

Minutes July 28, 2025 Operations Center, 5500 Airport Road

Public Hearing was held at 3:45 p.m. for updates to the District Code of Conduct

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, July 28, 2025 at 4:00 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Jen Schneider,

Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: Julianne Miller, Megan Personale, John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr

LEADERSHIP TEAM ABSENT: Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Pledge of Allegiance to the Flag

Mrs. Grimm led the Board in the Pledge of Allegiance.

Board Committee Reports

Policy Committee

Upon a motion made by Mrs. Calabrese, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the second reading of the following policies.

Policy #3320 Student and Personal Electronic Devices

Upon a motion made by Mrs. Thomas with no second required and with all present voting yes, the Board of Education approved/accepted the second reading of the following policies.

- o Policy #1170 Student Delegate
- Policy #2150 Extreme Heat

Board Meeting Minutes

Upon a motion made by Ms. Tessendorf, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the July 1, 2025 meeting minutes.

APPROVED: MINUTÉS

June 2025 Warrant Review

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the June Warrants.

APPROVED: JUNE WARRANTS

A-121 General 901149 - 9011507 (ACH)

A-122 General 21020 - 21089 (CCP)

A-123 General 21008 - 21019 (IH)

A-126 General 9011508 - 9011533 (ACH)

A-127 General 21100 - 21134 (CCP)

A-128 General 21090 - 21096 (IH)

A-129 General 21097 - 21099 (IH Prepaid)

A-132 General Seven Manual Checks

C-23 Cafeteria 3463 - 3478

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C-24 Cafeteria 3479 - 3481

F-36 Federal 9000545 - 9000547 (ACH)

F-37 Federal 1004 - 1005 (CCP)

F-38 Federal 9000548 - 9000551 (ACH)

F-39 Federal 1006 (CCP)

H-15 Capital 737 - 738 (CCP)

H-16 Capital 739 (CCP)

Tax Certiorari- Goal Investments, Inc.

Upon a motion made by Mrs. Thomas, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved voting on the Tax Certiorari.

APPROVED: TAX CERTIORARI

WHEREAS, Goal Investments, Inc. filed tax certiorari proceedings challenging the assessment on its property located at 4406 State Route 5 & 20 in the City of Canandaigua for the 2021-22 and 2022-23 tax years; and

WHEREAS, Goal Investments, Inc. has proposed settlement of the proceedings upon the reduction of the 2021 and 2022 assessments as set forth below; and

Address	Tax Parcel Number	Revised Assessment
4406 State Route 5 & 20	84.00-1-26.120	\$1,500,000

WHEREAS, Goal Investments, Inc. has agreed to waive interest on real property tax refunds for the property for the 2021-22 and 2022-23 tax years; and

WHEREAS, the City of Canandaigua supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceeding pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

- The Board of Education agrees to settle the tax certiorari proceedings commenced by Goal Investments, Inc. in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
- 2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Absent
Mrs. Megan Personale	Absent
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.



Tax Certiorari- Finger Lakes Assets, LLC

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved voting on the Tax Certiorari.

APPROVED: TAX CERTIORARI

WHEREAS, Finger Lakes Assets, LLC filed tax certiorari proceedings challenging the assessment on its property located at State Route 332 and County Road 28 in the City of Canandaigua for the 2021-22, 2022-23, 2023-24 and 2024-25 tax years; and

WHEREAS, Finger Lakes Assets, LLC has proposed settlement of the proceedings upon the reduction of the 2023 and 2024 assessments only as set forth below; and

Street	Tax Parcel	Reduced 2023	Reduced 2024
Address	Number	Assessment	Assessment
2591 St. Rt. 332	70.16-4-8.110	\$800,000	\$800,000
2075 St. Rt. 332	56.00-1-47.111	\$40,000	\$40,000
St. Rt. 332	56.00-1-47.112	\$75,500	\$75,500
Co Road 28	70.16-4-51.111	\$140,000	\$140,000

WHEREAS, Finger Lakes Assets, LLC has agreed to waive interest on real property tax refunds for the property for the 2023-24 and 2023-24 tax years; and

WHEREAS, the City of Canandaigua supports the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceeding pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

- 1. The Board of Education agrees to settle the tax certiorari proceedings commenced by Finger Lakes Assets, LLC in accordance with the terms set forth above and in the form approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
- 2. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Absent
Mrs. Megan Personale	Absent
Mr. John Polimeni	Absent
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessendorf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

The Resolution was thereupon declared adopted.

Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA



Business

1. Treasurer's Report

the Treasurer's Report for the Period of May 1, 2025 – May 31, 2025. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2024 – May 31, 2025. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2024 – May 31, 2025. Additional information is included as an attachment and is filed.

4. Student Teacher Placement- Fall 2025

the request of Ms. Kris VanDuyne, Middle School Principal, recommending:

Brett Bower, SUNY Geneseo with Krista Heitmann- October 22-December 12, 2025

5. Agreements

an agreement with the County of Ontario to prepare school tax bills for the 2025-2025 school year.

an agreement with the County of Ontario for school tax collection for the 2025-2025 school year.

an agreement with Lindsay Data Systems for student data support services from July 1, 2025-June 30, 2026 at a rate of \$75/hour.

an agreement with The Rochester School for the Holy Childhood for Music Therapy Services per student(s) IEP from July 7, 2025-August 15, 2025.

6. Surplus Books

the request of Ms. Kris VanDuyne to declare as surplus the following books:

- 29- So Far from Home, the diary of Mary Driscoll published 1997
- 1- The Music Store Mystery: Shady Falls Mysteries (2005)
- 9- The Dark Man Series: Quick Reads (2007)
- 1- Dare: Quick Reads (2011)
- 1- Dumped: Quick Reads (2011)
- 1- The Edge is burning: Quick Reads (2011)
- 1- Fight: Quick Reads (2011)
- 1- The Experiment: Quick Reads (2011)
- 1- The Very Bad Dream: Quick Reads (2011)
- 1- The Angel Knew Papa and the Dog (1996)
- 6- Times of Change: Vietnam and the 60s (2001)
- 1- Teach Like a Champion (2010)
- 1- Call to Freedom (2003)

7. Transportation Contracts

of the below parent transportation contracts:

- TCS 430300 2025 C0003, July 8-August 7, 2025- \$2,268
- TCS 430300 2025 C0004, July 7-August 15, 2025- \$1,940



• TCS_430300_2025_C0005, July 14-August 15, 2025- \$963

8. Transportation Contracts- Summer 2025

At a Regular Meeting of the Board of Education (the "Board") of the Canandaigua City School District, held on July 28, 2025.

WHEREAS, Article 5-G of the New York State General Municipal Law provides authority for the Monroe 1 BOCES ("BOCES") and the Canandaigua City School District (the "District") to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers, and duties on a cooperative or contract basis; and

WHEREAS, the District requires transportation for a student attending an educational program outside of the District's boundaries between July 7, 2025 and August 30, 2025; and

WHEREAS, the BOCES is willing to transport the District's student on the dates and times agreed upon in advance by the parties; and

WHEREAS, the Board of Education has had the opportunity to review the proposed intermunicipal transportation agreement setting forth the terms of the agreement between the parties regarding the transportation of the District student; and

NOW, THEREFORE, the Board of Education of the Canandaigua City School District resolves as follows:

- 1. The Board hereby approves the intermunicipal transportation agreement between the District and the BOCES.
- **2.** The Board authorizes the Superintendent and/or the Board President to execute the intermunicipal transportation agreement in the form approved by legal counsel.
- **3.** This Resolution shall take effect immediately.

9. Transportation Contracts- 2025-2026 School Year

At a Regular Meeting of the Board of Education (the "Board") of the Canandaigua City School District, held on July 28, 2025.

WHEREAS, Article 5-G of the New York State General Municipal Law provides authority for the Monroe 1 BOCES ("BOCES") and the Canandaigua City School District (the "District") to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers, and duties on a cooperative or contract basis; and

WHEREAS, the District requires transportation for a student attending an educational program outside of the District's boundaries between September 1, 2025 and June 30, 2026; and

WHEREAS, the BOCES is willing to transport the District's student on the dates and times agreed upon in advance by the parties; and

WHEREAS, the Board of Education has had the opportunity to review the proposed intermunicipal transportation agreement setting forth the terms of the agreement between the parties regarding the transportation of the District student; and

NOW, THEREFORE, the Board of Education of the Canandaigua City School District resolves as follows:

1. The Board hereby approves the intermunicipal transportation agreement between the District and the BOCES.



- 2. The Board authorizes the Superintendent and/or the Board President to execute the intermunicipal transportation agreement in the form approved by legal counsel.
- 3. This Resolution shall take effect immediately.

