

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Regular Meeting
Board Minutes
August 12, 2025 – 6:30 p.m.

CALL TO ORDER – President Eberhart called the meeting to order at 6:32 p.m.

OPENING PROCEDURES – President Eberhart led the group in a pledge to the flag.

<u>Board Members:</u>	Mindy Benfer	Joshua Moser-ABSENT
	Tom Eberhart	Tyler Snook
	Carl Emery	Brandon Straub
	Jodi Marshall	Melissa Wagner
		Troy Zimmerman

Administration: Kenneth Dady, Superintendent
Renee Jilinski, Business Administrator
Peter Geipel, IT Director
School Police Officers - 1

Others: Tammy L. Boop, Board Secretary
Austin White, Solicitor
Lucas Criswell & Clint Morris – OAC Members
Megan & Collin Tressler
Tim Scholl
Reporter from Standard Journal
Others: 0

EXECUTIVE SESSIONS AND SPECIAL MEETING:

An Executive Session was held prior to the start of the Work Session on August 5, 2025 for contractual and safety matters.

An Executive Session was held prior to the start of the August 12, 2025 Board Meeting for contractual and personnel matters.

APPROVAL OF MINUTES – The Board minutes of June 10, July 8, July 15, 2025 are presented for approval.

Motion by Tom Eberhart and seconded by Jodi Marshall to approve the minutes of June 10, July 8, July 15, 2025 as presented. Motion #1 carried.

ITEMS TO BE ADDED/CORRECTED ON THE AGENDA

ADDITION – 11.5 – add Miranda Bollinger as a transitional mentor

PUBLIC PARTICIPATION ON AGENDA ITEMS

Lucas Criswell thanked the Board for their support in an ag renovation project but asked the Board to reconsider the \$4,000,000 that needs to be raised before the project can begin.

Megan and Collin Tressler thanked the Board for their support of TSA Nationals.

SUPERINTENDENTS REPORT

Dr Dady announced that the district will begin to advertise for the vacant school board seat. A special meeting will be held on September 2, 2025, prior to the start of the Work Session to interview and appoint a school board member.

Dr. Dady announced that the high school will have a foreign exchange student from Italy attending for the 2025-2026 school year.

POLICY COMMITTEE REPORT – Mr. Zimmerman

1. Introduction of Policies

The following policies are presented for the Board's review prior to a first reading:

913-Nonschool Organizations/Groups/Individuals
915-Booster Clubs
916-Volunteers
917-Parental/Family Involvement-NEW
918-Title 1 Parent and Family Engagement

No action was needed on this agenda item.

EDUCATION COMMITTEE REPORT

In the absence of an Education Committee Chairperson, Brandon Straub presented the Education Committee Report.

2. Appointment of an Education Committee Chairperson

No Board Member expressed interest in the Education Committee Chairperson position. This position will be filled once a new Board Member is appointed.

3. 2025-2026 Bus Routes – Attachment 8.2

The administration recommends approving the 2025-2026 bus routes as listed on Attachment 8.2.

Motion by Brandon Straub and seconded by Mindy Benfer to approve the 2025-2026 bus routes as presented. Motion #2 carried.

4. Title I Building Level Plans – Attachments 8.3

The administration recommends approving the Title I Building Level Plans for the elementary and intermediate schools as presented.

Motion by Brandon Straub and seconded by Mindy Benfer to approve the building level plans as presented. Motion #3 carried.

5. Ag Education Students

The administration recommends accepting the enrollment of the following students into the district's agricultural education program pending approval from Lewisburg School District. Lewisburg Area School District will cover the cost of tuition.

Noah Munson, Junior - Current Mifflinburg Student - Family moved to Lewisburg School District this summer

Laurel Ramsey, Senior - Current Ag Student from Lewisburg - Will attend in the morning to complete the Ag NOCTI and then will attend Bloomsburg University for the remainder of the day - Lewisburg School District will pay 1/4 of the tuition

Motion by Brandon Straub and seconded by Mindy Benfer to approve the ag education students as presented. Motion #4 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub

6. Ag Renovation Project – Attachment 9.1

The administration recommends approving the proposed ag renovation project at the high school as attached. Estimated cost of this project is \$6,000,000. \$4,000,000 will need to be raised prior to putting the project out to bid.

