</p>	<p>Formatives Grade will account for 40%</p> <p>The goal of formative assessment is to monitor student learning to provide ongoing feedback that can be used to improve as needed.</p>

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Missed Work Due to Absences:

It is the student's responsibility to obtain the homework assignments, notes & any other pertinent information that is missed during an absence.

Missed work due to an absence: Additional time (up to five school days) and full credit will be allowed for each day of a verifiable and excused absence. Exceptions will be made in unique, deserving situations as determined by the teacher and/or administrator.

There is No Late Work at ACE:

Struggling to Complete Assignment- Communicate this to your teacher. You will be scheduled for Remediation during our ACE Intervention Block

Refusal to Complete Assignment- You will be assigned a Working Period during lunch, CTE or before or after school to complete the assignment. You applied to come to ACE and there is a waiting list. Failure to complete work is not an option.

Employability Rubric:

Soft Skills are an essential part of each CTE Curriculum. ACE has instituted an Employability Rubric (below) which will count as a summative grade. In each program level a summative accountability rubric grade (which will be the same for each level) will be given 4 times in a semester (roughly every 4 weeks).

Statement for Academic Dishonesty:

Academic honesty is expected in all ACE classes. Cheating will not be tolerated. Consequences may include: reduction in grade on the assignment, repeat the assignment, no grade on assignment or others as deemed appropriate. Academic dishonesty will be reported to a school counselor, administration and a parent will be notified.