

FARRAGUT MIDDLE SCHOOL

Hastings-on-Hudson, NY 10706



September 2025

Dear Students:

This is our combination student handbook and assignment pad that will be used during the 2025–2026 school year. It is our hope that the assignment pad portion will help you to be better organized. Your teachers will help remind you to use this every day to keep track of your daily assignments and plan out your time for longer-term assignments.

The student handbook portion lays out some of the important rules and procedures here at FMS. Please read the handbook carefully as you are expected to follow all school rules each and every day. You can also refer to our district's website for the District Code of Conduct, as well as our own FMS Code of Conduct.

The FMS Staff is looking forward to a wonderful and exciting year for you all!

Respectfully,

Daniel Waldeck
Interim Principal

Lauren Iorio
Interim Assistant Principal



CONTACT INFORMATION

CENTRAL OFFICE ADMINISTRATION

Dr. William McKersie, Superintendent of Schools.....478-6200
Dr. Melissa Szymanski, Asst Supt of Curriculum and Instruction.....478-6201

DISTRICT ADMINISTRATION

Mrs. Jeanne Farruggio, Interim Asst Supt Pupil Personnel Services...478-6244
Ms. MariAngela Sanchez, Assistant Director of Special Education.....478-6284
Mr. Andrew Wendol, Athletic Director.....478-6241
Mr. Joseph Martorana, Supervisor Buildings & Grounds.....478-6222
Ms. Maureen Caraballo, Treasurer.....478-6210

MIDDLE SCHOOL PRINCIPAL'S OFFICE

Mr. Daniel Waldeck, Interim Principal.....478-6230
Ms. Michele Avila, Assistant to Interim Principal.....478-6230

MIDDLE SCHOOL ASSISTANT PRINCIPAL'S OFFICE

Ms. Lauren Iorio, Interim Assistant Principal.....295-3071
Attendance Line.....478-6223

PUPIL PERSONNEL SUPPORT STAFF

Ms. Christina Seide Kuch, Office Assistant.....478-6228
Ms. Danielle Dalcero, Grades 5 & 6 Counselor.....478-6227
Ms. Jocelyn Perez, Grades 7 & 8 Counselor.....478-6256
Ms. Lori Aufiero, K-12 Director of Guidance.....478-6262
Dr. Scott Tessler, Psychologist.....478-6264
Ms. Terry Frank, Social Worker.....478-6415

HEALTH OFFICE STAFF

Ms. Nancy Horsting, School Nurse.....478-6224
TBD, School Nurse.....478-6225
Ms. Michelle Castelluccio, Clerk.....478-6226

DISTRICT TELEPHONE LISTINGS

District Offices.....478- 2900
High School Office.....478- 6250
Hillside Elementary School Office.....478- 6270
Public Relations.....478- 6206
Registrar.....478- 6207
School Library.....295- 3101
Support Services.....478- 6261

FARRAGUT MIDDLE SCHOOL

Philosophy Statement

Farragut Middle School recognizes the uniqueness and importance of a middle school education in assisting children in the transition from childhood to adolescence. The middle school is a bridge between the elementary self-contained classroom and the high school's departmentalization. Within the middle school's structured, nurturing environment, each child is offered opportunities to develop and practice personal responsibility, accountability, initiative, and respect for others.

Farragut Middle School is dedicated to balancing and enhancing each individual's social, personal, and intellectual growth and to the development of a positive self-concept. The home, school, and community will work cooperatively to develop the talents, abilities, and attitudes of each child.

The middle school staff adopted this philosophy statement in 1990. It is included in this handbook in an effort to communicate our goals to parents/guardians and students. We encourage parents/guardians to help us work towards the goals above, and to participate in their child's education through:

- Parent/guardian/teacher conferences at regularly scheduled times and additional times as needed
- Monthly calendars, newsletters, e-mails and other informational materials are posted on the website
- Contact with teachers and counselors as concerns arise
- Contact with the Liaison Committee Members whose names and phone numbers will be posted on the website
- Board of Education meetings

Board Policies

At the beginning of the school year, each student will receive a copy of the following Board Policies:

Policy # 8120.1 - Use of Surveillance Cameras in the School District

Policy # 5500 – Student Records (Student Directory Information)

Policy # 5300.V - Student Dress Code

Policy # 4526 – Acceptable Use (Technology)

Policy # 4526.2 – Student Use of Privately-Owned Technology

Policy # 5030 – Complaints and Grievances by Students

These policies are coupled with educational programs related to our national ideals, goals and objectives. While providing for these procedures, it is necessary to protect the individual rights of students. However, such protection of the rights of individual students must be balanced against the rights and opinions of all students. Parents/guardians should acknowledge their review of these policies through the electronic signature in the August Welcome Packet. This will ensure the school that you have reviewed these policies with your child(ren).

