



# Board of Directors Meeting

## August 11, 2025

### General Session

#### I. Preliminary

*Called to Order 6:05 p.m.*

a) Welcome to Visitor(s)

- i. Lujan, Yazmin
- ii. Woldeyohannes, Dawit

b) Roll Call

- i. Ms. Akerly (*presiding*)
- ii. Ms. Manuel
- iii. Ms. Horne
- iv. Ms. Lang
- v. Ms. Tracy – Administrator

c) Reading of team norms by Ms. Manuel

d) Approval of the last meeting minutes

- i. Amendments were made to reflect May and June's Meeting Minutes - James Kamb was present, correct ratification statements, and misspelled names were also corrected.
- ii. Our Meeting Minutes at the closing of last year were lost due to our previous secretary's computer crash. As a reminder, this is why note-taking and full Board participation are essential. Reflecting both May and June's notes during the meeting allowed Ms. Akerly to resolve this problem.
- iii. By unanimous consent, the May Meeting Minutes were approved as amended.
- iv. By unanimous consent, the June Meeting Minutes were approved as amended.

e) By unanimous consent, the August 11, 2025, agenda items were approved.

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#### II. Committee Reports

a) Board Development - Facilitated by Ms. Akerly

- i. Module Updates
  1. Ms. Horne is nearing completion
  2. Ms. Lang shared that extra support would help get her started
- ii. Board Documents
  1. Reminder – Board Agreement was adopted December 2, 2024, and a legal review was recommended
- iii. Long-standing Board Members – Updated Bios are needed for the website
  1. Ms. Tracy suggested including dates when Board Member families joined AACCS to avoid the need for annual bio updates.
- iv. Marketing is currently being reevaluated as the Board collaborates with Ms. Tracy to understand our enrollment patterns and goals.
- v. The goal of our Board is to review our Board Book and Bylaws to understand our roles, enabling us to review policies and procedures effectively. Best practices begin when roles are understood. This school year will be focused on Board Training.
- vi. REMINDER – Our Board approves the calendar. It is up to board members to individually add events to their personal calendars (i.e.: Multicultural Festival, Trunk or Treat, Pastries with Parents)

b) Finance Team – Facilitated by Ms. Horne

- i. Finance Meeting was pushed to August 12, 2025 – Updates will be provided at our next Board Meeting.
- ii. Dashboard recommendations were provided to facilitate easier reading of the financials.

1. Ms. Akerly recommended a dashboard for special projects
  - c) Resource Development Committee – Facilitated by Ms. Manuel
    - i. RDC Charter was adopted on April 14, 2025
    - ii. The Board of Directors is asked to make recommendations for the General Letter of Intent and Sponsorship Letters and submit them by the end of the month for the next Board Meeting’s first reading.
      1. Banana Republic is donating all candy and decorating a car for our Trunk or Treat Event.
  - d) Growth Feasibility Committee – Facilitated by Ms. Akerly
    - i. Moving forward, Ms. Akerly will be working with Ms. Lang to build out an annual inspection process
    - ii. Oversight of facilities is the Board’s responsibility, but management of the building falls on the principal, and the principal will need to be included throughout the process.
    - iii. Bathroom flooring samples were not provided in time to be completed over the summer.
      1. Winter Break Project
    - iv. Collapsed Stairs - Completed
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### **III. Open Discussion**

- a) Uniform Store
    - i. Due to the lack of volunteers, the uniform store was dissolved, and the room is now being used for Aurora Academy’s counseling office
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### **IV. Public Comment**

None

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### **V. For the good of the cause**

- a) Ms. Akerly – Kudos to the administrative team for prioritizing academic scores and understanding our data.
  - b) Ms. Akerly – Kudos to Ms. Olive for personally including the Board in events where there is an opportunity to connect with parents.
  - c) Ms. Akerly & Ms. Horne are happy about the math team for our middle schoolers this year.
  - d) Ms. Horne appreciates communication from teachers this year.
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### **VI. Adjournment of General Session at 8:28 p.m.**