10. Foreign Exchange Students

The request of Mrs. Marissa Logue, Academy Principal, for the below HSUSA exchange students for the 2024-2023 school year. Additional information is included in packet.

- Finja Marie Pesch from Germany
- Amalie Vrubelova from Czech Republic

11. Athletic Trips- Initial Approval

The request of Mrs. Caroline Chapman, Athletic Director, for initial approval for the below athletic trip:

- Varsity & JV Cheerleaders, Honesdale, PA- August 26-29, 2025
- Volleyball, State College, PA- October 4-5, 2025

12. Athletic Trips- Final Approval

The request of Mrs. Caroline Chapman, for final approval for the below athletic trip:

• Camp Stella Maris, Livonia, NY- August 27-28, 2025 (initial May 12, 2025)

13. Volunteer Coaches- Fall 2025

The request of Mrs. Caroline Chapman of the following volunteer coaches:

- Elexis Taft Game Day Cheer
- Meckenzie Taft Game Day Cheer
- Nate Gilligan Football
- Marc Tapscott Football
- Jake Dreisbach Football
- Dan Fonda Football *CPR exempt
- Josiah Dutcher Cross Country
- Allison Donovan Girls' Soccer
- Jenna Tenney Girls' Soccer
- Dave Ducharme Girls' Tennis

14. Surplus buses

to declare as surplus and to list for sale on the Auctions International website the following buses. These buses have high mileage and excessive rust/rot:

- Bus 32- 2018 Thomas Bus 4UZABRFC5JCJN5370
- Bus 33- 2018 Thomas Bus 4UZABRFC0JCJN7348
- Bus 34- 2018 Thomas Bus 4UZABRFC2JCJN7349
- Bus 36- 2019 Thomas Bus 4UZABRFC2KCKF2605
- Bus 37- 2019 Thomas Bus 4UZABRFC4KCKF2606
- Bus 38- 2019 Thomas Bus 4UZABRFC6KCKF2607
- Bus 39- 2019 Thomas Bus 4UZABRFC8KCKF2608

15. Code of Conduct

of the updated Code of Conduct for the 2025-2026 school year.

16. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of February 26, April 21, 24, May 2, 15, 19, 20, 28, 30, June 4, 6, 9, 10, 11, 12, 13, 16, 17, 18, 20, 23, 24, 25, July 10, and 14.



Personnel

1. Non-Instructional Personnel

A. Retirement

resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	Effective	Years of Service
Randy Boylan	Administrative Aide	8/29/2025	18
Diane Jungjohann	School Bus Monitor & School Monitor	8/5/2025	16

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	Effective
Matthew Bradshaw	Auto Mechanic/Bus Driver	Declined position	6/27/2025
Corey Sliwka	Teacher Aide	Resignation	7/23/2025
Taylor Meade	School Bus Driver	Resignation	6/26/2025
Fareshta Cramer	Teacher Aide	Resignation in order to accept another position in the District	8/3/2025
Trelaina Mobley	School Monitor	9/2/2025	\$15.83/hr.
Heidi Lead	School Monitor	9/2/2025	\$15.83/hr.