2025-2026 School Calendar Letter Day

September 2025						
S	M	T	W	TH	F	S
	1	2 A	3 B	4 C	5 D	6
7	8 E	9 F	10 A	11 B	12 C	13
14	15 D	16 E	17 F	18 A	19 B	20
21	22 C	23	24	25 D	26 E	27
28	29 F	30 A				

October 2025						
S	M	T	W	TH	F	S
			1 B	2	3 C	4
5	6 D	7 E	8 F	9 A	10 B	11
12	13	14 C	15 D	16 E	17 F	18
19	20	21 A	22 B	23 C	24 D	25
26	27 E	28 F	29 A	30 B	31 C	

November 2025						
S	M	T	W	TH	F	S
						1
2	3 D	4 E	5 F	6 A	7 B	8
9	10 C	11	12 D	13 E	14 F	15
16	17 A	18 B	19 C	20 D	21 E	22
23	24 F	25 A	26 B	27	28	29

December 2025						
S	M	T	W	TH	F	S
30	1 C	2 D	3 E	4 F	5 A	6
7	8	9 B	10 C	11 D	12 E	13
14	15 F	16 A	17 B	18 C	19 D	20
21	22 E	23 F	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	TH	F	S
				1	2	3
4	5 A	6 B	7 C	8 D	9 E	10
11	12 F	13 A	14 B	15 C	16 D	17
18	19	20 E	21 F	22 A	23 B	24
25	26 C	27 D	28 E	29 F	30 A	31

February 2026						
S	M	T	W	TH	F	S
1	2 B	3 C	4 D	5 E	6 F	7
8	9 A	10 B	11 C	12 D	13 E	14
15	16	17	18	19	20	21
22	23 F	24 A	25 B	26 C	27 D	28

March 2026							April 2026						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
1	2 E	3 F	4 A	5 B	6 C	7				1	2	3	4
8	9 D	10 E	11 F	12 A	13 B	14	5	6 E	7 F	8 A	9 B	10 C	11
15	16 C	17 D	18 E	19	20	21	12	13 D	14 E	15 F	16 A	17 B	18
22	23 F	24 A	25 B	26 C	27 D	28	19	20 C	21 D	22 E	23 F	24 A	25
29	30	31					26	27 B	28 C	29 D	30 E		
May 2026							June 2026						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
					1 F	2	31	1 B	2 C	3 D	4 E	5 F	6
3	4 A	5 B	6 C	7 D	8 E	9	7	8 A	9 B	10 C	11 D	12 E	13
10	11 F	12 A	13 B	14 C	15 D	16	14	15 F	16 A	17 B	18 C	19	20
17	18 E	19 F	20 A	21 B	22 C	23	21	22 D	23 E	24 F	25 A	26 B	27
24	25	26 D	27 E	28 F	29 A	30	28	29	30				

The Board of Education of the Hastings-on Hudson Union Free School District does not discriminate in the educational programs and activities which it operates as per the requirements of the Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. If you suspect that your child has a disability that may require special education or accommodations in order to access our educational and/or extracurricular programs contact:
Department of Pupil Personnel Services - 478-6261

FMS BELL SCHEDULE

Period	Time	Length
1	8:15 - 8:56	41 min
2	8:59 - 9:40	41 min
3	9:43 - 10:24	41 min
4	10:27 - 11:08	41 min
5	11:11 - 11:52	41 min
6	11:55 - 12:37	42 min
7	12:40 - 1:22	42 min
8	1:25 - 2:06	41 min
9	2:09 - 2:54	45 min
Academic Coaching	2:54 - 3:15	21 min

FMS TWO HOUR DELAY BELL SCHEDULE

Period	Time	Length
1	10:15 - 10:43	28 min
2	10:46 - 11:14	28 min
3	11:17 - 11:45	28 min
4	11:48 - 12:16	28 min
5	12:19 - 12:47	28 min
6	12:50 - 1:18	28 min
7	1:21 - 1:49	28 min
8	1:52 - 2:20	28 min
9	2:23 - 2:54	31 min
Academic Coaching	2:54 - 3:15	21 min

DELAYED OPENING/SCHOOL CLOSING- EMERGENCY

Notices will be sent via our emergency alert system. Please make sure your information is updated in order to receive proper and timely notification.

