

# Creative Writing Syllabus

Mrs. Kosie

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☎ Office Hours: Block 1A, 2A, and 4B



## Course Description

Welcome to Creative Writing! During this course, you will continue to grow as a learner and writer. You will engage with a variety of genres and text types, including short stories, poems, one-acts, memoirs, journals, plays, and literary nonfiction. You will develop your ability to think deeply and make connections to the wider world. Through reading, writing, and research, you will build comprehension, language, and writing skills. You will collaborate with your peers, engage in positive, constructive discussions, and present your ideas in a variety of formats. You will set goals and reflect on your learning often.

Supplies				
iPad	Personal Journal	Highlighters	Pencils/Pens	Notebook

## Course Grading

A+

### Grading Scale

100% - 90% = A

89% - 80% = B

79% - 70% = C

69% - 60% = D

59% & below = F

## Types of Assignments

**Minors:** worth smaller sums of points

- Quizzes - reading comprehension, sentence writing, vocabulary
- Journal Entries- plan and write for a variety of purposes
- Daily Classwork - notes, informal discussions, daily activities

**Majors:** worth larger sums of points

- Discussions/Presentations - Two important components of the English curriculum are speaking and listening. You will participate in both class and small group discussions and/or presentations.
- Projects - I want you to have opportunities to discover your ideas and talents, be creative, and collaborate and share with others. Therefore, you will be asked to demonstrate your understanding and writing skills in a variety of ways and with a variety of digital and written mediums.

Remember  
this



Be confident!



Be curious!



Be persistent!



Be engaged!



## Inclusion

Our class will be one where everyone belongs and everyone learns. This means that all of our interactions will be respectful of diversity: culture, nationality, race, ethnicity, disability, economic status, religion, gender identity, and sexuality. Our learning environment will be one of trust and safety. I encourage you to get to know and learn from each other. We are all different, and these differences will make this class better.

## Attendance & Tardies

We will follow the school attendance policy. If you miss class, you will have to find out what you missed. If gone for a school-related activity, you are responsible for getting your assignments before your absence.

Missing over 20 minutes of class will result in a UV. Continued tardiness/absence will lead to a conference with a parent or administrator.

### Conduct & Discipline Policy

Students are expected to behave in class and online in a polite, respectful manner that does not violate the rights of others. In addition to being respectful of others, students should be on time, on task, and prepared to learn every day. Take responsibility for your own learning and have a positive attitude. Always do your best and encourage those around you to do the same!

### Academic Integrity



All work in this class is expected to be your own, completed by you for this class. If you receive help from an article, book, website, another person, etc., you must indicate that on the assignment. This is called citing your sources. When you take credit for someone else's work, it is plagiarism. If you are ever unsure about whether you have correctly given credit to a source, please ask, and I will help you! Refer to AI contract at the end of syllabi.

### AI Usage

Passing off an assignment as yours if you have used AI for the entirety, or even a portion, falls under plagiarism as well. There will be discussions in class on proper and improper AI use. General rule of thumb, avoid AI as this is a creative class based on YOUR ideas and abilities. Refer to the AI use contract and the end of the syllabi.

**“ Every day is a new adventure. Be curious, be brave, and never stop learning! ”**

# Classroom Procedures & Expectations

Entering Class 	Class Materials
<ul style="list-style-type: none"><li>• If the classroom door is closed, please wait in the hall until I open it.</li><li>• Upon entering, look at the board and follow the instructions you see.</li><li>• There will be something on the board every day.</li><li>• Be in your seat working on the given task when the bell rings.</li></ul>	<ul style="list-style-type: none"><li>• Bring all materials listed on the first page of this syllabus.</li><li>• This includes a charged iPad and charging cable.</li><li>• Have an independent reading book with you.</li><li>• You may check out books from the classroom library.</li><li>• You'll be given time to read silently if you finish work early.</li></ul>
Cell Phone 	Hall Pass
<ul style="list-style-type: none"><li>• Keep your cell phone out of sight during the entire class period.</li><li>• Ensure ringer and notifications are silent.</li><li>• Further restrictions/instructions can be found in the WFPS Updated Policies.</li></ul>	<ul style="list-style-type: none"><li>• Use the restroom between classes.</li><li>• No more than two people will be allowed out of the room at a time.</li><li>• Use eHall Pass any time you leave the room.</li></ul>
Food / Drink / Gum 	Leaving Class 
<ul style="list-style-type: none"><li>• You are allowed to have water in class.</li><li>• Fill your water bottle between classes.</li><li>• I provide snacks if you get hungry. All I ask is that you ask before taking!</li><li>• You are able to bring snacks/chew gum but please throw it away in the trash when done. If any is found on/under desks, this privilege will be taken away.</li></ul>	<ul style="list-style-type: none"><li>• You will be given two minutes to pack up at the end of class.</li><li>• Do not pack up early</li><li>• Do not gather by the door.</li><li>• If you must stand, stand by your desk.</li><li>• You will be dismissed when the bell rings.</li></ul>

Every procedure has a purpose: to help us learn better!

