

AVON BOARD OF EDUCATION
Meeting of August 13, 2025
MINUTES

President Bing called the meeting of the Avon Board of Education to order at 7:00 p.m.

President's Statement: This meeting has been advertised as a regular business meeting in the Asbury Park Press on July 14, 2025 and the Coast Star on July 10, 2025. Copies of the notice have been forwarded to the Avon Borough Office, the Avon Public Library, the Avon Post Office, has been posted in the Avon School, and is posted on the Avon Elementary School website. This is in compliance with the requirements of Chapter 231 of the "Open Public Meetings Law" of Public Laws of 1975.

The Board will entertain questions and/or discussion on any open session agenda item before voting on same, if requested.

Public Comment: Members of the public wishing to address the Board of Education on both agenda and non-agenda items must state their name, address, and are requested to limit their comments to five (5) minutes when it appears the public comment portion of the meeting may exceed thirty minutes in duration.

The Board will hear all participants but may not always be prepared to discuss an issue when presented; however, the President or Superintendent will advise what action will be taken, if necessary, to address the concern.

Roll Call: **Present:** Losinger, Requa, Scrabis-Fletcher, Szczepaniak, Bing.
Absent: Evans and Kinkela
Others: 1 visitor

Communications: None.

Superintendent's Update:

Superintendent Danahy acknowledged and thanked the following staff:

- the extended school year staff, as well as Mrs. Price, for conducting successful summer programs
- Mike Vaccarino for all of his assistance in launching the new website last week
- Bruce Smith and the team for the hard work in completing the summer projects. The projects were reviewed
- The community members for meeting with the district. It was great to meet everyone and the meetings were reviewed

Superintendent Danahy reported on the following:

- Enrollment Report
- Safety and Security Drill Report – the report and drills held were reviewed
- Upcoming programs

The Board and Superintendent Danahy discussed the staff vacancies and the new website.

Board President's Update:

President Bing commended the Board committees on a great job with the Board of Education goals and action plans.

Committee Reports:

The communication, operations, educational excellence, and management committee chair reviewed the Board goal and action plan as it relates to their committee. The Board discussed the goals and action plans.

Communications Committee- Mr. Szczepaniak reported that the committee will meet next week with Superintendent Danahy and will review the draft of the newsletter.

Educational Excellence – Dr. Scrabis-Fletcher discussed the needs assessment with the Board.

Operations Committee-Mrs. Requa reported that the committee had a meeting and will discuss the matter in executive session.

Management Committee- Mrs. Losinger reported that the committee has discussed developing a plan for updating the Board calendar. The matter was discussed.

President Bing thanked all of the committee members. The board further discussed the district's mission statement and including it on documents.

Board Secretary Certification

I, Amy Lerner, School Business Administrator/Board Secretary certifies that as of June 30, 2025, no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Amy S. Lerner

School Business Administrator/Board Secretary

Public Session on Agenda items only: None

Agenda Review:

The agenda motions were reviewed in detail by the Board.

Dr. Scrabis-Fletcher inquired about the rescission of the cheerleading coach position. Superintendent Danahy responded that it was due to a lack of interest.

Mrs. Lerner reviewed with the Board the motion to increase the qualified purchasing agent's thresholds.

The board inquired about the schools of attendance for the families receiving aid in lieu of transportation and Mrs. Lerner reviewed the list.

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It was moved by Bing and seconded by Scrabis-Fletcher to close the work session and open the regular business meeting. Voice vote was all in favor and the work session adjourned and opened to the regular business meeting at 7:56 pm.

Personnel:

It was moved by Losinger and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolutions:

The employment contract with Kathryn Skribner as a teacher for the 2025-2026 school year at a salary of \$59,750 (1.0 FTE, Step 2, BA).

The resignation of James Nappo, Boys Soccer Coach, effective September 1, 2025.

Erin Blaney and Carrie Becker as the Head Teachers on an as needed basis for the 2025-2026 school year at the rate of \$47 per hour as per the agreement with the AEA.

The leave of absence for James Nappo in accordance with the contract with the AEA for the period of on or about September 18, 2026 through on or about October 31, 2025 with a return to work date of November 3, 2025.

Melissa Berta as the Boys Soccer Coach for the 2025-2026 school year at the stipend of \$3,102 as per the agreement with the AEA.

Erin Blaney as the PLC Team Leader for the 2025-2026 school year, for up to 12 hours, at the rate of \$47 per hour as per the agreement with the AEA.

Additional work (at the individual's contracted hourly rate) for part time staff to attend the staff professional development day trainings during the 2025-2026 school year as requested by the Superintendent.

Rescind the stipend contract with Melissa Berta as the cheerleading coach for the 2025-2026 school year.

Brian Trapani and Sharon Cumiskey for two hours each to attend New Teacher Training at the rate of \$47 per hour as per the agreement with the AEA

Roll call vote was all in favor, motions carried unanimously.

Finance:

It was moved by Bing and seconded by Scrabis-Fletcher to remove, as recommended by the Superintendent, the following resolution from the agenda:

The payroll for August 2025 totaling \$57,429.16.

The payment of bills presented for the 2025-2026 budget totaling \$173,372.97.

Transfer in the 2024-2025 budget in the amount of \$152,725.92 for the month of June 2025.