Farragut Middle School Student Rights & Responsibilities

*as outlined in the **Code of Conduct** – which resides in the middle school office and on our website*

STUDENT RIGHTS

The Hastings-on-Hudson Union Free School District is committed to safeguarding the rights given to all students under state and federal law. In addition, to promote a safe, healthy, orderly and civil school environment, all students have the right to:

1. Take part in all District activities on an equal basis regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.
2. Present their version of the relevant events to school personnel authorized to impose a disciplinary consequence in connection with the imposition of the consequence.
3. Access school rules and, when necessary, receive an explanation of those rules from school personnel.
4. All students have the right to be free from harassment by District staff or students on school property or at school functions.
5. All students have the right to be free from discrimination by District staff or students on school property or at school functions based upon their actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.

STUDENT RESPONSIBILITIES

All Hastings-on-Hudson Union Free School District students have the responsibility to:

1. Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to other persons and to property.
2. Be familiar with and abide by all District policies, rules and regulations dealing with student conduct.
3. Attend school every day unless they are legally excused and be in class, on time, and prepared to learn.
4. Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of achievement possible.
5. Respond in a respectful, positive manner to direction given by teachers, administrators and other school personnel.
6. Work to develop mechanisms to control their anger.
7. Ask questions when they do not understand.
8. Seek help in solving problems that might lead to disciplinary action.

9. Follow the Dress Code at school and school functions.
10. Accept responsibility for their actions.
11. Conduct themselves as representatives of the District when participating in or attending school sponsored extracurricular events and to hold themselves to the highest standard of conduct, demeanor, and sportsmanship.
12. All students have the responsibility not to engage in harassment on school property or at school functions.
13. All students have the responsibility to not engage in discrimination based upon another student's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.

COURSE OF STUDY

GRADE 5: Students in fifth grade follow an elementary model, working in a single classroom setting with one general education teacher or in an Integrated Co-Teaching classroom with a general education and special education teacher. Art, Music, Physical Education, STEAM, Library, Organizational Skills, Technology, and Guidance Lessons are integral parts of the fifth grade program, being offered as “specials” which students attend with their class.

GRADE 6: Students in sixth grade take courses in English Language Arts, Social Studies, Math, Science, and World Language. Encores are offered in Math Enrichment, Technology, Exploring Equity, FACS, Executive Functioning, Music, Art, Health and Physical Education.

GRADE 7: Students in seventh grade take courses in English Language Arts, Social Studies, Math, Science, and World Language. Encores are offered in Math Enrichment, Technology, Library, Exploring Equity, FACS, Executive Functioning, Music, Art, Health, and Physical Education.

GRADE 8: Students in eighth grade take courses in English Language Arts, Social Studies, Math, Science, and World Language. Encores are offered in Technology, Exploring Equity, FACS, Financial Literacy, Music, Art, Health, and Physical Education.

**French 1B and Spanish 1B students (who have also taken French 1A and Spanish 1A) have the opportunity to earn high school level credit at the end of their 8th grade year by passing the course and Checkpoint A assessment.*

SUPPORT SERVICES (MTSS): Students who have been identified through the MTSS process as in-need of academic support will be given support services. Services are available in English Language Arts and Math.

ACCELERATION: In the 2025-2026 school year, some incoming 7th/8th graders will take Algebra instead of Math 7/Math 8. Algebra is an accelerated

course and as such, students must meet eligibility requirements for enrollment. Recommendations for acceleration occur at the end of the academic school year. In the 2025-2026 school year, all 8th graders will take Earth Science.

