

Shelter Island School Board of Education
Monday, September 15, 2025
Regular Meeting 5:30 pm, Conference Room

Kathleen Lynch, President * Margaret Colligan, Vice President
Dawn Hedberg Molly Kendall Karina Montalvo Anthony Rando

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

5. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

5.1 Approval of Minutes

- a. Regular Meeting of August 25, 2025

6. Correspondence - None

7. Student Liaison Report

8. Presentations -- None

9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 9.1 – 9.3

9.1 Additional Permanent Substitute for the 2025-2026 School Year

- a. Appoint Kelsey Northcote, .33 Permanent Substitute for the 2025-2026 school year, at a rate of \$195 per day, prorated to \$62.70 per day and grant her five (5) sick days for the school year, prorated to 1.65 days.

9.2 Additional Substitute Aide for the 2025-2026 School Year at \$110 per day

- a. Francis Regan

9.3 Additional Substitute Teacher for the 2025-2026 School Year at \$125 per day

- a. Kimberly Adkins

10. Program - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Program Actions: 10.1 – 10.2

10.1 CSE Recommendations for the 2025-2026 School Year

- a. Committee on Special Education

10.2 Building Level Safety Plan

- a. Approve the September 2025 Building Level Safety Plan

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.2

11.1 Financial Reports

- a. Treasurer's Report – July 2025
- b. Extra Class Report – July 2025
- c. Appropriation Report

- d. Revenue Status Report
- e. Claim Auditor's Report – August 2025
- f. Payroll Audit Report – August 2025

11.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entries for the period of August 18, 2025 through September 8, 2025, that in accordance with Board Policy, the Superintendent has approved as well as the transfers that need specific Board approval.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC of Shelter Island, NY, for snow removal services, in the amount of \$8,500. The term of said agreement shall be December 1, 2025 through April 30, 2026; and authorize the Board President to execute said agreement.

13. Facility – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Action: 13.1

13.1 Excess Equipment

- a. Two (2) Smart LCD Display Monitors - #20190068 and #20190070 (broken and have been replaced)

14. Items for Consideration

Board Committees for the 2025-2026 School Year

- a. Building & Grounds/Health & Safety Committee (Kathleen Lynch & Anthony Rando)
- b. Audit Committee (Kathleen Lynch & Margaret Colligan)
- c. Policy Committee (Margaret Colligan & **OPEN**)
- d. Wellness Committee (Karina Montalvo, Anthony Rando & Molly Kendall)
- e. Joint Professional Practice Committee (JPPC) (Margaret Colligan & Dawn Hedberg)

15. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

16. Assistant Superintendent Report

17. Superintendent Report

18. Board Member Reports

19. Visitor Comments

20. Adjournment