Discipline Alternative Education Program

Jarrell Independent School District

Parent & Student Handbook 2025-2026

DAEP Campus
1100 W FM 487
Jarrell, TX 76537
Office: (512) 746-4180
Hours: 8:00-3:00
Billy Madden, Administrator

Mission

This disciplinary alternative education program (DAEP) is committed to the belief that all students can learn. Further, since behavior is learned, inappropriate behavior can be replaced with appropriate behaviors.

Purpose

The primary focus of the DAEP is to address student behavior. The Programs at the DAEP are designed to help the student:

(1) understand that placement is because of unacceptable behavior
(2) examine possible reasons for this behavior
(3) learn methods for avoiding these behaviors in the future.

Through a system of evidence-based intervention strategies, opportunities will be provided to enable the student to increase self-esteem, increase self-control, develop a positive attitude, and make necessary behavioral adjustments required for return to the home campus.

The secondary focus of DAEP will be the completion of academic work. The classes offered will be:

Language Arts
Mathematics
Science
Social Studies, and
Other approved electives.

All grades will transfer to the home campus.

Admission Procedures

Admission is based on a campus referral and due process hearing with the JISD district hearing officer.

An orientation session will be held before admission to the DAEP campus.

Parents are expected to attend the orientation session and to be involved in the student's activity at the DAEP. Parents and students will receive a copy of the handbook at the orientation.

A special education or 504 student may be assigned to DAEP by the campus principal or assistant principal on an emergency basis for 10 days. The student may be placed at the DAEP for a longer stay after the manifestation determination of the ARD or 504 committee, and due process hearing.

Discretionary placements: Length of placement is determined by the campus behavior coordinator.

Mandatory placements, as defined by the Texas Education Code Chapter 37.007, will be determined by the campus behavior coordinator.

General Information

DAEP Administrator

Responsible for the overall operation of the DAEP.

Approves changes in administrative regulations and makes decisions regarding disciplinary actions.

Receives daily reports on the progress of all DAEP students.

School Day

The building opens at 7:45 AM.

Parents or designees must accompany students for a brief orientation meeting on the first day.

Students must have transportation home arranged at the end of the day befor placement starts. JISD offers limited bus service to 3 locations only. See Transportation.

Students are expected to work on assignments and tasks throughout the day. See DAEP Expectations, Grades, and Coursework.

Student progress (behavior and academic) is monitored through the DAEP Tracker and Point System. See Point System.

Only designees listed as approved guardians or emergency contacts in Ascender may sign out students.

Suppose the student is not picked up within 30 minutes of the school release time by the parent/guardian or designee. In that case, the DAEP Principal may notify Child Protective Services or the Jarrell ISD Police Department.

DAEP students will not be allowed to walk home unsupervised or drive their vehicles unless they have permission from the DAEP Principal and their parents to do so.

In the event of an emergency, and the parents are running late, the DAEP must be notified.

Visitors

You are required to check in and obtain approval from the DAEP Administrator prior to visiting the DAEP campus.

Address, phone # change

It is the responsibility of the parent/guardian to notify the DAEP Administrator of any change of home address or telephone number.

Medication

The high school nurse will administer all student medicine. A doctor's note is required for all prescription drugs, and the prescription must be in the original container.

Attend-ance

State law requires that all students must attend 90% of class days. The DAEP attendance will be reported daily. The placement time in DAEP may be extended, and the student denied credit if not in attendance as required by the Texas Education law.

Tardy

Students are tardy after 8:00 am. Students should bring a written excuse from a parent on the same day for the tardy. The DAEP Principal will determine unexcused tardies. Three tardies may result in loss of privileges and/or an office referral.

Permission to Leave School

Students may not leave the DAEP campus without permission from the DAEP teacher or administrator. The parent/guardian must sign out the student before he/she is allowed to leave. In addition, the students must immediately leave JISD property upon dismissal from DAEP.

Tres-passing

DAEP students are not permitted on any School property other than the DAEP facility. This includes all school campuses, parking lots, playgrounds, and playing fields. This regulation is in effect 24 hours, 7 days a week.

DAEP students may not attend any Jarrell ISD extracurricular activities (this includes out-of-town as well as in-town events).

Students and parents will sign a Notice of Criminal Trespass form during the DAEP orientation. Questions from parents or the student may be addressed to the DAEP principal/teacher during the orientation.

Prohibited Items

Students will be searched/walk through a metal detector before being allowed into DAEP classrooms.

Communication devices or electronic equipment are not allowed on the DAEP campus. **Prohibited items** include, but are not limited to –

Alcohol
Nicotine/THC Vapes and other sources of nicotine

Backpacks/purses
Hoodies/hooded jackets or hooded sweaters

Cell phones/smart watches/smart glasses
Outside food/drinks of any kind
Cosmetics of any kind
IPODS
Jewelry
Laser pointers
Lighters
Toys/Games

Prohibited items will be taken from the student and held until the completion of the DAEP stay. If a student has an item such as a vape, the JISD Police Department will be contacted.