GENERAL INFORMATION AND PROCEDURES

ATTENDANCE: As stated in the “Code of Conduct” and Board Of Education Policy #5100 regular attendance and punctuality are very important at school and in other areas of life. Our goal is to help students develop the habit of being on time for every class, every day. Students who arrive late will miss important instruction, which is difficult to make up.

As stated in the District’s Attendance Policy, credit may be denied to any middle school student with more than 20 absences who is enrolled in a full year High School course. These would include: World Language – Level I, Algebra, and Earth Science. It is Hastings School District’s policy that students with properly excused absences, tardiness and early departures for which the student has performed any assigned make-up work, assignments and/or tests shall be eligible for course credit through an appeal.

ABSENCE: Whenever a student is absent, the parent should notify the Attendance phone line at 478-6223 or email (FMSAttendance@hohschools.org).

The caller should leave a message on voicemail stating the name and grade of the student and the reason for the absence. If the school is not notified of the absence, the attendance clerk will mark the student as absent unexcused. Families and students can monitor attendance in the eSD portal.

Upon a student's return from an absence, teachers will provide a list of all missed assignments, and students will have one day for each day they were absent to submit the make-up work without penalty. It is the student's responsibility to speak with their teachers to get all missed materials and schedule any make-up tests or quizzes during Academic Coaching.

Please Note: *If a student is absent from school, they may not participate in any after school or evening activities scheduled for that day unless present at school for 4 periods, or unless excused by the principal or her designee.*

SCHOOL HOURS: The school opens at 7:30AM. Students who arrive before 8:05AM may wait in the cafeteria. At 8:05AM students are allowed to enter the locker area. First period will be signaled by the sound of a tone at 8:15AM. The instructional day ends at 2:54PM, although the time from 2:54 to 3:15 is used by teachers to provide additional support for students.

Parents/Guardians should schedule all appointments for their children after 3:15PM.

Students are reminded to inform their parents /guardians if they intend to stay at school later than expected.

LATENESS: Beginning in October of each school year, any unexcused lateness (lateness without a note from a parent/guardian) will be recorded by the student's first period (homeroom) teacher. Families and students can monitor attendance in the eSD portal.

Parents should apprise the school of any extenuating circumstances and consideration will be made accordingly.

Please Note: *Students who arrive after 8:15AM must enter the school through the middle school main entrance.*

DISMISSAL: To leave the school at any time during regular school hours, students must sign out on the "Sign Out" sheet in the security office and must be accompanied by their parent/guardian, or the person(s) listed on the Student Emergency Contact Form. Students must also have a written note from their parent/guardian. No exceptions will be made to this policy.

If the student returns to school after an appointment, the student must enter the school through the security entrance.

CAFETERIA: The cafeteria offers a full range of hot and cold lunches. The weekly menu is posted on the District's website. Students are not permitted to take food from the cafeteria without permission. Students may only visit the cafeteria before 8:05AM and during their assigned lunch periods. They are not permitted to visit the cafeteria between classes. During the lunch and recess periods, students will eat in the cafeteria. If the weather permits, students go outside for recess.

DIGNITY FOR ALL STUDENTS ACT (DASA): "No student shall be subjected to harassment by District staff or students on school property or at school functions. Nor shall any student be subjected to discrimination by District staff or students on school property or at school functions based upon his/her actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex." Please view more details about DASA on the District's website.

CODE OF CONDUCT: At the beginning of the school year, every family will receive a *Summary* of the *Code of Conduct*. All students, school personnel, parents/ guardians, and visitors to the school must adhere to the District and Farragut Middle School's *Code of Conduct*. For our updated 2025-2026 Code of Conduct, please refer to our district website.

HOMEWORK: Homework is assigned to reinforce learning, practice skills, and help students work independently and manage their time. It is expected that students will complete their homework to be prepared for class. As students progress through the grades, the amount of time they spend on homework will increase, including time for reading and long-term projects. If a child is consistently spending less than 30 minutes or more than two hours on homework each night, parents should contact their child's teachers. Homework will primarily be provided in a written format, but may also be posted to Google Classroom and may require the use of technology. Students who are absent but well enough to work are expected to turn in all appropriate assignments upon their return to school. Students too sick to work at home should meet with their teachers upon their return to determine what needs to be made up. Teachers will give students with a legitimate reason, like being sick, a limited extension on their assignments. In grades 6-8, homework may be assigned over the weekend, but tests will not be given on the first day back from a vacation.

