

MINUTES
Rules and Policies Committee
Wednesday, April 9 – 5:00pm

Item 1. Call to Order. Councilor Fellows, called the meeting to order at 5:00pm.

Item 2. Roll Call. Committee members Councilor Cory Fellows (Chair) and Councilor Don Cushing, were present. Liam Gallagher, Assistant Town Manager and Kristen Barth, Town Clerk was also present. Councilor Scott Doherty was absent.

Item 3. Public Comment. None at this time.

Item 4. Approval of Minutes: January 29, 2025. Motion by Councilor Cushing, seconded by Councilor Fellows, to move approval of the January 29, 2025 meeting minutes as written.

Vote: 3 Yeas. Motion Passes.

Councilor Doherty arrives at 5:04pm.

Item 5. Chapter 302: Agenda Format and Due Dates. Discussion ensued between Committee members to move standing and special committee reports and liaison reports earlier in the Town Council agenda.

Motion by Councilor Fellows, seconded by Councilor Cushing to move updates to Chapter 302: Agenda Format to the full Town Council.

Vote: 3 Yeas. Motion Passes.

Motion by Councilor Fellows, seconded by Councilor Cushing to move updates to Chapter 302: Due to Dates to the full Town Council.

Vote: 3 Yeas. Motion Passes.

Item 6. Chapter 302A: Roles of Staff and Town Council Liaisons to Committees. Discussion ensued between Committee members.

Item 7. Naming Policy. Discussion ensued between Committee members.

Item 8. Future Agenda Items.

- Town Council agenda verbiage;
- Town Council Chair and Co-chair

Item 9. Adjourn. Motion by Councilor Fellows, seconded by Councilor Cushing, to move approval to adjourn the regular meeting of the Scarborough Rules and Policies Committee.

Vote: 3 Yeas. Motion Passes.



Meeting adjourned at 5:48pm

Respectfully submitted,

Kristen Barth
Town Clerk