

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, August 5, 2025
4:30 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 9/9/2025

1. CALL TO ORDER & ROLL CALL

Board President Adams called the closed session to order at 4:31 PM and the regular meeting to order at 5:33 PM

PRESENT: Board President Amy Adams and Board Members Dan Burchfield, Robert Perez, Nathan Sweet and Ute Van Dam

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Juan Pablo Herrera, Assistant Superintendent for Business Services; and Dr. Jane Wagneister, Assistant Superintendent for Instructional Services

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Adams called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation/Goal Setting: District Superintendent Government Code section 54957*
- c) *Public Employee Employment/Appointment - Government Code Section 54957*
- d) *Confidential Student Matters - Government Code Section 49060*
 - 1. Special Education Final Settlement & Release Agreement: Case No. 032964
 - 2. Special Education Final Settlement & Release Agreement: OAH Case No. 2025030379
 - 3. Special Education First Amendment to the Final Settlement & Release Agreement: OAH Case No. 2025021007

4. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Adams reconvened the meeting to open session at 5:33 PM, recognized the presence of a Board quorum and stated that the Board took action in closed session to approve the following: 1) Special Education Final Settlement & Release Agreement: OAH Case No. 032964 by the following vote: Ayes: 5; Nays: 0; Abstentions: 0; 2) Final Settlement & Release Agreement for OAH Case No. 2025030379 by the following vote: Ayes: 5; Nays: 0; Abstentions: 0; and 3) First Amendment to the Final Settlement & Release Agreement for OAH Case No. 2025021007 by the following vote: Ayes: 5; Nays: 0; Abstentions: 0.

5. PLEDGE OF ALLEGIANCE

Dr. Jane Wagmeister led the Pledge of Allegiance.

6. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 5

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the agenda as presented.

7. APPROVAL OF MINUTES – MOTION NO. 6

On a motion by Robert Perez and second by Ute Van Dam, the Board unanimously approved the minutes of the June 16, 2025, June 18, 2025 and July 7, 2025 regular meetings.

8. PUBLIC COMMENT

Board President Adams called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

9. REPORT FROM SUPERINTENDENT

a) Summer Highlights Update

Superintendent Hays reported on the following: Summer programs for students at MHS, SPED and ELOP and thanked Dr. Wagmeister, Dr. Magana and Susie Rossiter for their work in overseeing these successful programs; Dr. Hays also thanked Dr. Lasure and the personnel department in working to ensure the schools are adequately staffed for the first day of school; and she thanked Juan Pablo Herrera and the amazing MOT, Technology, CNS & Fiscal teams for all of their great work over the summer to get the schools ready for students in August.

10. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Dan Burchfield reported on the following: summer activities and is looking forward to a great new school year.

Amy Adams reported on the following: summer vacation activities and is excited to begin the new school year.

Nathan Sweet reported on the following: summer vacation activities and is looking forward to a great new school year.

Robert Perez reported on the following: attended the Find My Genius VIP Day at Campus Canyon School last month and is excited for the new school year.

Ute Van Dam reported on the following: her official retirement; summer vacation activities and is looking forward to the new school year.

11. BOARD ITEMS FOR ACTION/DISCUSSION

No items.

12. CONSENT-ACTION – MOTION NO. 7

On a motion by Robert Perez and second by Dan Burchfield, the Board unanimously approved the following consent action items by a roll call vote. Item 12k (ratification of June and July 2025 warrants) was removed from the consent calendar and tabled until the September 9, 2025 Board meeting.

- a) Classified Employment Report No. 08-05-25-02
- b) Certificated Employment Report No. 08-05-25-01
- c) Payment of stipends
- d) Teacher Assignment Authorizations for 2025-2026
- e) Resolution No. 2025-2026-02, Workers' Compensation insurance coverage
- f) Student Teaching Agreements/MOUs: CSU, Channel Islands (2 agreements) 1) Early Childhood Studies and 2) Middle School Counseling Fieldwork Candidates
- g) Middle School Plans for Student Achievement
- h) Notice of Completion: Arroyo West School Exterior Painting Project
- i) Agreements for Services – 2025-2026
 - 1. Fagen, Friedman & Fulfrost, LLP, Agreement for Legal Services 2025-2026
 - 2. Keeth Matheny - 2025-26 - total cost - \$48,600
 - 3. Ventura County Behavioral Health (VCBH) - 2025-26
 - 4. ACTUM Dove Psychological and Behavioral Services- 2025-26 - total cost \$63,500
 - 5. Simi Valley Unified School District - 2025-26 total cost \$33,184.00
 - 6. Simi Valley Unified School District - 2025-26 total cost \$55,402.00
 - 7. Adventist Health Simi Valley Child Development Center 2025-26 - total cost 5,729.77
 - 8. The HELP Group - Bridgeport - 2025-26 - total cost \$43,043.25
 - 9. Access School - 2024-2025 - \$78,400.00
 - 10. VCOE, K-12 Library Support Services, 2025-2026 - total cost \$7,920.00
 - 11. Easter Seals Southern California, Inc. 2025-26 - total cost \$5,000.00
 - 12. Amergis Healthcare Staffing - 2025-26 - total cost \$280,559.31
- j) Acceptance of donations:
 - Peach Hill Academy PTA: \$2,763.25 - Peach Hill Academy - School Supplies

- Peach Hill Academy PTA: \$1,924.22 - Peach Hill Academy - School Supplies
 - Peach Hill Academy PTA: \$111.53 - Peach Hill Academy - School Supplies
 - Zumalu LLC DBA Kona Ice of Thousand Oaks: \$101.00 - Flory Academy - FAST Account
 - Skirball Cultural Center: \$500.00 - Campus Canyon - Middle School Field Trips
 - Ohio Pyle Prints: \$47.61 - Moorpark High School - Principal Discretion Account
- l) Ratification of purchase orders in the total amount of \$8,109,454.35:
2024-2025: CO Series: CO25-00391 - CO25-00438; F Series: F25-00049, F25-00056, F25-00057; P Series: P25-01526, P-01631 - P26-01635; TB Series: 25-00001; TP: Series: TP25-00004 - TP25-00037.
2025-2026: B Series: B26-00001 - B26-00125; CO Series: CO26-00001 - CO26-00024; F Series: F26-00001 - F26-00005; FB26-00001 - FB26-00009; P Series: P26-00002 - P26-00118; TB Series: TB26-00001 - TB26-00007; TP: Series: TP26-00001 - TP26-00029.

