

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

Monday, July 14, 2025

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Constance Lunde, called the meeting to order at 4:00 p.m.

Board Members Present:

Constance Lunde, President
Reverend Edward Ezaki, Clerk
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

District Office Administrators Present:

Dr. Wesley Sever, Superintendent
Matt Stovall, Assistant Superintendent, Curriculum & Instruction, Special Projects
Bobby Rodriguez, Assistant Superintendent, Business Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to approve the July 14, 2025, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Dr. Sever shared a School Site Visit Sign-Up Sheet for the Board to attend site visits throughout the year.
 - 5.2. Current open positions include: Director of Human Resources, Cafeteria Helper at Reagan, and Preschool Teacher.
 - 5.3. The Back-to-School Night schedule was distributed to the Board.
 - 5.4. A special thank you to Linda Simmons for submitting the annual Community Schools Report.

- 5.5. The Board approved a 4% salary increase for 2025-2026, which will be reflected in employees' July 31 or August 31 paychecks depending on if they are an 11 or 12 month employee.
6. Assistant Superintendent- Curriculum & Instruction, Special Projects' Report
- 6.1. We have been notified that our Federal Program Monitoring (FPM) review will take place online from October 6–8. All required documentation must be submitted 30 days prior to the review dates. The focus areas include:
- English Learners (EL) at Reagan – Title III
 - Uniform Complaint Procedures (UCP) at Reagan
 - Student Support and Academic Enrichment (SSAE) – Title IV
- We anticipate a significant amount of preparation and learning throughout this process, but we are confident it will go well.
- 6.2. Summer School 2025
- 6.2.1 June Session: A total of 420 students participated — 258 at Lincoln (TK–3rd) and 162 at Rafer (4th–7th).
- 6.2.2 July Session: A total of 364 students participated — 226 at Lincoln and 138 at Rafer.
- 6.2.3 Pre- and post-assessment data showed growth in both reading and math. Credit goes to our dedicated teachers, staff, and teaching fellows who supported students throughout the summer.
7. Assistant Superintendent- Business Services' Report
- 7.1. Lincoln School: Room 1 is being renovated to serve as a new special education classroom. The space includes a restroom and will be a valuable addition for the Special Education Department. The maintenance team is doing excellent work, and the project remains on schedule.
- 7.2. Washington School: The privacy fence on the west side of the alley will be replaced with a new stainless steel mesh fence, significantly improving aesthetics.
- 7.3. Reagan School: A temporary fence has been installed for the playcourt project. The project is expected to be completed 2–3 weeks into the school year. Holloway Construction is managing the work.
- 7.4. Washington School: TVs were installed in the front office and a classroom to support communication and showcase the school's activities. Board President Frank Yanes suggested exploring district-wide messaging that could be pushed out to all site TVs. Discussions with principals will follow regarding common messaging.
- 7.5. Window Shades: Installation is scheduled to begin next week at Washington and Roosevelt. Lincoln is scheduled for the first week of August.
- 7.6. Additional Projects:
- 7.6.1 ICDS striping
 - 7.6.2 Tech office renovations
 - 7.6.3 Classroom carpet replacements at Lincoln
 - 7.6.4 Bark installation
 - 7.6.5 Reagan camera system upgrade
 - 7.6.6 CVHS Halo sensor installation
 - 7.6.7 Solar Project: Currently in the planning phase. Some trees will need to be removed to accommodate one site placement.
8. Board Member Reports
- 8.1. Nothing to report.
9. First Reading: Board Policies/Administrative Regulations/Exhibits
- 9.1. AR 4261.1: Personal Illness/Injury Leave

No changes were made and the policy and regulation will be brought back to the next Board meeting for approval.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints – No comments received from the public.

RECONVENE PUBLIC SESSION

ACTION

10. Consent Agenda

- 10.1. Consider Approval of Minutes – June 9, 2025 Board Meeting
- 10.2. Consider Approval of Cash Balances
- 10.3. Consider Approval of Budget Report
- 10.4. Consider Approval of Accounts Payable Report
- 10.5. Consider Approval of Request to Surplus Equipment
- 10.6. Consider Approval of Annual Invoice from CSBA for Membership and Services
- 10.7. Consider Approval of Service Agreement with Fresno County Superintendent of Schools for Adapted Physical Education Services
- 10.8. Consider Approval of Annual Agreement with KCAPS for Ongoing Student and Family Services
- 10.9. Consider Approval of MOU with Kings County Office of Education GROW Intern Program
- 10.10. Consider Approval of Annual Agreement with Prodigy Healthcare, Inc. for Counseling Services
- 10.11. Consider Approval of Quote from School Pathways LLC for Academic Monitoring Software
- 10.12. Consider Approval of Agreement with National University for Intern Teachers

Items 10.1. – 10.12.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Approval of Change Request from Holloway Construction, Inc. for the Reagan Playcourt

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

12. Consider Approval of Agreement with American Window for the Washington/Roosevelt Window Shade Project

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

13. Consider Approval of Agreement with American Window for the Lincoln Elementary Window Shade Project

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Proposal from Amparan Flooring for Carpet Replacement in Classrooms at Lincoln Elementary

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of Quote from Sebastian for Reagan Intervention Building Cameras