Motion by Brandon Straub and seconded by Jodi Marshall to approve the ag renovation project as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Marshall, Snook, Straub, Wagner, Zimmerman. Results: Unanimous. Motion #5 carried.

FINANCE COMMITTEE REPORT – Mrs. Benfer

7. Financial Reports/ Ratification of Expenditures – Attachment 10.1

The administration recommends approving all financial reports as presented, subject to audit, and ratification of the expenses for the months of June and July 2025.

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the financial reports as presented. Vote by roll call was: Yes – Eberhart, Emery, Marshall, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #6 carried.

8. 2025-2026 Food Service Vendors

The administration recommends approving the following vendors to provide food to the School Breakfast Program and National School Lunch Program for the 2025-2026 school year.

The awarded vendors have submitted the lowest price for goods, and have agreed to our terms, delivery, and payment schedule as outlined in the bid(s).

Produce Vendor

Seashore Fruit and Produce Co – Vineland, NJ

Current Vendor-Contract Renewal

Milk Vendor

Swiss Premium Dairy—Lebanon, PA

NEW VENDOR for 2025-2026 School Year

Bread Vendor

Schmidt Bakery—Baltimore, MD

Current Vendor - Contract Renewal

USDA Commodities Vendor

Gold Star Foods—Ontario, CA

Current Vendor

Local Pizza Vendor

Domino's Pizza—Mifflinburg, PA

NEW VENDOR for 2025-2026 School Year

Grocery Vendor(s)

Bid was done through a cooperative purchasing group—CAFCO, Lancaster-Lebanon IU13. Two grocery vendors were awarded the bid, allowing us to get the lowest pricing offered on all grocery items.

Feeser's—Harrisburg, PA

Current Vendor

Sysco—Harrisburg, PA

NEW VENDOR for 2025-2026 School Year

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the recommended food service vendors for the 2025-2026 school year. Vote by roll call was: Yes – Emery, Marshall, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart. Results: Unanimous. Motion #7 carried.

9. Monetary Donations – Attachment 10.3

The administration recommends accepting the following monetary donations:

\$700 for the Marching Band from the Union County 4th of July Committee for parade participation

\$475.55 for the Marching Band from the Band Boosters for the marching band to attend the Drum Corps International Competition
\$500 for Girls' Soccer from Chilly Willys
\$500 for Girls' Soccer from Susquehanna Valley Auto Glass
\$500 for Girls' Soccer from Service 1st
\$150 for Boys' Soccer from BeCo Propane
\$150 for Boys' Soccer from Buffalo Valley Wealth Plus
\$4572 from Mifflinburg Football Boosters for the purchase of a new sound system for the high school stadium

Motion by Mindy Benfer and seconded by Tyler Snook to accept the recommended monetary donations. Vote by roll call was: Yes – Marshall, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Results: Unanimous. Motion #8 carried.

10. Ratification of Contracts, Agreements and MOUs – Attachments 10.4

The administration recommends ratifying the following contracts, agreements and MOUs for the 2025-2026 school year:

NEW - Reunification Process MOUs

RENEWAL - New Story - 1 year agreement - to provide educational services as per students' IEPs

RENEWAL - CSIU-eToole - 1 year agreement - to provide virtual learning services

RENEWAL - CSIU-Guest Teacher Program - 1 year agreement - substitute teacher program

RENEWAL - CMSU-Prevention Specialist Program - 1 year agreement - M Baker

RENEWAL - CMSU-SAP Agreement - 6 month agreement- Student Assistant Program (there will be an extension in the Dept of Drug & Alcohol Programs Grant Agreement. A new agreement will be created for Jan-June 2026)