The Budget Status Report for June 2025 and the certification by the Board Secretary that there are no over expenditures in the major funds and accounts of the 2024-2025 budget; further, that sufficient funds are currently available to meet the district's current financial obligations for the 2024-2025 school year.

The Financial Reports of the Treasurer and Board Secretary for the month of June 2025.

Rescind the contract with Barbara O'Boyle, A.A. Physical Therapy, for physical therapy services for the 2025-2026 school year.

The attached staff travel expenses for various training and business related trips as budgeted for in the 2025-2026 budget.

To approve the following resolution:

WHEREAS, Amy Lerner, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to **\$53,000**, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Avon-by-the-Sea Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of **\$53,000** for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

The application and acceptance of funds under the Elementary and Secondary Education Act (ESEA) Consolidated Formula Sub-Grant Allocations for FY26 in the amount of \$24,879.

Title I	\$20,670
Title II Part A	\$ 3,563
Title III	\$ 646

To participate in a consortium with the North Hanover Township Board of Education under the ESEA Consolidated Formula Sub-Grant Allocation for Title III funds for FY2026.

Roll call vote was all in favor, motions carried unanimously.

Other Business:

It was moved by Requa and seconded by Szczepaniak to table the following resolution:

The minutes of the regular business and executive session meetings held on July 16, 2025.

The Avon Board of Education goals and action plans for the 2025-2026 school year.

The fall and winter sports schedules for the 2025-2026 school year.

The following price schedule for lunches, milk and juice served in the Avon lunch program for the 2025-2026 school year:

Full price student lunch, including milk.....	\$4.30
Full Price, student breakfast, including milk.....	\$2.10
Reduced price student lunch, including milk.....	\$0.40
Reduced price student breakfast, including milk.....	\$0.30
Free student breakfast and lunch, as qualified.....	\$0.00 A la
carte student entrée.....	\$3.00 A la carte
student milk.....	\$0.50 A la carte student
juice.....	\$0.50 Full price adult
lunch.....	\$5.30 A la carte adult
milk.....	\$0.80 A la carte adult
juice.....	\$0.80
Snacks.....	\$1.75

Disposal of the attached list of library books deemed as outdated, damaged and/or obsolete.

The district goals for the 2025-2026 school year.

The district safety and security plan for the 2025-2026 school year.

Roll call vote was all in favor, motions carried unanimously.

Facilities and Transportation:

It was moved by Scrabis-Fletcher and seconded by Losinger to approve, as recommended by the Superintendent, the following resolutions:

The attached Emergency Drill report for July 2025.

Aid in lieu of transportation for one (1) Avon resident student in the amount of \$1,177 for the 2024-2025 school year.

Aid in lieu of transportation for fourteen (14) Avon resident students in the amount of \$1,177 per student for the 2025-2026 school year

Roll call vote was all in favor, motions carried unanimously.

Program:

It was moved by Losinger and seconded by Scrabis-Fletcher to approve, as recommended by the Superintendent, the following resolutions:

To approve the tuition contract with the Colts Neck Township Board of Education for one (1) Avon resident student placed out of district in an extended school year program for the 2025-2026 school year at a tuition and extraordinary services rate of \$127,232.

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To approve the tuition contract with the Manasquan Board of Education for one (1) Avon resident student placed in an extended school year CLI/Academy program for the 2025- 2026 school year at a tuition rate of \$99,400 and extraordinary services to be billed separately as per the rates attached and as applicable.

The tuition contract with the Monmouth County Vocational School District Board of Education for three (3) Avon residents for the 2025-2026 school year at an annual tuition rate of \$7,100.00.

Roll call vote was all in favor, motions carried unanimously.

Unfinished Business: None

New Business:

- Committee Meetings with the Superintendent – The Superintendent requested meetings with each of the committees. The committees discussed dates and times.
- Superintendent Danahy reviewed the housing of secure BOE member documents for meetings and the new website. The Board discussed the matter and decided to move forward with the Google folder that has been set up. The Board members will need to set up multi factor authentication security. Mr. Vaccarino will attend the next BOE meeting to assist.

Public Session: None

Motion to adjourn to executive session:

It was moved by Szczepaniak and seconded by Scrabis-Fletcher for the Avon Board of Education to approve the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Board finds that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED, by the Avon-by-the-Sea Board of Education, in the County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of any actions upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows; Personnel (2025-2026 staffing) and Legal (student matter).
3. The Board will not take action following closed executive session.
4. It is anticipated that the closed executive session will last approximately thirty (30) minutes.
5. It is anticipated at this time the above stated subject matter will be made public when the need for confidentiality no longer exists.
6. This Resolution shall become effective immediately.

Voice vote was all in favor, motion carried unanimously. The Board adjourned into executive session at 7:58 PM.

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It was moved by Bing and seconded by Losinger to adjourn the executive session. Voice vote was all in favor and the executive session adjourned and opened to the regular business meeting at 8:28 pm.

The Board discussed enrollment and students attending St. Catharine School.

The Board discussed the Blue Ribbon School designation,

Motion to adjourn:

There being no further business before the Board, it was moved by Bing and seconded by Scrabis-Fletcher to adjourn the meeting. Voice vote was all in favor, motion carried unanimously. The meeting adjourned at 8:32p.m.

Respectfully submitted,

Amy S Lerner

Amy S. Lerner, Board Secretary