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

Name	<u>Position</u>	Effective	Rate
Amanda Cummings	Summer Teacher Aide – ESY	7/7/2025	Per Contract
Danielle Rutherford	Summer Teacher Aide – ESY	7/7/2025	Per Contract
Kaitlyn Evans	Summer Teacher Aide – ESY	7/7/2025	\$15.50/hr.
Sharon McMillan	Summer Teacher Aide Sub – ESY	7/7/2025	\$15.50/hr.
Kristine Boylan	Summer Teacher Aide Sub – ESY	7/7/2025	\$15.50/hr.
Roger Thompson	School Bus Monitor	7/7/2025	\$15.83/hr.
April Buchholz	Typist, FT 10-month	8/25/2025	\$18.03/hr.
Fareshta Cramer	Typist, FT 12-month	8/4/2025	\$18.03/hr.
Cloe Casson	Student Helper – CSMT	7/7/2025	\$16.00/hr.
Marcellus Currier	Student Helper – CSMT	7/7/2025	\$16.00/hr.
Deborah Arberger	School Bus Monitor	7/17/2025	\$15.83/hr.
Tawny DeCann	Teacher Aide	9/2/2025	\$16.75/hr.
Cathleen Bement	Substitute School Bus Driver	7/16/2025	\$19.00/hr.
Leah Welch	Substitute Teacher Aide	9/1/2025	\$15.50/hr.
Jason Severson	Substitute School Bus Driver	7/28/2025	\$19.00/hr.
Jason Severson	School Bus Driver Trainee	7/28/2025	\$15.50/hr.

2. Instructional Personnel

A. Resignation

1) of Jessica Wood, Elementary (Kindergarten) Teacher, who has resigned from the District effective August 21, 2025.

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a



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classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Susan Ellis who has been working for the District as a Physical Education Teacher and Coach for the District for 28 years. She retired on June 30, 2025. Ms. Ellis is appointed to a 1.0 FTE, non-tenured, Physical Education Teacher for the 2025-2026 school year.
- 2) of Emma Berntsen who received her Bachelor's degree in Physical Education and her Master's degree in Athletic Administration both from SUNY Brockport. She has been working in public education for the past 2 years. Ms. Berntsen is appointed to a 1.0 FTE, non-tenured, Physical Education Teacher for the 2025-2026 school year.
- 3) of Sarah Mandara who received her Bachelor's degree in Social Work from SUNY Fredonia. She earned her Master's degree in Counselor Education from Canisius College. She comes to the District with 10 years of experience. Ms. Mandara is appointed to a 1.0 FTE 3-year probationary School Counselor with a tenure area of School Counselor effective September 1, 2025.
- 4) of Sydney Bogart who received her Bachelor's degree in Childhood Education from SUNY Oswego. She is working on earning her Master's degree at LeMoyne College. She has been working in public education for the past 2 years. Ms. Bogart is appointed to a 1.0 FTE, nontenured, Elementary Education Teacher for the 2025-2026 school year.

<u>Name</u>	<u>Certification</u>	Effective	Step/Rate	Probationary Period
Susan Ellis	Physical Education	9/1/2025-6/30/2026	Step 1	N/A
Emma Berntsen	Physical Education	9/1/2025-6/30/2026	Step 1	N/A
Sarah Mandara	School Counselor	9/1/2025	Step 11	3 years
Sydney Bogart	Childhood Ed 1-6	9/1/2025-6/30/2026	Step 1	N/A

5) 2025-2026 Coach Positions

the following staff for 2025-2026 Coaching positions at rates in accordance with contract:

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Coach	<u>Sport</u>	<u>Step</u>
Jeff Welch	Summer Strength & Conditioning	15AA
Zach Gisleson	Summer Strength & Conditioning	15AA
Ashley Tapscott	Summer Strength & Conditioning	7AA
Lauren Lamb	Varsity Girls Wrestling (Winter)	14F
Phillippe Malette	Varsity Boys Volleyball (Fall)	24E

6) Fall Coaches

the following individuals to Fall coaching positions at rates per CTA contract:

<u>Coach</u>	<u>Sport</u>	Step
Jamie Anderson	Modified Football	9 A
Mark Annesi	Varsity Boys Soccer	29 E
Nicole Askin	Modified Girls Tennis	6 A
Jennifer Bach	Modified Girls Volleyball	2 A
Haley Carrigan	JV Girls Swim	5 C
Colton Ceravolo	Modified Boys Volleyball	4 A
Kimberly Condon	Modified Cross Country	8 A
Jackie Corbett	Modified Girls Soccer	8 A
Jordan Crouse	JV Cheer	3 B
Mackenzie Culhane	JV Girls Soccer	3 C
Leanne Ducharme	Modified Cross Country	25 A