Grading and Class Work

The JISD *Cougar Curriculum* is delivered through Edgenuity and Google Classroom at DAEP. Students must use their Chromebooks in DAEP. Chromebooks must be left at the DAEP daily. All other materials that may be needed will be supplied by the DAEP.

Through Edgenuity, DAEP will mirror a student's home campus core subject coursework as closely as possible. Google Classroom will be used for students' elective courses that are not available through Edgenuity.Teachers will also have the option of sending work from the regular classroom assignments through email or interdepartmental mail.

Students are required to make a '70' on all assignments (daily work or exams) or above. Assignments will be repeated until 70 or better is attained.

DAEP grades will transfer to the student's home campus. Students are expected to earn at least 27 points through Edgenuity daily. Students may be subject to disciplinary consequences (ie: referral)

Point System

All students are required to follow the rules and maintain their academic work while assigned to DAEP.

Students will have the opportunity to earn at least **27 academic points** a day in order to get credit for that day.

Additional points may be earned at the discretion of the DAEP teacher.

Any student who does not earn 27 points per day may extend their DAEP placement.

Any student earning all possible points may have their DAEP assignment reduced.

Points are awarded for a student showing up on time, meeting the DAEP behavioral expectations, and completing all assignments for that day.

Example: Seven (8) points can be earned for:

1) being on time,
2) being in dress code, and
3) meeting the DAEP expectations (listed below).

The goal for points earned through Edgenuity course work is 27 or more points.

The minimum expectation is: 8 points (#'s 1, 2,3 above) + 27 points (Edgenuity activities) = 35 points.

A 30-day placement will require the student to earn 1,050 total points and they must be passing all classes (including electives).

Testing

Students will take all appropriate standardized tests while in DAEP.

Dress Code *****Students not in dress code will be sent home*****		
Shirts	Boys	Girls
Solid black shirts with sleeves Shirts must be a solid black with no pictures or writing on the shirt. Shirts may not have holes.	✔	✔
Pants		
Blue or black jeans with a belt. No holes, tags or strays on the pants ***Shorts, sweatpants, leggings, joggers or pajamas are not allowed.*** The waistline of the pants must be worn at the student's waist. ***No sagging***.	✔	✔
Shoes		
Closed toe athletic/tennis shoes only. ***No sandals, crocs, boots, heels, slides, house shoes, slippers or flip flops.***	✔	✔
Accessories		
No hair ornaments or bows can be worn. ***No jewelry or watches of any type***. Any items brought, will be confiscated and returned at the end of the day.	✔	✔
Jacket, coats, hoodies, caps		
Students must remove jackets and coats when entering the DAEP. Jackets will be searched. **Hoodies, jackets with hoods, sweaters with hoods, caps and hats are <u>not</u> allowed** and will be stored with any other student belongings. Bandanas, scarves, bonnets, wraps or other types of headgear are not allowed.	✔	✔
In addition to the DAEP dress code, the District Dress Code outlined in the Student Handbook remains in effect		

DAEP Expectations

- DAEP students must follow the Jarrell ISD Student Code of Conduct as well as:
- Arrive on time for school (no later than 8am).
- Dress Code compliance.
- Beginning assignments promptly.
- Remaining on task, completing 27 or more academic activities daily.
- Following instructions, written and/or spoken.
- Must receive permission to talk. No unnecessary noises.
- Refraining from physical contact or unauthorized physical activity.
- Showing respect to other students and instructors.
- Responding appropriately to authority.
- Keeping walking/driving agreements.
- No sleeping. After school detention will be assigned. Parents are responsible for transportation.

Technology – Acceptable Use

Student Chromebooks or Chromeboxes are provided for school related authorized purposes only. Students will use their JISD account exclusively for any and all activities through the day. Students are subject to the guidelines and consequences referenced in the JISD Acceptable Use Policy.

Transportation Remember - transportation is a privilege and not a requirement.

Students come to DAEP by family/guardian or by JISD bus. There are 3 sites only for morning as well as afternoon. Times are approximate. Parents must get students to the pick-up sites 5 minutes before the assigned time so the bus may bring them to school.