RENEWAL - Safety Net Counseling - 2 year agreement - Student Counseling Services

RENEWAL - CSIU IDEA B Agreement - 1 year agreement - Special Education Services

RENEWAL - Sponsor to Sponsor Food Agreement with Summit Early Learning- 1 year agreement

NEW - Penn State Weather Station Lease Agreement - 25 year agreement

*This agreement was originally listed as a renewal agreement

RENEWAL - Marie Driscoll - School Psychologist - 1 year agreement

Motion by Mindy Benfer and seconded by Jodi Marshall to ratify the recommended contracts, agreements and MOUs for the 2025-2026 school year. Vote by roll call was: Yes – Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Marshall. Results: Unanimous. Motion #9 carried.

11. Booster Clubs – Attachment 10.5

The administration recommends approving the following clubs for the 2025-2026 school year. All clubs have submitted the required documentation:

Baseball Boosters
Boys' Lacrosse
Band Boosters
Football Boosters
Intermediate School HSA
Middle School HSA

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the recommended Booster Clubs for the 2025-2026 school year. Motion #10 carried.

12. Collective Bargaining Agreement

The administration recommends approving the proposed four-year collective bargaining agreement

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the proposed four-year collective bargaining agreement. Vote by roll call was: Yes – Straub, Wagner, Zimmerman, Benfer, Emery, Marshall, Snook. *Abstained – Eberhart. Results: 7 yes, 1 abstention. Motion #11 carried.

*Mr. Eberhart's wife is a member of the Mifflinburg Area Education Association.

PERSONNEL COMMITTEE REPORT – Mrs. Marshall

13. Resignations

The administration recommends accepting the following resignations:

Thomas Seay as the art teacher at the elementary school effective at the end of the 2024-2025 school year

Chelsey Royer, Category 1 Aide at the intermediate school effective at the end of the 2024-2025 school year

Taunya Bingaman, Category 1 Aide at the intermediate school effective at the end of the 2024-2025 school year

Sharon Brickley, Library media aide at the middle school effective May 23, 2025

Chloe Gemberling, Category 2 Aide at the elementary school effective July 17, 2025

Jenna Stahl, Classroom Aide at the elementary school effective October 10, 2025

Michele Brittain, Special Education Administrative Assistant effective August 1, 2025

Lauren Burns, 4th Grade Teacher effective no later than September 21, 2025

Dane Stine, Varsity Boys' Lacrosse Coach effective immediately

Melanie Ulmer, Winter Cheer Coach effective immediately

Joshua Moser, School Board Member effective August 12, 2025

Motion by Jodi Marshall and seconded by Tyler Snook to accept the recommended resignations. Motion #12 carried.

14. Job Descriptions – Attachment 11.2

The administration recommends approving revisions to the following job descriptions:

Coach
Game Manager
Event Staff
Club Advisors

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the revisions to the recommended job descriptions. Motion #13 carried.

15. Department Leads

The administration recommends approving the following departments leads for the 2025-2026 school year. Compensation will be dependent upon contract negotiations.

Motion by Brandon Straub and seconded by Carl Emery to vote on each department lead individually. Motion #14 carried.

Bryan Schwab	Math – 8 yay, 0 nay – Motion #15 carried
Beth Faunce	ELA – 0 yay, 8 nay – Motion #16 failed
Stacy Reitenbach	Social Studies – 8 yay, 0 nay – Motion #17 carried
Erica Underhill	Science – 8 yay, 0 nay – Motion #18 carried
Debra Rapson	Music – 8 yay, 0 nay – Motion #19 carried
Emil Stenger	Tech Ed – 8 yay, 0 nay – Motion #20 carried
Crystal Nylund	PE – 8 yay, 0 nay – Motion #21 carried

16. Advisors

The administration recommends approving the advisors as presented for the 2025-2026 school year. Compensation will depend upon contract negotiations.

Middle School

Nicole Bailey - Yearbook Advisor
Crystal Nylund - Director of Intramurals

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended advisors as presented. Motion #22 carried.

