



Work Ethics Seal Program

The Middlesboro Independent Schools Work Ready Committee, working with local businesses, industries and school personnel, has developed the Work Ethics Seal program with a unique set of specific criteria to identify students whose hard work, attendance and extracurricular involvement distinguish them from their peers.

Students receiving the Work Ethics Seal should have an advantage when seeking employment, as it easily identifies potential employees who possess a demonstrated work ethic. When listed on college applications, it shows that the student has learned the value of active involvement in school, and identifies the student as one who will attend class regularly and work diligently at their education. Student's participation in the Work Ethics Seal program is voluntary and the pursuit of the certification program will be the exclusive responsibility of the student.

In order to qualify, students must achieve the proceeding criteria before January of their senior year:

Section 1: Teamwork, Leadership, Collaboration & Responsibility

Be actively involved in at least two of the following at any point from August of their freshman year through December of their senior year:

- Participation in an organized team or individual sport (at least 2 seasons) and receive the coach or sponsor recommendation
- Active involvement in an in-school extracurricular program (at least 2 years) and compete on the regional level in at least 2 events (requires sponsor endorsement)
- A minimum of 4 consecutive months of employment at a part-time job/mentorship/entrepreneurship/internship
- A minimum of 20 documented hours of community service

Section 2: Knowledge, Problem Solving, & Critical Thinking

Satisfy one of the following, which include the Workplace Ethics Instruction Program (Essential Skills taught in this program include but are not limited to Adaptability, Diligence, Initiative, Knowledge, Reliability, Remaining Drug Free, and Working Well with Others).

- Certified College and/or Career Ready
- Successful completion of a Career Pathway
- Completion of a Workforce Training Program or Earn an Industry Certificate

Section 3: Reliability & Responsibility

Meet all requirements below, verified by the High School Counselor:

- Maintain a minimum of 94% attendance
- Receive no more than 2 unexcused absences and/or tardies to school per year
- Zero level 2 behavior incidents documented in Infinite Campus
- Maintain a cumulative, unweighted 3.0 GPA

Students must complete and submit an application form, available in the counseling office, for Section 1. Students will obtain appropriate signatures and contact information for each submission for Section 1. Individuals signing the submission forms may be contacted to ensure validity of information.

Middlesboro Independent Work Ethics Seal Program Application Form

Personal Information

- **Name:** _____
 - **Address:** _____
 - **City/State:** _____ **Zip Code:** _____
 - **Phone:** _____
 - **Email:** _____
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Eligibility Requirements

- **GPA:** _____ (Minimum 3.0 GPA; no failing grades in any course credit for current school year)
 - **# of Days Absent:** _____ (Must maintain 94% attendance or better)
 - **# of Unexcused Absences:** _____
 - **# of Unexcused Tardies:** _____
 - **# of Discipline Referrals:** _____
 - **Evidence of Section 2 (Please check all that apply)**
 - Certified College and/or Career Ready
 - Successful completion of a Career Pathway
 - Completion of a Workforce Training Program or Earn an Industry Certificate
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Activities/Sports:

Clubs/Extracurricular Activities:

**Community Service Project
(Project Leader & Contact Number):**

**Part-Time Employment
(Supervisor's Name & Contact Number):**