# PACKER PROCESS



Mrs.Kosie-CreativeWritingBlocks 1B(Rm212)and2B(Rm206)

**P**

## PREPARE FOR LEARNING

- Journal out and ready for the day's prompt
- Pen/pencil
- iPad charged

**A**

## ASK FOR HELP

- Ask Mrs.Kosie
- Email [mkosie@west-fargo.k12.nd.us](mailto:mkosie@west-fargo.k12.nd.us)
- Ask a friend
- Come to WIN

**C**

## COLLABORATE WITH OTHERS

- Participate in group discussions and contribute to critiques positively and respectfully.

**K**

## KEEP TRACK OF ASSIGNMENTS & DEADLINES

Options:

- Write down in journal
- Look at Schoology & PowerSchool
- Use a planner

**E**

## ENTER AND EXIT THE CLASSROOM APPROPRIATELY

Personal devices away from 8:25a.m. - 3:35 p.m.  
Always fill out an e-hall pass before leaving during class time.

**R**

## RESPECT SCHOOL & CLASSROOM RULES

Follow class CCRRs, AI/Plagiarism Contract, and Packer Process

**S**

## SUBMIT WORK

\*Once a unit is done, things can no longer be turned in for credit.

Journals submitted physically at the end of the week.  
Electronic assignments submitted on Schoology.  
Physical assignments submitted in tray labeled with your block.

# AI Use Contract

English with Mrs. Kosie



As a student in this course, I will have access to various Artificial Intelligence (AI) tools to support my learning. These tools are designed to enhance my education, but it is important that I use them responsibly, ethically, and in alignment with school policies.



By signing this contract, I agree to the following guidelines:

## Responsible Use

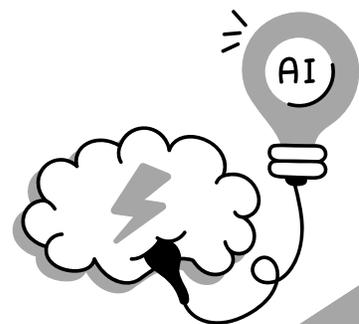
- I will use AI for educational purposes only and in ways that will support my learning and growth.
- I will not use AI to cheat, plagiarize, or submit work that is not my own. This includes, but is not limited to, using AI to generate essays, homework, or project components that I present as entirely my own without proper attribution or own contribution.

## Ethical Behavior

- I will respect the privacy and intellectual property rights of others when using AI tools. I will not share data or misuse outputs from AI systems.
- I will not use AI to harass, impersonate, or harm others in any way.
- If I encounter inappropriate or unethical use of AI by others, I will report it to my teacher or school administrator.

## Collaboration and Learning

- I will use AI tools as a supplement to my own thinking, creativity, and problem-solving. AI is a tool, not a replacement for my own work.
- When using AI to assist with assignments, I will give proper credit to the AI tools I used and explain how I applied them in my work.



# AI Use Contract

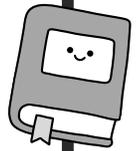
English with Mrs. Kosie

## Privacy & Security

- I will not share my personal information or personal information of others with AI systems.
- I will use only approved and secure AI tools provided by the school to avoid compromising personal or school data.
- I will follow guidelines and best practices to ensure the security of my data and the data I work with.

## Reflection

- I will regularly reflect on how I use AI tools in my studies and ensure that the use of AI aligns with my personal and academic goals.
- I will remain open to learning about the ethical implications of AI and how to navigate emerging technologies responsibly.



## Consequences of Misuse

I understand that failure to adhere to these guidelines may result in consequences, including:

- Loss of access to AI tools and loss of digital options for assignments
- Disciplinary actions as determined by WFPS Student Code of Conduct

## Acknowledgment

By signing below, I acknowledge that I have read, understood, and agree to follow the terms outlines in this AI Use Contract.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