17. Mentors

The administration recommends approving the following mentors for the 2025-2026 school year. Compensation will be dependent upon contract negotiations.

Sarah Gemberling
Lindsay Beck
Kelly Good
Michelle Lawrence
Stacy Reitenbach
Heather Landis
Debra Rapson
Kami Bickel
Kaitlyn Carey
Erica Underhill
Miranda Bollinger-Transitional
Faith Deegan-Transitional

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended mentors as presented. Motion #23 carried.

18. Election of Nine-Month Employees – Attachment 11.6

In accordance with the Letter of Intent issued at the close of each school year, it is necessary to re-elect the aides, food service personnel and all non-instructional substitutes for the ensuing school year. A list of nine-month employees is attached.

Motion by Jodi Marshall and seconded by Melissa Wagner to approve the recommended list of nine-month employees. Motion #24 carried.

19. Approval of Substitutes – Attachment 11.7

The administration recommends the approval of the attached list of substitutes for the ensuing school year. All new employees have provided the District with copies of the necessary background checks to comply with all state regulations.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended list of substitute teachers, nurses, and guest teachers for the 2025-2026 school year. Motion #25 carried.

20. Event Personnel Salary Schedule – Attachment 11.8

The administration recommends approving the event personnel salary schedule for the 2025-2026 school year:

Football, Basketball \$ 52.00
Football (2 JH/JV games) \$ 48.00

Football (1 JH/JV game) \$ 36.00
Boys/Girls Soccer, Field Hockey \$ 46.00
JH Basketball/Wrestling (1 game/match) \$ 34.00
JH Basketball (3 games) \$ 48.00
JH Basketball (2 games) \$ 42.00
JH/Varsity Wrestling (together) \$ 48.00
Per Hour \$ 12.00

**Pay per event is calculated by the approximate time of events in past years.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the 25-26 event personnel salary schedule as presented. Vote by roll call was: Yes –Wagner, Zimmerman, Benfer, Eberhart, Emery, Marshall, Snook, Straub. Results: Unanimous. Motion #26 carried.

21. Event Personnel

The administration recommends approving the following as event personnel for the 2025-2026 school year:

Brian Fee - Scheduler
Bryan Hauck
Marie Hubler
Ty Stroup
Jillian Hauck

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended event personnel for the 25-26 school year. Motion #27 carried.

22. Fall Game Workers – Attachment 11.10

The administration recommends approving the list of game workers for the Fall sports season as presented.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended game workers for the 2024 fall sports season. Motion #28 carried.

23. Coaches

The administration recommends approving the following coaches for the 2025-2026 sports season. Compensation will be dependent upon contract negotiations.

Benjamin Dietrich - Golf
Maram Elmanzlawi - Girls' Tennis
Derek Reber - Head Varsity Wrestling
Autumn Shuck - Head Varsity Girls' Wrestling
Riley Griffith - Head Varsity Girls' Basketball
Kelly Giffith - Head Varsity Boys' Basketball
Matt Wells - Head Swimming
Curtis Camp - Head Bowling
Jeremy Tucker - Head Junior High Wrestling
Zac Kurtz - Junior High Boys' Basketball

Quinn Smith - Junior High Boys' Basketball
Kami Bickel - Unified Bocce

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended coaches as presented. Motion #29 carried.

24. Volunteer Coaches

The administration recommends approving the following volunteer coaches for the 2025-2026 sports season:

Jeff Wagner - Football
Tom Parfitt - Football
Jared Sholley - Cross Country
Paula Dietrich - Golf
Doug Abram - Golf
Jed Loss - Golf
Ed Kirick - Girls' Tennis

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended volunteer coaches for the 2025-2026 sport season. Motion #30 carried.

25. Bus Drivers – Attachment 11.13

The administration recommends approving the attached list of bus drivers for the 2025-2026 school year.

Motion by Jodi Marshall and seconded by Melissa Wagner to approve the recommended list of bus drivers for the 2025-2026 school year. Motion #31 carried.