Morning Pick Up times

7:38 Ave K (Behind the Dollar General)
7:40 Town Center Loop (Behind O'reilly's)
7:45 510 Sonterra Blvd.(Sonterra Pool)

Afternoon Drop off times

2:35 Town Center Loop (Behind O'reilly's)
2:40 510 Sonterra Blvd. (Sonterra Pool)
2:45 Ave K (Behind the Dollar General)

Arrival at DAEP

- Students must report quietly and promptly to DAEP.
- Students are assigned an individual desk.
- Students will follow the Code of Conduct including Rules for DAEP.
- Students will complete all assignments in a timely manner.
- Talking is allowed with DAEP staff only after permission has been given.
- Interaction with other students is not allowed.
- Two restroom breaks will be given a day.
- Students may not place their head on the desk or sleep.
- Students may not get out of their seats unless given permission.
- Students may not communicate in any manner with other students.
- Students may not chew gum, straws, paper, or any other objects.
- Desks will be checked at the beginning and end of the day for graffiti. Any graffiti in any form may result in days added.
- **Students may *not* bring any outside food or drinks with them into the DAEP.**
- Students will have 15 minutes to eat breakfast and 15 minutes to eat lunch. All food and drink (except water) will be thrown away at the end of the meal time.

Failure to comply with any of the requirements listed above, or if no improvement is seen, will result in:

- **Consequences for failure to comply with the Code of Conduct and Rules**
  - After school detention (2:30 - 3:30)
  - Withhold points, credit lost for the day
  - Extend the stay in DAEP to include restart from the beginning.

Return to Home Campus:

The student is subject to the expectations and requirements of the home campus. Any student who cannot behave during this transition period could return to DAEP without a due process hearing.

Daily Schedule & Routine

7:50 - 8:00	Student arrival and check in
8:00 - 8:30	Students are logged in and working, breakfast sign up
8:30 - 8:45	breakfast
8:45 - 9:30	Core Subject work in Edgenuity
9:30 - 10:15	Core Subject work in Edgenuity
10:15 - 11:00	Core Subject work in Edgenuity
11:15- 11:30	lunch
11:30 - 12:15	Core Subject work in Edgenuity
12:15 - 2:30	Electives, Google Classroom and/or Paper Assignments

Parent/Guardian Responsibilities

- Attend the orientation meeting with your student.
- Prepare your child emotionally and socially to be receptive to following the rules at the DAEP and completing academic assignments.
- Send your child to school alert, ready to work, and in the proper attire.
- Ensure your child complies with attendance requirements.
- Send signed parental/guardian notes for absence or tardies promptly.
- Call DAEP when you know your child will be absent **(512) 746-2124, ext. 1601 or 1602.**
- Parents will have frequent communication about his/her academic and disciplinary progress.
- Cooperate closely with the principal and DAEP teacher to achieve and maintain a quality program for your child.
- Provide transportation for your child to and from DAEP if required.
- Be on time to check in or out your student daily.
- No student will walk home unsupervised or drive personal vehicles without DAEP authorization.
- Submit a signed statement of assurance that you have been given a copy of this handbook and have been given an opportunity to receive clarification regarding any matters you did not understand within it.
- Submit a signed statement of Criminal Trespass Notice on JISD property, that you understand this policy and ask questions/express concerns about this during the DAEP orientation or as the need arises.

JARRELL INDEPENDENT SCHOOL DISTRICT

DISCIPLINARY ALTERNATIVE EDUCATION PLACEMENT (DAEP) DOCUMENTATION

- **Consequences for failure to comply with the Code of Conduct and Rules**
  - After school detention (2:45 - 3:45)
  - Withhold points, credit lost for the day
  - Extend the stay in DAEP to include restart from the beginning.

- **Violation of DAEP rules four (4) times in one day** or is severely disruptive will be removed from DAEP and parents will be called to pick up the student immediately.
  1st Removal: 3 day **SUSPENSION, 3 DAYS ADDED** to ASSIGNMENT
  2nd Removal: 3 day **SUSPENSION, 10 DAYS ADDED** to ASSIGNMENT
  3rd Removal: 3 day **SUSPENSION, 20 DAYS ADDED** to ASSIGNMENT

TECHNOLOGY – Acceptable Use

- Student use of technology is for school related purposes only, using only their JISD account, and student understands the JISD Acceptable Use policy as well as its consequences.

TRANSPORTATION

- Transportation will become the responsibility of the parent or guardian. Doors will open at 7:45am and students will be released at 2:30pm for pick up.

TRESPASSING

- DAEP students are not permitted on any School property other than the DAEP facility. This includes all school campuses, parking lots, playgrounds, and playing fields. This regulation is in effect 24 hours - 7 days a week.
- DAEP students may not attend any Jarrell ISD extracurricular activities (this includes out-of-town as well as in-town events).
- *****The presence of DAEP students on a JISD campus or property may be considered Criminal Trespass in accordance with Texas Penal Code Section 30.05**

I ACKNOWLEDGE THAT I HAVE BEEN BRIEFED ON THE RULES AND REGULATIONS AND AGREE TO COMPLY WITH THE TERMS AND CONDITIONS OF THIS PLACEMENT INTO DAEP.

_____/_____
Student Signature Date

_____/_____
Parent Signature Date