

**FRASER PUBLIC SCHOOLS
BOARD OF EDUCATION
Regular Meeting
Monday, August 11, 2025**

MINUTES

The Regular Meeting of the Fraser Board of Education of Monday, August 11, 2025 was held at the Administration Building, 33466 Garfield, Fraser, MI 48026.

Board Members Present: Todd Koch, Vice President
 Robyn Norbeck, Treasurer
 Kathleen Moco, Secretary
 Abigail Wasil, Trustee
 Todd Burrows, Trustee
 Rebecca Jensen, Trustee

Board Member Absent: Scott Wallace, President

Also Present: Carrie Wozniak, Superintendent
 Kerry Terman, Assistant Superintendent for Human
 Resources & Title IX Director
 Kate Mulligan, Director of Elementary Education
 Kyle Ray, Director of Secondary Education
 Brent Brasure, Director of Career and Technical Education
 Jim Birko, Operations & Maintenance
 Jane Sturgell, Special Education Director
 Kristin Sommer, Director of Community Relations

Meeting called to order by Todd Koch, Vice President at 7:00 p.m.
The pledge of allegiance was conducted.

Amendment of Agenda:

Approval of Minutes:

Corrections:

Motion by Robyn Norbeck, supported by Rebecca Jensen to approve the Minutes of the Regular Meeting of July 14, 2025.

Ayes: All

Nays: None

Motion Carried

Operations & Maintenance Department Status Report:

Mr. Birko said August is off to a busy start. The cleaning crew is following the contractors to clean up the schools and get them ready for the first day of school. They will be turning on the chillers and boilers on at RMS this week and adjusting the controls. The roof work is in the final stages at Emerson and Disney. FHS concrete work is 95% complete. The paving at FHS is almost done as well. They have a small area on Klein to pave, then they will install the Petromat

and the lay the final layer of asphalt this weekend. The Fra Café is nearly done as well. Everything should be finished by the first day of school.

Correspondence: None.

Superintendent's Report:

Dr. Wozniak said last week the principals were back for the two-day Administrative Leadership Retreat. Next week, August 21, will be the Welcome Back Breakfast for all staff.

Citizen: Agenda Items: None.

Old Business: None.

New Business:

Human Resources Report.

Resignations:

Motion by Abigail Wasil, supported by Katie Moco to accept the resignations of the following and commend them for their service to the district.

Brinkman, Clare
Food Service / Fraser High School
Effective: July 25, 2025
Since: July 11, 2024

McNamara, Alyssa
Special Education Teacher / Edison Elementary
Effective: August 1, 2025
Since: October 12, 2020

Mueller, Rachel
LRE Aide / Edison Elementary
Effective: July 21, 2025
Since: January 8, 2025

Ayes: All Nays: None Motion Carried

Adoption of Resolution to Approve the 2025-2030 Strategic Plan.
Motion by Robyn Norbeck, supported by Katie Moco to approve the 2025-2030 Strategic Plan, as recommended.

Ayes: All Nays: None Motion Carried

Approval of Virtual Instruction Plan.
Motion by Rebecca Jensen, supported by Abigail Wasil to approve for the Virtual Instruction Plan for the 2025-2026 Secondary Level (7-12) State Testing Dates, as recommended. All students will receive instruction via our Learning Management System, Canvas, and will have the ability to communicate with their teachers via email or the LMS.

Ayes: All Nays: None Motion Carried

Adoption of Resolution to meet in Closed Session at the end of the regular meeting in accordance with the Open Meetings Act, Section 8c regarding negotiations.

Motion by Abigail Wasil, supported by Katie Moco to move into closed session at the end of the meeting in accordance with the Open Meetings Act, Section 8c regarding negotiations.

Roll Call Vote:

Ayes: T. Burrows; R. Norbeck; T. Koch; R. Jensen; A. Wasil; K. Moco

Nays: None

Motion Carried

Approval of Financial Transactions:

Bills:

Motion by Robyn Norbeck, supported by Katie Moco that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

General Fund	\$4,402,001.26
Food Service Fund	131,559.78
Student/School Activities	2,756.72
Debt Retirement Funds	-
<u>Capital Projects Fund</u>	<u>106,240.95</u>
Total	\$4,682,828.30

Ayes: All

Nays: None

Motion Carried

Committee Reports: None.

Citizen: Non-Agenda Items: None.

Miscellaneous Business:

Schedule of Activities.

Adjourn to Closed Session: 7:22 p.m.

Return to Open Session: 8:08 p.m.

Adjournment:

Motion by Abigail Wasil, supported by Robyn Norbeck to adjourn at 8:09 p.m.

Ayes: All

Nays: None

Motion Carried

These Minutes were approved by the Fraser Board of Education at their Regular Meeting of September 8, 2025 and are to be filed in the Permanent Minute Book.

Kathleen Moco, Secretary