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Matthew Erman	JV Cross Country	2 B
David Gioseffi	Strength & Conditioning	4 A
Zachary Gisleson	Assistant Varsity Football	14 D
Bruce Hawkins	Varsity Girls Tennis	28 C
Alexander Hennessy	Unified Bowling	7 AA
Rebecca Kraft	Varsity Girls Diving	15 B
Henry Kuperus	Modified Football	11 A
Erin Landcastle	Modified Girls Volleyball	7 A
Donovan Lopez	JV Football	26 D
Michael Mahar	Modified Girls Soccer	25 A
Phil Malette	Varsity Boys Volleyball	24 E
Daina Marsh	Varsity Girls Volleyball	12 E
Danielle Owdienko	Varsity Assistant Girls Soccer	16 C
Bryan Peck	Varsity Girls Soccer	3 E
Joe Post	Modified Football	4 A
David Rappleyea	Varsity Cross Country	19 D
Bobby Reynolds	JV Girls Volleyball	1 C
Dan Robbins	Freshman Football	19 B
Joseph Sabbour	Assistant Varsity Boys Soccer	24 D
Patrick Sheridan	Mod Boys Soccer	1 A
Matt Silco	Freshman Football	18 B
Evan Smith	Varsity Girls Swim	10 E
Emily Spinelli	Strength & Conditioning	1 A
Ashley Tapscott	Strength & Conditioning	7 A
Marlese Thompson	Varsity Cheer	21 D
Matthew Walters	Assistant Varsity Football	16 D
Eric Ward	JV Boys Soccer	17 C
Jeffrey Welch	Varsity Football	17 F
Taylor Whitaker	Modified Cheer	4 A
Taryn Windheim	Modified Girls Swim	6 A
Deven York	Modified Football	21 A
Mike Zimmerman	JV Football	2 D
Benjamin Rose	Assistant Varsity Football	10D (Paid by Football Boosters)
David York	Assistant Varsity Football	4D (Paid by Football Boosters)
	-	-

7) Co-Curricular & Stipend Positions 2025-2026 School Year

The following individuals are recommended to co-curricular and stipend positions at rates in accordance with contract:

CO-CURRICULAR	BLDG	Appointed	Group	Step
Drama Director (CA)	HS	Heidi Reybrouck	C	1
Drama Club Advisor (CA)	HS	Heidi Reybrouck	Α	1
Musical Director (CA)	HS	Heidi Reybrouck	F	1

8) Special Programs Extended School Year Professional Staff

the following professional for the ESY Special Programs Summer Program at a rate in accordance with contract:

Jennifer Coles-Lloyd - Summer Substitute Teacher Charlie Shields - Summer Substitute Teacher

9) Non-Certified Substitute Teachers

the following individual to Non-certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

Leah Welch



End of Consensus Agenda

2025-2026 Board Goals

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved/accepted the 2025-2026 Board Goals.

APPROVED: BOARD GOALS

- 1. Continue to foster collaborative and close board relationships
- 2. Continue to be present in buildings and at events
- 3. Monitor initiatives, supports and outcomes to ensure a vibrant, healthy, and effective school community

2025-2026 Board Committee Structure

Upon a motion made by Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the 2025-2026 Board Committee Structure.

APPROVED: BOARD STRUCTURE

Upcoming Events

- August 28- Board of Education Meeting
- August 27- Kindergarten Bus Run and Orientation Morning
- August 27- UPK Bus Run and Orientation Afternoon
- August 27- Grade 7 & 8 Locker Visitation
- August 28- Freshman and New Student Orientation
- September 1- Labor Day
- September 2- Superintendent Conference Day
- September 2- 6th Grade Open House
- September 3- Superintendent Conference Day
- September 3- Senior Sunrise
- September 3- Kindergarten and UPK Meet and Greet
- September 4- First Day of School for Grades 1-12
- September 4- Kindergarten and UPK Meet and Greet
- September 5- First Day of School for Kindergarten and UPK
- September 8- Board of Education meeting
- September 11- Academy Open House

Adjournment

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 4:03 p.m. The next meeting will be on August 25, 2025 at 4:00 p.m.

Respectfully submitted,

Deborah Sundlov District Clerk