

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

August 7, 2025

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Rebelein at 6:00 p.m. on Thursday, August 7, 2025 at the Forest Lake Area Schools District Office, followed by the Pledge of Allegiance.

Roll was called and the following members were present: Tessa Antonsen, Jill Christenson, Julie Corcoran, Luke Hagglund, Mark Kasel, Curt Rebelein, Jr., Gail Theisen and Superintendent Steve Massey, ex officio.

Member Christenson moved, 2nd by Member Hagglund to approve the meeting agenda as presented. All members voted aye. The motion to approve the agenda carried.

SCHEDULED / UNSCHEDULED VISITORS

- Listening Session: 8 people signed in
- Green Cards: 2 speakers addressed agenda topics

REPORTS

- Positive Happenings – Members talked about events in the community and district
- City of Forest Lake – Member Christenson & Theisen presented on Veterans Memorial, Arts in the Park, Night to Unite, road construction updates
- Superintendent Massey offered condolences to the family of Henry “Jay” Shostag in light of his passing. Updates were given on increased enrollment, staffing updates and fall open houses at all of the buildings. New educators will be starting in late August, followed by all staff coming together for the staff back to school event, then the first day of school for students in September and then activities starting the week following school starting.

CONSENT AGENDA ITEMS

Member Theisen requested to pull 6.1 from the Consent Agenda.

Member Hagglund moved, 2nd by Member Kasel to approve agenda items 6.2-6.5. All members voted aye, the motion carried.

6.2 Approved the Bills as of August 7, 2025

6.3 Approved Classified Personnel

Authorization of Transfer

- Anderson, Kristina - ECFE Teaching Assistant II, from 20.75 hours per week at Lino Lakes Elementary to 8.75 hours per week at Columbus Elementary, effective August 25, 2025
- Deuth, Georgia - ECFE Teaching Assistant II, from 20.75 hours per week at Scandia Elementary to 34.25 hours per week at Columbus Elementary, effective August 25, 2025
- Greenhow, Erin - ECFE Teaching Assistant II at Scandia Elementary, from 11.5 hours per week to 10 hours per week, effective August 25, 2025
- Metcalf-Randall, Tara - from Casual Worker to Special Education/Buildings & Grounds Office Assistant III at the District Office, 40 hours per week and 260 days per year, effective August 18, 2025
- Morris, Carissa - from General Custodian at Forest Lake Area Middle School to Head Custodian at Linwood Elementary, 40 hours per week and 260 days per year, effective July 21, 2025
- Schwaab, Kay - ECFE Teaching Assistant II at the Education Center, from 20.5 hours per week to 14.75 hours per week, effective August 25, 2025
- VanBeusekom, Cassandra - ECFE Teaching Assistant II at Linwood Elementary, from 26.75 hours per week to 20.75 hours per week, effective August 25, 2025

End of Employment / Termination

- Hoffmann, Mariah - Noon Duty Supervisor at Linwood Elementary, effective June 5, 2025

Recommendation of Employment

- Christensen, Christy - LTS Administrative Assistant IV at Forest Lake Area Middle School, 40 hours per week and 260 days per year, effective August 11, 2025 - June 12, 2026
- DeHaven, Jana - School Bus Driver Trainee, effective July 21, 2025
- Ingersoll, Aaron - Custodian split between Scandia Elementary and Forest Lake Elementary, 40 hours per week and 260 days per year, effective July 30, 2025
- McEvoy, Jeanne - School Bus Driver Trainee, effective July 21, 2025
- Smith, Heidi - Special Education Paraprofessional III at the STEP Program, 30 hours per week and 177 days per year, effective September 2, 2025
- Withrow, Thomas - School Bus Driver Trainee, effective July 7, 2025

Resignation(s)

- Carlson, Ryan - Special Education Paraprofessional at Columbus Elementary, effective June 5, 2025
- Flaten, Bryon - Technology Support Specialist VI at Lino Lakes Elementary and Scandia Elementary, effective July 1, 2025

- Hughes, Barbara - SAC Program Aide at Lino Lakes Elementary, effective August 1, 2025
- Marcotte, Michelle - SAC Office Assistant at the Education Center, effective August 29, 2025
- Mikres, Clint - School Bus Driver, effective July 15, 2025
- Ringwelski, Shelby - SAC Assistant Site Manager at Forest Lake Elementary, effective June 24, 2025
- Schostag, Henry - School Bus Driver, effective July 24, 2025
- Ulrich, Amelia - ECFE Teaching Assistant II at Forest View Elementary, effective June 5, 2025

6.4 Approved Licensed Personnel

Change in FTE / Hours (Effective 25-26 SY)

- Charnecki, Nikki - From 30.5 hours/week to 23 hours/week
- Ferderer, Nicole - From 23 hours/week to 38 hours/week
- Jents, Patricia - From 16.25 hours/week to 18.25 hours/week
- Longsdorf, Carol - From 21.25 hours/week to 19.25 hours/week
- Walters, April - From 34 hours/week to 23 hours/week

End of Employment (6/06/2025)

- Koezly, Lauren

Recommendation of Employment (Effective 25/26 SY)

