# INDEPENDENT SCHOOL DISTRICT NO. 831
## Forest Lake, Minnesota
## REGULAR SCHOOL BOARD MEETING

August 21, 2025

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake MN, was called to order by Member Rebelein at 5:00 p.m. on Thursday, August 21, 2025 at the Forest Lake Area School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Tessa Antonsen, Jill Christenson, Julie Corcoran, Luke Hagglund, Mark Kasel, Curt Rebelein Jr., Gail Theisen and Superintendent Dr. Steve Massey, ex officio.

MEETING AGENDA
Member Hagglund moved, 2nd by Member Antonsen to approve the School Board Agenda as presented for August 21, 2025. All members voted aye, the motion carried.

SCHEDULED / UNSCHEDULED VISITORS
There were 5 green cards addressing topics from tonight's agenda.

CONSENT AGENDA
Member Corcoran moved, 2nd by Member Hagglund to approve agenda items 5.1-5.4 as presented. All members present voted aye, the motion carried.

5.1 Approve the bills as of August 21, 2025

5.2 Approve Classified Personnel

<u>Add/Change of Position</u>

- Request to change two Special Education Paraprofessional II positions from 30 hours per week to 32.5 hours per week, effective September 2, 2025

<u>Authorize of Transfer</u>

- Anderson, Kristina: from SAC Substitute District Wide to SAC Program Aide at Lino Lakes Elementary, 20 hours per week and 200 days per year, effective August 25, 2025
- Chouinard, Lee: ECFE Teaching Assistant II at the Education Center, from 18 hours per week and 168 days per year to 20.75 hours per week and 101 days per year, effective August 12, 2025
- Collier, Emma: from SAC Summer Casual to SAC Program Aide, 10 hours per week and 200 days per year, effective August 25, 2025
- DeHaven, Jana: from School Bus Driver Trainee to Substitute School Bus Driver, effective August 18, 2025
- Devine, Kathleen: from Special Education Paraprofessional at the Education Center to Special Education Paraprofessional/SAC Combo Position at Linwood Elementary, 40 hours per week and 177 days per year, effective September 2, 2025

- Dowell, Vickie: from SAC Program Aide at Columbus Elementary to SAC Assistant Site Manager at Lino Lakes Elementary, 32.5 hours per week and 260 days per year, effective August 6, 2025
- Greenhow, Erin: SAC Program Aide at Scandia Elementary, from 260 days per year to 200 days per year, effective August 25, 2025
- Haney, Lumiana: SAC Program Aide at Forest View Elementary, from 200 days per year to 260 days per year, effective August 25, 2025
- Hekele, Kyle: SAC Program Aide at Wyoming Elementary, from 23.75 hours per week to 26.25 hours per week, effective August 25, 2025
- LaCasse, Nicole: SAC Program Aide, from 20 hours per week at Lino Lakes Elementary to 22.5 hours per week and 260 days per year at Columbus Elementary, effective August 25, 2025
- Lofgren, Shannon: from SAC Program Aide at Wyoming Elementary to SAC Substitute District Wide, effective August 25, 2025
- Nakazawa, Kyoko: ECFE Teaching Assistant II at Lino Lakes Elementary, from 11.5 hours per week to 10 hours per week, effective August 25, 2025
- Overland, Lizabeth: SAC Program Aide, from 20 hours per week at Wyoming Elementary to 10 hours per week and 200 days per year at Columbus Elementary, effective August 25, 2025
- Piper, Rori: from SAC Program Aide at Wyoming Elementary to SAC Substitute District Wide, effective August 25, 2025
- Tatro, Mya: SAC Program Aide, from 28.75 hours per week at Forest Lake Elementary to 20 hours per week and 260 days per year at Forest View Elementary, effective August 25, 2025
- Thibault, Melissa: Special Education Paraprofessional at Forest Lake Area High School, from 30 hours per week to 35 hours per week, effective September 2, 2025

<u>End of Employment/Termination</u>

- Tomlinson, Andrew: Technology Support Specialist at both Columbus Elementary and Linwood Elementary, effective June 30, 2025