LOCKERS: Hallway locker assignments will be given to students by homeroom teachers during the first week of school. Students should lock valuable items in lockers at all times; however, neither the school nor the district is responsible to replace items missing from a student's locker. Students should not give their locker combination to others. If a student has a problem with his or her lock or locker, it should be reported to the main office.

HONOR ROLL: Fifth graders do not participate in Honor Roll; sixth graders do not participate in Honor Roll until second semester. High Honor Roll and Honor Roll are based on the student's average of grades in all areas except performing music and classes which are graded on a Pass/Fail basis. The calculation for Honor Rolls is as follows: High Honor Roll recognition is awarded to students whose average is 90 – 100, no grade lower than a 90. Honor Roll is awarded to students whose overall average is 80 – 89.9, with no grade lower than an 80.

LIBRARY: The school library will open from 8:15 AM until 5:00 PM every day. All students will receive instruction in library skills from the Library Media Specialist. Students are encouraged to use this facility for research using traditional sources as well as the computer on-line services that are available. Please have alternate arrangements in place for unanticipated early closings after school. There are times when the library may close at 3:15pm. In these instances, students will be informed during the day of the early closure.

REPORT CARDS: Students and families can access report cards four times a year through our eSD portal. During a marking period, students and families are encouraged to monitor progress using the gradebook function on the portal or by contacting their teacher(s). Questions about report cards should first be directed to the individual teacher. If the problem persists, the school counselors are available to speak to students or parents.

CELEBRATIONS/EVENTS: All grade level and or school-wide celebrations/events will be scheduled by the Student Activities Council (SAC) or PTSA/SEPTA. The specific events will be determined after the start of the school year. Students are expected to follow all school rules and regulations as stated in the FMS Code of Conduct and/or all additional rules established on the event's permission slip.

MOBILE/SMART DEVICES: Under the new statewide mandate, FMS will be a distraction-free school environment from bell-to-bell during the instructional school day.

To create a distraction-free learning environment, the school district prohibits the use of personal internet-enabled devices during the school day. This includes devices like smartphones, smartwatches, personal laptops, computers and/or tablets. Upon entering the school building, you must turn off your device and place it inside the "Pouch" that will be issued to you. You are required to keep the locked Pouch in your backpack for the entire school day and may only unlock it upon exiting the building at the end of the day. If you forget your Pouch, your device will be confiscated and returned to you at the end of the day. Using a device during school hours is a violation of the policy and may result in disciplinary action. If you need to contact your family, you must use the main office phone, and your parents can also call the main office to leave a message. The school is not responsible for lost or stolen devices.

STUDENT DRESS: A student's dress, grooming and appearance, including hair style/color, jewelry, make-up and nails, as stated in the Code of Conduct shall:

1. Be safe, and not disrupt or interfere with the educational process.
2. Include footwear at all times. Footwear that is a safety hazard will not be allowed.
3. Not include items that are vulgar, obscene, and libelous or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.
4. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.

VISITORS: All visitors to the school must check in at the security desk, sign in, and wear a Visitor's Pass during their visit. Anyone who wishes to visit must schedule an appointment.



STUDENT ACTIVITIES

CLUBS & ACTIVITIES: Below is a sampling of the clubs and activities offered to FMS students each year. All students are strongly encouraged to participate in a variety of activities after school:

Affinity Club
Art Club
Chess Club
Debate Club - Local
Debate Club - Competitive
Environmental Club
Gender Sexuality Alliance (GSA)
Intramural Athletics
Math Club
Newspaper Club
Programming Club
STEM Club
Student Activities Club Jr. (5th and 6th Grades)
Student Activities Club (7th and 8th Grades)
Yearbook Club

FIELD TRIPS: Field trips will vary each year. Team Coordinators will provide information to families in a timely fashion.

Please Note: *The purpose of field trips is to provide students with an experience that will enhance classroom learning. When a trip expense presents a problem for a student, please contact the Counseling Office if you need assistance. Both the District and the PTSA set aside funds to support student participation on field trips, and no student will be kept from participating in a field trip because of financial issues.*

THEATER: During the 2025 - 2026 school year, several productions will be presented. Students will be involved in the productions in a variety of ways including, technical assistance, on-stage, backstage and in other areas such as stage crew, costuming, public relations, and advertising.