BUILDING PROGRAM

PERSONNEL

13. **EMPLOYMENT CONTRACT, ASSISTANT SUPERINTENDENT, INSTRUCTIONAL SERVICES – MOTION NO. 8**

On a motion by Nathan Sweet and second by Ute Van Dam, the Board unanimously approved the employment agreement between the District and Dr. Melissa LaBelle.

14. **PROPOSED REVISIONS TO CERTIFICATED MANAGEMENT SALARY SCHEDULE – MOTION NO. 9**

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously approved the revisions to the Certificated Management Salary Schedule as follows:

31	Middle School Principal	215 days						
	K-8 School Principal		Daily	650.87	670.40	690.97	711.28	732.56
	Principal-Adult Ed/Special Projects		Annual	139,937.05	144,136.00	144,558.55	152,925.00	157,500.40

15. **VARIABLE WAIVERS FOR 2025-2026 – MOTION NO. 10**

On a motion by Nathan Sweet and second by Dan Burchfield, the Board unanimously approved the employment of the following two employees on the basis of a variable waiver for the 2025-2026 school year.

Employee: Areli Diaz
 Job Title: Teacher – Spch Therapy – DIS

Subject: Speech and Language
Grades: K-5th
School: Flory Academy

Employee: Kellie Rowitz
Job Title: Teacher – Spch Therapy – DIS
Subject: Speech and Language
Grades: K-5th
School: Mountain Meadows

INSTRUCTION

16. WILLIAMS QUARTERLY REPORT DISCLOSURE

In accordance with Education Code Section 35186, school districts must provide quarterly reports to disclose any Williams Uniform Complaints filed for the period of April 2025 through June 2025. Attached is the Moorpark Unified School District's July 2025 Quarterly Report on Williams Uniform Complaints, indicating that no complaints were filed with any school in the District during this quarter. This information is for public reporting purposes only; no Board action is required.

17. VCOE QUARTER 4 WILLIAMS REPORT – 2024-2025 FISCAL YEAR – IVYTECH CHARTER

The Ventura County Office of Education has completed the Quarter 4 Williams Report for the 2024-2025 fiscal year for IvyTech Charter School. Attached is the Summary Report of Findings for the April-June 2025 visitation periods, indicating all areas reviewed were found to be in compliance. This disclosure is for public reporting purposes only; no Board action is required.

BUSINESS

18. 45-DAY BUDGET REVISION

Education Code Section 42127(h) calls for the public review of any revisions to revenues or expenditures that a local educational agency (LEA) makes within 45 days of the enactment of the State Budget. Governor Newsom signed the 2025-26 Budget Act on June 27, 2025. The 45th calendar day falls on Monday, August 11, 2025, which is the deadline to make public any local budget revisions for revenues and expenditures to reflect the Budget Act.

The District's 45-day budget revision form, with notes, was reviewed at the meeting. This information is for public reporting purposes only; no Board action is required.

19. MANDATE BLOCK GRANT APPLICATION – 2025-2026

The Moorpark Unified School District submitted an application for funding for the Mandate Block Grant (MBG) program for fiscal year 2025-2026, pursuant to Government Code Section 17581.6. Funding apportioned for the 2025-26 MBG is specifically intended to fund the costs of the programs and activities identified in the GC

Section 17581.6(f). A school district or county office of education that receives MBG funding shall not be eligible to submit claims to the State Controller for reimbursement pursuant to GC Section 17560 for any costs of any state mandates identified in GC Section 17581.6 (f) incurred in the same fiscal year that MBG funding is received. This item is for informational purposes only; no Board action is required.

20. RESOLUTION, INTENT TO PARTICIPATE IN THE CYBHI PROGRAM VIA VCOE CONSORTIUM – MOTION NO. 11

The Children and Youth Behavioral Health Initiative (CYBHI) is a five-year, \$4.6 billion statewide initiative designed to expand behavioral health support for children, youth, and families in California schools. The initiative provides funding and guidance to Local Education Agencies (LEAs). MUSD is seeking to participate in one of those programs, the CYHBI Fee Schedule Program. This is a statewide reimbursement model that allows LEAs to bill for school-based behavioral health services and receive ongoing funding for eligible services.

Rather than participate directly, MUSD seeks to join the Ventura County Office of Education (VCOE) Consortium for participation in CYBHI. The attached resolution confirms our intent to join the VCOE consortium, and work towards finalizing a Memorandum of Understanding with both VCOE and/or third-party vendors. VCOE will act as the lead agent.

On a motion by Ute Van Dam and second by Nathan Sweet, the Board unanimously approved Resolution No. 2025-2026-03, Intent to Participate in the CYBHI Program through the VCOE Consortium.

DISTRICT POLICIES

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, September 9, 2025 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 12

On a motion by Ute Van Dam and second by Nathan Sweet, the Board adjourned the regular meeting at 6:21 PM.

AMY ADAMS
BOARD PRESIDENT

NATHAN SWEET
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

8/5/25