

Dear Donor,

Thank you for your generous commitment to enhancing education for the students of Wylie ISD. This letter outlines the steps to set up your endowment and ensure it aligns with your vision for supporting our teachers and students.

Your first step will be to complete the attached **General Endowment Program Agreement**. Below is a guide to help you navigate the document, but please don't hesitate to reach out with any questions.

Purpose

- Provide the official name of the endowment.
- Indicate whether the endowment will fund a **Scholarship** or a **Grant**.

Schedule of Contributions

- **Option 1:** Complete this section if you prefer to fund your endowment over a maximum 5-year period. Please note the endowment will not be eligible for payout until the final installment is paid in full.
- **Option 2:** Complete this section if you are paying your endowment in full upfront.

Endowment Awards

- A fully funded endowment with a \$10,000 minimum will pay an annual award of \$500 in perpetuity.
- For every additional \$5,000 contributed, the annual award will increase by \$250 in perpetuity. (For example, a \$15,000 endowment will award \$750 annually.)

Donor Information and Endowment Purpose

On the second page:

- Provide your contact information.
- Include a few sentences explaining the purpose of your endowment. This description will be shared on our website to honor your generosity and vision.

Future Steward Information

On the third page:

- Share the contact details of the future steward of the endowment to ensure its continuity and purpose are upheld.

Photo or Logo Submission

Please provide a **picture or logo representing your endowment**. Typically, donors provide a family picture for this purpose. This image will be shared on our website to identify and celebrate your endowment.

Once the agreement is complete, a fully executed copy will be emailed to the donor's address provided in the agreement.

Thank you again for your dedication to the students and teachers of Wylie ISD. Your support makes a lasting difference in our community.

Warm regards,



Windi Fuller
Executive Director