ATHLETICS: There are many opportunities for students of all ages and ability levels to be involved in Hastings Athletics. Fifth and sixth graders are invited to participate in our intramural program before school. This program focuses on providing the opportunity for participation in a wide range of activities with an emphasis on supervision and physical activity. The seventh and eighth grade students are invited to participate in modified sports. Modified sports require a higher level of commitment and an increased emphasis on skill development as well as the opportunity to compete against local middle schools. In special cases,

middle school students may participate in Junior Varsity and/or Varsity teams after meeting the criteria set forth by the NYS State Education Department and the Board of Education. All offerings are subject to the availability of qualified coaching. Questions about the athletic program should be directed to the Athletic Director, at 478-6241.

The Athletics offerings by season are listed below:

Fall: Modified Football, Girls and Boys Modified Soccer, Girls Modified Tennis, Girls and Boys Modified Cross Country, Modified Volleyball, Modified Field Hockey.

Winter: Girls and Boys Modified Basketball, Modified Wrestling, Girls and Boys Modified Indoor Track.

Spring: Modified Baseball, Modified Softball, Boys Modified Tennis, Girls and Boys Modified Lacrosse, Girls and Boys Modified Spring Track.

STUDENT SERVICES

GUIDANCE: There are two school counselors working with our students in the Middle School. Ms. DalCero will be working with the 5th and 6th grade students, and Ms. Perez will be working with the 7th and 8th grade students. Students are encouraged to consult with their counselor if they have questions about their program or feel the need for assistance in any phase of school life. Except for emergency situations, the counselors may be seen during class hours only by a written pass obtained before school. Counselors are also available by appointment, before or after school. Parents/guardians are encouraged to call individual teachers or the counselor whenever they have a question or concern about their child.

PSYCHOLOGICAL/ PSYCHIATRIC SERVICES: The services of the school psychologist, Dr. Tessler, are available to all students. Students may be scheduled for individual testing or interviews with Dr. Tessler if the need arises. There is also a psychiatrist available for consultations on a limited basis.

The psychiatrist will be scheduled by Dr. Tessler.

SOCIAL WORK SERVICES: The school Social Worker, Ms. Frank, works in conjunction with the counselors and psychologists in the Middle School to provide links to community services. In addition, Ms. Frank co-leads student counseling groups with the other service providers.

HEALTH OFFICE: It is very important that the school maintains current phone numbers, e-mail address, and emergency contact information. Please provide the

Registrar or Health Office with updated information. A student who has been absent for more than five days, must provide documentation from the parent/guardian or physician to the Middle School office. In anticipation of an extended absence, the Health Office, Counseling Office, and Main Office should be notified.

The Health Office is staffed by registered nurses. A school physician is employed by the district. The physician has the final clearance for sports and may be consulted on health related concerns.

A complete annual physical is required for students in Grade 7. A student playing a sport must have a current annual physical on file for the sports season they are participating in. For students playing a sport, 7th and 8th graders, a sports packet must be submitted to the Health Office for each sports season. The sports packet contains pertinent information regarding emergency information and a health history questionnaire. Injuries sustained during school will be assessed by the Nurse for first aid treatment. Parents/Guardians will be notified of any injury requiring a physician or hospitalization. Parents are responsible for providing the Health Office with documentation from the physician or hospital, post injury, for any treatments or conditions that need the attention of the nurse, a teacher, or the medical attention from a school related injury. Medication cannot be administered without a doctor's order. Forms for medication authorization administration can be found on the Health Office website and must be signed by a physician and parent. Prescribed medication must be in a labeled container, indicating proper dosage and time to be given and any possible side effects.

Health insurance claims go through your private provider and, within specific limits, a school insurance claim form will be sent home from the Health Office for those injuries that sought reimbursement.

Public Health Law states that all children attending public school must be immunized. Please speak with the Nurse regarding the schedule of immunizations, or medical/religious exemptions.

The New York State Department of Health requires a Body Mass Index report every other year. A student's body mass index is part of the student's health report; however, no names are identified. Screenings for vision and hearing are done in the 5th and 7th grades. Scoliosis screening is done in 5th- 8th grades.