- Bauer, Laurie - .50 FTE
- Carlson, Shelia - 1.0 FTE
- Coyoc, Anaceli - 1.0 FTE (Pending satisfactory background check)
- Gustafson, Alexis - Preschool Educator - 30.5 hrs/wk
- Holland, Wolzen - 1.0 FTE
- Hultgren, Robert - .50 FTE
- Johnson, Shellene - 1.0 FTE
- Leiskau, Mathea - .75 FTE (Pending proper licensure & satisfactory background check)
- Malone, Frank - 1.0 FTE
- Mitchell, Carl - 1.0 FTE
- Perry, David - 1.0 FTE
- Pylkas-Bock, Kelly - 1.0 FTE
- Swenson, Josie - 1.0 FTE
- Wheeler, Natalie - 1.0 FTE

Non-Curricular Assignments

- Alm, Sherri - Girls Volleyball - 1.0 Head Coach

- Anderson, Shawn - Football - .60 Assistant Coach (Booster paid)
- Andrade, Zach - Football - 1.0 Assistant Coach
- Bade, Jesse - Football - 1.0 Assistant Coach
- Beeskow, Brad - Football - 1.0 Head Coach
- Burtness, Adam - Football - 1.0 Assistant Coach
- Fick, John - Girls Cross Country - 1.0 Head Coach
- Hageman, Leah - Girls Soccer - 1.0 Assistant Coach
- Harris, Jermaine - Boys Soccer - 1.0 Assistant Coach
- Irish, Casey - Football - .60 Assistant Coach (Booster Pd)
- Jones, Kimberly - Girls Swim/Dive - 1.0 Assistant Coach
- Kigner, Ross - Football - 1.0 Assistant Coach
- Manning, Jennifer - Boys Soccer - 1.0 Assistant Coach
- Manning, Ryan - Boys Soccer - 1.0 Head Coach
- Messingham, Molly - Volleyball - 9th Gr Coach
- Ososki, Eric - Football - 1.0 Assistant Coach
- Pavek, Aaron - Football - 1.0 Assistant Coach
- Reinhart, Laney - Girls Swim/Dive - 1.0 Assistant Coach
- Richardson, Andrew - Boys Cross Country - 1.0 Head Coach
- Shields, Rachel - Girls Tennis: 1.0 Assistant Coach
- Shortly, Violet - Girls Tennis - 1.0 Head Coach
- Sutton, Rick - Football - 1.0 Assistant Coach
- Westberg, Brandon - Football - 1.0 Assistant Coach

Resignation(s)

- Skaife, Kurtis

Transfer of Position

- Christianson, Molly - From Special Education Teacher to Special Education Assistive Technology Specialist – District Wide

6.5 Ratify Achievement Specialist Terms & Conditions of Employment

Member Kasel moved, 2nd by Member Theisen to approve agenda item 6.1. All members voted aye, the motion carried.

6.1 Approved the Minutes of June 26 & July 17, 2025

ACTION ITEMS:

7.1 Donations – Member Christenson reviewed and thanked those providing donations totaling \$28,343.36. Member Christenson moved, 2nd by Member Hagglund to accept donations provided to FLAS. Via roll call, members voting aye to accept the donations:

Antonsen, Christenson, Corcoran, Hagglund, Rebelein, Theisen. Member Kasel abstained. The motion carried.

7.2 Member Christenson moved, 2nd by Member Hagglund to approve the FLAS Staff Retirement(s). All members voted aye, the motion carried.

7.3 Member Theisen moved, 2nd by Member Corcoran to approve Board Member Approval for Employment in the School District. Via roll call, members voting aye: Antonsen, Corcoran, Hagglund, Kasel, Rebelein, Theisen. Member abstaining: Christenson. The motion carried.

NEW BUSINESS

8.1 First Reading - School District Administration Proposed Policy 1301

8.2 First Reading - Superintendent Proposed Policy 1302

8.3 First Reading - Superintendent Selection Proposed Policy 1303

8.4 First Reading - Superintendent Contract Duties and Evaluation Proposed Policy 1304

8.5 First Reading - Policy Implementation Proposed Policy 1305

8.6 First Reading - Administration Code of Ethics Proposed Policy 1306

SCHOOL BOARD WORK SESSION

9.1 Strategic Plan Update was given by Administrative staff.

REVIEW OF UPCOMING CALENADAR DATES

CLOSED SESSION TO DISCUSS NEGOTIATIONS AND PARAMETERS FOR FLEA (FOREST LAKE EDUCATION ASSOCIATION) NEGOTIATIONS

- At 8:29 p.m. Member Hagglund moved, 2nd by Member Theisen to recess the regular meeting to go into closed session to discuss Negotiations and Parameters for FLEA Negotiations. All members voted aye and the meeting recessed. The closed meeting convened at 8:44 p.m. Roll call was taken and members present were Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen.
- At 10:07 p.m. Member Theisen moved, 2nd by Member Hagglund to go into open session. All members voted aye.
- At 10:07 p.m. the regular meeting was reconvened. Roll call was taken and members present were Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen.

As there was no further business, Member Hagglund moved, 2nd by Member Corcoran to adjourn. All members voted aye and the meeting adjourned at 10:08 pm.

Curt Rebelein, Jr. President
Date: 09/04/2025

Tessa Antonsen Clerk