

College Application Process

At this time, you should have:

1. Filled out the Junior Survey on Scoir (Available on the front page when you log in)
2. Asked two (2) teachers to write you a letter of recommendation
3. Visited schools (virtually/in-person), researched programs, gauged your own goals and interests
4. Met with your Counselor for a Junior College Conference

COMMON APP

1. Create a **Common App** account at www.commonapp.org
 - a) Add Tenafly as your school in the "Education" tab & then add schools that you are applying to in the "My Colleges" Tab
 - b) Fill out each tab/section. The tab/section is complete when you see the green check mark.

FAQ's:

- **Class size: 290**
 - **GPA Scale: 4**
 - **We do not rank**
 - **All CPB and CP-level classes offered at THS are considered "College Prep"**
2. Sign the **Common App** FERPA Waiver and add recommending teachers and your counselor
 - a) Select a College in the "My Colleges" tab
 - b) On the left side, go to: Recommenders and FERPA
 - c) Complete the FERPA Waiver Release Authorization
 - d) Add Counselor and Teacher where indicated. **DO NOT ADD THEIR EMAILS, ONLY NAMES**
 - e) Assign the teacher to the College if a letter is required
 3. Apply using the Review and Submit option- you will receive an email confirmation from each school
from this point forward, schools will communicate with you via your applicant portal
If your college/university is not on Common App, visit their website for application instructions

SCOIR

- 1) Sign in to your **Scoir** Account
 - a) Complete FERPA Waiver (MY PROFILE > FERPA > REVIEW AND SIGN)
 - b) Under MY PROFILE add Common APP ID (CAID)
 - c) Drag or Add schools to the "Applying Column" under "My Colleges" **This tells your counselor where you need documents sent** and where you plan to apply.
 - d) Select Application Method & Application Type - You can go back and edit later if needed
- 2) On **Scoir**, Go to *Docs* (Upper right corner of "My Colleges" page)
 - a) Pick two teachers from the drop-down. Once selected, these two teachers will be notified to send letters to all your schools. If you request a Fee Waiver, you can do so on this page
 - b) Be sure to thank your teachers in the space provided, in person or with an e-mail
 - c) If you are applying ED (Early Decision), your ED agreement will be found here as well

***FAFSA Graduation Requirement* (all students must complete FAFSA or waive completion*
Financial Aid Night: November 13, 2025 (Virtual)**

STANDARDIZED TEST SCORES: *Student is responsible for sending official scores*

- 1) If you are applying test optional, skip this step
- 2) If you are sending SAT Scores: Visit collegeboard.com and send test scores
- 3) If you are sending ACT Scores: Visit act.org and send test scores

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- **Athletes:** Register with the NCAA Eligibility Center for Division I&II athletics
 - To request **non- federal aid from the college**, complete CSS Profile – cssprofile.collegeboard.org
 - College Mini-Fairs will be held in the PITT during lunch time on Tuesdays and Thursdays starting **9/9**