

PASS-THROUGH GRANT

Thank you for your interest in providing a grant to Wylie ISD teachers. All teachers and staff can apply for grants through a single online application form. The Wylie ISD Education Foundation (the Foundation) manages contributions and distributes awards on behalf of community organizations and businesses that offer grants.

DONOR RESPONSIBILITIES

As a grant donor, you will:

- Submit the completed agreement to the Foundation.
- Provide desired grant criteria, ranked by priority, by September 15.
- Fund the grant by the first business day of November. Minimum award: \$500 per recipient.

WHAT TO EXPECT

- In July, we will share a single online grant application with all Wylie ISD staff. The application grant requests students with donor criteria.
- Grant winners will be announced in November. Donors will be invited to attend the awards celebration. Specific details will be communicated as the date approaches.
- We cannot reveal grant winners until all grants have been awarded. After the awards, a list of recipients will be posted on our website, wisdfoundation.org.

GRANT CRITERIA AND DEADLINES

- Submit your criteria by September 15
- Staff will make every attempt to match your preferred criteria with the applications received

FUNDING REQUIREMENTS

- Each grant must be fully funded by the first business day of November.
- Grants funded after the deadline may incur a 5% management fee.
- We cannot distribute a grant until payment is received.

AWARD DISTRIBUTION

- Grant funds will be sent directly to the campus with an account number for the teacher to use and spend per their application.
- Awardees are asked to submit a thank-you letter to the donor and provide their school information by mid-December. In rare cases, grants may be deferred upon request and with approval of the Finance department.

We aim to be transparent throughout the process. If you have any questions, please don't hesitate to ask. Thank you for your generosity and support of Wylie ISD students and teachers.

Warm regards,



Windi Fuller
Executive Director



951 South Ballard Avenue, Wylie, TX 75098
972.429.3025 • www.wisdfoundation.org

To empower every student and educator in Wylie ISD by providing resources that foster educational achievement and lifelong success.

PASS-THROUGH GRANT AGREEMENT

Please print this form and complete the information below to ensure we can process and acknowledge this gift.

GRANT INFORMATION

Grant Title (This is how it will be referenced in print and announced at the awards celebration):

GRANT AMOUNT DONATED (minimum \$500 per grant)

\$ _____ Number of Grants to be Awarded _____

DONOR INFORMATION

Organization Name: _____

Primary Contact Name (First and Last Name): _____

Address (please include the organization's address):

City: _____ State: _____ Zip Code: _____

Email: _____ Telephone Number: _____

Secondary Contact Name (First and Last Name): _____

Address (please include the organization's address):

City: _____ State: _____ Zip Code: _____

Email: _____ Telephone Number: _____

GRANT INTENT

This will help staff identify grants that match your goals.

By providing your email address and/or phone number, you will receive news, updates, and other ways to get involved with the Wylie ISD Education Foundation. You may unsubscribe at any time.

SIGNATURE

Signature: _____ Date: _____

Your questions and feedback are important to us. Please feel free to contact us at wisdfoundation.org or call (972) 429-3025. Thank you for your generosity.

Please mail this completed form to: Wylie ISD Education Foundation | 951 S Ballard Ave. | Wylie, TX 75098



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GRANT CRITERIA WORKSHEET

Your generous offer to award a Wylie ISD Education Foundation grant will impact the lives of teachers and students in Wylie ISD. To ensure your preferences are met, please complete the questionnaire below and return the signed form to the Foundation by September 15.

Preferred Grant Title: _____

INSTRUCTIONS

- If you are not interested in certain criteria, leave the section blank. Only complete what applies to you.

CRITERIA - Please identify a campus and/or area of interest you would like your grant to support. For example, any Wylie ISD campus supporting special needs.

Wylie ISD Campus Preference(s): _____

Grade Level(s): _____

Area of Interest or Study: _____

Additional Information to Consider:

Name of Donor or Representative

Date

Signature of Representative

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