<u>Recommendation of Employment</u>

- Anderson, Christopher: Noon Duty at Forest Lake Area Middle School, 15 hours per week and 172 days per year, effective September 2, 2025 (contingent upon satisfactory background check)
- Del Vecchio-Kaldis, Autumn: Noon Duty at Forest Lake Area Middle School, 15 hours per week and 177 days per year, effective September 2, 2025 (contingent upon satisfactory background check)
- Huitt, Kaidence: Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 177 days per year, effective September 2, 2025
- Khambata, Barbara: Special Education Paraprofessional at Scandia Elementary, 30 hours per week and 177 days per year, effective September 2, 2025

- Laqua, Timothy: Special Education Paraprofessional at Forest Lake Area High School, 30 hours per week and 177 days per year, effective September 2, 2025
- Lor, Tsingnou: Technology Support Specialist at both Columbus Elementary and Lino Lakes Elementary, 40 hours per week and 205 days per year, effective August 11, 2025 (contingent upon satisfactory background check)
- Nellis, Katelyn: Noon Duty at Lino Lakes Elementary, 9.5 hours per week and 140 days per year, effective September 2, 2025
- Peterson, Jessica: Special Education Paraprofessional at Forest Lake Area High School, 30 hours per week and 177 days per year, effective September 2, 2025
- Stebleton, Hanna: SAC Program Aide at Columbus Elementary, 20 hours per week and 200 days per year, effective August 25, 2025
- Titacho, Pascaline: Special Education Paraprofessional at Forest Lake Area Middle School, 30 hours per week and 177 days per year, effective September 2, 2025
- Ulrich, Amelia: Special Education Paraprofessional at the Education Center, 30 hours per week and 177 days per year, effective September 2, 2025

Resignation(s)

- Anderson, Kristina: ECFE Teaching Assistant II at Columbus Elementary, effective June 5, 2025
- Barton, Shannon: Noon Duty at Linwood Elementary, effective June 5, 2025
- Besch, Traci: Special Education Paraprofessional at Lino Lakes Elementary, effective July 3, 2025
- Hoffmann, Mariah: SAC Program Aide at Linwood Elementary, effective August 22, 2025
- Lysne, Rene: Special Education Paraprofessional at Forest Lake Area High School, effective June 5, 2025
- Kulyas, Kailey: Long Hour Cook Helper at Forest Lake Area High School, effective August 7, 2025
- Milks, Cami: Long Hour Cook Helper at Forest Lake Area Middle School, effective August 6, 2025
- Osburn, Jonathan: Custodian at Columbus Elementary, effective August 19, 2025
- Schmidt, Tiffany: Special Education Paraprofessional at Wyoming Elementary, effective July 3, 2025
- Troumbly, Adria: Special Education Paraprofessional at Forest Lake Area Middle School, effective June 5, 2025

5.3 Approve Licensed Personnel

Authorization of New Position

- FVE: Kindergarten - 1.0 FTE
- FVE: 4th Grade - 1.0 FTE
- Linwood: 4th Grade - 1.0 FTE

Change in Hours (Effective 25-26 SY)

- Enoksen, Beanna: From .65 FTE to 1.0 FTE
- Ferderer, Nicole: From 23 hours/week to 38 hours/week

Recommendation of Employment (Effective 25-26 SY)

- Goodwin, Abigail: 1.0 FTE (pending proper licensure and satisfactory background check)
- Jacobson, Kelly: 19.25 hoers/week (Pending satisfactory background check)
- Kimber, Victoria: 1.0 FTE
- Kleffner, Kelly: 1.0 FTE
- Leeson, Renee: .9 FTE
- LeGeault, Josephine: 1.0 FTE
- McRunnel, Steve: 1.0 FTE
- Richards, Medora: 1.0 FTE
- Ringaman, Kerri: 1.0 FTE

