

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: August 20, 2025

PUBLIC HEARING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Kevin Bell
Casey Caulder
Tamra Ham
Jasmine Weeden
Mandi Avery
Joe Bossie

ADMINISTRATION/STAFF/STUDENT PRESENT:

Dr. Mary Steady, Superintendent of Schools
Peter Stivali, Principal
Debbie O'Connor, Financial Manager
Sharon Holt, SAU #68 Administrative Assistant
Bart King, Technology Assistant
Heather Krill, Teacher Representative

PUBLIC PRESENT:

Kathryn Wilson, 2Revolutions

Kathryn McClinton, 2Revolutions

PUBLIC PRESENT REMOTELY:

Mark Houde

The School Board meeting was held in the Elementary School Multipurpose Room.

School Board Chairperson, Jay Duguay called the Public Hearing to order at 6:30 PM.

Jay Duguay commented that the Public Hearing was being held to gather public comment on the use of monies from the Facilities and Equipment trust funds for proposed projects. These projects include the replacement of the door access readers at both school buildings; the replacement of the Elementary Multipurpose Room doors; and the installation of a new evaporator and condenser for the walk-in freezer in the school cafeteria.

Debbie O'Connor noted the door access reader project as well as the walk-in freezer project were discussed at the July 23, 2025 School Board meeting. The Elementary Multipurpose Room doors need to be replaced for safety reasons to complete the fortification of the entryway. The original proposal for the replacement doors was \$8,500. An additional \$340 was added to the proposal to upgrade the doors to level three ballistics. With shipping that will bring the door replacement project to around \$11,000. The door installation will be complete by Mark Houde and his staff. Once the new doors have been hung, they will only be able to be used as egress from the Multipurpose Room. No one will be able to enter the Multipurpose Doors from the entry foyer.

Jay Duguay opened the public comment period.

Public Comment: None.

Tamra Ham made a motion to approve and expend eight thousand, five hundred, fifty dollars (\$8,550) from the Facilities Expendable Trust Fund for the replacement of the door access readers for all school buildings. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.

Tamra Ham made a motion to approve and expend up to eleven thousand dollars (\$11,000) from the Facilities Expendable Trust Fund for the replacement of the Elementary School Multipurpose Room foyer doors. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.

Tamra Ham made a motion to approve and expend thirteen thousand, eight hundred ninety-two dollars (\$13,892) from the installation of a new evaporator and condenser for the walk-in freezer in the school cafeteria. Joe Bossie

seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.**

Debbie O'Connor noted the monies from the March 2025 warrant articles will be moved into the appropriate trust funds as soon as the 2024-2025 fiscal year reports are completed.

Debra O'Connor noted a Technology Expendable Trust Fund hearing will be needed prior to the September 10, 2025 related to the use of funds for the *Clear Touch* Display Boards. These Boards were discussed during the budgeting process and it was determined at that time to utilize the Technology Trust fund for their purchase.

Tamra Ham made a motion to adjourn the Public Hearing. Joe Bossie seconded the motion. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the hearing adjourned to the regularly scheduled School Board meeting at 6:37 PM.**

Respectfully submitted,
Sharon Holt, SAU #68 Administrative Assistant