26. Bus Monitors

The administration recommends approving the following as bus monitors for the 2025-2026 school year:

Kathleen DeForge
Stephanie Oberdorf
Lindsey Benfer
Elisha Steffen
Anne Heimbach

Motion by Jodi Marshall and seconded by Melissa Wagner to approve the recommended bus monitors for the 25-26 school year. Motion #32 carried.

27. Fall Play Director

The administration recommends approving Rebecca Lipsky as the Director for the 2025 Fall Play. Compensation will be dependent upon contract negotiations.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve Rebecca Lipsky as the Director for the 2025 Fall Play. Motion #33 carried.

28. FMLA Leave

The administration recommends approving FMLA leave for Employee #26-005 beginning August 21, 2025.

Motion by Jodi Marshall and seconded by Melissa Wagner to approve FMLA leave for Employee #26-005 as presented. Motion #34 carried.

29. Uncompensated Leave

The administration recommends approving uncompensated leaves for the following staff:

26-003 - beginning August 18, 2025, and continuing until the end of the first marking period of the 25-26 school year

26-004 - beginning September 29 - October 3, 2025

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended uncompensated leaves as presented. Motion #35 carried.

30. Short-Term Substitute

The administration recommends approving the following as short-term substitute teacher for the beginning of the 2025-2026 school year:

Lisa Kelly as an autistic support teacher at the elementary school from August 18 to October 10, 2025

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended short-term subs as presented. Vote by roll call was: Yes – Zimmerman, Benfer, Eberhart, Emery, Marshall, Snook, Straub, Wagner. Results: Unanimous. Motion #36 carried.

31. To Be Hired

The administration recommends approving the following staff for the 2025-2026 school year:

Addison Kraus, Mifflinburg - Classroom Aide at the elementary school - Level 1 General Aide pay scale - \$12.00/hour

Ruth Richards, Mifflinburg - Category 1 Aide at the intermediate school - Level 1 Category 1 Aide pay scale - \$12.50/hour

Aleigha Hakes, New Berlin - Category 2 Aide at the elementary school - Level 1 Category 2 Aide pay scale - \$12.50/hour

Linda Williamson, Middleburg - Category 1 Aide at the intermediate school - Level 10 of the Category 1 Aide - \$16.16/hour

Logan Wenrick, Penns Creek - 7th Grade Science Teacher at the middle school, pending certification - Step 1 Bachelors' Degree - Salary dependent upon contract negotiations

Kaylee Wade, Milton - Art Teacher at the elementary school - Step 1 Masters' Degree - Salary dependent upon contract negotiations

Motion by Jody Marshall and seconded by Mindy Benfer to approve the recommended staff for hire. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Marshall, Snook, Straub, Wagner, Zimmerman. Results: Unanimous. Motion #37 carried.

32. Part-Time to Full-Time Status

The administration recommends approving the status of the following staff from part-time to full-time:

Anne Heimbach
Amy Reitenbach
Elisha Steffen

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the status of the recommended staff from part-time to full-time. Vote by roll call was: Yes – Eberhart, Emery, Marshall, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #38 carried.

33. Staff Transfers – Information Item Only

Maura Heiges will transfer from a 7th grade science teacher at the middle school to a 6th grade science teacher at the middle school.

Miranda Myer will transfer from the district's ESL Aide to the Library Media Aide at the middle school.

Jennifer Buraczeski will transfer from the Library Media Specialist at the middle school and high school to a fourth-grade teacher at the intermediate school.

COMMUNICATIONS AND ANNOUNCEMENTS

Dr. Dady announced that the Blue & White Game will be held on Wednesday, August 13th beginning at 6:00 p.m.

The first day of school for teachers is Monday, August 18th and students will begin on Thursday, August 21, 2025.

The first day of classes at SUN Tech is Wednesday, August 13, 2025.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT - With there being no further business to come before the Board, on a motion by Jodi Marshall and seconded by Carl Emery, the meeting was adjourned. Motion #39 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.