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

16. Consider Approval of Quote from Sebastian for Halo Sensors at Central Valley Home School

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Approval of Quote from CDW for Office Desktop Computers at School Sites and District Office

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

18. Consider Approval of Renewal Quote from Aeries Student Information System

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Approval of Renewal Contract with Gaggle.Net, Inc. for Student Safety Management

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes
Motion Carried: 5-0

20. Consider Approval of MOU for Participation in the CTEIG (Career Technical Education Incentive Grant) Round 11 with Valley ROP

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

21. Consider Approval of Quote from California Teaching Fellows for Washington Elementary AM Tutors

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

22. Consider Approval of Consultant Services Agreement with the TALK Team for Speech and Language Services

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

HUMAN RESOURCES

23. Consider Approval of Revised Job Description
23.1. Paraprofessional- ELL

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

24. Consider Approval of Quarterly Report on Williams Uniform Complaints – No complaints were received last quarter.

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

PUBLIC COMMENT

25. Public Comment on Agendized and Non-Agendized Items

25.1. No comments were received from the public.

26. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, August 18, 2025, 4:00 p.m., Professional Development Building

CLOSED SESSION

27. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

28. Anticipated Litigation (Government Code Section 54956.9(b))

29. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

30. Public Employee Employment (Government Code Section 54957)

30.1. Certificated Personnel

30.1.1 Consider Approval of 2025-2026 Fall Student Teachers

30.1.2 Consider Acceptance of Resignation: Teacher K-8, Island Community Day School

30.1.3 Consider Acceptance of Resignation: 1st Grade Teacher, Roosevelt School

30.1.4 Consider Approval of Request to Hire: Teacher K-8, Island Community Day School

30.1.5 Consider Approval of Request to Hire: 1st Grade Teacher, Roosevelt School

30.1.6 Consider Approval of Request to Hire: RSP Teacher, Special Education

30.2. Classified Personnel

30.2.1 Consider Acceptance of Resignation: Director of Human Resources, District Office

30.2.2 Consider Approval of Request to Hire: Finance Secretary, Business Services

30.2.3 Consider Approval of Request to Hire: Accompanist, District

30.2.4 Consider Approval of Request to Hire: Paraprofessional- TK, Washington Elementary

30.2.5 Consider Approval of Request to Hire: Paraprofessional- ELL, Roosevelt Elementary

30.2.6 Consider Approval of Request to Hire: Paraprofessional- Intervention, Roosevelt Elementary

30.2.7 Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary

30.2.8 Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary

30.2.9 Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary

30.2.10 Consider Approval of Request to Hire: Paraprofessional- ELL, Lincoln Elementary

30.2.11 Consider Approval of Request to Hire: Assistant Secretary, Rafer Johnson Jr. High

30.2.12 Consider Approval of Request to Hire: Paraprofessional- Intervention, Central Valley Home School

30.2.13 Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education

31. Pupil Personnel

31.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

31.1.1 Consider Approval of 2025-26 New Attendance Requests – Site-Based Program

31.1.2 Consider Approval of 2025-26 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

32. Report of Actions Taken in Closed Session

Action taken on agenda items 30.1.1. – 30.1.6.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Approved 2025-2026 Fall Student Teachers
- Accepted Resignation: Brandi Brandon, Teacher K-8, Island Community Day School
- Accepted Resignation: Kristi Yokota, 1st Grade Teacher, Roosevelt School
- Approved Request to Hire: Emily Miguel, Teacher K-8, Island Community Day School
- Approved Request to Hire: Elissa Moreno, 1st Grade Teacher, Roosevelt School
- Approved Request to Hire: Kaileigh Noble, RSP Teacher, Special Education

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 30.2.1. – 30.2.10.:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation: Dustin Johnson, Director of Human Resources, District Office
- Approved Request to Hire: Viviana Zavala, Finance Secretary, Business Services
- Approved Request to Hire: Farrell Phillips, Accompanist, District
- Approved Request to Hire: Khushvinder Kaur, Paraprofessional- TK, Washington Elementary
- Approved Request to Hire: Mariaelena Ventura Chavez, Paraprofessional- ELL, Roosevelt Elementary
- Approved Request to Hire: Amanda Cardona, Paraprofessional- Intervention, Roosevelt Elementary
- Approved Request to Hire: Felisha Ruiz, Paraprofessional- Categorical, Reagan Elementary
- Approved Request to Hire: Emily Bergstrom, Paraprofessional- Categorical, Reagan Elementary
- Approved Request to Hire: Catherin Gomez, Paraprofessional- Categorical, Reagan Elementary
- Approved Request to Hire: Junior Cortez-Lopez, Paraprofessional- ELL, Lincoln Elementary
- Approved Request to Hire: Stacy Johnson, Assistant Secretary, Rafer Johnson Jr. High
- Approved Request to Hire: Beatriz Aguilar, Paraprofessional- Intervention, Central Valley Home School
- Approved Request to Hire: Llaritza Gonzalez, Paraprofessional- RSP, Special Education

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 31.1.1. – 31.1.2.:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to take the following action:

- 2025-26 New Attendance Requests – Site-Based Program – Waitlisted two requests, approved all other requests.
- 2025-26 New Attendance Requests – Central Valley Home School – Waitlisted one request, approved all other requests.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

33. Adjourn

Meeting was adjourned at 5:02 p.m.