Non-Curricular Assignments

- Bailey, Katlyn: Girls Volleyball - 1.0 Asst Coach (Booster paid)
- Bakke, Deborah: Girls Volleyball - 1.0 Assistant Coach
- Bohn, Donovan: Football - .60 Assistant Coach (Booster paid; Pending satisfactory background check)
- Conley, Brian: Boys Soccer - 9th Grade 1.0 Head Coach
- Degneau, Meghan: Girls Soccer - .5 Assistant Coach
- Johsnon, Madisen: Girls Swim/Dive - 1.0 Head Coach
- Kendrick, Paul: Boys Cross Country - 1.0 Assistant Coach
- Kinder, Rachel: Girls Volleyball - 1.0 Assistant Coach
- Kvam, Erin: Girls Cross Country - 1.0 Assistant Coach
- Lasch, Rhiannon: Fall Dance Team - 1.0 Assistant Coach
- Raaen, Phillip: Girls Tennis - 7th/8th Grade 1.0 Head Coach
- Schlichtman, John: Girls Soccer - 1.0 Head Coach
- Swanson, Maria: Girls Soccer - .5 Assistant Coach

5.4 Suspend Administrative Directive Related to Board Resolution Concerning Individuals Who Have Been Directed to Leave School Board Meetings or Other District Events Due to Disruptive Behavior.

ACTION ITEMS

6.1 Member Theisen moved, 2nd by Member Hagglund to Award High School Serving Line Bid. Via roll call vote, all members present voted aye. The motion carried.

6.2 Member Antonsen moved, 2nd by Member Theisen to Approve Substitute Teacher Policy 417 – Substitute Rate Adjustment. Via voice vote, all members present voted aye. The motion carried.

6.3 Member Kasel moved, 2nd by Member Theisen to Approve Short Term Classified Substitutes Policy 434 - Substitute Rate Adjustment. Via roll call vote, members voting aye: Antonsen, Corcoran, Hagglund, Kasel, Rebelein, Theisen. Member abstaining: Christenson. The motion carried.

NEW BUSINESS
7.1 Back to School Report – Presented by Superintendent Massey

7.2 Vendor List Review and Discussion – Member Kasel moved, 2nd by Member Rebelein to direct staff to present all documents in a searchable PDF format. Member Rebelein moved to amend motion, 2nd by Member Hagglund to direct staff to explore the feasibility of presenting the Board Bills and any other report containing financial data in a searchable format. Via voice vote, all members voted aye. The amendment to direct staff to explore the feasibility of presenting the Board Bills and any other report containing financial data in a searchable format carried. Returning to the original amended motion, members voting aye to direct staff to explore the feasibility of presenting the Board Bills and any other report containing financial data in a searchable format were: Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein. Member voting nay: Theisen. The amended motion carried.

7.3 Review and Discuss - School District Administration Proposed Policy 1301

7.4 Review and Discuss - Superintendent Proposed Policy 1302

7.5 Review and Discuss - Superintendent Selection Proposed Policy 1303

7.6 Review and Discuss - Superintendent Contract Duties and Evaluation Proposed Policy 1304

7.7 Review and Discuss - Policy Implementation Proposed Policy 1305

7.8 Review and Discuss - Administration Code of Ethics Proposed Policy 1306 – Member Christenson moved, 2nd by Member Theisen to amend Policy 1306 Section II.B.4 to read “Obeys local, state, and national laws.” Then strike “and does not knowingly join or support organizations that advocate, directly or indirectly, the overthrow of the government.” Member Rebelein moved, 2nd by Member Hagglund to table the amendment. Members voting aye to table: Antonsen, Corcoran, Hagglund, Kasel, Rebelein. Members voting nay to table: Christenson, Theisen. The amendment is tabled at this time.

8. REGULAR MEETING RECESSES TO GO INTO CLOSED SESSION TO DISCUSS SCHOOL SAFETY AND SECURITY PROTOCOLS IN ACCORDANCE WITH MN STATUTE 13.D.05 Subd.3.(d)

- At 7:05 p.m. Member Hagglund moved, 2nd by Member Theisen to recess the regular meeting to go into closed session to discuss School Safety and Security Protocols in Accordance with MN Statues 13.D.05 Subd. 3.(d). All members voted aye and the meeting recessed. The closed meeting convened at 7:15 p.m. Roll call was taken and members present were Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen.
- At 8:35 p.m. Member Rebelein moved, 2nd by Member Hagglund to go into open session. All members voted aye.
- At 8:36 p.m. the regular meeting was reconvened. Roll call was taken and members present were Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen.

As there was no further business, Member Hagglund moved, 2nd by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:37 p.m.

Curt Rebelein, Jr., President

Tessa Antonsen, Clerk

Approved Date: 9/04/2025