FMS DISCIPLINARY CODE



2025 - 2026 Discipline Code FARRAGUT MIDDLE SCHOOL

Revised 8/19/25

OFFENSE	+ST	=ND	3RD	+RESTORATIVE PRACTICE EXAMPLE	COC Reference
Disorderly/ Disruptive Behavior	After school detention	After school detention, multi-day	In-school suspension	Reflective writing assignment on behavior	A
Unexcused class lateness	Teacher detention or lunch detention	Lunch detention	After school detention	Meeting with school counselor or AP	A1
Inappropriate computer usage (hacking, impersonation, etc.)	In-school suspension or out-of-school suspension and potential short term loss of computer privileges	Out-of-school suspension and loss of computer privileges	Out-of-school suspension, multi-day, and loss of computer privileges. Potential Superintendent's Hearing	Re-entry meeting with parent and reflective writing assignment on appropriate computer use	A7
Insubordination	After school detention or in-school suspension	In-school suspension or out-of-school suspension	Out-of-school suspension, multi-day	Reflective apology letter	B
Student uses an internet-enabled device during school hours	Confiscation, return at end of day	Confiscation, return to guardian only and lunch detention	Confiscation, return to guardian only and after school detention(s)	Reflective writing assignment related to cell phone policy	B1
Cutting Class/ Leaving school	After school detention or in-school suspension	In-school suspension	Out-of-school suspension	Re-entry meeting with parent and discussion with Youth Officer	B2
Physical Altercation/ Fighting	In-school suspension or out-of-school suspension	Out-of-school suspension, multi-day	Out of school suspension, five days, and Superintendent's Hearing	Re-entry meeting with parent and mandated sessions with Principal	C1/2
Weapon in School	Out-of-school suspension, five days, Superintendent's Hearing and police notification	Out-of-school suspension, five days, Superintendent's Hearing and police notification	Out-of-school suspension, five days, Superintendent's Hearing and police notification	Re-entry meeting with parent, Superintendent and Youth Officer	C3/4
Vandalism, graffiti or damage to school property	After-school detention, multi-day, and potential restitution	In-school suspension, multi-day, and potential restitution	Out-of-school suspension, multi-day, and potential restitution	Re-entry meeting with parent and reflective writing assignment related to positive behavior outlets	C7
Not being honest to school personnel about placing their device(s) in the Pouch	After school detention or in-school suspension	In-school suspension or out-of-school suspension	Out-of-school suspension, multi-day	Reflective apology letter	D1
Bullying (including cyberbullying), Discrimination, Harassment	After school detention or in-school suspension	In-school suspension or out-of-school suspension	Out-of-school suspension, multi-day	Reflective practice meetings with AP or counselor	D5/6/7
Sexual Harassment	Out-of-school suspension and Superintendent notification	Out-of-school suspension, five days, and Superintendent's Hearing	Out-of-school suspension, five days, and Superintendent's Hearing	Re-entry meeting with parent and mandated sessions with school psychologist	D7
Smoking/ e-cigs/ smokeless tobacco/ juuling/ vaping	In-school suspension	Out-of-school suspension	Out-of-school suspension, multi-day	Re-entry meeting with parent and mandated sessions with school counselor or social worker	D9
Alcohol or drug use	Out-of-school suspension, multi-day	Out-of-school suspension, five days	Out-of-school suspension, five days, and Superintendent's Hearing	Re-entry meeting with parent and mandated sessions with school counselor or social worker	D10/11
Bus Misconduct	After school detention or in-school suspension	In-school suspension or out-of-school suspension	Out-of-school suspension, multi-day	Reflective apology letter	E
Academic Misconduct including misuse of artificial intelligence	After school detention or in-school suspension	In-school suspension or out-of-school suspension	Out-of-school suspension, multi-day	Reflective apology letter	F

Please note that the following are guidelines that may be altered based on the circumstances of the incident. All consequences are based on the progressive discipline philosophy of the [District's Code of Conduct](#).

Please Note: *The FMS Disciplinary Code is a guideline that may be altered based on the circumstances of the incident. All consequences are based on the progressive discipline philosophy of the District's Code of Conduct.*